

The Brookfield Library
Board of Trustees
April 24, 2013

Present: Betsy McIlvaine, Chairman; Joanne Messer, John Voris, Maizie Jaffe, Chris Landelius, Cathy Lasser, John Barbosa; Library Director Anita Barney

Absent with prior notice: Elena Goletz

The meeting was called to order at 7:34 p.m. by Chairman Betsy McIlvaine.

A motion was made (C. Lasser), seconded (J. Voris), and passed unanimously to accept the minutes of the March 27, 2013 meeting of the Library Board.

Treasurer's Report: The portfolio for the investment account is up \$33,000 through the end of March, for a 10% return. The Brookfield Library is to inherit funds from the Lenk Trust after the last grandchild passes away. This is the last report from Mr. Barbosa, as Mrs. Lasser is now the Treasurer.

Increase in investment account. Library to receive gift from Lenk Trust in the future.

Director's Report: In addition to her written report, Mrs. Barney noted that she had finalized arrangements for the Selectmen Forum on May 1. The event is cosponsored by the Library Board, the Democratic Town Committee, and the Republican Town Committee. Mrs. McIlvaine asked Board members to encourage attendance.

Library to host Selectmen Forum on 5/1/13, sponsored by Library Board, RTC, DTC

Mrs. Barney and Jenn Doyon met with Bob Brown and John Furlong of the Historical Society to talk about adding their holdings to the library's online catalog. Mrs. Barney is waiting for a per-record cost from Bibliomation to create original catalog records. The only additional cost would be for our own cataloger to add our holdings to the new record. Mrs. Barney also mentioned to Mr. Furlong and Mr. Brown the possibility of moving the Historical Society's books to a Local History Room in our new library.

Library staff met with Historical Society representatives to discuss adding their holdings to our online catalog.

Other items from the Director:

- CT Library Association Conference: Donna Crane will attend on both days; Katherine Van Leeuwen and Elizabeth Oedel will attend on Tuesday. Mrs. Barney will attend to talk to furniture vendors about new computer workstations.
- The proposed cut to ConnectiCard funding has been restored. The State Library will no longer be an independent agency, but will move under the jurisdiction of the Secretary of State's office.
- Mrs. Barney distributed flyers for the May 10 Dolley Madison program.

Staff to attend CLA Conference

Proposed cuts to ConnectiCard restored.

Old Business:

Space Planning: As stated above, Mrs. Barney will meet with furniture vendors in her search for new computer workstations. As part of the National Library Week celebration, the staff moved the book cart with book discussion books to the side of the Checkout Desk in order to hang a banner. The staff will attempt to keep the front of the desk clear, since it looks so much neater.

Road Sign: Mrs. Barney reported that we are waiting for the signed permit from Town Hall.

Waiting for signed permits to begin installation of road sign.

Library Cottage: The process is in the hands of the Selectmen.

Cottage: no action

Telephone System: Mrs. Barney attended meetings at Town Hall to talk about adding the library to the town's VOIP telephone system. Costs are substantially more than the prices quoted for traditional phone systems. Following a lengthy discussion, a motion was made (J. Voris), seconded (J. Barbosa) and passed unanimously to use up to \$5,000 from the library investment account to supplement money from this year's budget to purchase and install a new traditional (non-VOIP) telephone system.

Telephone system: funds approved for new (not VOIP) telephone system. Funds to come from 2012-13 budget and investment account as necessary, up to a total of \$7500.

Budget Hearing: The Town budget hearing was held on April 9. Mrs. McIlvaine was the only speaker in support of the library. The library budget remains at the level approved by the library board, with the exception of a \$2,000 reduction to the \$10,000 capital expense line. A motion was made (J. Voris), seconded (C. Lasser) and passed to protest the reduction, with the note that we are trying to establish a replacement schedule for our computers.

FY2014 budget: \$2,000 reduction in capital expense for new computers. Letter of protest to be sent to BoF.

New Business:

Board Vacancy: A letter of resignation has been received from Kathie Schilling. Following discussion, Board members agreed to recommend Ilga Parris to the Board of Selectmen; Mrs. Lasser will contact Ms. Parris for required information.

K. Schilling letter of resignation from board; Ilga Parris to be recommended to BoS.

Other: Mrs. McIlvaine noted that the proposed cut in ConnectiCard funding was rescinded. The House Bill that would require publishers to sell ebooks to libraries is still alive. Mrs. McIlvaine urged board members to contact their legislators in support of the bill.

The meeting was adjourned at 8:23 p.m.

Respectfully submitted,
Donna Crane, Recording Secretary