

**MINUTES**  
**Town of Brookfield**  
**Municipal Building Committee**  
**Regular Meeting**  
**December 20, 2016 – 7:00 P.M.**  
**Town Hall – Room 133**

**1. Call to Order:** Meeting was called to order at 7:10 P.M. by Chairman Paul Checco.

**Present:** Committee Members: Paul Checco, Joshua Flowers, Anthony Licursi, William Perrone; also present: Betsy McIlvaine, Brookfield Library Special Committee

**Absent:** Rob Gianazza, Brian Lerner

**2. Approval of Minutes:**

**September 20, 2016 MBC Regular Meeting:** A motion was made by Josh Flowers and seconded by Bill Perrone to approve the minutes of the September 20, 2016 meeting. Motion was carried 3-0. (P. Checco, J. Flowers, W. Perrone voting)

**3. Park Revitalization Plan:**

**o Phase I:** Chairman reported that he recently contacted the Town Attorney for an update regarding the insurance matters with CCA involving \$50,000 that was borrowed to cover design errors made by CCA. Mr. Beecher informed Mr. Checco that he has not yet finished looking into this matter.

Chairman reported that he has been trying to obtain updated financials from the Town Controller. As of now there is a discrepancy in the figures. The Controller shows the project as \$6,000 to the good while the MBC's figures show project at \$39,000 in the red.

**4. Brookfield Police Headquarters:** Chairman reported that Major Purcell has informed him that he will contact the MBC when they are ready to proceed with this project.

**5. Brookfield Library:** The Chairman informed the committee members that after working together with Special Library Committee, and after a qualification based selection process, Doyle Coffin Architecture has been selected to work on pre-bond services on the New Library Project. Betsy McIlvaine stated the Library Board of Trustees has approved this selection and the hope is to have the architect under contract by January 2017. After brief discussion, a motion was made by Josh Flowers that the MBC make a recommendation to the First Selectman that Doyle Coffin Architecture be given the contract to perform pre-bond services for New Library Project. Motion was seconded by Bill Perrone and carried 4-0.

**6. Correspondence:** None

**7. Invoices:** None

**8. Public Comment:** None

**9. Next Regular Meeting – March 21, 2017**

**10. Adjournment:** Chairman Paul Checco adjourned the meeting at 7:20 p.m.

Respectfully submitted,

Paul Checco,  
Municipal Building Committee