

**MINUTES OF THE MEETING OF PARKS & RECREATION COMMISSION OF THE TOWN OF BROOKFIELD, HELD ON WEDNESDAY, MAY 22, 2013, AT THE TOWN HALL, 7:30 P.M.**

**Present:** Sara Kincade, Chairman; Joei Grudzinski, Tony Tomaino, R. Blick,  
Dave Keefe, Dennis DiPinto, Director; Elaine Rajcula, Secretary.

**Absent:** Ed Butt, Bryan Chnowski.

**Minutes of the Previous Meeting, April 24, 2013,** were approved as read upon a motion made by R. Blick, seconded by J. Grudzinski. Passed.

**Correspondence** - D. DiPinto has written a letter to the Board of Selectmen regarding the Fund Balance ordinance. We have requested an extension before the annual review of these funds. The next twelve months will be used to identify another worthy one time project. We not know the status of the 2013 Fund Balance until late August or September.

**Recreation Supervisor's Report** – Mary Knox – The first **Speed Sitting** event was held on May 1 and was a great Success. Girl Scout Ambassador Troop #50857 provided on-site babysitting. **Mother's Day 5K** was another great event. They have been assisting Race Director Cassie Dunn for a few years with registration, donations and race-day volunteers. They had 289 people completing the course. All monies raised are donated to Brookfield Track Restoration Fund to ensure the continued maintenance of the BHS track. **Town Park Beach** opens on Saturday, May 25. Currently 27 people are on staff at the beach under the supervision of Kristen Faucher, Waterfront Director: and Mark Grossman, Assistant Director. Etrak software is now “on-line” at the Town Beach for gate guards to use to verify pass holders. This was possible with collaboration from the Town's IT Department, Police Department's IT and the Etrak support staff.

**Park Supervisor's Report** – Chris Rabuse – **Work done or in progress** includes trash pickup 2- 3 times per week at all sites, maintenance of Linear Park Trail, equipment/truck maintenance as needed, weed spraying of plant beds/fence lines at various sites, except for the K-8 schools where no pesticides are allowed. Also sports field repairs, Town Beach repairs and summer preparations. Refurbishing swing areas with certified playground mulch; repair beach and volleyball court as best as possible, make up sandbags and place in worst wash areas. Weekly grooming three times per week with lining and chalking of fields for games; trail maintenance at Linear Park/Williams Park, Happy Landing; Kids Kingdom reseeding, pruning/weeding/edging of Old Town Hall and Historical Society buildings, weekly cutting of Town sites not under contract/sports field two times weekly; refurbish stadium field long jump pits/roto tilled and added more jump sand. **Future work** includes: weekly beach maintenance/groom 2 – 3 times per week; brush Hogging at school and Town sites, trail maintenance and mowing; training of staff on basic irrigation repairs and routine programming; baseball/softball fields grooming three time a week.

**Monthly Financial Report** – D. DiPinto – In fine shape. Recreation Fund doing very well at this time of year.

### **Old Business**

### **Sub-Committee Reports**

D. DiPinto stated there will be a Board of Selectman's meeting on June 3 with Doyle, Coffin Architecture leading the revitalization informal presentation 7:30 p.m. at the High School. Possible referendum date September or October on revitalization projects..

D. DiPinto requests the P & R Commission be there.

**Policies & Goals** – D. DiPinto and J. Grudzinski will review and put together the P & R Policies & Goals of the proposed drafts revisions and have them for the next meeting.

**Communications** – D. DiPinto – He recommends a group of 20 people to spread the word and educate folks. He would like three Commission members involved in this effort. An educational workshop will be held beforehand. He suggests pictures, etc. be put on Facebook along with daily facts.

**Smoking Policies** – No smoking on the sand at the Beach was discussed. R. Blick stated the schools do not allow smoking at the fields. R. Blick made a motion that the Town Beach be a Fully Smoke Free Zone. Seconded by D. Keefe. Passed.

**Greenway Update** - D. DiPinto stated this subject could be on the Referendum in November.

**Adjournment** – J. Grudzinski made the motion to adjourn the meeting at 9:45 p.m. Seconded by D. Keefe. Passed.

**The next meeting of the P & R Commission will be held on Wednesday, June 26, at 7:30 p.m.**