

The Brookfield Library  
Board of Trustees  
Wednesday, April 25, 2012  
7:30 p.m. in the library

The meeting was called to order at 7:30 p.m. by Chairman Betsy McIlvaine.

In attendance: Chris Landelius, John Voris, Elena Goletz, Kathie Schilling, Cathy Lasser; Anita Barney,  
Library Director

Absent with notice: John Barbosa, Joanna Messer

1. Approval of March 2012 minutes – John Voris moved, Chris Landelius 2<sup>nd</sup>. Passed unanimously with Cathy Lasser abstaining.
2. Treasurer’s Report – Was distributed to the board without comment
3. Director’s Report - As usual lots going on. No questions for Anita. John Voris received reports from the library conferences the staff has attended recently, and recommended Anita send to the board. Anita added that she, Betsy, and Jenn Clark were at the High School to talk about ways to work with the school, and possibly to arrange a library card sign-up session for the students.
4. Old Business
  - a. New computer chairs are arriving this week; the police department will take 6 of the older ones for their use.
  - b. Anita went to Zoning about a sign for the front of the library. That was tentatively approved and now she will go to the Historic District Commission for approval.
  - c. Vacancy for alternate – The board endorsed the recommendation that Maizie Jaffe be appointed by the selectman. Cathy Lasser will contact Maizie on the process for completing the process.
  - d. Facilities Planning Committee – Betsy gave an update on the committee activities and how the library fits into the plans. Encourage all community members to be part of the planning process.
  - e. Planning session for the Four Corners area of the town will be held in the Library May 7-10; all are invited to participate.
  - f. In response to the Historic District Request for the property next to the library, the barn was repaired, and the driveway cleared. Betsy will go to the meeting next week to give the commission an update.
  - g. Policy 100 – deferred to next meeting
5. New Business
  - a. John Voris went over the new bylaws. All changes were agreed. Once a year we will review the bylaws to keep current with state statutes. Chris Landelius proposed and Cathy Lasser seconded approval of the bylaws. Passed unanimously.
  - b. Anita has been appointed to the Bibliomation board for another term.
6. Executive session
  - a. Chris Landelius moved and John Voris seconded to go into executive session at 8:15 p.m. for the purpose of director’s annual review.

- b. John Voris moved and Kathy Schilling seconded to come out of executive session at 8:59 p.m.
- 7. Open session
  - a. John Voris moved and Elana Goletz seconded to approve the review for Anita Barney. Passed unanimously.
- 8. Chris Landelius moved and Kathy Schilling seconded a motion to adjourn at 9:00pm

Next meeting of the Library Board is May 23 in the Community Room.

Meeting notes submitted by  
Cathy Lasser