

(SPECIAL) BOARD OF SELECTMEN MEETING

A G E N D A

WEDNESDAY, MAY 2, 2012 – 7:30 P.M.

MEETING ROOM 133 – TOWN HALL

1) CALL TO ORDER & PLEDGE OF ALLEGIANCE

MONTHLY AGENDA ITEMS:

- a. Public Comment: Sign-up sheet at meeting.
- b. Announcements: a) The Kids Kingdom Ribbon Cutting and Official Opening on Sunday, May 6<sup>th</sup> at 1:00 p.m.; b) Results of Annual Town Meeting and Budget Referendum date; b) Memorial Day Parade is Sunday, May 27<sup>th</sup> at 2:00 p.m.
- c. Correspondence: a) R. Saluga letters dated 4/5 & 4/21.
- d. Monthly Financial Results: Update provided by Controller Jay Wahlberg.

2) NEW ITEMS:

- a. Budget Transfers: a) Controller Jay Wahlberg is requesting a budget transfer of the FEMA monies (due to Storm Irene) to the Town departments that incurred the majority of the increased costs; b) Controller Jay Wahlberg is requesting a budget transfer from Personnel Contingency to cover Salary Adjustments. Recommended Motion: that the Selectmen approve the Budget Transfers and forward to the Board of Finance.
- b. Letter of Engagement: Recommended Motion: that the Selectmen approve the First Selectman co-signing the Letter of Engagement from Grant Thornton LLP, and forward to the Board of Finance for approval and signature by the Chairman of the Board of Finance, contingent on final version and acceptance by the Board of Finance.
- c. Del Mar Drive Sewer Extension: The WPCA has formally submitted to recommendation to the BOS and BOF a request for appropriation of \$750,000 to pay for the costs of the Del Mar Drive sewer extension, including legal, engineering, easement and land acquisitions as may be necessary to meet said appropriation. Recommended Motion: that the Selectmen forward WPCA'S request to the Board of Finance to authorize the issuance of bonds in the amount of \$750,000 to pay for the costs of the project for a term not to exceed 20 years pursuant to Section 71-6.
- d. Retainer Agreements: a) Retainer Agreement with Anne Peters of Carmody & Torrance; b) Retainer Agreement with Jack Garamella of Collins, Hannafin, Garamella, Jaber & Tuozzolo. Recommended Motion: that the Selectmen approve the Retainer Agreements.
- e. Fund Balance Policy and Ordinance for Committed and Special Revenue Funds: Discussion
- f. Food Service Establishments Ordinance Chapter 134: Dr. Sullivan, Health Director, has recommended changes to the ordinance. Recommended Motion: that the Selectmen schedule a Public Hearing on Monday, June 4<sup>th</sup> at 7:15 p.m., at the HS Media Center.

3) UPDATES:

- a. Salon Ordinance: Public Hearing held 5/2 at 6:30 p.m. Discuss and possibly vote on the proposed Salon Ordinance.
- b. Wireless Cell Tower at Municipal Center Property: Update
- c. Meadowbrook Manor/Hillside Circle: Update of neighborhood storm water problems.
- d. Southern Federal Road Water Line Phase II Plans: Update provided by First Selectman.
- e. 540 Federal Road Water Storage Tank: Recommended Motion: that the Selectmen approve the proposed Agreement for Conveyance and Acquisition of Easements and authorize the First Selectman to execute said Agreement, such to such minor modifications as may be necessary to finalize the Agreement and b) that the Selectman refer the acquisition of the easement for the Water Storage Tank and associated facilities to the Planning Commission for review pursuant to Section 8-24 of the general statutes.
- f. Police Union Contract Negotiations: Update

4) CONSENT AGENDA: Recommended Motion: that the Selectmen approve all items on the Consent Agenda.

- a. Board of Selectmen Meeting Minutes: 4/2, 4/9, 4/13, 4/19.
- b. New Hire Report: Staffing changes for the month of April.
- c. Selectmen Approvals for Routine Contract Matters:
- d. Bond Releases: Driveway Bonds in the amount of \$750: None at this time.  
Inland Wetlands Bond Release: 23-27 Carmen Hill Road #200500619.

5) ADDITIONAL MONTHLY AGENDA ITEMS:

- a. Appointments: a) Brookfield Housing Authority – Appointment of two members; b) Marine Patrol Officers for the Lake Lillinonah Authority; c) Reappointment of Attorney Larry Mix as Hearing Officer for Abandoned or Unregistered Vehicles.
- b. Public Comment: Sign-up sheet at meeting.

6) ADJOURN