



**BROOKFIELD BOARD OF FINANCE
REGULAR MEETING MINUTES
WEDNESDAY, MAY 10, 2017 7:00pm
BROOKFIELD TOWN HALL, ROOM 209**

CALL TO ORDER: Chairman R. Gianazza called the meeting to order at 7:00pm; beginning with the Pledge of Allegiance.

Present for the Board: Chairman R. Gianazza, Vice Chairman J. Rossi, Secretary S. Hathorn, and M. Mulvaney

Absent Members: G. Rooney and M. Zerbe

PUBLIC COMMENT:

Betsy McIlvane, 127 Long Meadow Hill Road

A motion was made by M. Mulvaney, seconded by Vice Chairman J. Rossi, to amend the agenda and move up Brookfield Police Outside Services Fund, under New Business. Motion passes 4-0.

NEW BUSINESS:

3. **Brookfield Police Department Outside Services Fund request for Taser 60**

A motion was made by Secretary S. Hathorn, seconded by M. Mulvaney, that the Board of Finance approves the Police Department's request for an appropriation not to exceed **\$41,020.90** from the Police Department Outside Services Fund for the purchase of a "Taser 60" 30-Unit Plan and associated holsters, cartridges, and software. Motion passes 4-0.

4. **Brookfield Police Department Outside Services Fund request for Radio Antenna System Components:**

A motion was made by Secretary S. Hathorn, seconded by M. Mulvaney, that the Board of Finance approves the Police Department's request for an appropriation not to exceed **\$30,000** from the Police Department Outside Services Fund for the purchase of Radio Antenna System Components for installation on the cell tower to be constructed behind the Pocono Road Firehouse. Motion passes 4-0.

5. **Brookfield Police Department Outside Services Fund request for completing final two phases of Department Policy and procedures manual, Revision and Update project**

A motion was made by Secretary S. Hathorn, seconded by M. Mulvaney, that the Board of Finance approves the Police Department's request for an appropriation not to exceed **\$8,000** from the Police Department Outside Services Fund for completing the final two phases of Department Policy and procedures manual, Revision and Update project. Motion passes 4-0.

6. Brookfield Police Department Outside Services Fund request for the purchase of “Class A” Dress Uniforms and associated leather wear for police officers (40 sets)
A motion was made by Secretary S. Hathorn, seconded by M. Mulvaney, that the Board of Finance approves the Police Department’s request for an appropriation not to exceed **\$20,000** from the Police Department Outside Services Fund for the purchase of a “Class A” Dress Uniforms and associated leather wear for police officers (40 sets). Motion passes 4-0.

Chairman R. Gianazza thanked all the residents that attended the Town Meeting.

APPROVAL OF MINUTES:

A motion was made by Secretary S. Hathorn, seconded by Vice Chairman J. Rossi, to approve the April 12, 2017 Board of Finance Regular Meeting Minutes as written. Motion passes 3-0-1.

Members Voting Yes

Chairman R. Gianazza
Vice Chairman J. Rossi
Secretary S. Hathorn

Members Voting No

Members Abstaining

M. Mulvaney

A motion was made by Secretary S. Hathorn, seconded by M. Mulvaney to approve the April 24, 2017 Board of Finance Special Meeting Minutes as written. Motion passes 2-0-2.

Members Voting Yes

Secretary S. Hathorn
M. Mulvaney

Members Voting No

Members Abstaining

Chairman R. Gianazza
Vice Chairman J. Rossi

COMMUNICATIONS AND CORRESPONDENCE

- Laura Orban (2)
- Jaime Klavans
- Rebecca Mulder
- Heather Buckley
- Shana Graham
- Debbie Brooks
- Melissa Robusto
- Leslie Ruggiero
- Elaine Donnelly
- Rich Saluga (submitted correspondence 5/10/17)

REPORT OF THE FIRST SELECTMAN: First Selectman S. Dunn reported on the following; Streetscape Phase II, tics, storage tank @ Public Works garage, zoning re-write, reconciliation of books, and the possibility of purchasing property at Four Corners.

REPORT OF THE FINANCE DIRECTOR: Town Controller K. Siegrist gave the Board and overview of the Revenue & Expenditure Report for the month of April 2017.

Secretary S. Hathorn stated that the Business and Finance Committee members were invited to

tonight's Board of Finance Meeting, but were not in attendance.

REPORT OF SUBCOMMITTEES

- Audit Committee – Secretary S. Hathorn gave the Board an update on the Town of Brookfield 2015-16 CAFR.

OLD BUSINESS: None

NEW BUSINESS

1. Discuss Brookfield revaluation Analysis as prepared by Mr. Bob Belden:
Chairman R. Gianazza commended Mr. Belden's Brookfield revaluation analysis.
2. Review fiscal year 2016-17 Suspense List as prepared by Roberta Q. Sinatra, Tax Collector:
A motion was made by Secretary S. Hathorn, seconded by M. Mulvaney to approve the Fiscal Year 2016-17 Suspense List as prepared by Roberta Q. Sinatra, Tax Collector. Motion passes 4-0.
7. Discussion of BOE request to Board of Selectman for funding additional health care costs:
This item will be placed on next month's agenda.
8. Discussion of charges to Parks and Rec from BOE for gym use fees, as forwarded to the Board of Finance from the First Selectman:
The Board of Finance and the First Selectman discussed the charges to Parks & Rec from the Board of Education for gym use fees.

OTHER ITEMS TO COME BEFORE THE BOARD: None

PUBLIC COMMENT: None

ADJOURNMENT: A motion was made by M. Mulvaney, seconded by Vice Chairman J. Rossi, to adjourn the meeting. Motion passes 4-0. Meeting adjourned at 8:55 pm.