

**MINUTES OF THE MEETING OF THE PARKS & RECREATION COMMISSION OF THE TOWN OF BROOKFIELD, HELD on WEDNESDAY, APRIL 19, 2017, AT THE P & R BUILDING, 161 WHISCONIER ROAD, AT 7:00 P.M.**

**Present:** Joei Grudzinski, Co-Vice Chairman; Ed Butt, Rob Blick, Renee Santiago, John Mangold, Cassie Dunn, Tom Murphy Sue Slater (liaison B/S); Dennis DiPinto, Director ; Elaine Rajcula, Secretary.

**Absent:** Bryan Chnowski

**New Commission Member** – Tom Murphy was welcomed to the Parks & Recreation Commission as a new member, replacing Tony Tomaino, who has resigned.

**Minutes of Previous Meeting** - A motion to accept Minutes of February 22, 2017, was made by John Mangold, seconded by R. Santiago and passed.

**Budget Review** –

**Recreation Supervisor's Report – Mary Knox** - D. DiPinto stated we are entering the Spring / Summer registration period which is the busiest time of year for the office. Brochures are out to the residents. Summer camp and Waterfront Passes will be available next week.

**Correspondence** – None.

**Parks Supervisor's Report** -- D. DiPinto –All scholastic and club sports are now underway and grooming schedules and refuse collection is in full swing. Tennis courts are now open for play. The Director is currently in the process of hiring 3 – 5 seasonal employees to hopefully join the staff in mid-May. C. Dunn asked when the park rest rooms will be opened and if the water, etc. will be tested before the general public can use. D. DiPinto assured the commission that this will be the case and that we are currently waiting for water testing reports from the lab.

**Monthly Financial Report** – D. DiPinto - The General Budget has been frozen on the Parks side. Recreation has spent 75.4%. The Park side spent 76%.

**Sub-Committee Reports**

**Cadigan Park** – D. DiPinto – A 14' x 30' prefabricated storage building has been ordered and was included in our Capital budget this year. Control Link lighting system has also been installed for the football and softball fields. The tennis and basketball court lights are on their own timer. The field light schedule for the Spring has been coordinated based on actual needs for all parties using the facilities.

**Community Outreach – Greenway** - D. DiPinto - A few garbage cans have been placed along the walkway. Dog bags will not be provided at this time due to limited resources of man power and funds.

**Town & School Facilities/Open Space – D. DiPinto** – Still River Greenway closeout. The Town Attorney and Director met with the Contractor, Inspectors and State oversight staff

earlier this month to discuss the closeout procedures. It was a productive meeting. The contractor has a small punch list. J. Mangold stated the bridges appear to be rusting and should the Town consider painting. The Director stated that this is called a weathered steel finish and that this is how the bridge is supposed to age. required. There will be a Fall application of water sealer to the wood decking material each year but the steel frame requires no maintenance.

**Ga Ga Pit** – J. Mangold - The Whisconier School kids like using the Ga Ga Pit and the balls are located in the school's storage. This project was funded with a combination of funds from the Park and Rec. and WMS PTO.

**P & R Budget Review 2017 & 2018** - D. DiPinto – The Board of Finance has left the P & R Budget request intact. May 2 is the Town Meeting on the Budget.

### **Old Business**

**Still River Greenway Update** – D. DiPinto - The Director stated that the main issues that the Town will need to work on include parking and trail users picking up after their dogs.

### **New Business**

**P & R Web Page** – The Director informed the Commission that the Department has begun releasing our drone videos of various parks and that they can be found on our P & R Web page.

**Adjournment** – J. Mangold made a motion to adjourn the meeting at 8:10 p.m. Seconded by J. Santiago. Passed.

**The next meeting of the P & R Commission will be held on Wednesday, May 24, 2017, at 7:00 p.m. at the new Parks & Recreation office.**