

**MINUTES OF THE MEETING OF THE PARKS & RECREATION COMMISSION  
ON WEDNESDAY, OCTOBER 22, 2014, AT THE TOWN HALL, 7:30 P.M.**

**Present:** Sara Kincade, Chairman; Joei Grudzinski, Rob Blick, Bryan Chnowski, Tony Tomaino, Dennis DiPinto, Director; Elaine Rajcula, Secretary.

**Absent:** M. Fernand

**Minutes of the Previous Meeting** – A motion was made by S. Kincade, seconded by T. Tomaino, to approve minutes as read. Passed.

**Cadigan Park Fields** – D. DiPinto stated the perimeter of the fields will be fenced in. The fence work will be completed in the next 3 weeks. The walking paths have been getting good use.

**Cadigan Tennis Courts** - D. DiPinto – The courts will be for residents only. Lights will go off at 10:00 p.m. The courts themselves are substantially complete. The acrylic paint on the courts may have had a reaction with the new concrete, the situation is being monitored by the design team and a resolution is pending.

**Town Beach** - D. DiPinto – Phase II should benefit from phase I coming in about \$80K in the black. Some of the design issues regarding the beach sea wall have proven complex. The Beach support building design which is grant funded should be relatively straight forward. Cadigan Park buildings and pavilion are slated for upgrades as part of phase II.

**Recreation Supervisor's Report** – Mary Knox – D. DiPinto stated all Recreation Programs are ongoing as of now.

**Parks Supervisor's Report** – Chris Rabuse – Weekly trash pick-up at all Town sites/parks, school locations. This is done two to three times a week. Grooming of all softball/baseball fields twice a week. Fall cleanup at all Town sites, and will continue through Thanksgiving. The Crew went to the first annual field day for surrounding towns, at Newtown. They had a chance to see and try new equipment and hopefully it will take off, as similar seminars are not usually near. He likes the concept of being able to involve his crew and having a round table discussion on towns' issues and how other park and recreation departments handle various problems. Checked plows to ensure all in working order; setup of leaf removal truck; leaf removal at Williams Park/Cadigan tennis courts and the new synthetic

fields at Cadigan Park. Aerating/spiking/overseeding of main sport fields, and will fertilize in October and November.

Mowed trail edges at Gurski/Happy/Landing Trail areas and will blow off leaves as weather allows. Applied preservative to new bandshell decking and picnic benches, and stain coat to Kid's Kingdom pagoda. Brought picnic tables, trash cans to Cadigan Pavillion; two new soccer goals for Soccer Club and 4 goals up to new Cadigan Fields; painted U-10 fields. Hand aerated/slice seeded Baseball and Softball field areas at High School and Huckleberry School 60/90 fields and Gray's Bridge. Weekly painting grass field hockey field and practice football fields at High School. Mow same three times per week if time allows. Fall flower plantings Town Hall sign area. Straightened out High School Girls' softball 1<sup>st</sup> and 3<sup>rd</sup> baselines, adding approximately 1000 square feet of sod. Synthetic Field grooming/repairs as needed, at the High School.

**Future Work** consists of equipment maintenance as needed, snow preparations, Fall cleanups and cutting of all Town areas until end of October. Baseball field edging and repair. Possible more extensive work at back of Whisconier field; final baseball/softball field grooming; trail maintenance at first intersection of Williams Park Trail; playground inspections/repairs/mulch corrections; irrigation blowouts and repairs; comfort station blowouts and final cleanings; Pocono Firehouse shrub pruning. Said report may be reviewed further in depth information, at the Parks & Recreation office.

## **Old Business**

### **Park Revitalization**

**Greenway Update** – D. DiPinto – Ground Breaking went very well. This Federal project should be out to bid in December. If all goes as planned we break ground in the Spring. Start to completion would be approximately 12 months.

## **New Business**

**Town Beach Building** - D. DiPinto – Discussion was had on the specific usage policies and fees for the building use. He will bring his thoughts to the next meeting and asked the Commission to bring their thoughts also.

**Adjournment** – A motion was made by R. Blick to adjourn the meeting at 9:00 p.m. Seconded by T. Tomaino. Passed.

**The next meeting of the Commission will be on Wednesday, November 19<sup>th</sup>, at 7:30 p.m. and will be a Special Meeting.**