**Planning Board Minutes**

DATE: August 3, 2016

Convened: 7:07pm

Members Present: Dave Killian, Russell Smith and Pam Marquis

NEW BUSINESS: None

OTHER ANRs/SITE PLAN REVIEWS: None

OLD BUSINESS: Josh Ensling and Nick Minekime, for True Green Capitals and Michael Kluchman from Brown, Richardson and Rowe, to discuss the changes made to the plan. Michael Kluchman showed the plan, which has been revised with changes per the board and TGC. General guidelines are on the plan. Dave asked if TGC/Josh has contacted the Conservation Commission, Josh has made an effort and is still waiting on them, this is in regards to planting and using equipment beyond the fence. Discussion about the deposit and buffer amount to be in the account. Pam is comfortable with less than the 1.5x amount due to the fact that TGC is putting lots of monies forward with regards to landscape architectural plans received to date. The quote that is being signed is for $11,545.00. There is currently a balance of $2,398 in the account an additional $11,545 will be collected from TGC payable to the Town of Brimfield. Dave Killian is signing the contract for Brown, Richardson and Rowe, Michael Kluchman is taking a copy with him. Copies of the plan are being signed by the Board Members as well, one copy for Planning Board and one copy for TGC. Nick stated they are finishing up the Alta Survey. The Planning Board will send a letter to the land owner, Andrew Worden, regarding what was over and above the original plan. Look up his new address.

-With regards to ZBA meeting for 41 Sturbridge Road- Send a letter with regards to hearing and to proceed forward without Planning Board attending. The Planning Board made the decision based on public comment.

OTHER:

* Reviewed Minutes-April, May, June (cannot approve due to not all members present) and July (2 meetings)
* Pam makes a motion to approve the April 6, 2016 minutes as amended. Russell seconds, all in favor and none opposed. Pam made a motion to approve the minutes of May 4, 2016 as amended, Dave seconds, all in favor and none opposed. Pam makes a motion to approve the July 6, 2016 minutes as amended. Russell seconds, all in favor and none opposed. Pam makes a motion to approve the July 14,2016 minutes as amended, Russell seconds, all in favor and none opposed.
* Signed payroll for Michele for more than 15 hours, due to the additional meeting and public hearings
* Mail

Pam makes a motion to adjourn, Russell seconds, all in favor and none opposed.

Adjourned: 8:47pm