



**APPROVED MINUTES  
CHARTER REVISION COMMISSION  
BROOKFIELD TOWN HALL – MEETING ROOM 209  
MONDAY, FEBRUARY 27, 2017  
7:00 PM**

**Call to Order:** At 7:02 PM, Chair Joni Park called the meeting to order.

**Present:** Chair Joni Park; Vice Chair Friedrich; Commissioner Jaffe; Commissioner Donovan; Commissioner Ferry [arrived at 7:38 PM]; Commissioner Hand; Commissioner Dori

**Public Comment:** None.

**Approval of Minutes of February 20, 2017:** Commissioner Jaffe made a motion to approve the minutes of the February 20<sup>th</sup> meeting. Commissioner Dori seconded the motion, and it carried unanimously, 6-0.

**Announcements/Correspondence:** Chair Park stated that the public hearing announcement has been published, for the March 2<sup>nd</sup> public hearing. There was also an article in *The News Times* about the Charter Revision Commission.

**Discussion:**

- **Public Reactions:** Commissioner Donovan noted that she has recently received questions about the Commission's recommendations. Chair Park clarified that the criterion used to determine recommendations had to do with the benefit of the recommendation to the Town as discussed by the Commission. The presentation available now at the Town Clerk's Office is in draft format. Commissioner Jaffe indicated that this presentation represents a list and brief information about the Commission's recommendation of each charge.
- **Presentation:** The format of the presentation for the public hearing was discussed. Chair Park will present the charges and recommendations, then will open the floor for public comment at the hearing.
- **Red Line Documents:** The Commission discussed the draft red line documents, which will be available if requested, at the public hearing. The Commission reviewed the documentation sent by the Town Attorney. The Commission discussed the increase of Library Board membership, noting that this item will be clarified with Atty. Beecher for the red line Charter draft document.
- **Survey:** Hard copies of the survey will be available at the public hearing. The online survey will also be available on Thursday (03/02/16).

**Assignments:** Chair Park clarified that she had asked each Commissioner to review specific charges to be able to speak about the recommendation at the public hearing, if clarification is necessary.

**Other Business:** None.

**Public Comment:** None.

**Adjournment:** At 8:28 PM, Commissioner Donovan made a motion to adjourn the meeting. Commissioner Hand seconded the motion, and it carried unanimously.