



AGENDA
WEDNESDAY NOVEMBER 28, 2018
BOARD OF TRUSTEES
VILLAGE OF BRIARCLIFF MANOR, NEW YORK
REGULAR MEETING – 7:30 PM

Pledge of Allegiance

Board of Trustees Announcements

Village Managers Report

Public Comments

(P2)

1. Election Resolution for Annual Village Election 2019
2. Budget Amendment
3. Authorize Village Manager to Execute Fire Protection Agreements with Mount Pleasant
4. Authorize Village Manager to Execute Renewal of a Fire Protection Agreement with the Town of Ossining for Fire District 20
5. Acceptance of a Donation from the Friends of the Library
6. Fire Department Membership - Boyer
7. Minutes

**NEXT REGULAR BOARD OF TRUSTEES MEETING – WEDNESDAY,
DECEMBER 5, 2018 AT 7:30PM**

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
NOVEMBER 28, 2018

1. ELECTION RESOLUTION FOR ANNUAL VILLAGE ELECTION 2019

BE IT RESOLVED that the annual Village Election will be held in the Village of Briarcliff Manor on Tuesday, March 19, 2019 between the hours of 6:00am and 9:00pm during which the polls will be open.

BE IT FURTHER RESOLVED that the following Village Offices are to be elected at the annual Village Election of March 19, 2019 for the terms as set forth herein:

<u>Office</u>	<u>Term</u>
Mayor	2 Years
Trustee (2)	2 Years

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
NOVEMBER 28, 2018

2. BUDGET AMENDMENT

BE IT RESOLVED that the budget for fiscal year 2018-2019 is hereby amended as follows:

BUILDING INSPECTOR FOR 190 LONG HILL ROAD

Increase Revenue	A0106.2556	Building Dept. Fees	\$4,790
Increase Expense	A3620.103	PT Building Inspector	\$4,790

PEG FUNDS

Increase Revenue	H0101.2770	Other Revenue	\$11,005
Increase Expense	H1230.201.15PEG	PEG Funds	\$11,005

BUDGET AMENDMENT REQUEST FORM

2018/2019

Increase Expense	Muni Code	Budget Line
\$ 4,790.00	A3620.103	PT Building Inspector
Increase Revenue	Muni Code	Budget Line
\$ 4,790.00	A0106.2556	Building Dept Fees

Reason for Amendment Request: Increase rev/exp for permit fee and hiring a building inspector (consultant) for 190 Long Hill Road building project.

Dan DeLeon 11.6.18
 Signature of Requesting Department Head Date Signed

[Signature] 7 NOV
 Village Manager Approval Date Signed

[Signature] 11/7/18
 Village Treasurer Approval Date Signed

 If over \$10,000, Board of Trustees Approval Date:

VILLAGE OF
BRIARCLIFF MANOR
www.briarcliffmanor.org



1111 PLEASANTVILLE ROAD
BRIARCLIFF MANOR, N.Y. 10510
TELEPHONE: (914) 944-2770
FAX: (914) 941-4837

MEMORANDUM

November 2, 2018

To: Christine Dennett
From: David J. Turiano, P.E., Village Engineer
Re: Part-time Employment Construction Inspector

Please be advised that I would like to hire David Aubry as a Part-time Employment Construction Inspector:

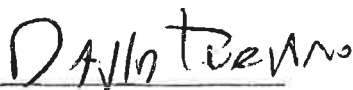
David Aubry
59 Upland Avenue
White Plains, NY, 10604

I will be paying David the hourly wage of \$50.00, and as a Part-time employee, he will be working on a per diem work basis. David's sole duties will be to perform construction inspections in connection with the Singh 2-lot subdivision 190 Long Hill Road.

Please note that the amount of \$4,790.00 was received by the applicant to pay for these construction services that was deposited into account number A106-2556. The cost for his services will be drawn from this account.

Please do not hesitate to contact me if you have any questions.


Signed:


David J. Turiano, P.E.

