



BOARD OF FINANCE MEETING MINUTES JANUARY 13, 2016

CALL TO ORDER: Chairman R. Gianazza called the meeting to order at 7:00pm; beginning with the Pledge of Allegiance.

Present for the Board: Chairman R. Gianazza, Vice Chairman S. O'Reilly, Secretary M. Mulvaney, J. Rossi, M. Zerbe, S. Hathorn, First Selectman S. Dunn, Town Controller W. Leverage, Town Treasurer J. Lucas

Also Present: Members of the public

Chairman R. Gianazza invited Town Treasurer J. Lucas to sit at the table at the Board of Finance meeting.

PUBLIC COMMENT:

Ron Jaffe, 21 White Pine Drive

Rich Saluga, 32 Great Heron Lane

APPROVAL OF MINUTES:

A motion was made by Secretary M. Mulvaney, seconded by J. Rossi to approve the December 09, 2015 Board of Finance Regular Meeting Minutes as written. Motion passed unanimously.

A motion was made by Secretary M. Mulvaney, seconded by J. Rossi to approve the December 19, 2015 Board of Finance Special Meeting Minutes as written. Motion passed unanimously.

A motion was made by Secretary M. Mulvaney, seconded by Vice Chairman S. O'Reilly, to approve the January 04, 2016 Board of Finance Special Meeting Minutes as written. Motion passed 5-0-1.

Members Voting Yes:

Chairman R. Gianazza

Vice Chairman S. O'Reilly

Secretary M. Mulvaney

M. Zerbe

S. Hathorn

Member Abstaining:

J. Rossi

COMMUNICATIONS AND CORRESPONDENCE

- Ron Jaffe
- Lou Menendez
- Rich Saluga

REPORT OF THE FIRST SELECTMAN: First Selectman S. Dunn reported on Meadowbrook Manor, Cadigan, Still River Greenway, and the Boy Scouts District Klondike Derby.

REPORT OF THE FINANCE DIRECTOR: Town Controller W. Leverage gave the Board an overview of the Revenue & Expenditure Report for the month of December 2015 and Capital Project status.

OLD BUSINESS

- **Brookfield Public Schools contingency fund request:** Chairman R. Gianazza stated that he will discuss the contingency fund request with BOE Chairman B. Belden.
- **FOIA Workshop Follow-up:** First Selectman S. Dunn stated that the Human Resources Department will schedule for CCM to come to Town Hall in the evening for a FOIA workshop.
- **CCM Municipal Training Understanding Parliamentary Procedure:** First Selectman S. Dunn stated that there will be a meeting on January 26, 2016 at 6:00pm in Southbury regarding CCM Municipal Training Understanding Parliamentary Procedures.

NEW BUSINESS

- **Short term financing for 2014-2015 Projects**
A motion was made by Secretary M. Mulvaney, seconded by Vice Chairman S. O'Reilly, that the Board of Finance approve the recommendation of the Board of Selectman to enter into a short term financing agreement with Union Savings Bank completed 2014-2015 Projects in the amount of \$365,290, as requested by the Town Controller. Motion passed unanimously.
- **Historical Society Payment Request**
A motion was made by Secretary M. Mulvaney, seconded by Vice Chairman S. O'Reilly that the Board of Finance supports the recommendation of the Board of Selectman request for an appropriation amount of \$13,510 from the Fund Balance for the Historical Society Building exterior painting. Motion passed unanimously.
- **Police Department Outside Services Fund Request**
A motion was made by Secretary M. Mulvaney, seconded by Vice Chairman S. O'Reilly that the Board of Finance supports the recommendation of the Board of Selectman request for an appropriation amount of \$20,000 from the Police Department Outside Services Fund for purchases outlined in Major Purcell's memo dated 1/6/16 This purchase will be charged to Account #06100 – 5923. Motion passed unanimously.
- **Streetscape Project:** The Board discussed the special meeting, held jointly with the Board of Selectmen, they attended on January 4, 2016 regarding the Streetscape Project.
- **CAFR Discussion:** Chairman R. Gianazza stated that the Board is waiting for additional information before taking action.

OTHER ITEMS TO COME BEFORE THE BOARD: Secretary M. Mulvaney announced his resignation as Secretary for the Board of Finance. He will send his resignation to Town Clerk, Joan Locke. Election of a new Secretary will be placed on next month's agenda.

PUBLIC COMMENT: None

ADJOURNMENT: A motion was made by Vice Chairman S. O'Reilly, seconded by Secretary M. Mulvaney to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 8:20pm