

**BOARD OF SELECTMEN MEETING  
MINUTES  
AUGUST 1, 2011 – 7:30 P.M.  
BROOKFIELD HIGH SCHOOL MEDIA CENTER**

**CALL TO ORDER:** First Selectman William R. Davidson called the meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited by all present.

**PRESENT:** William R. Davidson, First Selectman; Howard Lasser, Selectman; Steve O'Reilly, Selectman; Jay Wahlberg, Controller; members of the public & press; Virginia Giovanniello, Recording Secretary.

**PUBLIC COMMENT:** The following residents addressed the Board of Selectmen:

- Peter Rockholz, 4 Aramon Circle
- Drew Swanson, 8 Silvermine Road

**ANNOUNCEMENTS:** Mr. Davidson announced the following:

- Tax Collector Georgia Lawrence is retiring from the Town and has done a stunning job of collecting taxes.
- DPUC hearing on Greenridge is continuing.

**CORRESPONDENCE:**

- Letters from Aramon Circle residents Joseph Rocky, Valentine Riordan, Jeffrey Steinberg, Judith Barr & Elizabeth Paravati opposed to the proposed water pump station on Aramon Circle.
- The Danbury Regional Child Advocacy Center & Ability Beyond Disability thanked the Town for the budget contribution to their organization.

**Howard Lasser made motion to move the agenda order after 2c to 3h, 4e Letter of Intent, 3a, 3d, 4c & 4d, seconded by Steve O'Reilly. Motion carried unanimously.**

**RETIREMENT BENEFITS ADVISORY COMMITTEE:** At conclusion of discussion, **Steve O'Reilly made motion to approve the Wells Fargo Institutional Asset Advisors as the Town's Investment Advisors, as recommended by the Retirement Benefits Advisory Committee, and authorize the First Selectman, Treasurer and Controller to enter into contract negotiations with Wells Fargo and coordinate transition with SunLife, seconded by Howard Lasser. Motion carried unanimously.**

**540 FEDERAL ROAD EASEMENT & LETTER OF INTENT:** Mr. Peter Olson, Special Town Attorney, explained that the letter of intent expresses intentions of both the town and owners of 540 Federal Road for a storage tank for supply and fire protection purposes. At another time, another document will replace the letter of intent. At conclusion of discussion, **Howard Lasser made motion to authorize the First Selectman to sign the letter of intent for an easement to the Town at 540 Federal Road for a water storage tank to service the Southern Federal Road Water Line and related facilities, seconded by Steve O'Reilly. Motion carried unanimously.**

**SOUTHERN WATER LINE PROJECT PHASE II:** Mr. Martin Handshy, Water Consultant to the Selectmen, provided an update on the proposed project and hand-out on the Cost/LF Analysis for Phase II. Mr.

Davidson noted that water companies cannot legally finance the building of water lines. At conclusion of discussion, **Howard Lasser made motion to move the Resolution as included in the meeting packet recommending an appropriation of \$4,685,000 for the planning, design and construction of an approximately 11,000 foot water main extension beginning at 360 Federal Road and extending southward to the intersection of Federal Road and Candlewood Lake Road (the “Southern Water Line Project – Phase II” or the “Project”), seconded by Steve O’Reilly. Motion carried unanimously.**

**Steve O’Reilly made motion to forward to the Planning Commission for approval pursuant to Section 8-24 of the General Statutes the Southern Water Line Project Phase II, seconded by Howard Lasser. Motion carried unanimously.**

**Howard Lasser made motion to schedule the date of the Special Town Meeting on September 22, 2011, at 7:00 p.m., notifying everyone along the water line of the potential assessment, seconded by Steve O’Reilly. Motion carried unanimously.**

**SOUTHERN WATER LINE PROJECT PHASE I – OLD NEW MILFORD ROAD:** Update was provided by Martin Handshy, Water Consultant to the Selectmen, and he stated that the waterline materials are out to bid on Friday, August 5<sup>th</sup>.

