

MINUTES
Town of Brookfield
Municipal Building Committee
Regular Meeting
May 20, 2014 – 7:00 P.M.
Town Hall – Room 133

- 1. Call to Order:** Meeting was called to order at 7:04 P.M. by Chairman Paul Checco
Present: Committee Members: Paul Checco, Joshua Flowers, Anthony Licursi and Rob Gianazza
Absent: William Perrone

Chairman reported he met with First Selectman and reviewed some housekeeping items. Mr. Checco reported that the MBC minutes have not been posted on the town website since 5/21/2013 and we need to deliver a copy of all missing minutes to the Tech Department as well as all future minutes.

2. Approval of Minutes:

- o **April 15, 2014 MBC Regular Meeting:** Due to lack of quorum needed to approve the minutes from this meeting, approval was tabled until next meeting.
- o **March 18, 2014 MBC Regular Meeting:** Due to lack of quorum needed to approve the minutes from this meeting, approval was tabled until next meeting.

3. Park Revitalization Plan: Mr. Flowers updated the committee regarding field turf layout noting Land Tek submittal includes everything called for in the specifications. He then submitted revised field turf layout drawings for committee's files. Chairman noted that after discussion with Land Tek at kick off meeting, it was decided to go with slit film turf rather than the new monofilament type which was originally called for. The reason for change was based on durability of slit film.

Storage space for maintenance equipment was discussed. Hopefully, with new building on the beach side, a lot of that equipment can then be moved to that space freeing up Cadigan sheds. Chairman suggested this item be reevaluated towards end of beach side of project.

Mr. Flowers then addressed the sand filtration system alternate which was included in the overall project price noting system was backup plan should any town commissions or state agencies ask for extra safety system. He then explained how current system, using perforated pipe and vegetative swale, works. Mr. Flowers referred to DEP Artificial Turf Study noting the systems we have in place are adequate. After discussion, a motion was made by Josh Flowers to accept credit for the sand filter and award alternates #2 (installation of conduit for future use) and #3 (provide post tension concrete slab at tennis and basketball court) pending confirmation and advisement from our design team. Motion was seconded by Rob Gianazza and passed unanimously

4. Correspondence: No correspondence.

5. Invoices: A motion was made by Tony Licursi to approve invoice # 1251 from Doyle Coffin Architecture dated 05/03/2014 in the amount of \$19,908.82. The motion was seconded by Josh Flowers and passed unanimously 4-0.

6. **Additional Business:** Chairman stated he hopes to start working with the town controller on a chart of accounts in order to see hard costs vs. soft costs on projects.

Chairman continued, noting the First Selectman would like the MBC to develop a set of bylaws. When current Park project tailors down, committee will work on this. Also, the committee would like to develop RFP and bid guidelines with the hope they would roll out to other town departments.

7. **Public Comment:** After noting how he would miss Bobby Pritcher's comments, Mr. Checco expressed desire to have some type of memorial to Chip Brown for all his years of service placed at Cadigan or Town Beach. The committee is in agreement.

8. **Next Meeting:** The next meeting will be Regular Meeting June 17, 2014 – 7:00 P.M.

9. **Adjournment:** A motion was made by Josh Flowers to adjourn the meeting at 7:46 P.M. The motion was seconded by Tony Licursi and passed unanimously, 4-0.

Respectfully submitted,

Paul Checco
Chairman
Municipal Building Committee