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**AGENDA**  
**WEDNESDAY MARCH 28, 2018**  
**BOARD OF TRUSTEES**  
VILLAGE OF BRIARCLIFF MANOR, NEW YORK  
REGULAR MEETING – 8:00 PM

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**Pledge of Allegiance**

1. Continuation of a Public Hearing to Repeal and Replace Chapter 146 Entitled “Noise” in the Code of the Village of Briarcliff Manor

**Board of Trustees Announcements**

**Village Managers Report**

**Public Comments**

2. Budget Amendments
3. Fire Department Service Awards Program for 2017
4. Bond Resolutions A-C
5. Grant of Conservation Subdivision Authority to Planning Board
6. Tax Abatement
7. Authorize Village Manager to Execute a Professional Services Agreement with RGR Landscape Architecture for a Schematic Design for the Youth Center
8. Minutes – Special Meeting – March 21, 2018

**NEXT REGULAR BOARD OF TRUSTEES MEETING – WEDNESDAY, APRIL 4, 2018**

VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
MARCH 28, 2018

1. CONTINUATION OF A PUBLIC HEARING TO REPEAL AND REPLACE CHAPTER 146 ENTITLED "NOISE" IN THE CODE OF THE VILLAGE OF BRIARCLIFF MANOR

*[Recommendation of Village Counsel]*

VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
MARCH 28, 2018

**2. BUDGET AMENDMENT**

BE IT RESOLVED that the budget for fiscal year 2017-2018 is hereby amended as follows:

**GENERAL FUND**

**PLANTERS**

FROM:	A0909	FUND BALANCE	\$25,000
TO:	A8160.201	REFUSE/COLLECTION EQUIPMENT	\$25,000

**YOUTH CENTER RENOVATION STUDY**

FROM:	A0909	FUND BALANCE	\$43,000
TO:	A1010.409	BOT SPECIAL PROJECTS	\$43,000

**GRANT FOR VESTS**

INCREASE REVENUE	A0102.4389	DOJ GRANT/VESTS	\$5,348.25
INCREASE EXPENSE	A3120.250	VESTS/UNIFORMS	\$5,348.25

**CLUB PERMIT REVIEW**

FROM:	A0909	FUND BALANCE	\$10,000
TO:	A3620.460.CLUB	CONTRACTUAL SERVICES - CLUB	\$10,000

# BUDGET AMENDMENT REQUEST FORM

## 2017/2018

<b>Amount to:</b>	<b>Muni Code</b>	<b>Budget Line</b>
\$ 25,000.00	A8160.201	Refuse/Collection Equipment
<b>Amount from:</b>	<b>Muni Code</b>	<b>Budget Line</b>
\$ 25,000.00	A0909	Fund Balance

Reason for Amendment Request: **Funds required to purchase planters**

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Signature of Requesting Department Head

Date Signed



9 Mar

Village Manager Approval

Date Signed



3/9/18

Village Treasurer Approval

Date Signed

If over \$10,000, Board of Trustees Approval Date:

**Maria Pascetta**

EA -  
BOT agreed to PO  
for ± \$25K

**From:** Edward Torhan  
**Sent:** Thursday, February 15, 2018 2:20 PM  
**To:** Philip Zegarelli  
**Cc:** Maria Pascetta; Vincent D'Addona  
**Subject:** RE: New Planters etc.  
**Attachments:** Attached Image

See attached specs:

Planters : 12 at \$688 = \$8256  
Garbage Bins: 8 @ \$828 = \$6624  
Recycle Bin( Paper one side Comingle other side) : 4 @ \$1338 = \$5352  
Total = \$20, 232 plus shipping  
(Shipping was \$250 for one so say \$4000 for 12)

BOT

They make triple units – Trash,paper, comingle: 8 @ \$1418 = \$11,584 (same price as 8 single trash and 4 recycle)

\$25,000 total

Couple of things:

- 1) Paper must be separate from Comingle(bottles and cans)
- 2) Half as many recycle bins as trash bins in your request.
- 3) The trash receptacle looks exactly like the paper receptacle (minus the word "paper" engraved )
- 4) Three (3) different trucks pick up – Trash,paper and comingle - Cannot be mixed or picked up in one truck
- 5) Comingle and paper only picked up once a week on Wednesdays- No addt staff for added pick ups if needed.