BUDGET AMENDMENT REQUEST FORM 2018/2019

Increase Expense	Muni Code	Budget Line
\$ 11,005.00	H1230.201.15PEG	PEG Funds
Increase Revenue	Muni Code	Budget Line
\$ 11,005.00	H0101.2770	Other Revenue


Reason for Amendment Request: Increase rev/exp to account for additional funds received for PEG related programs



Signature of Requesting Department Head

Date Signed

Village Manager Approval



11/21/18

Date Signed

Village Treasurer Approval

Date Signed

If over \$10,000, Board of Trustees Approval Date: _____



October 26, 2018

VIA FEDERAL EXPRESS

Hon. Phillip E. Zegarelli
Mayor
Village of Briarcliff Manor
1111 Pleasantville Road
Briarcliff Manor, NY 10510

Re: PEG Payments per Franchise Agreement

Dear Mayor ZegarIII:

In accordance with Section 6.3.1.1 of the franchise agreement between Cablevision of Wappinger Falls, Inc., a wholly owned subsidiary of Altice USA and the Village of Briarcliff Manor ("Village") effective October 26, 2012, Altice USA is obligated to pay the Village a PEG Grant in the amount of \$11,005.

Please find enclosed check number 1246153, issued to the Village in the amount of Eleven Thousand Five Dollars (\$11,005) satisfying the obligation stated above.

Please sign the enclosed copy of this letter to indicate the Village's receipt of the payments and return it to my office.

If you have any questions, please feel free to contact me at 929-418-4037.

Sincerely,

A handwritten signature in black ink that reads 'Dan Ahouse'.

Dan Ahouse
Director of Government Affairs

Enclosure: Check # 1246043, receipt letter, self-addressed envelope

Received by:

A handwritten signature in black ink that reads 'P.E. Zegarelli, III'.

Date:

29 OCT 2018

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
NOVEMBER 28, 2018

3. AUTHORIZE VILLAGE MANAGER TO EXECUTE FIRE PROTECTION AGREEMENTS WITH MT. PLEASANT

BE IT RESOLVED that the Village Manager is hereby authorized and directed to execute a Fire Protection Agreement with the Town of Mt. Pleasant for fire protection services to the Briarcliff East Fire Protection Districts in the amount of \$15,147 to expire on December 31, 2018.

BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to execute a Fire Protection Agreement with the Town of Mt. Pleasant for fire protection services to the Northeast Briarcliff Fire Protection District in the amount of \$30,215 to expire on December 31, 2018.

AGREEMENT, made as of the 1st day of January, 2018, between the TOWN OF MOUNT PLEASANT, a municipal corporation of the County of Westchester and State of New York, having its principal offices at 1 Town Hall Plaza, Valhalla, New York (hereinafter referred to as the "Town"), and the **VILLAGE OF BRIARCLIFF MANOR**, a municipal corporation of the County of Westchester and State of New York, having its principal offices at 1111 Pleasantville Road, Briarcliff Manor, New York (hereinafter referred to as the "Village"),

W I T N E S S E T H:

WHEREAS, there has been duly established in the said Town of Mount Pleasant, a fire protection district known as the "**NORTH EAST BRIARCLIFF FIRE PROTECTION DISTRICT**," embracing territory in the said Town of Mount Pleasant more fully described in the resolution establishing such district and duly adopted by the Town Board of said Town of Mount Pleasant on October 17, 1955; and

WHEREAS, following a public hearing duly called, the Town Board of the said Town of Mount Pleasant has duly authorized a contract with the Village of fire protection to said fire protection district upon the terms and provisions herein set forth; and

WHEREAS, the within contract has also been duly authorized by the Board of Trustees of the Village of Briarcliff Manor, New York;

NOW, THEREFORE, the Town does engage the Village to furnish fire protection to said fire protection district in the Town of Mount Pleasant known as the "**NORTH EAST BRIARCLIFF FIRE PROTECTION DISTRICT**", and the Village agrees to furnish such protection in the following manner, to wit:

1. The fire department of the Village shall at all times during the period of this agreement be subject to call for attendance upon any fire occurring in such fire protection district, and when notified by alarm or telephone call from any person within such fire protection district of a fire within the said fire protection district, such fire department shall respond and attend upon the fire without delay with one or more companies and with suitable ladder, pumping and hose apparatus. Upon arriving at the scene of the fire, the attending firemen of the Village shall proceed diligently and in every way reasonably suggested to the extinguishment of the fire, and the saving of life and property in connection therewith.

2. In addition, the fire department of the Village shall at all times during the period of this agreement be subject to call as set forth above to provide ambulance service to said protection district when summoned by mistake or when an emergency requires that such services be furnished without delay.

