

MINUTES OF THE PARKS & RECREATION COMMISSION OF THE TOWN OF BROOKFIELD, HELD AT THE TOWN HALL ON FEBRUARY 25, 2015, AT 7:30 P.M.

Present: Joei Grudzinski, Chairman; Ed Butt, Bryan Chnowski, Tony Tomaino, Tony Tomaino, Renee Santiago. Dennis DiPinto, Director: Elaine Rajcula, Secretary.

Absent: Sara Kincade, Mike Fernand, Rob Blick

Minutes of the December 3rd. Meeting – A motion was made by T. Tomaino, to approve said minutes. Seconded by R. Santiago. Passed.

Minutes of the January 7th Fiscal Year Budget Meeting- A motion to approve with addition was made by E. Butt. **The staff salary increases represented 1% of the proposed 3.4% request.** Seconded by B. Chnowsky, passed.

Recreation Supervisor's Report – Mary Knox –When school is canceled, delayed opening or early dismissal, it affects our programs, they are rescheduled at another time. Summer staff from 2014 in good standing are being asked to reapply for 2015. Also accepting application from potential new employees. M. Knox is now planning spring and summer programs. The next program guide will be out by the end of March, including programs for April through August. Volunteers are needed for our 19th Annual Easter Egg Hunt on Saturday, March 28th. Money will be collected in the Town Hall Lobby and the hunts will be in the field in back of Town Hall. Volunteers are needed from 11:00 a.m. to 1:00 p.m. for set up, collecting money and spreading candy and eggs. Let Dennis DiPinto or Mary know if you are able to attend.

Parks Supervisor's Report – Chris Rabuse – January/February - Removed holiday decorations; overgrown and diseased trees next to Huckleberry main school sign; removed stumps and transplanted two live Colorado Spruce trees from Police Dept. Christmas display and remounted dedication sign so that it may be moved as trees matures. Took two Colorado Blue Spruce trees from Town Hall sign display and replaced one vandalized tree in Kids Kingdom and planted the other to balance out the area. Also small tree removal at Williams Park. Pruned Town Hall Crab Apple trees; renovated pre-school playground mulch decomposing into mud; removed as mulch contaminated mulch as possible. Removed two hazardous railroad ties and added new certified

playground mulch. Started equipment maintenance; snow plowing with the trucks at all municipal sites including the Pocono Firehouse. Future Work includes: snow plowing/snow/ice removal; equipment maintenance for winter and spring; trash pickup, paint bathrooms/lunchroom floors and general cleanup.

Monthly Financial Report – D. DiPinto – Report was distributed. Recreation operations are 64% spent and Grounds are 73% spent, both are on target.

Current Projects – D. DiPinto - The High School roof above the stage can't be fixed unless a new roof is put on. Water is leaking onto the stage. The Parks & Rec is instrumental in creating a short-term solution to this problem.

Still River Greenway – D. DiPinto – We have received authorization to advertise the project. D. DiPinto will be working with our designers and DOT to prepare and send out bids. All document and advertisements will be reviewed by the State before published. Phase II will take 8 to 12 months to construct from the time a contractor is selected.

Parks Revitalization, Phase 1 – D. DiPinto – Biweekly meetings are held with the architect, MBC & contractor onsite. Final punch list has been agreed upon on all remaining items with the exception of the tennis and basketball court surfacing that needs to be redone.

Parks Revitalization, Phase 2 – D. DiPinto – The contractor is about 18 days behind schedule as of today. The Town Beach building has seen a few setbacks due to weather during the past 8 weeks.

Budget Update – D. DiPinto met with the Board of Selectmen on February 17th to present the proposed Budget. There will be an open meeting on March 10th at 7:00 p.m. (which allows questions and answers). He would like to have anyone interested from the Commission to attend.

Adjournment – T. Tomaino made the motion to adjourn the meeting at 8:30 p.m. Seconded by Renee Santiago. Passed.

THE NEXT MEETING OF THE PARK & RECREATION MEETING WILL BE ON MARCH 25, 2015, AT 8:30 P.M.

If you cannot attend this meeting, please call the office at 203-775-7321.