



**APPROVED MINUTES  
CHARTER REVISION COMMISSION  
BROOKFIELD SENIOR CENTER  
MONDAY, FEBRUARY 20, 2017  
7:00 PM**

**Call to Order:** Chair Joni Park called the meeting to order at 7:02 PM with the following in attendance:

**Present:** Chair Joni Park; Vice Chair Jerry Friedrich; Commissioner Ron Jaffe; Commissioner Todd Hand; Commissioner Mark Ferry; Commissioner Loretta Donovan; Commissioner Dotti Dori

**Also Present:** Town Attorney Tom Beecher; Recording Secretary Emily Cole Prescott

**Public Comment:** There was no one present for public comment.

**Approval of Minutes of the February 11, 2017 Meeting:** Commissioner Donovan made a motion to approve the minutes of the February 11, 2017 meeting as presented. Commissioner Jaffe seconded the motion, and it carried unanimously.

**Announcements/Correspondence:** Chair Park reminded Commissioners of the upcoming public hearing, scheduled on Thursday, March 2, 2017 at 7:00 PM in Meeting Room 133.

**Discussion and Vote**

- **5 Items from Attorney Tom Beecher:**
  - **Ethics Document:** Chair Park read the suggested revision of Article X for the record. **Vice Chair Friedrich made a motion to approve the document as now revised and presented. Commissioner Ferry seconded the motion, and it carried unanimously.** Chair Park thanked Atty. Beecher for his work on this revision.
  - **Five-Member Board of Selectmen Revisions:** Atty. Beecher stated that he had included sections where the Commission should suggest where a super-majority vote of the Board of Selectmen would be required, to support the change from a current three-member to a five-member Board. The Commission discussed the following: §C3-2, §C4-6 and §C4-11. Chair Park asked for a motion to accept revisions of §C3-2 and §C4-4, C4-6 and §C4-11 presented to the Commission by Atty. Beecher. There was discussion of these sections, for purposes of clarification. Commissioner Jaffe clarified that the Commission is voting on language to present to the public hearing. **Commissioner Hand made a motion to accept revisions to sections C3-2, C4-4, C4-6 and C4-11 as put forward by Atty. Beecher with revisions. Commissioner Ferry seconded the motion, and it carried unanimously.**

- **§C8-5B:** Atty. Beecher also recommended for the Commission’s consideration that there be a separate threshold over and above the petition, depending on whether the matter petitioned requires a town meeting or a referendum. **Vice Chair Friedrich made a motion to recommend red-lined paragraph approval of section C8-5B. Commissioner Donovan seconded the motion, and it carried, 5-2, with Chair Park, Vice Chair Friedrich, Commissioner Dori, Commissioner Donovan and Commissioner Ferry voting in favor of the motion, and Commissioner Jaffe and Commissioner Hand voting in opposition of the motion.**
- **C8-5: Special Appropriations and Transfers of Appropriations** – Atty. Beecher explained his revised language, based on tasks the Commission assigned. **Commissioner Hand made a motion to approve adding subsection H to section C8-5. Vice Chair Friedrich seconded the motion, and it carried unanimously.**
- **§C9-3: Modifications at Annual Town Meeting** – Atty. Beecher read for the record his suggested language, based on the Commission’s request. Commissioner Jaffe explained the current process for the Board of Education’s departmental budget submission. Atty. Beecher suggested additional language to this section, based on the Commission’s discussion: “. . . or up to the amount of the specific appropriation that was originally submitted by the Board of Education to the First Selectman pursuant to section C8-2A . . .” **Commissioner Jaffe made a motion for approval for the wording [detailed directly above motion]. Commissioner Hand seconded the motion, and it carried, 6-1, with Chair Park, Commissioners Jaffe, Hand, Ferry, Donovan and Dori voting in favor of the motion. Vice Chair Friedrich voted in opposition to the motion.**
- **§C9-4B:** Atty. Beecher reviewed the revisions which he had been assigned. **Vice Chair Friedrich made a motion to accept the redlined paragraph [suggested revisions to] §C9-4B. Commissioner Donovan seconded the motion, and it carried unanimously.**
- **Final Presentation Pages:** Chair Park stated that she has filed sections of the draft presentation with the Town Clerk along with the public hearing notice. If revisions are necessary, a replacement document will be filed with the Town Clerk’s Office. Chair Park noted the importance of obtaining feedback at the public hearing. Commissioner Jaffe noted that at the public hearing the presentation handouts, the survey and the language changes that the Commission has approved will be distributed. Copies of the current Charter should also be available for the public to review. Atty. Beecher will redline the current Charter document for the Commission.

Commissioner Dori asked Atty. Beecher to review whether technical language corrections could be made to the Charter, based on Connecticut General Statutes.

- **Proposed Assignments for the public hearing:** Chair Park referenced the email she had sent to the Commission, asking that each Commissioner accept responsibility for specific charges, to be able to answer questions in more detail. Charge nine was added to the list, and Commissioner Ferry volunteered to discuss this charge at the hearing.

- **Change of Dates:** The Commission agreed to cancel the March 6<sup>th</sup> meeting date. The Commission plans to meet on the following dates:
  - Monday, February 27<sup>th</sup> at 7:00 PM – Town Hall Meeting Room 133
  - Thursday, March 2<sup>nd</sup> at 7:00 PM (Public Hearing) – Town Hall Meeting Room 133
  - Monday, March 20<sup>th</sup> at 7:00 PM – Town Hall

The Commission will make their final presentation to the Board of Selectmen at their April 3<sup>rd</sup> regular meeting.

- **Distribution of Survey:** Commissioner Donovan reported her corrections to the survey document. Chair Park stated that there will be copies of the survey available for everyone to complete at the hearing, and will then be available at the Town Clerk’s Office. A link to the survey will be available online. Commissioner Jaffe stated that he thinks the Commission should ask Steve Dunn to send an email to Town residents noting the survey document, presentation and redlined document available online. He also noted the importance of speaking with the press about the suggested revisions.
- **Other Business:** Atty. Beecher asked for a checklist of all revisions to the document. There was previous discussion about §C2-6B. The Commission will review the redlined document at the February 27<sup>th</sup> meeting.

**Public Comment:** There was none.

**Adjournment:** Vice Chair Friedrich made a motion to adjourn the meeting at 8:25 PM. Commissioner Donovan seconded the motion, and it carried unanimously.