3. In consideration of furnishing aid and the use of its apparatus as aforesaid, the Village shall receive a payment from the Town in the sum of \$30,215.00, payable in May, 2018.

4. The Village agrees to maintain adequate comprehensive general liability and property damage insurance, workers' compensation and/or Volunteer Firefighters' Benefit law insurance and professional liability insurance the limit of which shall not be less than \$1,000,000 for each occurrence and \$2,000,000 annual aggregate.

5. The Village agrees to hold the Town harmless and to indemnify the Town from any and all liability, claim, suit, action or other things arising from, because of or on account of providing fire protection or ambulance service under this agreement.

6. All monies to be paid under any provision of this agreement shall be a charge upon the said “**NORTH EAST BRIARCLIFF FIRE PROTECTION DISTRICT**”, to be assessed and levied upon the taxable property within said fire protection district and collected with the other town taxes by the Town of Mount Pleasant.

7. Members of the fire department of the Village, while engaged in the performance of their duties in answering, attending upon or returning from any call provided for by this contract shall have the same rights, privileges, and immunities as if performing the same in the Village of Briarcliff, New York.

8. Out of the aforesaid payments made by the Town to the Village, the Village, pursuant to Section 209-d of the General Municipal Law, shall forthwith pay over to the Briarcliff Manor Fire Department the sum of thirty-five (35%) per centum of such payments.

9. This agreement shall continue for a period of one (1) year from the date January 1, 2018 and shall terminate on December 31, 2018.

IN WITNESS WHEREOF, the parties have duly executed and delivered this Agreement as of the day and year first above written.

ATTEST:

TOWN OF MOUNT PLEASANT

Town Clerk

Supervisor

ATTEST

VILLAGE OF BRIARCLIFF MANOR

Village Clerk

Village Manager

Execution and delivery of the foregoing agreement is hereby consented to:

ATTEST:

BRIARCLIFF MANOR FIRE
DEPARTMENT

Village Clerk

Chief

AGREEMENT, made as of the 1st day of January, 2018, between the TOWN OF MOUNT PLEASANT, a municipal corporation of the County of Westchester and State of New York, having its principal offices at 1 Town Hall Plaza, Valhalla, New York (hereinafter referred to as the "Town"), and the **VILLAGE OF BRIARCLIFF MANOR**, a municipal corporation of the County of Westchester and State of New York, having its principal offices at 1111 Pleasantville Road, Briarcliff Manor, New York (hereinafter referred to as the "Village"),

W I T N E S S E T H:

WHEREAS, there has been duly established in the said Town of Mount Pleasant, a fire protection district known as the "**EAST BRIARCLIFF FIRE PROTECTION DISTRICT**," embracing territory in the said Town of Mount Pleasant more fully described in the resolution establishing such district and duly adopted by the Town Board of said Town of Mount Pleasant on October 17, 1955; and

WHEREAS, following a public hearing duly called, the Town Board of the said Town of Mount Pleasant has duly authorized a contract with the Village of fire protection to said fire protection district upon the terms and provisions herein set forth; and

WHEREAS, the within contract has also been duly authorized by the Board of Trustees of the Village of Briarcliff Manor, New York;

NOW, THEREFORE, the Town does engage the Village to furnish fire protection to said fire protection district in the Town of Mount Pleasant known as the "**EAST BRIARCLIFF FIRE PROTECTION DISTRICT**", and the Village agrees to furnish such protection in the following manner, to wit:

1. The fire department of the Village shall at all times during the period of this agreement be subject to call for attendance upon any fire occurring in such fire protection district, and when notified by alarm or telephone call from any person within such fire protection district of a fire within the said fire protection district, such fire department shall respond and attend upon the fire without delay with one or more companies and with suitable ladder, pumping and hose apparatus. Upon arriving at the scene of the fire, the attending firemen of the Village shall proceed diligently and in every way reasonably suggested to the extinguishment of the fire, and the saving of life and property in connection therewith.

2. In addition, the fire department of the Village shall at all times during the period of this agreement be subject to call as set forth above to provide ambulance service to said protection district when summoned by mistake or when an emergency requires that such services be furnished without delay.

3. In consideration of furnishing aid and the use of its apparatus as aforesaid, the Village shall receive a payment from the Town in the sum of \$15,147.00, payable in May, 2018.

