

# **Brookfield Housing Authority**

**3 Brooks Quarry Road**

**Brookfield, CT 06804-1052**

*(203) 775-1403 Fax (203) 740-8714*

**Tuesday, July 14, 2015 - Board Meeting Minutes**

*Community Room, Brooks Quarry*

1.0 **Call to order:** *The meeting was called to order at 6:00PM by Richard Groski*

**In Attendance:** *Richard Groski, Executive Director*

*Commissioners: Shirley Gervasoni and Connie Hunt. Michael Steele and Dick Sturdevant were absent due to other commitments.*

*Residents: Iris Fiske, Chris Lucas, Beverly Bartram, Joan Mey, Pat Callahan, Barbara Boudreau, Patty Bartley, Barbara Locke, Dick Oberg, Hanna Russo, Arlene David, Kenny Schaefer, and Joanne Gargiulo*

*Pledge of Allegiance to the Flag was led by Richard at 6:01PM.*

*Michael introduced, Bob Ziembicki, who has yet to be sworn in as BHA's new commissioner. Bob was asked to tell us a little about his background. He was born in the Bronx and attended parochial schools. He went to Fordham University, where he met his wife. He took care of his sick mother and because of this he wanted to work with seniors. He lives in Brookfield.*

2.0 **Status of last month's Residents Comments:**

*Charter still needs to bury cable outside of Building #3 leading to Building #1.*

*Contact Sunburst about the mowing.*

3.0 **Resident Comments/ Q/A:**

*Pat Callahan is still annoyed with the mowers creating dust under her windows. Richard will talk to Pete who is the owner of Sunburst Landscaping.*

*Pat is still having problems closing her entry door. This is an intermittent problem and Richard has requested that she contact the office during open office hours so he could investigate.*

*Debbie has problems with her door locks. Handicapped have more difficult locks which sometimes cause them to lock themselves out.*

*Shirley Gervasoni would like the large hole at the end of the driveway onto Quarry Rd. Fixed. Richard said he would look into it.*

*Shirley Gervasoni said there is mildew on the building entries and all the windows. Power washing will be needed.*

*Patty Bartley would like to have volunteers to help Ability Beyond helping to create 10,000 Japanese cranes (origami), for their Gala Ball next April. Several of our residents expressed interest.*

*Iris Fiske inquired who residents were to call, after Shirley, as Resident Commissioner, didn't take calls after 9:00PM. Since, it has to be a dire emergency to contact Richard.*

*Pat Callahan would like to know when the floor in the gazebo behind her apartment will be repaired. Richard has to follow up with Peter.*

*Beverly Bartram would like the broken bench repaired to sit on when she is out walking about.*

*Richard said there will be 59 solar panels installed in back of building #3. This will help generate electricity for the Community Room, Office and laundry room, saving much money.*

*Hanna Russo says that the toilet tank top in her bathroom does not completely cover the toilet due to the window sill protruding out too far. Can anything be done about that?*

*Richard mentioned that Bob will be working with Capital Needs Assessment, Onsite Insight, which will start sometime in September.*

*Pat Callahan inquired when the sewer will be started. Rich replied, "That the WPCA will be handling all of the work for the BHA. Hopefully soon. Brooks Quarry is not shovel ready".*

*Shirley Gervasoni would like the washing machines to be replaced, as they only take a small load. She volunteered to take on the task of contacting Mac-Grey about installing new machines and a 'cash card'.*

*Richard Groski mentioned that it cost \$3,500 to replace a macerator pump outside building #3. He stated that some unmentionable objects, cat litter and even cat feces have been thrown down some toilets.*

*Barbara Locke suggested leaving a list under the lids of each of the recyclable bins, of items that are acceptable and unacceptable. She also mentioned that the Brookfield Playhouse has a free showing for seniors on Friday, and a famous photographer has passed away in Bethel Healthcare. We have one of her pictures on display in the Community Room.*

4.0 **Executive Director's Update:**

*Richard submitted his list, (see attached).*

5.0 **Old Business:**

*E-Rap request- Was approved.*

*Emergency Money from CHFA for sewers- Table until next time.*

6.0 **New Business:**

*Review Utility Allowance- Efficiency from \$55 to \$60. One bedroom from \$60 to \$70.*

*BHA Asset Inventory and PM schedule- Tabled.*

*Resident Participation Programs-*

*Computer Instructions - Jack Grossman from Brookfield HS to train interested residents.*

*Connie Hunt will be working with residents concerning Part D coverage in the near future.*

*H.S. Gardening Volunteer – Jack Grossman on request through Joan Mey.*

*Hand written signs left with no explanation, please leave your name.*

7.0 **Adjournment:** *The meeting was adjourned at 7:40PM. Shirley motioned to adjourn. Connie seconds it. All were in favor.*

*Respectfully submitted by Iris E. Fiske*