



**BROOKFIELD BOARD OF FINANCE
REGULAR MEETING AGENDA
WEDNESDAY, JUNE 14, 2017 7:00pm
BROOKFIELD TOWN HALL, ROOM 209**

CALL TO ORDER: Chairman R. Gianazza called the meeting to order at 7:00pm; beginning with the Pledge of Allegiance.

Present for the Board: Chairman R. Gianazza, Vice Chairman J. Rossi, Secretary S. Hathorn (via phone conference), M. Mulvaney, M. Zerbe, G. Rooney (arrived at 7:22pm) and First Selectman S. Dunn

Also Present: Town Controller, K. Siegrist, Town Treasurer, J. Lucas, BOE Chairman, B. Belden, BOE Business Manager, Ken Post, Accounting Supervisor, J. Reynolds, Library Board members, and members of the public

PUBLIC COMMENT: Howard Lasser, 116 Tower Road

APPROVAL OF MINUTES

A motion was made by M. Mulvaney, seconded by Vice Chairman J. Rossi, to approve the May 10, 2017 Board of Finance Regular Meeting Minutes as written. Motion passes 4-0-1.

Members Voting Yes

Chairman R. Gianazza
Vice Chairman J. Rossi
Secretary S. Hathorn
M. Mulvaney
G. Rooney

Members Voting No

Members Abstaining

M. Zerbe

A motion was made by M. Mulvaney, seconded by Vice Chairman J. Rossi, to approve the May 15, 2017 Board of Finance Special Meeting Minutes as written. Motion passes 4-0-1.

Members Voting Yes

Chairman R. Gianazza
Vice Chairman J. Rossi
Secretary S. Hathorn
M. Zerbe
G. Rooney

Members Voting No

Members Abstaining

M. Mulvaney

A motion was made by M. Mulvaney, seconded by Vice Chairman J. Rossi, to approve the May 17, 2017 Board of Finance Special Meeting Minutes as written. Motion passes 4-0-1.

Members Voting Yes

Chairman R. Gianazza
M. Mulvaney
Vice Chairman J. Rossi
M. Zerbe
G. Rooney

Members Voting No

Members Abstaining

Secretary S. Hathorn

A motion was made by M. Mulvaney, seconded by Vice Chairman J. Rossi, to approve the May 24, 2017 Board of Finance Special Meeting Minutes as written. Motion passes 5-0.

COMMUNICATIONS AND CORRESPONDENCE: The Board of Finance received correspondence from the following people:

- Greg Dembowski
- Harold Kurfehs
- Howard Lasser
- C.D. Peterson
- Ernest Henninger
- Victoria Henninger

UPDATE ON NEW LIBRARY PROJECT

- Christina Cumberton gave the Board of Finance an update on the new library project.

Chairman R. Gianazza welcomed BOE Chairman, to sit at the Board of Finance table.

Chairman R. Gianazza and members of the Board of Finance applauded M. Zerbe for his 1 ½ years of service to the Board of Finance and the Town of Brookfield. Mr. Zerbe will be moving out of Brookfield.

UPDATE ON BOARD OF EDUCATION MUNIS IMPLEMENTATION

- BOE Business Manager, Ken Post gave the Board of Finance on the Board of Education Munis Implementation.

REPORT OF THE FIRST SELECTMAN: The First Selectman reported on the following: Town Center, Phase I, June 29th groundbreaking, and applying for grant to resolve parking issues.

REPORT OF THE FINANCE DIRECTOR: Town Controller K. Siegrist gave the Board of Finance an overview of the Revenue & Expenditure Report for the month of May 2017. She also discussed Grant Status Update in her report.

REPORT OF SUBCOMMITTEES

- Audit Committee – Update on the Town of Brookfield 2015-16 CAFR: Secretary S. Hathorn reported that the 2015-16 CAFR has been submitted. The audit committee and will review the draft for RFP audit services. Secretary S. Hathorn stated that a Special Board of Finance Meeting will need to be scheduled to review a more final draft of the RFP for audit services.

OLD BUSINESS

1. Discussion of BOE request to Board of Selectman for funding additional health care costs.

First Selectman S. Dunn stated this request will be discussed at the next Board of Selectman meeting for their approval and then forwarded on to the Board of Finance for final approval.

NEW BUSINESS

1. Municipal Parking and Buildings

The Board of Finance approved the Board of Selectmen's request to make expenditure not to exceed \$12,000 for appraisals in conjunction with the possibility of buying property in the Brookfield Town Center for municipal parking and possible municipal buildings.

A motion was made by Chairman R. Gianazza, seconded by M. Mulvaney that the Board of Finance table this motion and discuss in Executive Session. Motion fails 4-3.

Members Voting Yes

Chairman R. Gianazza
J. Rossi
M. Mulvaney

Members Voting No

Secretary S. Hathorn
M. Zerbe
G. Rooney
Selectman S. Dunn

Selectman S. Dunn broke the tie and voted no.

A second motion was made by Chairman R. Gianazza, seconded by M. Mulvaney, to table this motion until the Board has the opportunity to discuss it in Executive Session as it involves negotiations of properties and at that point in time will revisit this motion and vote on it.

Members Voting Yes

Chairman R. Gianazza
J. Rossi
M. Mulvaney
G. Rooney

Members Voting No

Secretary S. Hathorn
M. Zerbe

Motion passes 4-2.

2. 2016-2020 Transportation Alternatives Program (TAP) Grant for Streetscape Phase 2, South Funding:

- A motion was made by M. Zerbe, seconded by G. Rooney, that the Board of Finance approves the Board of Selectmen's request for bond funding in the amount of **\$475,000** for the Streetscape Phase 2 Project. Motion passes 6-0.

OTHER ITEMS TO COME BEFORE THE BOARD: None

PUBLIC COMMENT

Howard Lasser, 116 Tower Road
Betsy McIlvane, 127 Long Meadow Hill Road

ADJOURNMENT: A motion was made by M. Mulvaney, seconded by Vice Chairman J. Rossi, to adjourn the meeting. Motion passes 5-0. Meeting adjourned at 9:10pm.