



AGENDA
WEDNESDAY FEBRUARY 6, 2019
BOARD OF TRUSTEES
VILLAGE OF BRIARCLIFF MANOR, NEW YORK
REGULAR MEETING – 7:30 PM

Pledge of Allegiance

Board of Trustees Announcements

Village Managers Report

Public Comments

1. Acceptance of Donations
2. Fire Department Memberships
3. Election Resolutions for Annual Village Election 2019
 - a) Establishing Polling Place Location and Hours
 - b) Election Inspectors
4. Minutes

**NEXT REGULAR BOARD OF TRUSTEES MEETING – WEDNESDAY,
FEBRUARY 20, 2019 AT 7:30PM**

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
FEBRUARY 6, 2019

1. ACCEPTANCE OF DONATIONS

BE IT RESOLVED, that the Board of Trustees hereby accepts a donation in the amount of \$419.53 from the Friends of the Library for the purposes of purchasing an iPad.

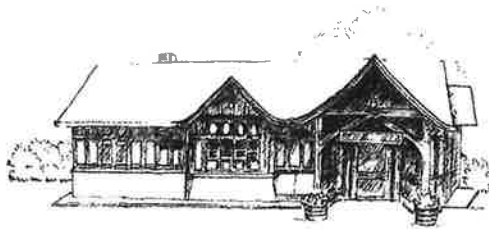
Increase Revenue – Gifts
(L0108.2705) by \$419.53

Increase Expenses – Special Matching Expenses
(L7410.206) by \$419.53

BE IT RESOLVED, that the Board of Trustees hereby accepts a donation in the amount of \$204.01 from the Philip E. Zegarelli for the purposes of purchasing artwork for the Library.

Increase Revenue – Gifts
(L0108.2705) by \$204.01

Increase Expenses – Special Matching Expenses
(L7410.206) by \$204.01



THE BRIARCLIFF MANOR PUBLIC LIBRARY • 1 Library Road • Briarcliff Manor, NY 10510

To: Ed Ritter

From: Donna Pesce

Date: January 9, 2019

Re: iPad Purchase

Please accept this check for \$419.53 from The Friends of the Briarcliff Manor Library for the purchase of an iPad for the Library. The quote from the vendor is attached. The Library Board and the Village Board have approved the purchase.

Please deposit the check into L0108.2705 Special Revenue, Gifts, and Donations. We will pay the invoice out of Special Matching Expenses L7410.206.

Thank you,

BUDGET AMENDMENT REQUEST FORM

2018/2019

Increase Expense	Muni Code	Budget Line
\$ 419.53	L7410.206	Special Matching Expenses
Increase Revenue	Muni Code	Budget Line
\$ 419.53	L0108.2705	Special Revenue, Gifts, Donations

Reason for Amendment Request: Increase rev/exp for a Gift from the Friends of the Library for an Ipad

Signature of Requesting Department Head

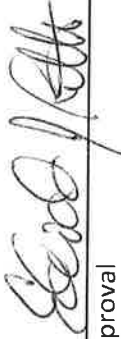


Village Manager Approval

Date Signed

11 Jan

Village Treasurer Approval



Date Signed

1/11/19

If over \$10,000, Board of Trustees Approval Date:

QUOTE CONFIRMATION



DEAR RICKI GOE,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
KJBL606	1/4/2019	IPAD	440325	\$419.53

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Apple 9.7-inch iPad Wi-Fi - 6th generation - tablet - 128 GB - 9.7"	1	5035163	\$419.53	\$419.53
Mfg. Part#: MR7J2LL/A UNSPSC: 43211509 Contract: Sourcewell Formerly NJPA 100614#CDW Tech Catalog (100614#CDW)				

PURCHASER BILLING INFO		SUBTOTAL		
Billing Address: VILLAGE OF BRIARCLIFF MANOR VILLAGE TREASURER 1111 PLEASANTVILLE RD BRIARCLIFF MANOR, NY 10510-1626 Phone: (914) 941-4800 Payment Terms: D&B Inst Credit Pre-Approved		\$419.53		
		SHIPPING		\$0.00
		SALES TAX		\$0.00
		GRAND TOTAL		\$419.53
DELIVER TO		Please remit payments to:		
Shipping Address: VILLAGE OF BRIARCLIFF MANOR VILLAGE TREASURER 1111 PLEASANTVILLE RD BRIARCLIFF MANOR, NY 10510-1626 Phone: (914) 941-4800 Shipping Method: UPS Ground (2 - 3 day)		CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515		