4. The Village agrees to maintain adequate comprehensive general liability and property damage insurance, workers' compensation and/or Volunteer Firefighters' Benefit law insurance and professional liability insurance the limit of which shall not be less than \$1,000,000 for each occurrence and \$2,000,000 annual aggregate.

5. The Village agrees to hold the Town harmless and to indemnify the Town from any and all liability, claim, suit, action or other things arising from, because of or on account of providing fire protection or ambulance service under this agreement.

6. All monies to be paid under any provision of this agreement shall be a charge upon the said “**EAST BRIARCLIFF FIRE PROTECTION DISTRICT**”, to be assessed and levied upon the taxable property within said fire protection district and collected with the other town taxes by the Town of Mount Pleasant.

7. Members of the fire department of the Village, while engaged in the performance of their duties in answering, attending upon or returning from any call provided for by this contract shall have the same rights, privileges, and immunities as if performing the same in the Village of Briarcliff, New York.

8. Out of the aforesaid payments made by the Town to the Village, the Village, pursuant to Section 209-d of the General Municipal Law, shall forthwith pay over to the Briarcliff Manor Fire Department the sum of thirty-five (35%) per centum of such payments.

9. This agreement shall continue for a period of one (1) year from January 1, 2018 and shall terminate on December 31, 2018.

IN WITNESS WHEREOF, the parties have duly executed and delivered this Agreement as of the day and year first above written.

ATTEST:

TOWN OF MOUNT PLEASANT

Town Clerk

Supervisor

ATTEST

VILLAGE OF BRIARCLIFF MANOR

Village Clerk

Village Manager

Execution and delivery of the foregoing agreement is hereby consented to:

ATTEST:

BRIARCLIFF MANOR FIRE
DEPARTMENT

Village Clerk

Chief

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
NOVEMBER 28, 2018

**4. AUTHORIZE VILLAGE MANAGER TO EXECUTE THE RENEWAL OF A
FIRE PROTECTION AGREEMENT WITH THE TOWN OF OSSINING FOR
FIRE DISTRICT 20 FOR THE CALENDAR YEAR 2019**

Whereas, recognizing the shortage of available volunteer fire department personnel due to the onset of World War II and on or about March of 1942, the TOS contracted with the VBM for such fire protection, said delineation of TOS parcels becoming what is commonly designated as TOS FD-20; and

Whereas, The VBMFD continues faithfully to provide expert, professional fire services not only to the residents of VBM but those within TOS FD-20 having served since 1942 to the present without interruption, challenge or problem; and

Whereas, by mutual agreement between TOS and VBM in November 2017, the VBM redefined the parameters, terms and conditions and costing formula effective for TOS's 2018 calendar year becoming the basis for all subsequent annual contractual agreements since; and

Whereas, upon discussions between the TOS and VBM and notwithstanding the existing formula currently in place, an agreement had been mutually reached to extend the approved 2017 costs of service at \$152,620.77 for the current 2018 calendar year to be adjusted by an 1.84% (\$2,808.22) increase (the 2018 NYS Tax Revenue Cap for Towns) for a total contractual amount of \$155,428.99; and

Whereas, the TOS and VBM have both agreed to extend the pricing of the current FD-20 contract (\$155,428,99) for the calendar year 2019 on the same terms and conditions subject only to the addition of the 2019 NYS Tax Revenue Cap for Towns of 2.00% (\$3,108.58) for a total contractual amount of \$158,537.56; and

Whereas, this contract shall be in effect for the 2019 calendar year and both the TOS and the VBM agree to revise, refine and adjust the formula for any future years on a mutual basis and that the VBMFD Chief has indicated his support for this contract extension,

Now Therefore, Be It Resolved by the VBM Board of Trustees that: all revised terms and conditions of the 2019 contract between the TOS and VBM are hereby approved and remain in effect; that the Village Manager and Village Counsel are authorized to make non material changes by joint agreement; that the VBMFD membership are to approve same, that the Village Manager is hereby authorized to execute such contracts; and that this Resolution shall take effect immediately with the effective date to be 1 January 2019.

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
NOVEMBER 28, 2018

5. ACCEPTANCE OF DONATIONS FROM THE FRIENDS OF THE LIBRARY

BE IT RESOLVED, that the Board of Trustees hereby accepts a donation in the amount of \$267 from the Friends of the Library for the purposes of purchasing additional shelving for audiobooks.

