

**[Special] BOS Meeting**  
**A G E N D A**  
**7:30 PM Monday, January 05, 2015**  
**Brookfield Town Hall - Room 133**

**1) Call to Order & Pledge of Allegiance**

**Monthly Agenda Items**

- A) **Public Comment**  
3 minutes / 20 minutes (priority to agenda items). Sign-up sheet at meeting.
- B) **Announcements**  
a) January Brookfield Matters published on 1/5
- C) **Correspondence addressed to BOS**  
A. Board of Ethics letter dated December 3, 2014.
- D) **Monthly Financial Results**  
Update provided by Controller Bill Leverage.

**2) New Items**

- A) **Candlewood Lake Authority**  
Presentation by the CLA for Pilot Program (boat inspection and decontamination). *Recommended Motion:* that the BOS approves Brookfield's participation in, and a FY 2015 special appropriation of \$4,960 for the "Clean, Drained, and Dried" Boat Inspection Pilot Program to commence in May 2015 in cooperation with the Candlewood Lake Authority and the CT DEEP.

B) **Board of Selectmen 2015 Meeting Schedule**

C) **Adopt OPEB Docs as Recommended by the RBAC**  
*Recommended Motions* (3):

- That the BOS endorse the OPEB Policy Statement as developed by the RBAC - Exhibit 1.
- That the BOS endorse OPEB budgetary funding guidelines as developed by the RBAC - Exhibit 2.
- That the BOS approve the OPEB Trust Document as developed by the RBAC, pending review by Town Counsel - Exhibit 3.

D) **Volunteer Fireman Property Tax Incentive**

*Recommended Motion:* That the BOS approves a special appropriation request in the amount of \$49,155 to cover the FY 2015 cost of the Volunteer Fireman Property Tax Incentive; and, refers the request to the Board of Finance for approval. The appropriation will be funded by an increase in FY 2015 budgeted income budget of the same amount. (Note: The Volunteer Fireman Property Tax Incentive is no longer applied as a credit to the individual's tax bill, but under new IRS guidelines, is now accounted for as a taxable payroll item).

E) **Volunteer Fireman Service Awards Cash Payments**

*Recommended Motion:* That the BOS approves a special appropriation request in the amount of \$16,500 to cover the January 2015 to June 2016 expense of the Volunteer Firemen Service Awards Cash Payments; and refers the request to the Board of Finance for approval. The appropriation will be funded by the partial use of remaining cash assets in FUND 38. (Note: The Volunteer Firemen Service Awards Cash Payments - historically paid from the Town's Pension Fund account can no longer be paid in that manner as the Awards program is not a qualified pension plan).

**3) Updates**

A) **2015 Small Cities Community Development Program**

The BOS authorized the approval to apply for a Small Cities Grant in the amount of \$334,000 on 10/6/14; and approved an RFP submitted by L. Wagner and Associates to proceed with the preparation and implementation of a proposed 2015 Small Cities Community Development Program on 12/1/14. The RFP requesting proposals to prepare a 2015 SCCD program application and implement activities if grant is approved was not posted on the State portal as required. The RFP has been posted on the State portal on 12/1/14 and the approval of a consultant will be recommended at a future meeting. *Recommended Motion:* That the BOS rescind their prior motion on 12/1/14 approving the services of L. Wagner and Associates.

B) **Board of Education Supplemental Appropriation Request in the amount of \$400,000**

The Board of Selectmen approved a Resolution on 12/10/14.

C) **Use of Town Vehicles & Personal Vehicles for Town Business**

The Board of Selectmen reviewed the policy as a first draft on 12/5/14. Recommended Motion: That the BOS approve the attached Policy as written.

**D) Out-of-Pocket Expense Reimbursement for Meeting and Travel Expense**

The Board of Selectmen reviewed the policy as a first draft on 12/5/14. Recommended Motion: That the BOS approve the attached Policy as written.

**E) Parks Revitalization Project, Phase II-Town Beach Park**

Bid awarded to Hawley Construction Company by the Board of Selectmen on 12/1/14.

**F) Brookfield Village LLC**

Assessment Deferral Contract with Brookfield Village LLC approved by the Board of Selectmen on 12/1/14.

**G) Meadowbrook Manor**

Update of Meadowbrook Manor Flooding Issue by First Selectman.

**H) Southern Federal Road Waterline**

Update by First Selectman.

**I) Ptak Property 108 Pocono Road**

The Board of Selectmen approved that the First Selectman and Public Works Department come up with a plan for the demolition of the structure on 12/1/14.

**4) Consent Agenda**

Recommended Motion: that the Selectmen approve all items on the Consent Agenda:

**A) Board of Selectmen Meeting Minutes**

12/1/14; 12/5/14; 12/10/14.

**B) New Hire Report**

Staffing changes

**C) Selectmen Approvals for Routine Matters**

1. a) Authorize the First Selectman to give POA to bond counsel for the purpose of filing the IRS VCAP (2010 & 2013) municipal tax exempt bond issues that contained taxable water projects.

**D) Inland-Wetlands Commission Bond Releases:**

None at this time.

**E) Planning Commission Bond Releases:**

None at this time.

**F) Zoning Commission Bond Releases**

a) 7 Granite Drive #201300163 final bond release of \$1,056.00; b) 901 Federal Road #200200697 bond release of \$110,000; c) 200 Federal Road #201200055 Zoning Commission has rescinded its decision on 12/1/14 to call the original bond and accepts the \$40,000 bond reduction.

**G) Driveway Bond Release(s) - \$750**

a) 127 Stony Hill Road; b) 11 Orchard Street; c) 15 Juniper Lane; d) 4 Bonny Road

**H) Excavation Bond Release(s):**

None at this time.

**5) Additional Monthly Agenda Items**

**A) Appointments**

- a) Jerome Murphy, Reappointment to the Candlewood Lake Authority;
- b) Bruce Siennick, Appointment to the Brookfield Housing Authority;
- c) Sheldon Conn & Fran Lollie, Appointment as the First Selectman's Alternate Representatives to the Housatonic Resources Recovery Authority;
- d) James Docktor, Appointment as Deputy Tree Warden.

**B) Public Comment**

Sign-up sheet at meeting

**6) Adjourn**