Need Assistance? CDW•G SALES CONTACT INFORMATION



Sam Corso

(866) 806-5567

samacor@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>
 For more information, contact a CDW account manager

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BUDGET AMENDMENT REQUEST FORM 2018/2019

Increase Expense	Muni Code	Budget Line
\$ 204.01	L7410.206	Special Matching Expenses
Increase Revenue	Muni Code	Budget Line
\$ 204.01	L0108.2705	Special Revenue, Gifts, Donations

Reason for Amendment Request: Increase rev/exp to account for a Gift from Philip E Zegarelli for Artwork

Signature of Requesting Department Head

 1 Feb 2019

Date Signed

Village Manager Approval

Date Signed

 2/1/19

Village Treasurer Approval

Date Signed

If over \$10,000, Board of Trustees Approval Date:

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
FEBRUARY 6, 2019

2. FIRE DEPARTMENT MEMBERSHIPS

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approve the membership of **Dakota Keller** to the Briarcliff Manor Hook and Ladder Company.

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approve the membership of **Pamela Ortiz-Sassano** to the Scarborough Engine Company.

Briarcliff Manor Fire Department

1111 Pleasantville Road
Briarcliff Manor, NY 10510

Office of the Chief



MICHAEL F. KING, CHIEF
PETER J. FULFREE, 1st Asst. Chief
VINCENT J. CARUSO, 2nd Asst. Chief

Emergency 911
Chief's Office (914) 941-0879
Fax (914) 944-2758
E-mail: fdchief@briarcliffmanor.org

DATE: January 7, 2019
TO: Christine Dennett, Village Clerk
Briarcliff Manor Board of Trustees
FROM: Chief Michael F. King- Briarcliff Manor Fire Department
SUBJECT: NEW MEMBER - Request for Village Approval

Honorable Mayor and Trustees;

Dakota Keller, date of birth 10/15/1998 and residing at 51 Hazelton Circle, Briarcliff Manor, New York, has applied for membership in the Briarcliff Manor Fire Department

The applicant listed above, has been vetted by the Briarcliff Manor Hook & Ladder Company Membership Committee and determined to meet the criteria set forth by the Briarcliff Manor Fire Department.

FURTHERMORE, the Chief of Department has performed an Arson Background Check on said member who has been found to have NO record of Arson Conviction.

The Chief of Department Requests that the Village of Briarcliff Board of Trustee's approve the application set before you and send such confirmation to **Chiefs Office** at your earliest convenience.

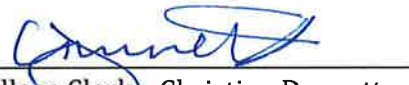
Thank you for your assistance.


Michael F. King
Chief of Department


Dated


Secretary - Hook & Ladder Company


Dated


Village Clerk - Christine Dennett


Dated

Briarcliff Manor Fire Department

1111 Pleasantville Road
Briarcliff Manor, NY 10510

Office of the Chief



MICHAEL F. KING, CHIEF
PETER J. FULFREE, 1st Asst. Chief
VINCENT J. CARUSO, 2nd Asst. Chief

Emergency 911
Chief's Office (914) 941-0879
Fax (914) 944-2758
E-mail: fdchief@briarcliffmanor.org

DATE: January 2, 2019
TO: Christine Dennett, Village Clerk
Briarcliff Manor Board of Trustees
FROM: Chief Michael F. King - Briarcliff Manor Fire Department
SUBJECT: NEW MEMBER - Request for Village Approval

Honorable Mayor and Trustees;

Pamela Ortiz-Sassano , date of birth 11/3/1970 and residing at 51 Havell St, Ossining, New York, has applied for membership in the Briarcliff Manor Fire Department

The applicant listed above, has been vetted by the Scarborough Engine Company Membership Committee and determined to meet the criteria set forth by the Briarcliff Manor Fire Department.

FURTHERMORE, the Chief of Department has performed an Arson Background Check on said member who has been found to have NO record of Arson Conviction.

The Chief of Department Requests that the Village of Briarcliff Board of Trustee's approve the application set before you and send such confirmation to **Chiefs Office** at your earliest convenience.


Thank you for your assistance.


Michael F. King
Chief of Department


Dated


Secretary - Scarborough Engine Company


Dated


Village Clerk - Christine Dennett


Dated

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
FEBRUARY 6, 2019

3A. ELECTION RESOLUTION FOR ANNUAL VILLAGE ELECTION 2019

ESTABLISHING POLLING PLACE LOCATION AND HOURS

BE IT RESOLVED that the Annual Village Election will be held in the Village of Briarcliff Manor at the Library and Community Center (1 Library Road) in said Village on Tuesday, March 19, 2019 between the hours of 6:00am and 9:00pm during which the polls will be open.

