



**AMENDED 1/28/2019**  
**AGENDA**  
**WEDNESDAY JANUARY 30, 2019**  
**BOARD OF TRUSTEES**  
**VILLAGE OF BRIARCLIFF MANOR, NEW YORK**  
**REGULAR MEETING – 7:30 PM**

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**Pledge of Allegiance**

**Board of Trustees Announcements**

**Village Managers Report**

**Public Comments**

1. Award of Bids
  - a) Electrical Maintenance Services
  - b) Plumbing Maintenance Services
2. Acceptance of a Donation from the Friends of the Library
3. Fire Department Memberships
4. Election Resolution for Annual Village Election 2019
5. Minutes

**NEXT REGULAR BOARD OF TRUSTEES MEETING – WEDNESDAY,  
FEBRUARY 6, 2019 AT 7:30PM**

VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
JANUARY 30, 2019

**1A. AWARD OF BID – ELECTRICAL MAINTENANCE SERVICES**

WHEREAS the Village received 2 bids for Electrical Maintenance Services (VM-1819-7); and

NOW, THEREFORE, BE IT RESOLVED that the bid for Electrical Maintenance Services (VM-1819-7); is hereby awarded to PRM Electric Inc. with their Item Quantity Service proposal as follows:

One Licensed Electrician:

Business Hours: \$120 per hour

After Hours: \$180 per hour

One Licensed Electrician Plus Helper:

Business Hours: \$180 per hour

After Hours: \$270 per hour

Parts/Specialty Equipment Mark-up: 10%

Bucket Truck: \$45 per hour

BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to execute a contract with PRM Electric Inc. for said project.

VILLAGE OF  
BRIARCLIFF MANOR  
[www.briarcliffmanor.org](http://www.briarcliffmanor.org)



1111 PLEASANTVILLE ROAD  
BRIARCLIFF MANOR, N.Y. 10510  
TELEPHONE: (914) 944-2770  
FAX: (914) 941-4837

## MEMORANDUM

December 13, 2018

To: Philip E. Zegarelli – Village Manager

From: David J. Turiano, P.E. 

Re: VM 1819-7 – Electrical Maintenance Services

Bid Opening: November 28, 2018, 11:00 a.m., Municipal Building

Staff Present: David Turiano and Allie Cirrincione

Bids Received: 2

Bid Range: Refer to below chart

Type of Contract: Item Quantity Service work one year contract, renewable for 4 consecutive years

Reference Checks: None performed. Extensive work with vendor, including on-call services.

Recommendation to Award to low bidder: Yes, David J. Turiano, P.E., Village Engineer

Description of Project: Electrical Maintenance Services

### Summary of Bids

NAME OF CONTRACTOR	TOTAL BID
<b>PRM Electric Inc</b> 29 Penfield Avenue Croton on Hudson, NY, 10520	<b>One Licensed Electrician Hourly Rate</b> Business Hours \$120.00 After Hours \$180.00 <b>One Licensed Electrician Plus Helper</b> Business Hours \$180.00 After Hours \$270.00 <b>Parts/Specialty Equipment Mark-up 10%</b> <b>Bucket Truck \$45.00/hour</b>
<b>Verde Electric Maintenance Corp.</b> 89 Edison Avenue Mt. Vernon, NY, 10550	<b>One Licensed Electrician Hourly Rate</b> Business Hours \$185.00 After Hours \$300.00 <b>One Licensed Electrician Plus Helper</b> Business Hours \$370.00 After Hours \$600.00 <b>Parts/Specialty Equipment Mark-up 20%</b> <b>Bucket Truck \$205.00/hour</b>

**Use of Funds/ Source of Funds**

<b>Use of Funds</b>		<b>Source of Funds</b>		
<b>Item</b>	<b>Amount</b>	<b>Budget Code</b>	<b>Project</b>	<b>Amount</b>
Electrical Maintenance Services	As Required	Departmental Budgets, Building Maintenance Codes	Electrical Maintenance Services	As required

Please feel free to contact me with any questions on above.

VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
JANUARY 30, 2019

**1B. AWARD OF BID – PLUMBING MAINTENANCE SERVICES**

WHEREAS the Village received 2 bids for Plumbing Maintenance Services (VM-1819-6); and

NOW, THEREFORE, BE IT RESOLVED that the bid for Plumbing Maintenance Services (VM-1819-6); is hereby awarded to Joe Lombardo Plumbing and Heating of Rockland Inc. with their Item Quantity Service proposal as follows:

One Licensed Plumber:

Business Hours: \$120 per hour

After Hours: \$180 per hour

One Licensed Plumber Plus Helper:

Business Hours: \$180 per hour

After Hours: \$270 per hour

Parts/Specialty Equipment Mark-up: 10%

BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to execute a contract with Joe Lombardo Plumbing and Heating of Rockland Inc. for said project.



