

**MINUTES OF THE MEETING OF THE PARKS AND RECREATION COMMISSION OF THE TOWN OF BROOKFIELD, HELD ON WEDNESDAY, DECEMBER 7, 2011, AT 7:30 PM AT THE TOWN HALL**

**Present:** S. Kincade, Chairman; Ed Butt, J. Grudzinski, David Keefe, Rob Blick ,  
Ryan Chnowski. D. DiPinto, Director; Elaine Rajcula,  
Secretary.

**Absent:** Mark Kettunen

**Minutes of the Previous Meeting** were accepted as presented with a motion made by D. Keefe, seconded by R. Chnowski. Passed.

**Public Comment** – None.

**Presentation/Correspondence** – None.

**Recreation Supervisor's Report** – Mary Knox – D. DiPinto stated that Basketball has begun and is going very well. M. Knox is working on the Winter Brochure and should be in the mail in two weeks. Ski team registration has begun. Everything is going well.

**Parks Department** – Chris Rabuse – D. DiPinto distributed December's report, which the Board discussed at length. He stated that after the storm they helped the Town Crew. They also had to take care of trees that fell in the neighbor's yard. The greenway will be checked.

**Senior Center/Social Services** – Ellen Melville – D. DiPinto distributed the report. The October snowstorm was extremely difficult for their clients. The Senior Center was opened the week after. The Holiday Boutique was December 3<sup>rd</sup> and their most successful yet. The final work on the building has been completed with hall floor tiles were replaced and the bathroom door was installed. They are waiting for final detail work. Social Services program was a success and they had an abundance of turkeys. Volunteers and donors did an amazing job. The Christmas program is coming together – all of the clients requesting assistance have been covered and Social Services will be able to assist some of their disabled as well. Peter Cronin again was available to the seniors to advise them of the Medicare Part D review/switch deadline. Emergency assistance applications have increased by 13% over last year at this time. For CL&P/Gas heat customers – most clients have had their Energy Assistance benefit cut by up to 71% increasing their monthly budget payments to CL&P or Yankee Gas. D. DiPinto stated Ellen Melville did an excellent job using the Senior Center as a resource center during the storm.

**Monthly Financial Report** – D. DiPinto stated operating expenses for the Parks

Department was 38% spent.

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**Parks & Recreation Commission**

**December 7.**

**Agenda** – D. DiPinto would like to see everyone on the P & R Commission have an area of responsibility. It should be broken down 2 – 3 paths to benefit the P & R Department. Discussion was held on the sub-committee reports. Where the Recreation Enhancement Council left off the P & R Commission pick up. The Commission's goal should be talking about the successes we've had. R. Blick stated the Commission should make sure the public knows what we do. D. DiPinto will have Mission Statements for the next meeting. He will come in with a flip chart. He asked the Commission to notify him if they want anything on the Agenda. There will be more details at the January meeting.

### **Old Business**

**Kids Kingdom** – D. DiPinto reported the Kids Kingdom crew should be finished around Christmas. All the prep work will be done by then.

**Greenway Phase 1** –D. DiPinto – Phase 1 will be largely done. There will be a Kiosk to the left of the maintenance area. The meeting went well with himself, the State and the First Selectman. The State will be giving more money for Phase 1. The environmental studies are completed.

### **New Business**

**Beach/Boat/Tennis Fee Schedules** – D. DiPinto wants input from the Commission on the Beach/Boat/Tennis fees.

**Capitol Budget Priorities** – D. DiPinto – He has put together a Five Year Proposed Plan.

Said plan was discussed at length. The Plan is due on December 12. A motion to accept the Plan for the 2012 fiscal year was made by David Keefe, seconded by Sarah Kincade and passed. The Budget Workshop was set for January 11, 2012, at 6:00 p.m.

**Adjournment** – A motion to adjourn the meeting at 10:00 p.m. was made by D. Keefe, seconded by J. Grudzinski and passed.

**The BUDGET WORKSHOP will be on Wednesday, January 12, at 6:00 p.m**

**If you cannot make this meeting please call the P & R office.**