BE IT FURTHER RESOLVED that the polling places for the Village of Briarcliff Manor, will be designated as follows, the Village's Single Election District (Town Voting districts #15, #16, #17, #19, #26, #27 and #29) will vote in the Briarcliff Manor Library and Community Center (1 Library Road).

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
FEBRUARY 6, 2019

3B. ELECTION RESOLUTION FOR ANNUAL VILLAGE ELECTION 2019

ELECTION INSPECTORS FOR VILLAGE ELECTION MARCH 19, 2019

BE IT RESOLVED that, Celianne Silverstein, Susan Zetkov-Lubin, Mary Goldberg and Estelle Kersch are hereby appointed Inspectors of Election for the March 20, 2018 Village Election.

BE IT FURTHER RESOLVED that Celianne Silverstein is hereby designated as Inspector of Election and Chairperson.

BE IT FURTHER RESOLVED that Joyce Perlmutter, Joyce Silverstein, and Audrey May June are hereby appointed as Alternate Inspectors of Election.

BE IT FURTHER RESOLVED that the compensation for each Inspector of Election other than the Inspector designated as Chairperson is hereby fixed at Two Hundred and Twenty Five (\$225) dollars per day or prorated to \$14 per hour worked if necessary.

BE IT FURTHER RESOLVED that the compensation for the Inspector of Election that is designated as Chairperson shall be Two Hundred Seventy-Five (\$275) dollars per day.

The Regular Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor at the William J. Vescio Community Center, at 1 Library Road, Briarcliff Manor, New York on the 2nd of January, 2019 commencing at 8:00 p.m.

Present

Lori A. Sullivan, Mayor
Cesare DeRose, Jr. Deputy Mayor
Kevin Hunt, Trustee
Mark L. Wilson, Trustee
Bryan Zirman, Trustee

Also Present

Philip Zegarelli, Village Manager
Daniel Pozin, Village Attorney
Christine Dennett, Village Clerk
David Turiano, Village Engineer

Pledge of Allegiance

Board of Trustees Announcements by Mayor Sullivan

- All residents are encouraged to visit the Village website and sign up for weekly updates from the Village Manager.
- The Fire Department wants to remind everyone to test your smoke alarms, plan two ways out of your house, make sure your house number can be seen and be prepared for power outages.
- The Library has many upcoming events and the Winter/Spring Brochure is available. Visit the website for more information.
- The Law Park Ice Rink will be open as soon as the weather is cold enough. Permits for the last two years will be honored.
- Platform Tennis Season has begun. Get your permits and enjoy the cool weather sport!

Village Managers Report by Village Manager Zegarelli

- The Pocantico River Bridge work is furloughed until the Spring. The sidewalk will reopen shortly.
- Leaf pickup is complete and will now have to be bagged.
- Christmas trees are being picked up.
- Con Edison will be doing gas main work in the Willow and Locust Road areas beginning next week.

- 2019 Parking Permits are on still sale and are required to park at Scarborough Station.
- The 2nd half of Village taxes were due by December 31st. A 5% penalty now applies.
- The next Regular Board of Trustees Meeting will be on January 15th at 7:30pm in lieu of the one scheduled for January 16th.

Public Comments

Mr. Aaron Stern of Tamarack Place stated the People's Caucus would be holding their Annual Election on January 23rd at the Youth Center. He suggested a committee of citizens be formed regarding the former Pace Campus.

Mayor Sullivan made a statement regarding the B/BT properties and stated no petitions were currently before the Board.

Award of Bid - Ambulance

Upon motion by Trustee Hunt, seconded by Trustee Wilson, the Board voted unanimously to approve the follow resolution subject to minor non-material revisions:

BE IT RESOLVED, that the bid for the Ambulance (VM-1819-14); is hereby awarded to VCI Emergency Vehicle Services in an amount not to exceed \$246,000.

BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to execute a contract with VCI Emergency Vehicle Services for said equipment subject to any non-material changes by the Village Manager and Village Counsel.

Minutes

Upon motion by Trustee Wilson, seconded by Deputy Mayor DeRose, the Board voted unanimously to approve the minutes of December 19, 2018.

Adjournment

Upon motion by Deputy Mayor DeRose, seconded by Trustee Zirman, the Board voted unanimously to adjourn the meeting at 7:55pm.

Respectfully Submitted By,

Christine Dennett
Village Clerk