"I can guarantee that trash gets mixed in with the recyclables and we will then have to throw it all in the trash to avoid fines from Westchester County. Tried this before NG"

How to setup.?

Edward C. Torhan  
Superintendent of Public Works  
10 Buckhout Road  
Briarcliff Manor, NY 10510  
(914)941-9105 phone  
(914)941-4747 fax

**From:** Philip Zegarelli  
**Sent:** Thursday, February 15, 2018 12:26 PM

# Two-Tone Panel Design Recycling Containers - Triple Units

Parent SKU: WR-64



★★★★★ 1

REVIEW

\$1,885.00

Sale Price

\$1,638.85

Buy 6

\$1,418.85 each

save 9%

Open Top

Side Load



Two Top Load/

One Side Load



Guaranteed No  
Against Friendly Assembly  
Breakage Required

# Double Side-Load Recycling Container with Side Access Doors

Parent SKU: WR-74



★★★★★ 6

REVIEWS

\$1,540.00

Sale Price

\$1,338.85

Buy 6

\$1,228.85 each

save 9%



Trash

Recycle

Cans

Paper



Plastic

# Two-Tone Panel Design Waste Receptacles with Access Door

Parent SKU: WR-66



★★★★☆ 1

REVIEW

\$953.00

Sale Price

\$828.85

Buy 6

\$758.85 each

save 9%



Guaranteed No  
Against Friendly Assembly  
Breakage Required

Usually Ships in 1-2 Weeks

DESCRIPTION

SPECIFICATIONS

REVIEWS

DOCUMENTATION

Description



# Double Panel Design Planter

Parent SKU: PLT-19



☆☆☆☆☆ WRITE

[A REVIEW](#)

\$792.00

Sale Price

\$688.85



In-Stock Guarantee:  Yes  No  
for Quick Delivery:  Yes  No  
Against Breakage:  Yes  No  
Friendly Assembly Required:  Yes  No

## DESCRIPTION

## SPECIFICATIONS

## REVIEWS

## DOCUMENTATION

### Description

This planter comes with a 50-year guarantee against breakage. Pairs nicely with matching receptacle and recycling container line.

- Material: Recycled plastic
- Dimensions: 37.5" l x 19.5" w x 19" h
- Dress up your landscape
- Grooved panel design double unit planter is available in 36 color combinations
- Long-lasting recycled plastic is UV, moisture, & insect-resistant

# BUDGET AMENDMENT REQUEST FORM 2017/2018

Amount to:	Muni Code	Budget Line
\$ 43,000.00	A1010.490	BOT Special Projects
Amount from:	Muni Code	Budget Line
\$ 43,000.00	A0909	Fund Balance

Reason for Amendment Request: Funds required for a study on the youth center renovation

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Signature of Requesting Department Head



Date Signed

16 Mar

Village Manager Approval



Date Signed

3/16/18

Village Treasurer Approval

Date Signed

If over \$10,000, Board of Trustees Approval Date:

\$38K + (\$5K)  
F  
cont.

# BUDGET AMENDMENT REQUEST FORM

## 2017/2018

Increase Expense	Muni Code	Budget Line
\$ 5,348.25	A3120.250	Vests/New Officer Uniforms
<b>Increase Revenue</b>	<b>Muni Code</b>	<b>Budget Line</b>
\$ 5,348.25	A0103.4389	DOJ GRANTS-VESTS

Reason for Amendment Request: To account for the receipt of a DOJ grant for vests and the expenditure for same

Signature of Requesting Department Head P. Deegan, VM Date Signed 9 March

Village Manager Approval \_\_\_\_\_ Date Signed \_\_\_\_\_

[Signature] Date Signed 3/9/18

Village Treasurer Approval \_\_\_\_\_ Date Signed \_\_\_\_\_

If over \$10,000, Board of Trustees Approval Date: \_\_\_\_\_

# RECEIPT DRAWDOWN

Please see the following link for the vests that meet the latest NIJ standard and are eligible for BVP reimbursement.