**GURSKI HOMESTEAD COMMISSION:** Mrs. Judy Heise, Chairman of the Gurski Homestead Commission, stated that they are seeking to apply for a \$25,000 matching grant for the barn project to continue to work on the stabilization, and noted that \$50,000 is already appropriated in the capital budget. Mrs. Heise noted that the authorization of the Resolution is for the grant application and does not mean that they have been approved to receive the grant. At conclusion of discussion, **Howard Lasser made motion to authorize the First Selectman to sign the Grant Application for financial assistance to the Town for Brookfield Gurski Homestead Commission Barn Project, seconded by Steve O’Reilly. Motion carried unanimously.**

**WPCA REQUEST FOR SEWER EXTENSION:** At conclusion of discussion, **Howard Lasser made motion to send a positive recommendation to the WPCA to evaluate the feasibility of extending the sewer service area for the proposed Dean Road and immediate surrounding area [properties along Dean Road from its intersection with Silvermine Road to the northerly end, and along the parallel portion of Pocono Road from Silvermine Road to the north], seconded by Steve O’Reilly. Motion carried unanimously.**

**KID’S KINGDOM PLAYGROUND:** Mr. Davidson noted that this project could be completed this fall except for the landscaping. **Howard Lasser made motion to authorize the First Selectman to execute the Notice of Award to Mountain View Landscapes & Lawncare, Inc., seconded by Steve O’Reilly. Motion carried unanimously.**

**MONTHLY FINANCIAL RESULTS:** Mr. Wahlberg reviewed the budget transfers in his report. At conclusion of discussion, **Howard Lasser made motion to authorize the budget transfers as presented by Controller Jay Wahlberg, seconded by Steve O’Reilly. Motion carried unanimously.**

**SENIOR CENTER UPDATE:** Mr. Davidson reported that all outstanding ADA and punch list items have been completed except the women’s bathroom stall and supplies have been ordered to repair the stall to ADA compliance.

**HIGH SCHOOL PROJECT:** Mr. Davidson reported they are finishing compliance issues with Morganti and there is nothing else to report.

**FACILITIES PLANNING COMMITTEE:** Mr. Lasser noted that the goal of this group will be to take the study prepared by the 2009 Facilities Study Committee and come up with a viable plan of implementation and identifying locations for various facilities and recommendations on timing and financing of them. The Selectmen modified the group to include a representative from the following appointed Boards: Parks & Recreation Commission, Commission on Aging & Library Commission or Friends of the Library. The following town employees or their designee: Town Finance Director, School Finance Director, Director of Public Works, Director of Parks & Recreation, Community Development Director & Library Director, and two additional people appointed by the Selectmen from the general population. At conclusion of discussion, **Howard Lasser made motion to establish a Facilities Planning Committee as amended and charge Mr. Lasser (as noted by the First Selectman) with getting the committee up and running, seconded by Steve O'Reilly. Motion carried unanimously.**

**TOWN CENTER DISTRICT RFP'S FOR PLANNING CONSULTING SERVICES:** At conclusion of discussion, **Howard Lasser made motion to appropriate \$75,000 for the RFP [Consulting Services] with all funding to come from the STEAP Grant and forward to the Board of Finance for consideration, seconded by Steve O'Reilly. Motion carried unanimously.**

**TOWN CENTER DISTRICT RFP SELECTION COMMITTEE:** Mr. Davidson designated a selection committee to evaluate the Consulting Agreement responses. The selection committee will recommend a consultant to the First Selectman. Selection Committee Members are: Pete Peterson, resident; Leigh Overland, resident; Jon Van Hise, Planning Commission Chairman; and Ryan Blessey, Zoning Commission Vice Chairman. A selection of a company to provide Planning Consulting Services for the Town Center District is anticipated by the end of August.

