



**APPROVED MINUTES
SPECIAL MEETING
BROOKFIELD CONSERVATION COMMISSION
BROOKFIELD TOWN HALL LAND USE OFFICE
JANUARY 11, 2012 4:00 PM**

I. CALL TO ORDER:

A. Dew called the meeting to order at 4:03 PM and established a quorum of members:

Present: Alice Dew, Chair
Stephanie Landis, Treasurer and Secretary
Marj Carmody, Regular Member

2. MINUTES OF THE PREVIOUS MEETING: 12/07/11 -

S. Landis made a motion to approve the minutes of the December 7, 2011 meeting. M. Carmody seconded the motion, and it carried unanimously, 3-0.

3. VOTE ON BUDGET AND CAPITAL IMPROVEMENT PLAN FOR GURSKI HOMESTEAD AND CONSERVATION COMMISSION

Gurksi Homestead Capital Improvement Plan 2012-2013 -

M. Carmody made a motion to approve the Capital Improvement Plan for the Gurski Homestead as presented. S. Landis seconded the motion, and it carried unanimously, 3-0.

Gurski Homestead Budget 2012 -2013-

S. Landis made a motion to accept the Gurski Homestead Property Management Budget for 2012-2013 as submitted. M. Carmody seconded the motion, and it carried unanimously, 3-0.

Conservation Commission Capital Improvement Plan 2012-2013 -

A. Dew stated that some of the work listed under this capital improvement plan includes things like tree work that needs to be done once or so in a decade. This capital improvement plan also includes some work on the trails.

A. Dew made a motion to approve the Capital Improvement Plan for the Conservation Commission for 2012-2013 as presented. M. Carmody seconded the motion, and it carried unanimously, 3-0.

Conservation Commission Budget 2012-2013 –

A. Dew stated that a proposed property manager position two days a month would be helpful to oversee these properties. This proposed position would include getting estimates on necessary work and would have access to all of the information about the properties.

A. Dew also stated that there will be \$1,000.00 for trail guide creations for the upcoming budget.

S. Landis stated that for the Nature Center, the Commission would like to focus on Chrissy's Garden, which would focus on the removal of invasive species, plantings, clearing of the forest area, tree pruning or clearing.

The money listed as mowing and landscaping will also be used for Chrissy's Garden.

S. Landis noted that the Commission should research the possibility of spraying for ticks.

M. Carmody made a motion to approve the Summary Cost Center General Government Department of Land Use Conservation Commission Operating Expenses. S. Landis seconded the motion, and it carried unanimously, 3-0.

4. 8 NABBY ROAD – RENT AND DUTIES OF TENANT AND JASON SIVO

A. Dew stated that she has discussed this recertification with the contact at the State and will get more information for the February meeting.

5. APPROVAL OF TREE WORK AT NATURE CENTER AND GURSKI HOMESTEAD

A. Dew stated that she would like to take the tree work costs for both properties out of the Conservation Commission budget. A. Dew stated that the amount is probably around \$800.00 for Gurski Homestead.

The total amount will be approximately \$2,000.00

M. Carmody made the motion to approve the tree work at Nature Center and Gurski Homestead out of the Conservation Commission budget. S. Landis seconded the motion, and it carried unanimously, 3-0.

M. Carmody made a motion to adjourn at 4:35 PM. A. Dew seconded the motion, and it carried unanimously, 3-0.

****Please contact Stephanie Landis :203-775-4545 if you cannot attend the meeting.****

Next regular scheduled meeting for February 1, 2012