Ballistic Vests: <https://www.nij.gov/nij/topics/technology/body-armor/compliant-ballistic-armor.htm>

Stab Vests: <https://www.nij.gov/nij/topics/technology/body-armor/compliant-stab-armor.htm>

**REMINDER:** BVP funds may be used for tactical-level armor. However, only one vest may be purchased per officer in a replacement cycle. If an agency purchases a tactical-level vest for an officer, it must be his or her primary vest. Jurisdictions cannot then use BVP funds to purchase a regular-duty vest for the same officer during the same replacement cycle.

**Notice:** Justice Assistance Grant (JAG) funds may not be used to pay for that portion of the bulletproof vest (50%) that is not covered by BVP funds. JAG funds may be used to purchase vests for an agency, but they may not be used as the 50% match for BVP purposes.

## PAYMENT REQUEST SUMMARY

Request ID	180597
Total Cost	\$10,696.50
Request Amount	\$5,348.25
Status	* Sent for BVP Approval *

Requested Date

03/12/2017

Processing Date

Approved Date

[View Invoice Information](#)

[View Authorized Designee Information](#)

AWARDS SUMMARY

Fiscal Year	Amount
2016 Regular Fund	\$5,348.25

RECEIPT DRAWDOWN

Receipt ID ◆	Quantity ◆	Ordered Date	Total Cost ◆	FY2016
<u>351947</u>	14	09/01/2016	\$10,696.50	5,348.25

BACK

# PAYMENT HISTORY

Below is a list of your agency payment request(s) organized by status.

To view details of a payment request, click the **View** link under the Action column.

## PAYMENT REQUESTS

### Sent for BVP Approval

Total Reported	Total Requested	Requested Date	Payment Date	Waivers	Action
<b>JUR: BRIARCLIFF MANOR VILLAGE</b>					
\$10,696.50	\$5,348.25	03/12/2017			<a href="#">View</a>

### Approved by BVP

Total Reported	Total Requested	Requested Date	Payment Date	Waivers	Action
<b>JUR: BRIARCLIFF MANOR VILLAGE</b>					
\$4,319.20	\$2,159.60	10/30/2000	11/06/2000		<a href="#">View</a>
\$7,079.24	\$3,539.62	11/14/2006	03/22/2007		<a href="#">View</a>

# BUDGET AMENDMENT REQUEST FORM 2017/2018

<b>Amount to:</b>	<b>Muni Code</b>	<b>Budget Line</b>
\$ 10,000.00	A3620.460.Club	Contractual Services-Club
<b>Amount from:</b>	<b>Muni Code</b>	<b>Budget Line</b>
\$ 10,000.00	A0909	Fund Balance

Reason for Amendment Request: Costs associated with review of the Club permit cost estimate

*Dale Troiano*

Signature of Requesting Department Head

3.22.18

Date Signed

*P. R. Seguin*

Village Manager Approval

22 March

Date Signed

*Edyda Pitts*

Village Treasurer Approval

3/22/18

Date Signed

If over \$10,000, Board of Trustees Approval Date:

**V.J. Associates Inc. of Suffolk**

100 Duffy Ave  
Hicksville, NY 11801

Accounting: 516-932-1010 x123

Village of Briarcliff Manor  
Building/Engineering Department  
1111 Pleasantville Road  
Attn: David J. Turiano, P.E.  
Briarcliff Manor, NY 10510

**Invoice Number: 160941**  
Date: 12/30/2016

Project: Briarcliff Manor-Senior Living and Site Works

Village Contact: David J. Turiano, P.E.

Description	Contract Amount	Prior Billed	Current Billed	Total Billed
Rough Order of Magnitude Estimate	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00
Total	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00

Cost Estimating To Verify  
For Club Permit  
Cost Estimate  
3.22.14  
DAVID  
J

Invoice total **\$10,000.00**



VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
MARCH 28, 2018

**3. FIRE DEPARTMENT SERVICE AWARDS PROGRAM**

BE IT RESOLVED, that the Volunteer Firefighter Service Award Program list for all 2017 active firefighters of the Briarcliff Manor Fire Company, the Briarcliff Manor Hook, Ladder & Fire Company and the Scarborough Engine Company is hereby approved.