Increase Revenue – Gifts
(L0108.2705) by \$267


Increase Expenses – Special Matching Expenses
(L7410.206) by \$267

BUDGET AMENDMENT REQUEST FORM


2018/2019

Increase Expense	Muni Code	Budget Line
\$ 267.00	L7410.206	Special Matching Expenses
Increase Revenue	Muni Code	Budget Line
\$ 267.00	L0108.2705	Special Revenue, Gifts, Donations


Reason for Amendment Request: Increase rev/exp for a Gift from the Friends of the Library for Audio Book Shelves



Signature of Requesting Department Head _____ Date Signed 1/19/18

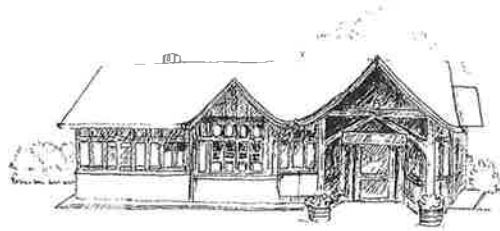


Village Manager Approval _____ Date Signed 11/19/18



Village Treasurer Approval _____ Date Signed _____

If over \$10,000, Board of Trustees Approval Date: _____



THE BRIARCLIFF MANOR PUBLIC LIBRARY • Library Road • Briarcliff Manor, NY 10510

To: Ed Ritter, Treasurer

From: Donna Pesce, Library Director

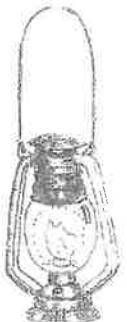
Subject: Check from Friends of Library for shelving

Date: November 15, 2018

Please accept this check for \$267 from the Friends of the Briarcliff Manor Public Library, to be used for additional shelving for audiobooks. The Library Board has approved the use of these funds for this purpose. Please ask the Village Board for approval.

Please deposit this in the Special Revenue, Gifts, Donations account (L0108 2705). We will pay the bill out of the Special Matching Expense account L7410.206. I am attaching a copy of the proposal.

Thank you,



PHONE: 914-941-7072
FAX: 914-941-7091

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
NOVEMBER 28, 2018

6. FIRE DEPARTMENT MEMBERSHIP - BOYER

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approve the membership of **Nichi Boyer** to the Briarcliff Manor Fire Company.

Briarcliff Manor Fire Department

1111 Pleasantville Road
Briarcliff Manor, NY 10510

Office of the Chief



MICHAEL F. KING, CHIEF
PETER J. FULFREE, 1st Asst. Chief
VINCENT J. CARUSO, 2nd Asst. Chief

Emergency 911
Chief's Office (914) 941-0879
Fax (914) 944-2758

E-mail: fdchief@briarcliffmanor.org

DATE: November 6, 2018
TO: Christine Dennett, Village Clerk
Briarcliff Manor Board of Trustees
FROM: Chief Michael F. King – Briarcliff Manor Fire Department
SUBJECT: NEW MEMBER – Request for Village Approval

Honorable Mayor and Trustees;

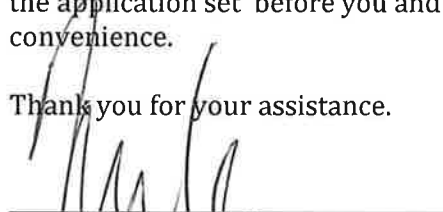
Nichi Boyer, date of birth 7/30/1971 and residing at 36 Gordon Ave, Briarcliff Manor, New York, has applied for membership in the Briarcliff Manor Fire Department

The applicant listed above, has been vetted by the Briarcliff Fire Company Membership Committee and determined to meet the criteria set forth by the Briarcliff Manor Fire Department.

FURTHERMORE, the Chief of Department has performed an Arson Background Check on said member who has been found to have NO record of Arson Conviction.

The Chief of Department Requests that the Village of Briarcliff Board of Trustee's approve the application set before you and send such confirmation to **Chiefs Office** at your earliest convenience.


Thank you for your assistance.