**MEMORANDUM**

December 18, 2018

To: Philip E. Zegarelli – Village Manager

From: David J. Turiano, P.E.

Re: **VM 1819-6 – Plumbing Maintenance Services**

Bid Opening: November 28, 2018, 11:00 a.m., Municipal Building

Staff Present: David Turiano and Allie Cirrincione

Bids Received: 2

Bid Range: Refer to below chart

Type of Contract: Item Quantity service work one year contract, renewable for 4 consecutive years

Reference Checks: Yes, see attached

Recommendation to Award to low bidder: Yes, David J. Turiano, P.E., Village Engineer

Description of Project: Plumbing Maintenance Services

**Summary of Bids**

NAME OF CONTRACTOR	TOTAL BID
Joe Lombardo Plumbing and Heating of Rockland Inc.	<b>One Licensed Plumber Hourly Rate</b> Business Hours \$120.00 After Hours \$180.00 <b>One Licensed Plumber Plus Helper</b> Business Hours \$180.00 After Hours \$270.00 <b>Parts/Specialty Equipment Mark-up 10%</b>
VFR Contracting P.O.	<b>One Licensed Plumber Hourly Rate</b> Business Hours \$124.00 After Hours \$185.00 <b>One Licensed Plumber Plus Helper</b> Business Hours \$191.00 After Hours \$286.00 <b>Parts/Specialty Equipment Mark-up 9%</b>

**Use of Funds/ Source of Funds**

Use of Funds		Source of Funds		
Item	Amount	Budget Code	Project	Amount
Plumbing Maintenance Services	As Required	Departmental Budgets, Building Maintenance Codes	Plumbing Maintenance Services	As required

Please feel free to contact me with any questions on above.

## REFERENCE CHECK

Project Title: VM1819-6 Plumbing Maintenance Services

Contractor's Name: Joseph Lombardo Plumbing and Heating of Rockland Inc.

Date: December 13, 2018

Reference Name: Barbara Conklin

Reference Company: County of Orange

Phone Number: (845) 291-4580

1. Describe the nature of your facility and its plumbing systems that are/were serviced by Joe Lombardo?  
Joseph Lombardo Plumbing and Heating is employed with the County of Orange and service all of their municipal buildings when necessary. They service approximately 30 to 40 buildings.
2. Describe the nature of the services performed by Joe Lombardo? Do they perform regular scheduled maintenance services on your plumbing equipment? On-call services?  
They perform general plumbing services, such as piping. The contract is for on-call services only.
3. Were you satisfied with their overall work? Were they easy to work with?  
Yes, they are satisfied with the work. They are easy to work with most of the time, except for a few instances where they could not arrive as quickly as the County would have liked.
4. For scheduled work and on-call work, did the Plumber arrive as promised?  
For on-call work, they arrive as promised majority of the time.
5. For on-call services, was the Plumber able to troubleshoot the concern and provide a fair assessment and cost estimate as to the remedy?  
Yes, they are good at providing solutions for concerns and provide accurate estimates for them.
6. Did the Contractor maintain accurate invoicing and records and provide evidence of compliance with NYSDOL Wage requirements? Yes  No
7. Would you use the Contractor again? Yes  No  Are they currently employed? Yes  No
8. Additional comments:  
Joseph Lombardo Plumbing has been employed with the County for years. Contracts last 2 years, plus a 1 year extension. They are a pleasure to work with.

## REFERENCE CHECK

Project Title: VM1819-6 Plumbing Maintenance Services

Contractor's Name: Joseph Lombardo Plumbing and Heating of Rockland Inc.