BE IT FURTHER RESOLVED that the list and certification shall be directed to the respective fire companies for posting for a period of thirty (30) days.

2017 Service Award Program Firefighter Records

Village of Briarcliff Manor Service Award Program

Briarcliff Manor Fire Company

Accrued 2017  
Service Points

Last name	First name	MI	Date of Birth	Gender	Credit	Earned	Mailing Address	City, State & Zip Code	Status
1 Alecci	Dominick	J.		M	15	<u>0</u>	233 N. State Road	Briarcliff Manor, NY 10510	Active
2 Bennett	Shaun	D.		M	5	<u>0</u>	504 Chappaqua Road	Briarcliff Manor, NY 10510	Active
3 Blevins	Jason	M.		M	6	<u>0</u>	283 North State Road	Briarcliff Manor, NY 10510	Active
4 Brunner	Christopher	J.		M	7	<u>0</u>	8815 Reynolda Road	Pfafftown, NC 27040	Active
5 Buckle	Oliver			M	2	<u>0</u>	106 Hunter Lane	Ossining, NY 10562	Active
6 Bugnacki	Adrian			M	0	<u>62</u>	902 Pleasantville Road	Briarcliff Manor, NY 10510	Active
7 Cacciola	Douglas	R.		M	19	<u>78</u>	532 Pleasantville Road	Briarcliff Manor, NY 10510	Active
8 Caruso	Vincent	J.		M	10	<u>108</u>	33 Ganung Drive	Ossining, NY 10562	Active
9 Cocozza	Russell			M	3	<u>84</u>	409 Chappaqua Road	Briarcliff Manor, NY 10510	Active
10 Crawford	Jason	L.		M	14	<u>51</u>	5 Lakeview Drive	Katonah, NY 10536	Active
11 Cronin	Matthew			M	2	<u>0</u>	40 Tamerack Place	Briarcliff Manor, NY 10510	Active
12 Dubac	Eric	S.		M	11	<u>38</u>	33 Morningside Drive	Briarcliff Manor, NY 10510	Active
13 Farrington	Thomas			M	24	<u>64</u>	45 Park Avenue	Ossining, NY 10562	Active
14 Fleischman	Alan	M.		M	26	<u>86</u>	12 Piping Rock Drive	Ossining, NY 10562	Active
15 Fulfree	Peter	J.		M	11	<u>101</u>	37 Deertree Lane	Briarcliff Manor, NY 10510	Active
16 Gallagher	Martin	P.		M	26	<u>0</u>	711 Uniola Drive	Myrtle Beach, SC 29579	Active
17 Gallagher	Peter	J.		M	5	<u>0</u>	125 Whitson Road	Briarcliff Manor, NY 10510	Active
18 Garcia	Robert	M.		M	10	<u>73</u>	9 Possum Road	Ossining, NY 10562	Active
19 Gullo	Matthew	P.		M	12	<u>86</u>	61 Hickory Road	Briarcliff Manor, NY 10510	Active
20 Haxhia	Behar			M	7	<u>41</u>	269 North Stage Road	Briarcliff Manor, NY 10510	Active

**2017 Service Award Program Firefighter Records**  
**Village of Briarcliff Manor Service Award Program**  
**Briarcliff Manor Fire Company**

