

BOARD OF SELECTMEN MEETING
A G E N D A
APRIL 7, 2014 – 7:30 P.M.
BROOKFIELD HIGH SCHOOL MEDIA CENTER

1) **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

MONTHLY AGENDA ITEMS:

- A. **Public Comment on agenda items only** - Sign-up sheet at meeting.
- B. **Announcements** - a) Brookfield Matters published; b) Introduction of Fern Smenyak, Director of Human Resources; c) April is National Donate Life Month; d) Brookfield Open Space Legacy, Inc.; e) Tree City USA 2013 Application.
- C. **Correspondence addressed to BOS** - a) Jean Hartnett; b) Board of Ethics; c) Tami Coleman; d) Selectman William Davidson.
- D. **Monthly Financial Results** - Update provided by Controller Bill Leverage.

2) **INFORMATIONAL PRESENTATIONS:** a) Marcia Wilkins, Chairman of the Energy Ad-Hoc Committee – a) Clean Energy Solarize Program and \$10,000 grant award; b) Solarize Brookfield Program; and c) Brookfield Open Space Legacy.

3) **NEW ITEMS:**

- A. **Parks Revitalization-Phase I- Cadigan Park** - Municipal Building Committee Parks Revitalization Bid Results. *Recommended Motion* – that the Selectmen receive the Bid Results and instruct Doyle-Coffin Architects to issue Notice of Award/Letter of Intent to the lowest responsive and most qualified bidder as recommended by the MBC for the Parks Revitalization Program – Phase I Cadigan Park; and further authorize the First Selectman to execute the contract for construction for Phase 1 Cadigan Park upon presentation of the same by Doyle-Coffin Architects.
- B. **Sewer Extension 101/103 Laurel Hill Road** – Preliminary application for a sewer extension on Laurel Hill Road referred to the BOS pursuant to Section 71-6 of the Code of Ordinances and to the Planning Commission for a report pursuant to Section 8-24 of the General Statutes. *Recommended Motion:* that the Selectmen approve the proposed application submitted by the WPCA for a sewer extension to 101/103 Laurel Hill Road.
- C. **Sewer Extension 4 Elbow Hill Road** – Proposed sewer extension for the approximately 350-foot public sewer extension up Elbow Hill Road referred to the BOS pursuant to Section 71-6 of the Code of Ordinances and to the Planning Commission for a report pursuant to Section 8-24. *Recommended Motion:* that the Selectmen approve the proposed 350-foot sewer extension up Elbow Hill Road as submitted by the WPCA.
- D. **BOS Resolution** – Resolution of the Board of Selectmen authorizing the issuance and sale of refunding bonds. *Recommended Motion* – that the Selectmen approve the attached Resolution for the issuance of refunding bonds of the Town in an amount not to exceed \$15,000,000.
- E. **2014/2015 Capital Projects for Bonding** – Capital Project Items for Bonding. *Recommended Motion:* Motion attached.
- F. **Notice of Annual Town Meeting**: Discussion and Motion to recommend in the call that the budget submitted by the Board of Finance be decided in a single amount inclusive of Town Operations and Education, or in separate amounts for Town Operations and Education; and non-binding advisory question: “too low”, “adequate” or “too high”.
- G. **Postcard Notifications to Voters** – Discussion and Motion to approve the sending of a postcard notification to residents as a reminder to vote at the budget referendum on Tuesday, May 20.

4) **UPDATES:**

- A. **Fund Balance** - Update
- B. **Four Corners Streetscape Improvements** – Planning Commission response to 8-24 Referral.
- C. **2014 – 2015 Town Budget Time Line** - Update by First Selectman.
- D. **Charter Revision Commission** - Update by First Selectman.
- E. **Jumpstart** – Business Incentive Tax Deferral Program, Incubator.

5) **CONSENT AGENDA:** *Recommended Motion:* that the Selectmen approve all items A - E on the Consent Agenda.

- A. **Board of Selectmen Meeting Minutes** – March 3, 2014
- B. **New Hire Report** - Staffing changes
- C. **Selectmen Approvals for Routine Matters** - a) Adopt Resolution with the CT State Library for a Historic Documents Preservation Grant; b) Adopt Resolution from DEMHS for the Municipal MOA for the 2013 Homeland Security Grant and authorizing resolution for First Selectmen to sign the MOA; c) Residential Lease Agreement for 8 Nabby Road (Eriksen Farm Open Space).

6) **ADDITIONAL MONTHLY AGENDA ITEMS:**

- A. **Appointments** – Maizie Jaffe, Alternate to Regular Member on the Library Board of Trustees.
- B. **Public Comment on any topic** - Sign-up sheet at meeting.

7) **ADJOURN**