

Brookfield Housing Authority

3 Brooks Quarry Road

Brookfield, CT 06804-1052

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Minutes of Special Board Meeting
December 7, 2016 at 10:00 AM
Community Room, Brooks Quarry

Call to order: The meeting was called to order at 10:00 AM by Michael Steele

In Attendance:

Commissioners: Michael Steele - Chairman of the Board, Howard Lasser- Treasurer, Jo-Ann Gargiulo - Resident Commissioner; Connie Hunt – Secretary

Guest Speakers: Maria DeMarco, President Demarco Management Company; Sherrie Garner, Vice President of Operations, DeMarco Management Company; Gina Parisi, Property Manager, DeMarco Management Company

Pledge of Allegiance

Pledge led by Michael Steele.

Motions:

Motion by Michael Steele to discuss and solicit public comment about the DeMarco Property Management Proposal for Brooks Quarry. Second by Howard. Motion Carried. Michael introduced guest speakers and outlined the process that would be used to solicit comments and questions. Remarks are attached.

Adjourn:

Motion to adjourn by Michael, second by Howard. Motion carried. The meeting was adjourned at 12:43 PM.

ATTACHMENT - REMARKS BY MICHAEL STEELE DECEMBER 7, 2016

GOOD MORNING,

I AM MICHAEL STEELE, CHAIRMAN OF THE BROOKFIELD HOUSING AUTHORITY
OTHER COMMISSIONERS OF THE HOUSING AUTHORITY THAT ARE PRESENT ARE
HOWARD LASSER, TREASURER; CONNIE HUNT, SECRETARY; AND JO-ANN
GARGIULO, RESIDENT COMMISSIONER.

THE PURPOSE OF THIS SPECIAL MEETING OF THE BROOKFIELD HOUSING
AUTHORITY IS SOLICIT PUBLIC COMMENT REGARDING A PROPOSAL FROM
DEMARCO MANAGEMENT CORPORATION TO PROVIDE PROPERTY MANAGEMENT
SERVICES FOR BROOKS QUARRY. THIS MEETING WILL BE RECORDED FOR FUTURE
REFERENCE.

I WOULD LIKE TO INTRODUCE TWO PEOPLE FROM DEMARCO MANAGEMENT
CORPORATION.

- MARIA DEMARCO, PRESIDENT, DEMARCO MANAGEMENT CORPORATION
- SHERRIE GARNER, VICE PRESIDENT OF OPERATIONS, DEMARCO
MANAGEMENT CORPORATION
- GINA PARISI, PROPERTY MANAGER, DEMARCO MANAGEMENT
CORPORATION

WE HAVE INVITED MARIA AND SHERRIE TO ADDRESS THE BOARD AND TAKE
QUESTIONS/COMMENTS REGARDING THEIR PROPOSAL TO PROVIDE PROPERTY
MANAGEMENT SERVICES TO BROOKS QUARRY. AFTER THEIR PRESENTATION WE
WILL OPEN THE MEETING TO PUBLIC COMMENT AND QUESTIONS.

I WILL MODERATE THE DISCUSSION.

- PLEASE LIMIT THE SCOPE OF QUESTIONS AND COMMENTS TO THE PROPERTY MANAGEMENT PROPOSAL UNDER DISCUSSION.
- TO INSURE THE BEST USE OF TIME PLEASE DO NOT REPEAT A QUESTION THAT HAS ALREADY BEEN ASKED AND ANSWERED.
- WE WILL RECOGNIZE THOSE WHO WISH TO SPEAK IN A ROTATIONAL PATTERN TO INSURE EVERYBODY HAS THE OPPORTUNITY TO COMMENT.
- WHEN YOU ARE RECOGNIZED PLEASE LIMIT YOURSELF TO ONE QUESTION OR COMMENT.
- YOU MAY BE RECOGNIZED AGAIN AFTER THE ROTATION OF SPEAKERS HAS BEEN COMPLETED.
- ALL SPEAKERS SHOULD START BY STATING THEIR NAME AND THEIR ADDRESS THE FIRST TIME THEY SPEAK.