

Approved Minutes
BROOKFIELD PLANNING COMMISSION
THURSDAY, August 1, 2013 7:30 PM
MEETING ROOM #133 – TOWN HALL, 100 POCONO ROAD

1. **Convene Meeting:** Chairman Van Hise called the meeting to order at 7:31 PM and established a quorum of members:
Present: Jon Van Hise, Chairman; Arthur Kerley, Vice Chairman; David Frankel, Secretary; Patrick Conlon, Regular Member; L. Taylor, Regular Member; N. Tolmoff, Alternate Member
Also Present: R. Tedesco, Public Works Director; E. Cole Prescott, Recording Secretary
2. **Review Minutes of Previous Meetings:** 07/11/13 – A. Kerley made a motion to approve the Planning Commission minutes of 07/11/13 as submitted. P. Conlon seconded the motion, and it carried unanimously.
3. **Old Business:**
4. **New Business:**
5. **Minutes of Other Boards & Commissions:** 07/08/13; 07/22/13 Inland Wetlands; 07/11/13 Zoning –
07/08/13; 07/22/13 Inland Wetlands Commission Minutes: There was no comment.
L. Taylor entered the meeting room at 7:37 PM.
07/11/13 Zoning: Chairman Van Hise noted the moratorium on LED lights held by the Zoning Commission. Chairman Van Hise also noted that there was a public hearing held for the zone change of 4 & 16 Elbow Hill Road. Chairman Van Hise mentioned that the applicant has since withdrawn that zone change application.
6. **Correspondence:**
 - a. **Connecticut Federation of Planning and Zoning Agencies Quarterly Newsletter Volume XVII, Issue 3 Summer 2013** – A. Kerley noted the article in the newsletter that discusses the definition of a structure and pertinent setbacks. D. Frankel noted the communications tower article in the newsletter.
 - b. **Letter from D. Plante to the Brookfield Zoning Commission dated 07/11/13 Re: 4 & 16 Elbow Hill Road Design Review** – Chairman Van Hise noted receipt of the letter. There was no further comment.
 - c. **Letter from N. Tolmoff to W. Davidson dated 07/16/13 Re: Resignation from the Planning Commission** – The Commission noted receipt of the letter. Chairman Van Hise thanked N. Tolmoff for her time on the Planning Commission.
 - d. **Legal Briefings for Building Inspectors Vol. 28, No 7 dated July 2013** – There was no comment.
 - e. **Letter from Katherine Daniel to the Planning Commission, Inland Wetlands Commission, Zoning Commission & Alice Dew dated 08/01/13 Re: Aquifer Protection** – Chairman Van Hise noted the letter. Chairman Van Hise asked for the Commissioners to be aware that there will be an Aquifer Protection Agency formed in Town. D. Frankel suggested that the Inland Wetlands Commission would be a good candidate for this Aquifer Protection Agency.
7. **Informal Discussion:**
 - a. **Plan of Conservation and Development** – Chairman Van Hise stated that this matter will be put on hold. N. Tolmoff stated that she has been contacted by

Katherine Daniel regarding the Quarry area. She stated that there will be further discussion about this area and the possibility of its becoming a park.

- b. Green Hills Farm Community** – Chairman Van Hise noted that the group that was looking to create this project is no longer considering the project in Brookfield. Chairman Van Hise also noted that A. Kerley had done some research about this project.

Chairman Van Hise asked E. Cole Prescott to give the Planning Commission Guide to K. Daniel.

8. Tabled Items

- 9. Adjourn: P. Conlon made a motion to adjourn at 7:58 PM, and N. Tolmoff seconded it. The motion carried unanimously.**

****Next Regular Meeting Scheduled for August 15, 2013.****