

APPROVED Minutes
BROOKFIELD PLANNING COMMISSION
THURSDAY, November 17, 2011 8:00 PM
MEETING ROOM #133 – TOWN HALL, 100 POCONO ROAD

1. **Convene Meeting:** Chairman J. Van Hise convened the meeting at 8:00 p.m. and established a quorum of members: Chairman Van Hise, Secretary A. Kerley, Regular members R. Baiad and P. Condon, and Alternate D. Frankel.*

Absent: W. Conner, Vice Chairman.

*D. Frankel was appointed a voting member.

2. **Review Minutes of Previous Meetings:** 11/03/11: A motion was made by R. Baiad to approve the Minutes of 11/3/11 as submitted. D. Frankel seconded and the motion carried unanimously.

3. **Old Business:** There was none at this meeting.

4. **New Business:**

- a. **8A Stage Road #200800694: Request for Bond Release - \$400,000.00**
 1. **Letter from J. D'Alton Murphy to J. Van Hise dated 11/10/11 Re: Bond Release: Newbrook, LLC – Three-Lot Conservation Subdivision**
 2. **Data Accumulation Plan prepared by Brautigam Land Surveyors, P.C. dated 09/27/11**

No one present. The applicant's letter was read by the Commissioners. R. Tedesco, Town Director of Public Works, is on vacation, so the following motion was made: **R. Baiad made a motion to send a copy of the request for the bond release in the amount of \$400,000.00 for 8A Stage Road #200800694 to R. Tedesco for his review and comments. The motion was seconded by P. Conlon and carried unanimously.**

5. **Minutes of Other Boards & Commissions:**

- **10/31/11 Inland Wetlands:** Nothing pertinent to the Planning Commission;
- **11/07/11 Zoning Board of Appeals;**
- **11/10/11 Zoning :** Some modifications have been made to the plan for BJ Wholesalers, and the project timeline was clarified: they will be closing on the property in February, 2012.

6. **Correspondence:**

- a. **Memo from K. Daniel to the Planning Commission and the Zoning Commission dated 11/01/11 Re: Review of Procedures for Accepting Surety Bonds or Passbooks for Bonding:** K. Daniel outlined a proposal for a procedure for review of surety bonds to first meet certain criteria of the Land Use Department, followed by a review of the Town Controller.
- b. **Letter from D. Sawicki to A. Cirignano dated 11/07/11 Re: Oak Meadows**
- c. **Memo from D. Hannon to HVCEO Members dated 11/10/11 Re: Grant Announcement – Transportation Enhancement Program**
 - **Connecticut's 2011 Statewide Transportation Enhancement Program Guide**

dated October 2011

Chairman Van Hise noted that per an e-mail from First Selectman Davidson that the Commissioners discuss possible transportation-related uses to be proposed for a grant application to the Department of Transportation. Chairman Van Hise shared his idea for proposing to use funds to extend the present Still River Greenway project, proposed to end at Webster Bank (in Town Center District). Said extension could run north to the craft center (or railroad station, noted D. Frankel), or south to Route 133 where a proposed commercial project has received approval. He added that there could be bike racks installed at the terminus points to encourage people to visit any commercial entities, activity centers, transportation access or other sites nearby. **A motion was made by P. Conlon stating that in regard to the Connecticut 2011 Statewide Transportation Enhancement Program Guide, dated October 2011, that the Planning Commission recommends that the Town investigate the possibility of extending the path of the Still River Greenway either north to terminate at the Craft Center/railroad station, or south to Route 133. R. Baiad seconded this motion which carried unanimously.**

7. **Informal Discussion:** R. Baiad asked being reimbursed if he would attend Planning-related seminars. The ones he's attended in the past were "very informative," he noted. Chairman J. Van Hise encouraged him to check with K. Daniel to make her aware of his interest.

Chairman Van Hise made a motion stating that the Commission thanks outgoing Vice Chairman W. Conner for his hard work over two terms. He added that the Commission appreciates his hard work and will miss his valuable input given over the years. R. Baiad seconded this motion which carried unanimously.

8. **Tabled Items:** There were none at this meeting.
9. **Adjourn:** A motion to adjourn at 8:35 p.m. was made by R. Baiad, seconded by D. Frankel and carried unanimously.