

MINUTES OF THE MEETING OF THE PARKS & RECREATION COMMISSION OF THE TOWN OF BROOKFIELD, HELD AT THE TOWN HALL, APRIL 25, 2012, AT 7:30 P. M.

Present: Sara Kincade, Dave Keefe, Ed Butt, Joei Grudzinski, Bryan Chnowski, Chris Delia, Dennis DiPinto, Director; Elaine Rajcula, Secretary.

Absent: R. Blick.

Minutes of February 22, 2012 were approved as presented upon a motion made by J. Grudzinski, seconded by B. Chnowski. Passed.

Parks' Supervisor's Report – March/April - Chris Rabuse – The report was reviewed by the Commission. As the weather was good they tried to renovate/fix and repair as much sport field damage as possible, so the fields were able to open on time. Achieved also were: steam cleaning/seasonal maintenance on equipment for Spring work. They tore down and renovated BHS baseball/softball dugouts; steam clean/seasonal maintenance on Spring work equipment; cleaning of vehicles/trucks/snow removal equipment; weekly trash pickup of all sites, etc. See attached for remainder of report.

Senior Center/Social Services Report – April - Ellen Melville – The Seniors took a very successful trip to New Orleans for ten days. Plans for May include a Mothers' Day and Lunch and Learn with local attorneys. AARP Tax program is finished for the year. There were a record number of participants. In May they are beginning a Family Caregiver's Training Series sponsored by the Western Ct. Agency on Aging.

Recreation Supervisor's Report – Mary Knox – Spring programs are going. S. Kincade inquired of the count for Day camps signups. D. DiPinto replied Day camp registrations are too early for a count at this time.

Monthly Financial Report - D. DiPinto stated Seniors – 80% spent; Recreation – 75% spent; Grounds – 85% spent are right where we need to be.

Sub-Committee Reports

Current Project – Town Beach Building – D. DiPinto and R. Blick worked with the MBC to review RFP's and interview potential architects. The MBC has made a recommendation to the BOS to move forward with the Beach building project with one of the architects. We are waiting for direction from the BOS at this time.

Kids' Kingdom – D. Keefe asked if trees could be planted at the playground in memory of children who have passed away. D. DiPinto stated they could and for him to call the office.

Still River Greenway – D. DiPinto – Phase 1 is done. Phase 2 in its entirety falls in regulated area. Federal monies is 80% reimbursable for the next piece. Either it will go to Town Meeting or vote 20% of balance.

D. Keefe asked what is FEMA's involvement with the project? D. DiPinto replied that Federal Agencies are working with the designers now on final design documents.

Policies/ Goals / Budget – J. Grudzinski, Brian Chnowski, R. Blick are now reviewing the policies of the P & R Department & Commission. When completed they will present them to the Commission.

Communications – D. DiPinto stated the office is getting a new website.

Old Business

Self Sustaining – D. DiPinto spoke concerning the Splash Pad at King's Kingdom The proposed funding would come from the Self Sustaining fund balance. He has given the information to the Board of Selectmen and they are working on a policy. He will follow-up with them and will have to ask permission to use the money.

Kids' Kingdom Landscaping– D. DiPinto - Master Gardeners and others will be doing the landscaping. Shrubs and 33 trees will be planted. Eight picnic tables will be made by the Boy Scouts next week.

Town Beach Fees – D. Keefe made a suggestion that Senior Citizens be able to use the Beach free of charge. The Director stated the Beach is losing money. Discussion was held. He stated he will have to check the figures.

Communications – D. DiPinto recommended that each committee have one spokesperson to meet with him on promoting certain projects, etc. He and S. Kincade both agree that the whole Commission check out each site the Parks & Recreation oversees and will set a date.

Food/Drink Rules – E. Butt asked the Commission what their thoughts were about drafting rules and regulations on bringing food/drinks to the school games, etc. He said food is left in the areas of the fields and track and suggests each coach or president of a sports league be notified.

Adjournment – E. Butt made a motion to adjourn the meeting at 9:30 p.m. Seconded by R. Chnowski. Passed.

THE NEXT MEETING WILL BE ON WEDNESDAY, MAY 23, 2011, AT 7:30 P.M.

**PLEASE CALL THE P & R DEPARTMENT AT 203-775-7321 IF YOU CANNOT ATTEND
THE MEETING**