

**[Special] BOARD OF SELECTMEN MEETING**  
**A G E N D A**  
**7:30 PM Monday, February 02, 2015**  
**Brookfield Town Hall - Room 133**

1) **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

**Monthly Agenda Items**

- A) **Public Comment**  
2 minutes / 20 minutes (priority to agenda items). Sign-up sheet at meeting.
- B) **Announcements**  
a) February Brookfield Matters published on 2/2.
- C) **Correspondence addressed to BOS**  
a) Dr. Raymond Sullivan's 2014 Reportable Disease Summary [attachment].  
b) Jean Hartnett letter dated 1/17/15 [attachment].  
c) Charles Burch letter dated 1/18/15 [attachment].  
d) Brookfield Cares letter for 2015-16 budget [attachment].  
e) WPCA Election of Officers [attachment].
- D) **Monthly Financial Results**  
Update provided by Controller Bill Leverage.

2) **NEW ITEMS**

- A) **FY 2014 AUDIT (Year ending June 30, 2014)** - Discussion  
Brookfield High School Construction Project Audit
- B) **FY 2013 AUDIT (Year ending June 30, 2014) follow-up** - Discussion
- C) **Petition to Overrule Board of Finance Rejection of Board of Education \$400,000 Special Appropriation Request.**  
*Recommended Motion:* that the BOS make motion that Pursuant to Charter Section C9-6, as a result of the petition filed with the Town Clerk, the Board of Selectmen concludes that this matter is of sufficient importance to submit to a vote by referendum for broader participation by the citizens and, therefore, hereby submits the following question for referendum to be held [attachment].
- D) **Refunding Bonds** for non-tax exempt activities financed in General Obligation Bond issues of 2010 and 2013 - **Discussion**
- Tax Penalties - \$400,000 pending agreement with IRS (voluntary discovery, compliance)
  - Issuance Costs - \$150,000
  - Impact to waterline benefit assessment
- E) **2014 - 2015 Town Budget Time Line**  
Discuss of special meeting dates for the BOS budget deliberations.
- F) **Board of Ethics letter dated 12/3/14**  
Discussion of Board of Ethics recommendations [attachment].

3) **UPDATES**

- A) **2015 Community Development Block Grant Program**  
Lisa Low and Associates chosen as Grant Writer for the grant at BOS meeting held on 1/14/15. *Recommended Motion:* that the BOS schedule a Public Hearing on Monday, March 2, 2015, at 7:00 p.m., in Meeting Room 133 to discuss the Fiscal Year 2015 CDBG program and to solicit citizen input [attachment].
- B) **Meadowbrook Manor**  
Update of Meadowbrook Manor flooding issue by First Selectman.
- C) **Southern Federal Road Waterline**  
Update by First Selectman
- D) **Ptak Property**  
Update by First Selectman

**E) Post-Employment Benefits Trust Ordinance**

Discussion on the proposed Ordinance. Recommended Motion: that the BOS schedule a Public Hearing on Monday, March 2, 2015, at 6:45 p.m., in Meeting Room 133, for the purpose of receiving public comment and opinion concerning a proposed Post-Employment Benefits Trust Ordinance [attachment].

**4) CONSENT AGENDA**

Recommended Motion: that the Selectmen approve all items on the Consent Agenda Items 4A - 4D:

**A) Board of Selectmen Meeting Minutes**

1/5/15; 1/14/15 [attachments]

**B) New Hire Report**

Staffing changes [attachment]

**C) Selectmen Approvals for Routine Matters**

1) 2014 Tree City USA Application for Certification [attachment];

2) Adoption of Homeland Security Resolution

Requested by the Fire Marshal for the State of CT Division of Emergency Management and Homeland Security, Department of Emergency Services and Public Protection [attachment].

3) Municipal Resolution

Resolution for the Town Treasurer to sign all paperwork for the issuance of a Lost Certificate replacement of Textron stock held in the name of the town for the benefit of the Waidelich fund [attachment].

4) Vernal Pool Monitoring Program

Agreement to participate in CAWS/Connecticut Association of Wetland Scientists Vernal Pool Monitoring Program [attachment].

**D) Zoning Commission Bond Release(s)**

a) 200 Federal Road #201200055 Zoning Commission has rescinded its decision on 12/1/14 to call the original bond and accepts the \$40,000 bond reduction (This item was tabled at the 1/5/15 BOS Meeting). As a result of the recommendation of the Zoning Commission determining that the amount of bonding to be left in place is \$40,000 and based upon the fact that a new bond has been posted in the amount of \$40,000, the Board of Selectmen moves to rescind the Board decision to call the entire \$250,000 bond [attachment].

**5) ADDITIONAL MONTHLY AGENDA ITEMS**

**A. Appointments**

- a) Concetta (Connie) Hunt, Regular Appointment to the Brookfield Housing Authority [attachment].
- b) Patrick Beccaria, Alternate to Regular member on the Water Pollution Control Authority [attachment].
- c) Matthew Brown, Alternate Appointment to the Water Pollution Control Authority [attachment].
- d) Christina Cumberton, Alternate Appointment to the Library Board of Trustees [attachment].

**B. Public Comment**

Sign-up sheet at meeting.

**6) ADJOURN**