Last name	First name	MI	Date of Birth	Gender	Accrued Service Credit	2017 Points Earned	Mailing Address	City, State & Zip Code	Status
21	Johnson	Debra	A.	F	29	<u>64</u>	42 Satinwood Lane Briarcliff Manor, NY 10510	Active	
22	Johnson	William	A.	M	26	<u>54</u>	42 Satinwood Lane Briarcliff Manor, NY 10510	Active	
23	Kowack	Michelle	I.	F	8	<u>62</u>	11 Tuttle Drive Ossining, NY 10562	Active	
24	LaBruzzo	Carmelo		M	29	<u>81</u>	31 Valentine Road Briarcliff Manor, NY 10510	Active	
25	Lehning	Robert	C.	M	16	<u>36</u>	1210 Frost Lane Peekskill, NY 10566	Active	
26	Leihbacher	Rachel	M.	F	29	<u>89</u>	36 Maple Road Briarcliff Manor, NY 10510	Active	
27	Lewis	Ryan		M	1	<u>0</u>	34 Midland Avenue Hillsdale, NJ 07642	Active	
28	Malarchuk	Alex	W.	M	9	<u>0</u>	562 Pleasantville Road Briarcliff Manor, NY 10510	Active	
29	McVeigh	Trevor	H.	M	5	<u>0</u>	20522 Torre Del Lago Street Estero, FL 33928	Active	
30	Neski	Steven		M	23	<u>50</u>	124 Chappaqua Road Briarcliff Manor, NY 10510	Active	
31	Norwood	Daniel		M	3	<u>0</u>	7 Woodsfords Bend Briarcliff Manor, NY 10510	Active	
32	Palevic	Sadie		F	3	<u>70</u>	7 Briarcliff Drive S, Apt. 715 Ossining, NY 10562-2380	Active	
33	Pugliese	Catherine	S.	F	11	<u>0</u>	PO Box 220 Briarcliff Manor, NY 10510	Active	
34	Pugliese	Joseph	F.	M	11	<u>0</u>	PO Box 220 Briarcliff Manor, NY 10510	Active	
35	Racz	George		M	2	<u>64</u>	584 Pleasantville Road Briarcliff Manor, NY 10510	Active	
36	Reilly	Dennis	L.	M	15	<u>80</u>	73 Larch Road Briarcliff Manor, NY 10510	Active	
37	Reilly	Timothy	J.	M	14	<u>0</u>		Active	
38	Sullivan	Paul	J.	M	14	<u>0</u>	9 Jackson Road Briarcliff Manor, NY 10510	Active	
39	Tani	Masato	M.	M	7	<u>71</u>	132 Highview Avenue Eastchester, NY 10709	Active	
40	Turco	Michael	S.	M	12	<u>63</u>	41 Ganung Drive Ossining, NY 10562	Active	

2017 Service Award Program Firefighter Records

Village of Briarcliff Manor Service Award Program

Briarcliff Manor Fire Company

Accrued 2017  
Service Points

Last name	First name	MI	Date of Birth	Gender	Credit	Earned	Mailing Address	City, State & Zip Code	Status
41 Uyerlinde	Aire	J.		M	8	<u>119</u>	21 Davids Lane	Ossining, NY 10562	Active
42 Veit	Christina			F	3	<u>60</u>	2 Arrow Tree Lane	Briarcliff Manor, NY 10562	Active
43 Wall	Edward	E.		M	2	<u>17</u>	55 Whitson Road	Briarcliff Manor, NY 10510	Active
44 Weiner	Carl	M.		M	18	<u>0</u>	PO Box 2516	Briarcliff Manor, NY 10510	Active
45 Ashar	Dhirendra	L.		M	13	<u>108</u>	320 Cedar Drive West	Briarcliff Manor, NY 10510	Entitled 6/10
46 Catalfamo	Carmelo			M	5	<u>1</u>	123 Meadow Road	Briarcliff Manor, NY 10510	Entitled 1/97
47 Engelhardt	Martin	B.		M	7	<u>0</u>	98 Holbrook Lane	Briarcliff Manor, NY 10510	Entitled 6/11
48 Guilmette	Peter	D.		M	29	<u>99</u>	116 Locust Road	Briarcliff Manor, NY 10510	Entitled 6/06
49 Marcel	John	J.		M	13	<u>70</u>	3 Larch Road	Briarcliff Manor, NY 10510	Entitled 10/17
50 Marell	James	K.		M	11	<u>0</u>	121 S. Highland Avenue, Apt. 3F	Ossining, NY 10562	Entitled 6/09
51 Motta	Michael	A.		M	12	<u>53</u>	417 Long Hill Road E	Briarcliff Manor, NY 10510	Entitled 3/17
52 Reilly	Lawrence	L.		M	29	<u>89</u>	73 Larch Road	Briarcliff Manor, NY 10510	Entitled 9/16
53 Urban	Linda	L.		F	20	<u>62</u>	431 Cedar Drive West	Briarcliff Manor, NY 10510	Entitled 6/14
54 Welsh	William	J.		M	13	<u>76</u>	12 Campwoods Grounds	Ossining, NY 10562	Entitled 5/17
55 White	Jay	C.		M	29	<u>32</u>	3612 Button Busch Court	Southport, NC 28461	Entitled 6/15
56 Bakker	Joyce	E.		F	6	<u>0</u>	19 Sherwood Road	Harwich, MA 02645	Vested/Inactive 98
57 Blevins	Jeanne	M.		F	6	<u>0</u>	283 North State Road	Briarcliff Manor, NY 10510	Vested/Inactive 99
58 Gallagher	Lisa			F	8	<u>0</u>	606 Covington Place	Brewster, NY 10509	Vested/Inactive 97
59 Kelly	Edward	J.		M	8	<u>0</u>	PO Box 2573	Briarcliff Manor, NY 10510	Vested/Inactive 98
60 Kelly	Jennifer	A.		F	6	<u>0</u>	122 Cornell Avenue	Cortlandt Manor, NY 10567	Vested/Inactive 98