Date: December 18, 2018

Reference Name: Pete Calandra

Reference Company: County of Rockland

Phone Number: (845) 638-5147

1. Describe the nature of your facility and its plumbing systems that are/were serviced by Joe Lombardo?  
Joseph Lombardo services all municipal buildings in the County of Rockland, such as the highway department, court and jail.
2. Describe the nature of the services performed by Joe Lombardo? Do they perform regular scheduled maintenance services on your plumbing equipment? On-call services?  
They perform plumbing and mechanical work on a regular scheduled basis.
3. Were you satisfied with their overall work? Were they easy to work with?  
Yes, overall, they perform good work and are easy to work with.
4. For scheduled work and on-call work, did the Plumber arrive as promised?  
Yes they do.
5. For on-call services, was the Plumber able to troubleshoot the concern and provide a fair assessment and cost estimate as to the remedy?  
The County has not needed them for on-call services, as of yet.
6. Did the Contractor maintain accurate invoicing and records and provide evidence of compliance with NYSDOL Wage requirements? Yes X No
7. Would you use the Contractor again? Yes X No     Are they currently employed? Yes X No
8. Additional comments:  
The County has experienced no problems with Joseph Lombardo Plumbing and are very happy with their services.



**REFERENCE CHECK**

Project Title: VM1819-6 Plumbing Maintenance Services

Contractor's Name: Joseph Lombardo Plumbing and Heating of Rockland Inc.

Date: December 18, 2018

Reference Name: Lona Davis

Reference Company: County of Westchester

Phone Number: (914) 813-5409

1. Describe the nature of your facility and its plumbing systems that are/were serviced by Joe Lombardo?  
Joseph Lombardo Plumbing was employed to perform AIR CONDITIONING services, NOT plumbing. They service several treatment plants for the County.
2. Describe the nature of the services performed by Joe Lombardo? Do they perform regular scheduled maintenance services on your plumbing equipment? On-call services?  
They perform general on-call air conditioning services.
3. Were you satisfied with their overall work? Were they easy to work with?  
The County is somewhat satisfied with their overall work and they are not always easy to work with.
4. For scheduled work and on-call work, did the Plumber arrive as promised?  
They mostly arrive as promised.
5. For on-call services, was the Plumber able to troubleshoot the concern and provide a fair assessment and cost estimate as to the remedy?  
They are able to troubleshoot accurately about 60-70% of the time.
6. Did the Contractor maintain accurate invoicing and records and provide evidence of compliance with NYSDOL Wage requirements? Yes X No
7. Would you use the Contractor again? Yes X No     Are they currently employed? Yes X No
8. Additional comments:  
Joseph Lombardo has been employed with the County for 3 years and they won the award for their Air Conditioning Contract because they were the lowest bidder. They are not "number one" in terms of providing air conditioning services.

## REFERENCE CHECK

Project Title: VM1819-6 Plumbing Maintenance Services

Contractor's Name: Joseph Lombardo Plumbing and Heating of Rockland Inc.

Date: December 14, 2018

Reference Name: John Palma

Reference Company: Suffern Central School District

Phone Number: (845) 357-7783, prompt #2

1. Describe the nature of your facility and its plumbing systems that are/were serviced by Joe Lombardo?  
The School district has 8 buildings that are serviced by Joseph Lombardo Plumbing. The buildings include elementary, middle and high schools.
2. Describe the nature of the services performed by Joe Lombardo? Do they perform regular scheduled maintenance services on your plumbing equipment? On-call services?  
Services performed include mechanical, plumbing, repair of leaks, copper lines, steam lines, air conditioning issues and kitchen repairs. Joe Lombardo mainly works on-call, except for some regular maintenance for kitchens equipment.
3. Were you satisfied with their overall work? Were they easy to work with?  
Yes DEFINITELY and they were very easy to work with.
4. For scheduled work and on-call work, did the Plumber arrive as promised?  
Yes, they are very good at sticking to their scheduled appointments and are very dependable.
5. For on-call services, was the Plumber able to troubleshoot the concern and provide a fair assessment and cost estimate as to the remedy?  
Yes, for the most part.
6. Did the Contractor maintain accurate invoicing and records and provide evidence of compliance with NYSDOL Wage requirements? Yes X No \_\_\_
7. Would you use the Contractor again? Yes X No \_\_\_ Are they currently employed? Yes X No \_\_\_
8. Additional comments:  
They have been working together for a few years and find them very accommodating.

