

**MINUTES OF THE MEETING OF THE PARKS & RECREATION COMMISSION OF THE TOWN OF BROOKFIELD, HELD AT TOWN HALL, WEDNESDAY, JUNE 27, 2012, AT 7:30 P.M.**

Present: Sara Kincade, Chairman; Dave Keefe, Ed Butt, Joei Grudzinski, Bryan Chnowski  
Rob Blick

Absent: Chris Delia

**Minutes of the Previous Meeting** were approved as read upon a motion made by D. Keefe, seconded by J. Grudzinski and passed.

**Park Supervisor's Report – May/June** – Chris Rabuse - The sixteen items were reviewed by the Commission and discussed. The High School track team has added **hammer throw** to its program. There is a safety issue as it causes deep holes. He is concerned that they are deep and big enough to cause an athlete to easily break an ankle. As grass is healthier, it is hard to spot the holes. He suggests coaches and athletes have access to the topdressing pile. Future work was also discussed.

**Senior Center Report** – Ellen Melville – The Commission reviewed the report. Rent rebate program has begun. E-Mailing the newsletter to members has started and is very successful. Food Pantry usage continues to be heavy. The shelves are still low due to increased need once school is out. They are now receiving fresh produce from Huck's Paw Patch Garden and some of the community garden members. D. Keefe stated calls must be made to the Director of the Senior Center in advance of dropping off any fresh produce for Monday deliveries.

**Recreation Supervisor's Report** – Mary Knox – D. DiPinto stated Camp enrollment including Voyager and Camp Cadigan is down a little. J. Grudzinski suggested a **Send a Kid to Camp** fund, where people can send in donations. It could begin in January, and be posted on the Brookfield Patch website. The Swim Team sign-up is about the same as last year.

**Monthly Financial Report** – D. DiPinto passed out the report, which the Commission discussed. He stated the bottom lines are looking good all over.

**Sub-Committee Reports**

**Bike Path** – D. DiPinto stated phase I of the greenway project will be closed out in a month. Relative to phase II of the project, all the environmental studies have been completed and the only area that needs further review has to do with the establishment of a wetland mitigation plan that the Federal and State agencies can agree on. All other studies should be completed within six weeks. The State wants this project done. There will be a site walk with all State and Federal regulatory agencies in attendance in the next 4 – 6 weeks. D. DiPinto will notify the Commission once the date for the walk is set. D. Keefe recommends more publicity be put out to the public. He, S. Kincade and R. Blick will start

the publicity going. J. Grudzinski felt there was so much misinformation out there that we would certainly benefit from ongoing communication with the community. D. DiPinto has just rolled out the Parks & Recreation Facebook page and discussion was held on how to best utilize this as a tool to communicate with the community. D. DiPinto recommended all commission members to “like” the page which can be found on the Parks & Recreation Web page. Discussion was held.

**Policies and Goals** - D. DiPinto hopes the draft being reviewed by the sub-committee would be by September.

**Communications** – D. Keefe, S. Kincade, R. Blick – D. Keefe is setting a meeting for early August. He is asking Dick Cronin and Glenn Christy to attend. Laura Orban, whom D. DiPinto recommended, will be also invited.

**Open Space** – D. DiPinto stated this subcommittee will have a report to the Commission twice a year.

**Self-sustaining Fund Balance** – D. DiPinto – There will be a meeting on the fund balance with the Board of Selectmen.

### **New Business**

**Recycling in the Parks** – D. DiPinto stated there will be 95 gallon containers parked on wheels at the Town Park. There will also be containers at Kids Kingdom and at the concerts at the Town Hall grounds.

**O’Connor Memorial** – D. DiPinto met with Mr. O’Connor. He had given some ideas for the memorial.

**Motion to Adjourn** – A motion was made by J. Grudzinski, seconded by Bryan Chnowski to adjourn the meeting at 9:00 p.m. Passed.

**THERE WILL BE NO MEETING IN JULY.**

**THE NEXT MEETING WILL BE ON WEDNESDAY, AUGUST 8, AT THE TOWN BEACH, AT 5:30 P.M.**