**BROOKFIELD VOLUNTEER FIRE DEPARTMENT (92 Pocono Road):** Controller Jay Wahlberg and the Selectmen discussed the Fire Department's proposed use of the Town's tax-exempt leasing for the purchase of two new fire trucks. After discussing at the last Board of Selectmen Meeting, Mr. Wahlberg has received legal opinion that it is not legal by IRS standards for the fire department to use the Town's leasing line of credit. The Selectmen discussed ways of being supportive of the volunteer fire department without harming the Town's financial interest.

**TRANSIT ORIENTED DEVELOPMENT PLANNING GRANT:** Mr. Davidson noted that this is an on-going multi-year project headed by HVCEO. There are no funds this year, though funding must be requested in an application each year. Mr. Davidson stated that he supports HVCEO's and the Town's efforts to get train service to New Milford. At conclusion of discussion, **Howard Lasser made motion to approve the Certified Resolution to authorize the First Selectman to apply for a Transit Oriented Development Planning Grant for the Four Corners proposed train station and authorize the First Selectman to enter into a Memorandum of Understanding with HVCEO for the Four Corners proposed train station, seconded by Steve O'Reilly. Motion carried unanimously.**

**2010 HOMELAND SECURITY GRANT PROGRAM:** Howard Lasser made motion to approve the Authorizing Resolution resolving that the Town may enter into with and deliver to the State of CT Department of Emergency Management and Homeland Security any and all documents and further

resolve that the First Selectman is authorized to execute documents for the Memorandum of Understanding, seconded by Steve O'Reilly. Motion carried unanimously.

**POLICE DEPARTMENT CARPORT & DRIVEWAY PROJECT:** At conclusion of discussion, Howard Lasser made motion to approve \$3,300 for the proposed carport/storage garage and the relocation of the existing vehicle impound cage and the connection of the upper and lower parking lots at the Police Department, seconded by Steve O'Reilly. Motion carried unanimously.

### **CONSENT AGENDA**

**BOARD OF SELECTMEN MEETING MINUTES:** Howard Lasser made motion to approve two modifications to the July 11, 2011 Board of Selectmen Meeting Minutes on Page 1 - Announcements and Page 2 – Southern Water Line Project Phase II, seconded by Steve O'Reilly. Motion carried unanimously.

**NEW HIRE REPORT:** For the month of July 2011, the following staff changes are reported:  
Departing Staff: Georgia Lawrence, Tax Collector, August 2, 2011.  
New Hire: Lauraine Paquin, Tax Collector – Full Time, Non Union, effective August 1, 2011.

### **BOND RELEASES:**

#### Driveway Bonds in the amount of \$750:

- 10 Galloping Hill Road
- 132 Long Meadow Hill Road
- 43 Carmen Hill Road
- 2 Tree Farm Lane
- 6 Tree Farm Lane, Lot 10
- 10 Tree Farm Lane, Lot 8
- 19 Cross Pond Rive, Lot 2
- 21 Cross Pond Drive, Lot 3
- 23 Cross Pond Drive, Lot 4
- 6 Belden Hill Road, Lot 11
- 11 Belden Hill Road, Lot 6
- 12 Belden Hill Road, Lot 8
- 13 Belden Hill Road, Lot 7
- 16 Hidden Brook Drive
- 6 Summer Pasture Lane, Lot 3
- 120 Whisconier Road
- 41A Secor Road

#### Planning Commission:

#### Zoning Commission:

- 2 Granite Drive, Application #201000187
- 58 Vale Road #200800032
- 10 Summer Pasture Lane #20061041

Howard Lasser made motion to approve the Consent Agenda, seconded by Steve O'Reilly. Motion carried unanimously.

**APPOINTMENTS:** Howard Lasser made motion to appoint Scott Bolesta (D) to the Lake Lillinonah

Authority, seconded by Steve O'Reilly. Motion carried unanimously.

**ADJOURN:** Howard Lasser made motion to adjourn at 9:30 p.m., seconded by Steve O'Reilly. Motion carried unanimously.

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William R. Davidson  
First Selectman

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Howard Lasser  
Selectman

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Steve O'Reilly  
Selectman