## REFERENCE CHECK

**Project Title:** VM1819-6 Plumbing Maintenance Services

**Contractor's Name:** Joseph Lombardo Plumbing and Heating of Rockland Inc.

**Date:** December 13, 2018

**Reference Name:** Michelle Antosca

**Reference Company:** Town of Ramapo

**Phone Number:** (845) 357-6100

1. Describe the nature of your facility and its plumbing systems that are/were serviced by Joe Lombardo?  
Ms. Antosca is the head of the Parks and Recreation Department for the Town of Ramapo. Joseph Lombardo Plumbing services her parks and recreation facilities, as well as other Town municipal facilities. Ms. Antosca's facilities include, park grounds, pool, fields, community center and their office, which totals approximately 12 facilities, not including the Town's other municipal offices.
2. Describe the nature of the services performed by Joe Lombardo? Do they perform regular scheduled maintenance services on your plumbing equipment? On-call services?  
They perform pipe services, both above, underground and for pools, boiler work, backflow prevention, replacing and installing toilets and general repairs. They are on-call only.
3. Were you satisfied with their overall work? Were they easy to work with?  
Yes, very satisfied, which is why they have been working together for decades. They are very easy to work with and make their clients a priority.
4. For scheduled work and on-call work, did the Plumber arrive as promised?  
Yes, they arrive as promised.
5. For on-call services, was the Plumber able to troubleshoot the concern and provide a fair assessment and cost estimate as to the remedy?  
They are good at predicting issues and fixing them accordingly. Yes, they provide good estimates.
6. Did the Contractor maintain accurate invoicing and records and provide evidence of compliance with NYSDOL Wage requirements? Yes X No \_\_\_
7. Would you use the Contractor again? Yes X No \_\_\_ Are they currently employed? Yes X No \_\_\_
8. Additional comments:  
Joseph Lombardo Plumbing is a family friendly business. They are professional, easy to work with and they are willing to work with you.

VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
JANUARY 30, 2019

**3. ACCEPTANCE OF DONATION FROM THE FRIENDS OF THE LIBRARY**

BE IT RESOLVED, that the Board of Trustees hereby accepts a donation in the amount of \$419.53 from the Friends of the Library for the purposes of purchasing an iPad.

Increase Revenue – Gifts  
(L0108.2705) by \$419.53

Increase Expenses – Special Matching Expenses  
(L7410.206) by \$419.53

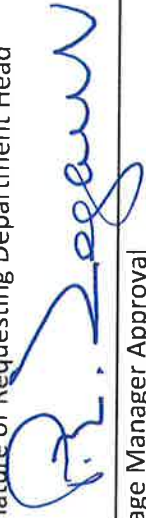
# BUDGET AMENDMENT REQUEST FORM

## 2018/2019

Increase Expense	Muni Code	Budget Line
\$ 419.53	L7410.206	Special Matching Expenses
Increase Revenue	Muni Code	Budget Line
\$ 419.53	L0108.2705	Special Revenue, Gifts, Donations

Reason for Amendment Request: Increase rev/exp for a Gift from the Friends of the Library for an Ipad

Signature of Requesting Department Head \_\_\_\_\_ Date Signed \_\_\_\_\_

 11 Jan

Village Manager Approval \_\_\_\_\_ Date Signed \_\_\_\_\_

 1/11/19

Village Treasurer Approval \_\_\_\_\_ Date Signed \_\_\_\_\_

If over \$10,000, Board of Trustees Approval Date: \_\_\_\_\_



THE BRIARCLIFF MANOR PUBLIC LIBRARY • 1 Library Road • Briarcliff Manor, NY 10510

To: Ed Ritter

From: Donna Pesce

Date: January 9, 2019

Re: iPad Purchase

Please accept this check for \$419.53 from The Friends of the Briarcliff Manor Library for the purchase of an iPad for the Library. The quote from the vendor is attached. The Library Board and the Village Board have approved the purchase.

Please deposit the check info L0108.2705 Special Revenue, Gifts, and Donations. We will pay the invoice out of Special Matching Expenses L7410.206.

Thank you,

# QUOTE CONFIRMATION



**DEAR RICKI GOE,**

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
KJBL606	1/4/2019	IPAD	440325	\$419.53

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Apple 9.7-inch iPad Wi-Fi - 6th generation - tablet - 128 GB - 9.7"	1	5035163	\$419.53	\$419.53
Mfg. Part#: MR7J2LL/A UNSPSC: 43211509 Contract: Sourcewell Formerly NJPA 100614#CDW Tech Catalog (100614#CDW)				

PURCHASER BILLING INFO		SUBTOTAL	\$419.53
<b>Billing Address:</b> VILLAGE OF BRIARCLIFF MANOR VILLAGE TREASURER 1111 PLEASANTVILLE RD BRIARCLIFF MANOR, NY 10510-1626 <b>Phone:</b> (914) 941-4800 <b>Payment Terms:</b> D&B Inst Credit Pre-Approved		<b>SHIPPING</b>	\$0.00
		<b>SALES TAX</b>	\$0.00
		<b>GRAND TOTAL</b>	<b>\$419.53</b>
DELIVER TO		<b>Please remit payments to:</b>	
<b>Shipping Address:</b> VILLAGE OF BRIARCLIFF MANOR VILLAGE TREASURER 1111 PLEASANTVILLE RD BRIARCLIFF MANOR, NY 10510-1626 <b>Phone:</b> (914) 941-4800 <b>Shipping Method:</b> UPS Ground (2 - 3 day)		CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW•G SALES CONTACT INFORMATION



