

MINUTES
Town of Brookfield
Municipal Building Committee
Special Meeting
April 23, 2015 – 7:00 P.M.
Town Hall – Room 133

1. **Call to Order:** Meeting was called to order at 7:05 P.M. by Chairman Paul Checco.

Present: Committee Members: Paul Checco, Joshua Flowers, Rob Gianazza, William Perrone

Absent: Tony Licursi, Brian Lerner, alternate.

2. **Approval of Minutes:**

o **January 20, 2015 MBC Regular Meeting:** A motion was made by Josh Flowers to approve minutes of January 20, 2015 meeting. Motion seconded by Rob Gianazza and carried unanimously 4-0.

o **February 5, 2015 MBC Special Meeting:** A motion was made by Josh Flowers to approve minutes of February 5, 2015 meeting. Motion seconded by Rob Gianazza and carried 3-0. Mr. Perrone did not vote as he was absent from this meeting.

o **March 17, 2015 MBC Regular Meeting:** A motion was made by Bill Perrone to approve the minutes of the March 17, 2015 meeting. Motion seconded by Paul Checco and carried 2-0. Mr. Flowers and Mr. Gianazza were not present at this meeting and did not vote.

3. **Park Revitalization Plan:**

o **Cadigan Phase:** The chairman reported LandTek still has not submitted drainage calculations for perimeter drainage and as built drawings from a certified Connecticut engineer so we are holding payment requisition committed voted on at our last meeting. A meeting was held with LandTek regarding the courts. LandTek submitted a letter from their subcontractor in which they state they did not install courts to the manufacturer's recommendations. Chairman recommended they take up the surface as they did not comply with manufacturer's guidelines for installation. They are still arguing and Chairman noted if this continues committee will ask DCA to issue seven day notice to perform work and second notice if needed. If LandTek does not comply committee will recommend DCA hire another firm to redo courts and subtract the amount from LandTek billing.

Mr. Flowers reported originally the buildings on Cadigan site were part of Beach Phase bid and since this phase included a State grant the prevailing wage was required and bid for refurbishing was high. These buildings have been separated out of Beach Phase and DCA put package out to bid to have buildings replaced, including bathrooms being handicap compliant. Lowest qualified bid came in at \$488,000 which is \$120,000 under original cost for refurbishing.

o **Beach Phase:** Chairman reported that Hawley Construction is holding to the schedule which was extended by 19 days. Sea wall and building construction are progressing well. He informed members that town has required that a fire tank be installed. We are trying to figure out shoring plan to stabilize bank to put tank in place.

4. **Correspondence:** No correspondence

5. **Invoices:**

A motion was made by Josh Flowers to approve Application for Payment No. 4 from Hawley Construction dated 3/31/15 in the amount of \$126,103.00. Motion was seconded by Bill Perrone and passed unanimously, 4-0.

A motion was made by Josh Flowers to approve Invoice No. 2015-7957 in the amount of \$381.08 from Connecticut Materials Testing Lab, Inc. dated April 15, 2015. Motion was seconded by Rob Gianazza and passed unanimously, 4-0.

A motion was made by Bill Perrone to approve Invoice No. 2642 in the amount of \$8,029.33 from Doyle Coffin Architecture dated March 1, 2015. Motion was seconded by Rob Gianazza and passed unanimously, 4-0.

A motion was made by Josh Flowers to approve Invoice No. 2661 in the amount of \$21,409.99 from Doyle Coffin Architecture dated April 6, 2015. Motion was seconded by Bill Perrone and passed unanimously, 4-0.

A motion was made by Bill Perrone to approve Invoice No. 4942 in the amount of \$520.00 from DeStefano & Chamberlain for special testing. Motion seconded by Josh Flowers and carried 4-0.

At this time the Chairman noted the committee received a copy of the Notice-To-Proceed (Phase III – Cadigan Building Renovations) which was sent to Jim Marinelli Contracting from Rick Zini.

6. **Additional Business**; None

7. **Public Comment**: No comment

8. **Next Regular Meeting – June 16, 2015**

9. **Adjournment**: A motion was made by Rob Gianazza to adjourn the meeting at 7:35 P.M. The motion was seconded by Josh Flowers and passed unanimously, 4-0.

Respectfully submitted,

Paul Checco
Municipal Building Committee