2017 Service Award Program Firefighter Records

Village of Briarcliff Manor Service Award Program

Briarcliff Manor Fire Company

Accrued 2017

Service Points

Last name	First name	MI	Date of Birth	Gender	Credit	Earned	Mailing Address	City, State & Zip Code	Status
61	Migliore	James	J.	M	8	0	3144 Albany Post Road	Buchanan, NY 10511	Vested/Inactive 99
62	Ozzello	Robert	J.	M	8	0	1088 Violet Avenue, Cabin 4	Hyde Park, NY 12538	Vested/Inactive 99
63	Wright	John	R.	M	9	0	616 Timpson Street	Pelham, NY 10803	Vested/Inactive 02



2017 Service Award Program Firefighter Records

Village of Briarcliff Manor Service Award Program

Briarcliff Manor Hook, Ladder & Fire Company

Accrued 2017  
Service Points

Last name	First name	MI	Date of Birth	Gender	Credit	Earned	Mailing Address	City, State & Zip Code	Status
1	Cerrone	Frank		M	20	55	45 Oak Road	Briarcliff Manor, NY 10510	Active
2	Clark	William		M	1	92	346 N State	B M NY 10510	Active
3	Costello	Michael		M	1	132	10 Ryper Ave	B M NY 10510	Active
4	Deem	Michael A.		M	5	0	83 Hawthorn Place	Briarcliff Manor, NY 10510	Active
5	DeRose	Cesare		M	19	61	26 Poplar Road	Briarcliff Manor, NY 10510	Active
6	Donati	Daniel J.		M	13	66	58 Deertree Lane	Briarcliff Manor, NY 10510	Active
7	Fink	Marc		M	1	3	349 Cedar Drive W.	Briarcliff, NY 10510	Active
8	Filhan	Peter A.		M	12	59	14 Schrade Road	Briarcliff Manor, NY 10510	Active
9	Frankie	Thomas		M	1	0	1 Dr Tonys Road	Katonah, NY 10536-3012	Active
10	Fridakis	Stephen G.		M	2	10	109 Sleepy Hollow Road	Briarcliff Manor, NY 10510	Active
11	Gasperini	Peter		M	1	13	15 Center St, Suite 1	Pleasantville, NY 10570	Active
12	Goodkin	Alan D.		M	4	27	147 Birch Road	Briarcliff Manor, NY 10510	Active
13	Gutzmann	James E.		M	6	96	16 Shadow Tree Lane	Briarcliff Manor, NY 10510	Active
14	Herrero	Jose A.		M	3	0	6142 Wilbur Way	Lake Worth, FL 33467	Active
15	Hertz	Paul		M	6	0	2600 Netherland Avenue, Apt 2301	Bronx, NY 10463	Active
16	Holland	Timothy B.		M	7	0	8 Hardscrabble Road	Sherman, CT 06784	Active
17	Hunt	Kevin		M	11	101	17 Hungerford Road	Briarcliff Manor, NY 10510	Active
18	Hunt	Lars		M	1	0	17 Hungerford Road	Briarcliff Manor, NY 10510	Active
19	Isaac	Daniel J.		M	2	6	18 Deertree Lane	Briarcliff Manor, NY 10510	Active
20	Jackson	Christopher		M	4	0	33 Dunderberg Road	Putnam Valley, NY 10579-2112	Active