Michael F. King
Chief of Department



Secretary – Briarcliff Fire Company



Village Clerk – Christine Dennett



Dated



Dated



Dated

The Regular Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor at the William J. Vescio Community Center, at 1 Library Road, Briarcliff Manor, New York on the 7th of November, 2018 commencing at 8:00 p.m.

Present

Lori A. Sullivan, Mayor
Cesare DeRose, Jr. Deputy Mayor
Kevin Hunt, Trustee
Mark L. Wilson, Trustee
Bryan Zirman, Trustee

Also Present

Philip Zegarelli, Village Manager
Daniel Pozin, Village Attorney
Christine Dennett, Village Clerk
David Turiano, Village Engineer
Sarah Yackel, Village Planning Consultant

Pledge of Allegiance

Board of Trustees Announcements by Trustee Zirman

- Visit the Village website and sign up for weekly updates from the Village Manager.
- The Library has many upcoming events and the Fall Brochure is available. Visit the website for more information.
- The Recreation Fall Brochure is online. Please sign up for Recreation News.
- Platform Tennis Season has begun. Get your permits.

Mayor Sullivan gave the upcoming meeting schedule and stated the regular meetings going forward would begin at 7:30pm.

Village Managers Report by Village Manager Zegarelli

- Veterans Day is next Monday. Village Offices and Valet will be closed. The Sanitation Schedule is unchanged.
- Con Edison should have their work completed over Route 9A.
- The Pocantico River Bridge work is furloughed until the Spring.
- The sidewalk by CSI was temporarily fixed and will be completed in the Spring.

- Leaf pickup has begun. Please keep leaves off the streets and sidewalks.
- Fall sports are winding down and the fields will be winterized.
- 2019 Parking Permits are on sale.
- The 2nd half of Village taxes are due in December.

Public Comments

There were no public comments.

Good Neighbor Initiative Presentation by the Westchester County Executive, George Latimer

Westchester County Executive Latimer gave a presentation to the Board and the Public and shared an Executive Order regarding the process in which the County can take action on any County owned property or facility within municipalities.

The Mayor and Board thanked him for his presentation and stated he had been very generous with his time in the Village.

Presentation of Petition of Lincoln Properties, owner of 600 Albany Post Road, for a Proposed Zoning Text Amendment to Permit “Self Storage Facility” as a special permit use in the Village’s B/BT Zone

Village Attorney Pozin explained the process for the presentation.

Mr. David Steinmetz, explained the proposed Zoning Text Amendment.

A representative from Iron Point stated they acquired the property with the intent to use it as a data center but they were unable to secure a tenant. He stated they were looking to build a self-storage facility and that they believed it was a need of the community that was currently unmet.

Mr. Philip Fruchter, Architect for the Applicant, explained the proposed layout and showed renderings and elevations.

Mr. Mark Pretraro of John Meyer Consulting discussed the traffic study and ingress and egress from the site.

Village Attorney Pozin requested any updated renderings be submitted to the Village Clerk.

Mayor Sullivan stated the Board created an Advisory Committee over two years ago to review potential uses for the B-Zone.

Village Planning Consultant Yackel stated she prepared a review memorandum regarding the application.

Mr. Clark Shepard of River Road stated he could see the property from his kitchen window and they listed their square footage incorrectly in their application. He stated the zone should not be amended to accommodate one property and he vehemently opposed the application moving forward.

Mr. Zach Collins of 106 River Road asked if there was a crime study on self-storage units done and if there would be a reduction of property values.

Mr. Aaron Stern of 40 Tamarack Place stated he was on the B-Zone Committee and they did indicate self-storage as a viable option but the proposal didn't have any characteristics of what they looked at and far exceeded the ground coverage.

Mr. Steinmetz stated they would take a look at all the numbers.

Mr. John Glascott of River Road stated he lived there for over 30 years and the proposal was not in keeping with the character of the neighborhood.

Mr. Tom O'Halohan of 122 River Road stated the area was comprised of wetlands and steep slopes and it had a horrendous traffic issue.

Ms. Kaitlyn Balog of 144 River Road stated the neighborhood was beautiful and peaceful and a self-storage facility was not the answer and was the wrong use for the site.

Ms. Liz Weinstein of 180 River Road stated the application was in violation of the existing zoning laws.

Ms. Lois Kroll of Creighton Lane stated she moved here because it was so beautiful and this would be a tremendous blight on the area.