Sam Corso

(866) 806-5567

samacor@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>  
For more information, contact a CDW account manager

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VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
JANUARY 30, 2019

**4. FIRE DEPARTMENT MEMBERSHIPS**

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approve the membership of **Dakota Keller** to the Briarcliff Manor Hook and Ladder Company.

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approve the membership of **Pamela Ortiz-Sassano** to the Scarborough Engine Company.



# Briarcliff Manor Fire Department

1111 Pleasantville Road  
Briarcliff Manor, NY 10510

Office of the Chief



MICHAEL F. KING, CHIEF  
PETER J. FULFREE, 1<sup>st</sup> Asst. Chief  
VINCENT J. CARUSO, 2<sup>nd</sup> Asst. Chief

Emergency 911  
Chief's Office (914) 941-0879  
Fax (914) 944-2758  
E-mail: fdchief@briarcliffmanor.org

DATE: January 7, 2019  
TO: Christine Dennett, Village Clerk  
Briarcliff Manor Board of Trustees  
FROM: Chief Michael F. King- Briarcliff Manor Fire Department  
SUBJECT: NEW MEMBER – Request for Village Approval

Honorable Mayor and Trustees;

**Dakota Keller, date of birth 10/15/1998 and residing at 51 Hazelton Circle, Briarcliff Manor, New York, ,** has applied for membership in the Briarcliff Manor Fire Department

The applicant listed above, has been vetted by the Briarcliff Manor Hook & Ladder Company Membership Committee and determined to meet the criteria set forth by the Briarcliff Manor Fire Department.

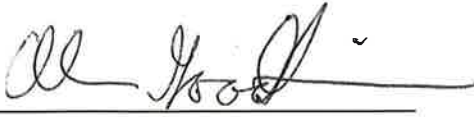
FURTHERMORE, the Chief of Department has performed an Arson Background Check on said member who has been found to have NO record of Arson Conviction.

The Chief of Department Requests that the Village of Briarcliff Board of Trustee's approve the application set before you and send such confirmation to **Chiefs Office** at your earliest convenience.

Thank you for your assistance.

  
\_\_\_\_\_  
Michael F. King  
Chief of Department

  
\_\_\_\_\_  
Dated

  
\_\_\_\_\_  
Secretary – Hook & Ladder Company

  
\_\_\_\_\_  
Dated

  
\_\_\_\_\_  
Village Clerk – Christine Dennett

  
\_\_\_\_\_  
Dated

# Briarcliff Manor Fire Department

1111 Pleasantville Road  
Briarcliff Manor, NY 10510

Office of the Chief



MICHAEL F. KING, CHIEF  
PETER J. FULFREE, 1<sup>st</sup> Asst. Chief  
VINCENT J. CARUSO, 2<sup>nd</sup> Asst. Chief

Emergency 911  
Chief's Office (914) 941-0879  
Fax (914) 944-2758  
E-mail: fdchief@briarcliffmanor.org

DATE: January 2, 2019  
TO: Christine Dennett, Village Clerk  
Briarcliff Manor Board of Trustees  
FROM: Chief Michael F. King – Briarcliff Manor Fire Department  
SUBJECT: NEW MEMBER – Request for Village Approval

Honorable Mayor and Trustees;

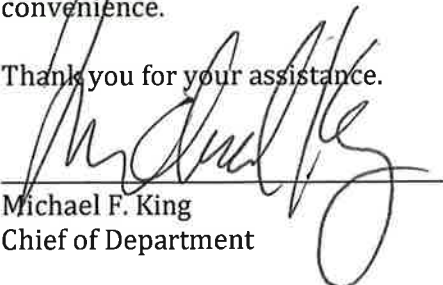
**Pamela Ortiz-Sassano , date of birth 11/3/1970 and residing at 51 Havell St, Ossining, New York, has applied for membership in the Briarcliff Manor Fire Department**

The applicant listed above, has been vetted by the Scarborough Engine Company Membership Committee and determined to meet the criteria set forth by the Briarcliff Manor Fire Department.


