

**The Brookfield Library  
New Library Committee  
Meeting Date: 1-26-16**

Present: Anita Barney, Debbie Brooks, Jennifer Choi, Kathryn Ciriello, Christina Cumberton, Cathy Lasser, Betsy McIlvaine, Philip Wagner

The committee approved the minutes from 12/16/15 meeting with just a correction to Kathryn Ciriello's name.

***Four Corners Location and Meeting with Chamber of Commerce Director*** -- D. Brooks reported on meeting with Susan Queenan, new Executive Director of Brookfield Chamber of Commerce, along with A. Barney and C. Cumberton. Mrs. Queenan is eager to help the Committee and will reach out to local realtors and property owners who are members of the Chamber of Commerce to let them know the library is looking for a new location (for purchase or donation). Mrs. Queenan later advised that she confirmed with Hal Kurfehs that the Peter's Imports property is no longer available, but The Hearth is still for sale.

C. Cumberton reported that she had a conversation with John Barbosa, who spoke to Wayne Skelly (Project Manager of Caldwell Walsh), who estimated that construction costs for commercial buildings is approximately \$200-\$300 per square foot, depending on the site. For an estimated 30,000 square foot library, the cost would be \$7.5 million plus the cost of the site (need at least 3 acres, but preferably 5 acres).

C. Lasser offered to check with the Project Manager handling the Four Corners development to see if he knows of any other properties available.

Mrs. Cumberton will reach out to George Walker and Hal Kurfehs to set up brief meetings to see if there is any land available. P. Wagner agreed we need to continue to explore Four Corners as an option for the new library.

Mrs. Lasser suggested we set up a meeting with Steve Dunn to explore potential locations. Mrs. Cumberton will arrange meeting.

***Community Contact List*** – Mrs. Cumberton assembled a list of town boards and commissions. Mrs. Brooks supplied additional suggestions containing mostly town clubs and civic groups. This list will continue to grow and will serve as the starting point for our Marketing efforts. Mr. Wagner questioned whether we should send meeting minutes to those on the list. Mrs. McIlvaine suggested face-to-face meetings with contact first, then offer to include them in the distribution of the meeting minutes. Mrs. Barney will put a blurb about the New Library Committee in the library's February newsletter.

Mrs. Brooks asked about whether it would be helpful to have the News-Times write an article about the New Library Committee and the goals for a new library, in an effort to get people informed and excited. It was agreed that once we have a site chosen we can write something to be submitted (C. Lasser said the News-Times is short-staffed and would probably prefer that we write something for them to approve and publish).

***GMail Account Activity*** – Mrs. Cumberton said there has been no recent gmail activity.

***Future Meetings*** – Future meeting dates are February 23, March 8 and 22, April 5 and 26, May 10 and 24, June 14 and 28. All meetings are at 9am at the library (upstairs).

Next Steps:

- A. Barney will put info about New Library Committee in February newsletter
- C. Cumberton will set up meetings with George Walker and Hal Kurfehs
- C. Cumberton will set up meeting with Steve Dunn

Meeting adjourned at 10:00 a.m.

Minutes submitted by D. Brooks  
2/11/16