Mr. Michael McCarville of 1 Woodlea Lane stated he wasn't even sure the expansion could be done because of the steep slopes.

Mayor Sullivan thanked everyone for participating in the meeting and the Board wanted to hear everyone's voices.

Mr. Ned Midgely of 1 Ivanhoe Place stated he lived directly next door and it was previously an office with use during the week. He stated this use would be seven days a week.

Ms. Liz Weinstein stated it did not fill a current need of the Village and asked what the Village's obligations were to address the application.

Village Attorney Pozin stated it required action by the Board and explained the process.

Resolution to Establish Briarcliff Manor Ambulance as a Department of the Village of Briarcliff Manor

Upon motion by Trustee Hunt, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution as amended:

WHEREAS, the Village Board believes that it is in the public interest to create an ambulance department to serve the Village of Briarcliff Manor; and

WHEREAS, the Village of Briarcliff Manor already has the authority to provide EMS services under the existing Ambulance Service Certificate issued by the New York State Department of Health.

NOW THEREFORE, BE IT RESOLVED, that the Village Board hereby establishes the Village of Briarcliff Manor Ambulance as a municipal department of the Village of Briarcliff Manor; and

BE IT FURTHER RESOLVED, that the initial department head of the Village of Briarcliff Manor Ambulance shall be the Village Manager of Briarcliff Manor, until such time as the appointment of an EMS Chief may be made; and

BE IT FURTHER RESOLVED, that the existing Standard Operating Procedures of the Village of Briarcliff Manor Fire Department as they pertain to the provision of EMS services shall be deemed adopted as the Village of Briarcliff Manor Ambulance SOPs; and

BE IT FURTHER RESOLVED, that the Village Manager is hereby authorized to take such further actions as may be necessary to effectuate the establishment and operation of the Village of Briarcliff Manor Ambulance, including without limitation, the staffing of the said department and providing notice to the New York State Department of Health of the restructuring of the Village of Briarcliff Manor Ambulance operating authority; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Amend Meeting Rules and Procedures to Provide for the Commencement of Regular Meetings of the Board of Trustees at 7:30 PM

Upon motion by Trustee Wilson, seconded by Deputy Mayor DeRose, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Village of Briarcliff Manor Board of Trustees Rules of Procedure adopted at the Organizational Meetings of April 4, 2018, Part A, Meetings, Section A1, Regular Meetings is hereby amended to read as follows:

PART A: MEETINGS

SECTION A1 - Regular Meetings

The Board of Trustees generally will hold regular meetings on the 1st and 3rd Wednesday of each month. Such regular meetings shall commence at 7:30PM and be conducted in the William J. Vescio Community Center. Any deviation from this schedule shall be determined by the Board of Trustees.

Tax Certioraris

Upon motion by Deputy Mayor DeRose, seconded by Trustee Zirman, the Board voted unanimously to approve the following resolution as amended:

WHEREAS, Lamissa Associates, LLC (1312 Pleasantville Road) instituted tax certiorari proceedings pursuant to Article 7 of the Real Property Tax Law of the State of New York; and

WHEREAS, the tax certiorari filings were for Town of Ossining assessment years 2012-2017; and

WHEREAS, the tax certiorari filings relate to Village of Briarcliff Manor fiscal years 2013-2014, 2014-2015, 2015-2016, 2016-2017, 2017-2018 and 2018-2019; and

WHEREAS, a Consent Order of the Supreme Court of the State of New York, County of Westchester, was entered on October 4, 2018;

WHEREAS, the Consent Order was received after the finalization of the approval of the Village budget for Fiscal Year 2018-2019;

WHEREAS, the Consent Order reduced the tax assessment for the subject property for the fiscal years 2013-2014, 2014-2015, 2015-2016, 2016-2017, 2017-2018 and 2018-2019; assessment rolls; and

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby authorize the refund of the tax bill for fiscal years 2013-2014, 2014-2015, 2015-2016, 2016-2017, 2017-2018 and 2018-2019; in the amount of \$3,649.30 based upon the reduced assessment values in the Consent Order.