FURTHERMORE, the Chief of Department has performed an Arson Background Check on said member who has been found to have NO record of Arson Conviction.

The Chief of Department Requests that the Village of Briarcliff Board of Trustee's approve the application set before you and send such confirmation to **Chiefs Office** at your earliest convenience.


Thank you for your assistance.

  
\_\_\_\_\_  
Michael F. King  
Chief of Department

  
\_\_\_\_\_  
Dated

  
\_\_\_\_\_  
Secretary – Scarborough Engine Company

  
\_\_\_\_\_  
Dated

  
\_\_\_\_\_  
Village Clerk – Christine Dennett

  
\_\_\_\_\_  
Dated

VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
JANUARY 30, 2019

**5. ELECTION RESOLUTION FOR ANNUAL VILLAGE ELECTION 2019**

BE IT RESOLVED that the Annual Village Election will be held in the Village of Briarcliff Manor at the Library and Community Center (1 Library Road) in said Village on Tuesday, March 19, 2019 between the hours of 6:00am and 9:00pm during which the polls will be open.

BE IT FURTHER RESOLVED that the polling places for the Village of Briarcliff Manor, will be designated as follows, the Village's Single Election District (Town Voting districts #15, #16, #17, #19, #26, #27 and #29) will vote in the Briarcliff Manor Library and Community Center (1 Library Road).

The Regular Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor at the William J. Vescio Community Center, at 1 Library Road, Briarcliff Manor, New York on the 2<sup>nd</sup> of January, 2019 commencing at 8:00 p.m.

**Present**

Lori A. Sullivan, Mayor  
Cesare DeRose, Jr. Deputy Mayor  
Kevin Hunt, Trustee  
Mark L. Wilson, Trustee  
Bryan Zirman, Trustee

**Also Present**

Philip Zegarelli, Village Manager  
Daniel Pozin, Village Attorney  
Christine Dennett, Village Clerk  
David Turiano, Village Engineer

**Pledge of Allegiance**

**Board of Trustees Announcements by Mayor Sullivan**

- All residents are encouraged to visit the Village website and sign up for weekly updates from the Village Manager.
- The Fire Department wants to remind everyone to test your smoke alarms, plan two ways out of your house, make sure your house number can be seen and be prepared for power outages.
- The Library has many upcoming events and the Winter/Spring Brochure is available. Visit the website for more information.
- The Law Park Ice Rink will be open as soon as the weather is cold enough. Permits for the last two years will be honored.
- Platform Tennis Season has begun. Get your permits and enjoy the cool weather sport!

**Village Managers Report by Village Manager Zegarelli**

- The Pocantico River Bridge work is furloughed until the Spring. The sidewalk will reopen shortly.
- Leaf pickup is complete and will now have to be bagged.
- Christmas trees are being picked up.
- Con Edison will be doing gas main work in the Willow and Locust Road areas beginning next week.

- 2019 Parking Permits are on still sale and are required to park at Scarborough Station.
- The 2<sup>nd</sup> half of Village taxes were due by December 31<sup>st</sup>. A 5% penalty now applies.
- The next Regular Board of Trustees Meeting will be on January 15<sup>th</sup> at 7:30pm in lieu of the one scheduled for January 16<sup>th</sup>.

### **Public Comments**

Mr. Aaron Stern of Tamarack Place stated the People's Caucus would be holding their Annual Election on January 23<sup>rd</sup> at the Youth Center. He suggested a committee of citizens be formed regarding the former Pace Campus.

Mayor Sullivan made a statement regarding the B/BT properties and stated no petitions were currently before the Board.

### **Award of Bid - Ambulance**

Upon motion by Trustee Hunt, seconded by Trustee Wilson, the Board voted unanimously to approve the follow resolution subject to minor non-material revisions:

BE IT RESOLVED, that the bid for the Ambulance (VM-1819-14); is hereby awarded to VCI Emergency Vehicle Services in an amount not to exceed \$246,000.

BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to execute a contract with VCI Emergency Vehicle Services for said equipment subject to any non-material changes by the Village Manager and Village Counsel.

### **Minutes**

Upon motion by Trustee Wilson, seconded by Deputy Mayor DeRose, the Board voted unanimously to approve the minutes of December 19, 2018.

### **Adjournment**

Upon motion by Deputy Mayor DeRose, seconded by Trustee Zirman, the Board voted unanimously to adjourn the meeting at 7:55pm.

Respectfully Submitted By,

Christine Dennett  
Village Clerk