**2017 Service Award Program Firefighter Records**  
**Village of Briarcliff Manor Service Award Program**

**Briarcliff Manor Hook, Ladder & Fire Company**

Accrued 2017  
Service Points

Last name	First name	MI	Date of Birth	Gender	Credit	Earned	Mailing Address	City, State & Zip Code	Status
21 Jackson	Edward	L.		M	21	<u>2</u>	272 Washburn Road	Briarcliff Manor, NY 10510	Active
22 Karlik	Anthony	J.		M	10	<u>9</u>	40 Burns Place	Briarcliff Manor, NY 10510	Active
23 Kaufman	Anthony			M	15	<u>65</u>	75 Oak Road	Briarcliff Manor, NY 10510	Active
24 King	Michael			M	18	<u>78</u>	68 Oak Road	Briarcliff Manor, NY 10510	Active
25 Lalak	Christopher	J.		M	7	<u>0</u>	7 Schrade Road	Carmel, NY 10512	Active
26 Lane	Christopher	J.		M	6	<u>0</u>	21 Taporneck Court	Ridgefield, CT 06877	Active
27 Levitt	Jason			M	0	<u>48</u>	54 Whitson Road	Briarcliff Manor, NY 10510	Active
28 Martin	Robert			M	15	<u>11</u>	345 North State Road	Briarcliff Manor, NY 10510	Active
29 Melnychuk	Wasyi			M	6	<u>19</u>	493 Chappaqua Road	Briarcliff Manor, NY 10510	Active
30 Millner	Daniel	P.		M	2	<u>69</u>	11 Carleton Avenue	Briarcliff Manor, NY 10510	Active
31 Minkoff	Robert			M	5	<u>26</u>	11 Cedar Drive East	Briarcliff Manor, NY 10510	Active
32 Molinelli	Michael	J.		M	16	<u>90</u>	279 Sleepy Hollow Road	Briarcliff Manor, NY 10510	Active
33 Nadler	Eric	R.		M	3	<u>31</u>	144 Tuttle Road	Briarcliff, NY 10510	Active
34 O'Donnell	James	M.		M	11	<u>64</u>	63 Larch Road	Briarcliff Manor, NY 10510	Active
35 O'Hanlon	Robert			M	16	<u>107</u>	108 Larch Road	Briarcliff Manor, NY 10510	Active
36 Papson	Deborah			F	2	<u>32</u>	3 Berkley Court	Briarcliff, NY 10510	Active
37 Sherman	Keith			M	1	<u>0</u>	165 Rossiter Avenue	Yonkers, NY 10701	Active
38 Splitgerber	Daniel	H.		M	3	<u>35</u>	31 Larch Road	Briarcliff Manor, NY 10510	Active
39 Torres	Paul	H.		M	4	<u>82</u>	3 Ingham Road	Briarcliff Manor, NY 10510	Active
40 Trainor	Charles			M	1	<u>98</u>	<u>101 Hawthorne Pl</u>	<u>Briarcliff Manor NY</u>	Active