Year	Address	Assessed Value	New Assessed Value	Assessment Reduction	Original Tax Amount	Reduced Tax Amount	Refund	Abatement
2012	1312 Pleasantville Rd	\$49,400	\$49,400	\$0	\$4643.01	\$4643.01	\$0	
2013	1312 Pleasantville Rd	\$49,400	\$41,990	\$7,410	\$4,800	\$4,080.00	\$720	
2014	1312 Pleasantville Rd	\$49,400	\$41,490	\$7,910	\$4,899.89	\$4,115.31	\$784.58	
2015	1312 Pleasantville Rd	\$49,400	\$41,490	\$7,910	\$4,933.50	\$4,143.54	\$789.96	
2016	1312 Pleasantville Rd	\$819,200	\$696,320	\$122,880	\$4,530.18	\$3,850.65	\$679.53	
2017	1312 Pleasantville Rd	\$819,200	\$696,320	\$122,880	\$4,501.50	\$3,826.28	\$675.23	

TOTAL AV
REDUCTION

TOTAL
REVENUE
REDUCTION \$3,649.30

WHEREAS, Lamissa Associates, LLC (1326 Pleasantville Road) instituted tax certiorari proceedings pursuant to Article 7 of the Real Property Tax Law of the State of New York; and

WHEREAS, the tax certiorari filings were for Town of Ossining assessment years 2012-2017; and

WHEREAS, the tax certiorari filings relate to Village of Briarcliff Manor fiscal years 2013-2014, 2014-2015, 2015-2016, 2016-2017, 2017-2018 and 2018-2019; and

WHEREAS, a Consent Order of the Supreme Court of the State of New York, County of Westchester, was entered on October 4, 2018;

WHEREAS, the Consent Order was received after the finalization of the approval of the Village budget for Fiscal Year 2018-2019;

WHEREAS, the Consent Order reduced the tax assessment for the subject property for the fiscal years 2013-2014, 2014-2015, 2015-2016, 2016-2017, 2017-2018 and 2018-2019; assessment rolls; and

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby authorize the refund of the tax bill for fiscal years 2013-2014, 2014-2015, 2015-2016, 2016-2017, 2017-2018 and 2018-2019; in the amount of \$5,054.87 based upon the reduced assessment values in the Consent Order.

Year	Address	Assessed Value	New Assessed Value	Assessment Reduction	Original Tax Amount	Reduced Tax Amount	Refund	Abatement	
2012	1326 Pleasantville Rd	\$35,800	\$35,000	\$800	\$3,364.78	\$3,289.58	\$75.20		
2013	1326 Pleasantville Rd	\$35,800	\$25,418	\$10,382	\$3,478.54	\$2,469.77	\$1,008.78		
2014	1326 Pleasantville Rd	\$35,800	\$25,060	\$10,740	\$3,550.93	\$2,485.65	\$1,065.28		
2015	1326 Pleasantville Rd	\$35,800	\$25,060	\$10,740	\$3,575.29	\$2,502.70	\$1,072.59		
2016	1326 Pleasantville Rd	\$554,200	\$387,940	\$166,260	\$3,064.73	\$2,145.31	\$919.42		
2017	1326 Pleasantville Rd	\$554,200	\$387,940	\$166,260	\$3,045.33	\$2,131.73	\$913.60		
							TOTAL REVENUE REDUCTION	\$5,054.87	
							TOTAL AV REDUCTION		

Award of Bid – Drainage Improvements - Pleasantville Road CBD

Upon motion by Trustee Zirman, seconded by Trustee Hunt, the Board voted unanimously to approve the following resolution:

WHEREAS the Village received 5 bids for the Drainage Improvements – Pleasantville Road CBD Project (VM-1819-11); and

NOW, THEREFORE, BE IT RESOLVED that the bid for the Drainage Improvements – Pleasantville Road CBD Project (VM-1819-11); is hereby awarded to Abbot & Price, Inc. with their bid proposal of \$44,752 which will be charged to budget codes H.1440.201.18229 and H.1440.201.18230.

BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to execute a contract with Abbot & Price, Inc for said project.

Minutes

Upon motion by Trustee Hunt, seconded by Trustee Wilson, the Board voted unanimously to approve the minutes of October 17, 2018.

Adjournment

There will be a Work Session on November 14th at 6pm and the next regular meeting will be on November 28, 2018 at 7:30pm.

Upon motion by Trustee Wilson, seconded by Deputy Mayor DeRose, the Board voted unanimously to adjourn the meeting at 10:19pm.

Respectfully Submitted By,

Christine Dennett
Village Clerk