**Planning Board Minutes**

DATE: September 7, 2016

Convened: 7pm.

Members Present: Dave Killian, Russell Smith, Pam Marquis, and Sheila McCarthy

**NEW BUSINESS**:

-Building Commissioner: looking for help with regards to stone wall removal, he asked the board to look at Chapter 266 section 105 and he is looking for any advice. Pam says that this has been in place for years and the Secretary of Environmental Affairs will be able to help, and to go to them. Secretary of Affairs may give him a determination. The Planning Board Clerk will contact the Building Inspector and let him know.

Henry Stebbins has property on Lynwood Ave, in Sherman Lake Area, of 8-10th of an acre. He wants to donate it back to the town, how does he do that? 401-595-8592 (phone). Henry will need to go to the Selectmen in order to get it on the Town Warrant for Town approval. The Select Board would then have to choose to act on it.

Jenna Elmore- She has a project pending on Palmer Road- She will abstain from September and October meetings due to conflict. Jenna is presenting an application for a self-storage facility. Address: Palmer Road, Brimfield, MA. Assessors Map 10, Block C, Lot 1. Jenna is looking to present and get a public hearing scheduled. Currently the owner is Steve Morris. Dave is asking about a full set of plans with elevation, signage, lighting, etc. Jenna is asked about the parking spaces/area. Is it 2x the floor area of the building? The building inspector maybe the one to answer the questions regarding the parking. Jenna noted that the gate is automatic and Fire will have access. The Planning Board clerk will get the abutters list. Dave is asking if this is a preliminary or full application. Jenna would like it to be the full application, however, we need the full set of plans in order to accept the application and set the public hearing. Jenna will return at a later date with full application and full set of plans.

**OTHER ANRs/SITE PLAN REVIEWS**:

**OLD BUSINESS**: Letter to Andrew Worden with regards to what has been done to the property over and above the original plan. It is the area that he did not lease to TGC, he put additional structures, in that area. He is in violation of the approved site plan, additional testing structures have been installed without being approved by the planning board, he needs to come in to next meeting. CC: Nelson. The abutters are complaining about the additional structures which were not approved by the planning board. Send it email with read request and received request.

Bob Sullivan is here as a property abutter with regards to see if the abutters can go and see the project thus far. The Planning Board Clerk updated him as to the Landscape Architect going up to the property next Wednesday. The Planning Board will not be signing off on the project until the board sees the project. Bob is asking if there will be a periodic review of the project over time. The Planning Board let him know there is a plan in place to be followed moving forward

**OTHER**:

* Review Minutes-June (could not be approved) and August- Pam makes a motion to accept the August 3rd minutes as amended, Russell seconds, all in favor, none opposed. Sheila abstained.
* Sign payroll
* Mail-Reviewing the cancellation of the bond for the solar field and property owner. We need a copy or evidence of a current bond. Send a letter to the insurance company, the property owner and the underwriting company for a status update and refer to our site plan and order of conditions. This notice indicates the property owner is not compliance. They have 5 business days to respond. Certified mail and email. That a response is needed to the Planning Board Clerk. Copy Nelson and BOS.

Pam made a motion to adjourn, all in favor and none opposed.

Adjourned: 8:05 pm