

MINUTES
Town of Brookfield
Municipal Building Committee
Regular Meeting
July 15, 2014 – 7:00 P.M.
Town Hall – Room 133

1. Call to Order: Meeting was called to order at 7:05 P.M. by Vice Chairman Joshua Flowers

Present: Committee Members: Joshua Flowers, Anthony Licursi, Brian Lerner, alternate voting as regular member; Paul Checco and Rob Gianazza arrived at 7:15p.m. Also present: Dennis DiPinto, Park and Recreation; Rick Zini, Doyle Coffin Architecture; Steve Sullivan, CCA; Steve Kumizkus, Land Tek

Absent: William Perrone

2. Approval of Minutes:

o **June 17, 2014 MBC Regular Meeting:** Motion was made by Tony Licursi to approve minutes of the June 17, 2014 meeting. Motion seconded by Brian Lerner and carried 3-0

3. Park Revitalization Plan:

o **Cadigan Phase:** Rick Zini, Doyle Coffin Architecture and Steve Kumizkus brought the committee up-to-date on the project noting focus is currently on construction of fields and drainage system. Land Tek has submitted a revised work schedule due to construction and weather issues. Turf installation will probably begin the week of July 28, taking 10 to 15 days to complete installation. Looking at mid-August for completion.

Josh Flowers reported he, Paul, Steve and Rick met on site today and although he did expect work to be further along, he understands there were weather delays. Also, Land Tek hired geo tech consultant to inspect field area and they found approximately 2600 sq feet of not the best sub soil surface area in middle of field which had to be remediated. (Paul Checco and Rob Gianazza arrived at this point.)

Chairman referred to Tom Mix, head of Pop Warner Football, who addressed contingency plan to use high school football field for first two weeks of program as the Cadigan fields will not be ready. This brings them to August 14. Prior to the program start, an issue of concern is the dispersing of equipment to children in program. Due to site still under construction and very limited parking, a discussion followed to agree on an acceptable alternate method of equipment distribution. It was agreed that this shall take place on two consecutive weekdays, after 5 p.m. or 6 p.m., probably the last week of July. Mr. Mix will communicate with Mr. Zini and Mr. Kumizkus at the site to ensure safe access. Mr. DiPinto will have Town beach close early on these evenings in order to provide access to 20 parking spaces available on beach side.

It was stressed that the new fields need to be ready to Aug. 18th. For the first few weeks parents will have to drop off and pick up their children as the repaving of Cadigan lots will be in progress at this time. Committee will contact Brookfield police regarding providing an officer at pick up time to help with traffic.

After brief discussion, it was agreed that a second day for equipment pick up will be arranged for those children on vacation during regular pick up days.

Question was raised regarding the exterior lighting which may be necessary in the evening as days become shorter during late August. Lighting was not scheduled to be energized until end of project, but

Mr. Zini commented that as we get closer to this time we will look into possibly energizing the lighting earlier.

Mr. Gianazzi complimented Land Tek on their professional work ethic. Steve Kumizkus left meeting at this time.

o **Beach Phase:** Rick Zini asked where the committee was on reviewing drawings he submitted at last month's meeting. Chairman noted committee had some questions which will be compiled with comments from Park and Recreation. Regarding time frame, Mr. Zini noted once committee signs off at August meeting we will immediately go out to bid looking for a contract to start project after Labor Day. State sign off should be received in next few weeks. When project is underway, Mr. Zini noted that State may send representative to see that project is in compliance with State grants. Doyle Coffin acts as grant administrator.

Chairman noted that due to scheduled use of multi-purpose fields, no work is to be done on bathrooms or concession while fields are being used. Tom Mix will provide date of championship game and this date will be used in bid spec as to when work can start on these buildings.

Committee requested Dennis DiPinto meet with them to finalize comments on beach side drawings within the next week.

4. **Correspondence:** No correspondence.

5. **Invoices:**

After Mr. Zini explained revisions to requisition and brief discussion, motion was made by Brian Lerner and seconded by Rob Gianazza to approve payment of requisition from Lank Tek in the amount of \$465,661.50 upon receipt of certified requisition (Application for Payment #2). Motion was carried unanimously, 5-0.

A motion was made by Tony Licursi to approve invoice #1304 from Doyle Coffin Architecture dated 07/01/2014 in the amount of \$18,171.56. The motion was seconded by Rob Gianazza and passed unanimously 5-0.

6. **Additional Business:**

7. **Public Comment:** No comment

8. **Next Meeting:** The next meeting will be Regular Meeting August 19, 2014 – 7:00 P.M.

9. **Adjournment:** A motion was made by Tony Licursi to adjourn the meeting at 8:15 P.M. The motion was seconded by Rob Gianazza and passed unanimously, 5-0.

Respectfully submitted,

Paul Checco
Chairman
Municipal Building Committee