

BROOKFIELD BOARD OF FINANCE SPECIAL MEETING MINUTES
THURSDAY, APRIL 24, 2014
BROOKFIELD TOWN HALL ROOM 209
7:00PM

CALL TO ORDER: Chairman P. Kurtz called the meeting to order at 7:00pm; beginning with the Pledge of Allegiance.

Present for the Board: Chairman P. Kurtz, Vice Chairman E. Nepomuceno, Secretary R. Gianazza, S. O'Reilly, R. Appleby, J. Rossi, and Ex-Officio First Selectman B. Tinsley

Also Present: Town Controller W. Leverage and members of the public

PUBLIC COMMENT:

Catherine Malek, 4 Apache Drive
Howard Lasser, 116 Tower Road

DISCUSSION and CHANGES to TOWN BUDGET PROPOSAL

Chairman P. Kurtz updated the Board on the Health Insurance RFP quotes for Town and School.

After discussion, a motion was made by Vice Chairman E. Nepomuceno, seconded by S. O'Reilly, that we put forth to the Town Meeting a change to increase revenue for charges of services to the Land Use Department line by \$100,000 and \$50,000 to the Town Clerk Department line for a total of \$150,000 increase in revenue. Motion was passed unanimously.

A motion was made by S. O'Reilly, seconded by Secretary R. Gianazza, to reduce the contingency line by \$25,000. Motion was passed unanimously.

A motion was made by Vice Chairman E. Nepomuceno, seconded by Chairman P. Kurtz, that we put forth to the Town Meeting a total budget of \$60,471,620; Town Budget \$21,891,150 and Education Budget \$38,580, 470 . Motion was passed unanimously.

DISCUSSION OF CAPITAL BUDGET

A motion was made by Secretary R. Gianazza, seconded by, J. Rossi,

WHEREAS, the Board of Selectman has recommended that the Town appropriate \$1,027,000 to fund the costs of the following capital expenses (collectively referred to as the "2014-15 Capital Project") and issue its general obligation bonds or notes and temporary notes in an amount not to exceed \$1,037,000 to finance said appropriation.

<u>Project</u>	<u>Expected Cost</u>
Department of Public Works – lighting, heating and bathroom renovations at the Brookfield Library	\$ 69,000
Department of Public Works – windows, HVAC, and carpeting replacement at the Brookfield Town Hall	\$ 188,000
Department of Public Works – parking lot paving at the Library, Town Hall and at the Brookfield Town Garage	\$ 250,000
Department of Public Works – backhoe replacement	\$ 180,000
Board of Education – replacement air conditioning system at	

the High School Auditorium	\$ 120,000
Center Fire Company – roof replacement and kitchen renovation	<u>\$ 230,000</u>
TOTAL	\$ 1,037,000

NOW THEREFORE, BE IT RESOLVED, that the Board of Finance, having reviewed the proposed 2014-2015 Capital Project,

(a) approves and recommends that the Town of Brookfield appropriate \$41,037,000 to finance the costs of the 2014-15 Capital Project and issue its bonds or notes and temporary notes in an amount not to exceed \$1,037,000 to finance said appropriations;

(b) approves the bond resolution for the appropriation and borrowing authorization for the 2014-15 Capital Project, substantially in the forms attached hereto, with such changes as the First Selectman shall determine and as are consistent with Board of Finance approval of said appropriation and borrowing authorization; and

(c) requests that a copy of this resolution, including the attachments, be filed with the Town Clerk and the Board of Selectman.

WHEREAS, the Board of Selectman has recommended that the Town appropriate \$2,407,000 to fund the costs of the design and construction of an approximately 8,500 foot multi-use trail in the Town of Brookfield (the “Still River Greenway Project”) and issue its general obligation bonds or notes and temporary notes in an amount not to exceed \$481,400 to finance a portion of said appropriation (the Balance of the appropriation to be funded from proceeds of a \$1,925,600 Federal DOT grant).

NOW, THEREFORE, BE IT RESOLVED, that the Board of Finance, having reviewed the proposed Still River Greenway Project,

(a) approves and recommends that the Town of Brookfield appropriate \$2,407,000 to finance the costs of the Still River Greenway Project and issue its bonds or notes and temporary notes in an amount not to exceed \$481,400 to finance a portion of said appropriations; and

(b) requests that a copy of this resolution, including the attachments, be filed with the Town Clerk and the Board of Selectman.

Motion was passed unanimously.

A motion was made by Chairman P. Kurtz, seconded by J. Rossi, to rescind an earlier approved motion for the bonded capital projects. Motion was passed unanimously.

DISCUSSION AND UPDATE OF THE FUEL OIL PURCHASES BY THE TOWN AND THE PREVIOUS PRICING PROPOSAL GIVEN TO THE SCHOOL FINANCE

OFFICE: Vice Chairman P. Kurtz gave the Board an update of the fuel oil purchases by the Town and the previous pricing proposal given to the School Finance Office.

DISCUSSION and APPROVAL OF the RFP FOR AUDITING SERVICES for the 2013-2014 TOWN AUDIT and Add'l Detailed Auditing Services

After discussion, a motion was made by Vice Chairman E. Nepomuceno, seconded by Secretary R. Gianazza, to accept the recommendation of the audit subcommittee to engage the firm of McGladrey as the Town's independent auditor; beginning with fiscal year 2013-2014.

PUBLIC COMMENT:

Ron Jaffe, 21 White Pine Drive
Catherine Malek, 4 Apache Drive

ADJOURNMENT: A motion was made by Secretary R. Gianazza, seconded by R. Appleby, to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 9:05pm.