/0570



2017 Service Award Program Firefighter Records

Village of Briarcliff Manor Service Award Program

Briarcliff Manor Hook, Ladder & Fire Company

Accrued 2017

Last name	First name	MI	Date of Birth	Gender	Credit	Service Points Earned	Mailing Address	City, State & Zip Code	Status
41 Ventura	Alexander	W.		M	15	<u>0</u>	109 Fuller Road	Briarcliff Manor, NY 10510	Active
42 Weintraub	Steven			M	2	<u>14</u>	895 Pleasantville Road	Briarcliff Manor, NY 10510	Active
43 Wickey	Andrew	P.		M	5	<u>19</u>	278 Long Hill Road	Briarcliff Manor, NY 10510	Active
44 Wolfson	David			M	11	<u>57</u>	22 Deertree Lane	Briarcliff Manor, NY 10510	Active
45 Bauer	William			M	26	<u>81</u>	197 Chappaqua Road	Briarcliff Manor, NY 10510	Entitled 6/04
46 Boyle	Bernard	C.		M	6	<u>15</u>	60 Oak Road	Briarcliff Manor, NY 10510	Entitled 6/11
47 Cerrone	Robert	L.		M	27	<u>79</u>	45 Oak Road	Briarcliff Manor, NY 10510	Entitled 6/08
48 Code	Howard	T.		M	26	<u>60</u>	18 Hungerford Road	Briarcliff Manor, NY 10510	Entitled 8/17
49 Jackson	Thomas "Charles"			M	11	<u>14</u>	127 Schrade Road	Briarcliff Manor, NY 10510	Entitled 6/02
50 Lalak	Joseph	J.		M	20	<u>57</u>	122 Schrade Road	Briarcliff Manor, NY 10510	Entitled 1/97
51 Liapunov	Sviatoslav			M	7	<u>0</u>	64 Fountain Road	Briarcliff Manor, NY 10510	Entitled 6/02
52 Schultz	Stephen	M.		M	10	<u>5</u>	68 Frame Road	Briarcliff Manor, NY 10510	Entitled 6/15
53 Ventura	William	P.		M	23	<u>0</u>	368 Elm Road	Briarcliff Manor, NY 10510	Entitled 6/08



**2017 Service Award Program Firefighter Records**  
**Village of Briarcliff Manor Service Award Program**

**Scarborough Engine Company**

Last name	First name	MI	Date of Birth	Gender	Credit	Accrued 2017		Mailing Address	City, State & Zip Code	Status
						Service	Points Earned			
1	Alleva	Adam		M	3	<u>81</u>		81 Narragansett Avenue	Ossining, NY 10562	Active
2	Alleva	Alexander D.		M	11	<u>21</u>		81 Narragansett Avenue	Ossining, NY 10562	Active
3	Avinom	Elan M.		M	7	<u>0</u>		<u>95 Charter Cir</u>	<u>Ossining NY 10562</u>	Active
4	Avinom	Tzafir		M	24	<u>0</u>		<u>76 River Rd</u>	<u>Briarcliff Manor NY, 10570</u>	Active
5	Bassett	Jeffrey P.		M	11	<u>66</u>		PO Box 2562	Briarcliff Manor, NY 10510-8162	Active
6	Bassett	Michael J.		M	29	<u>59</u>		3 Susquehanna Road	Ossining, NY 10562	Active
7	Bassett	William A.		M	7	<u>59</u>		1711 Horton Road	Mohegan Lake, NY 10547	Active
8	Calman	Darren		M	8	<u>87</u>		253 Macy Road	Briarcliff Manor, NY 10510	Active
9	D'Amato	Lori M.		F	5	<u>42</u>		9 Mohawk Road	Ossining, NY 10562	Active
10	Davidson	Ceryl		F	4	<u>0</u>		22 Briarbrook Drive	Briarcliff Manor, NY 10510	Active
11	Dengler	Theobald		M	21	<u>50</u>		7 Ganung Drive	Ossining, NY 10562	Active
12	Fisher	Tim		M	22	<u>0</u>		49 The Parkway	Katonah, NY 10536	Active
13	Goldman	Matthew S.		M	10	<u>75</u>		27 Barker Avenue, Apt. 610	White Plains, NY 10601	Active
14	Gustin	Thomas B.		M	16	<u>0</u>		9 Mohawk Road	Ossining, NY 10562	Active
15	Hannan	Thomas M.		M	5	<u>30</u>		49 Locust Road	Briarcliff Manor, NY 10510	Active
16	Hautau	Lisette M.		F	18	<u>58</u>		1 Navajo Lane	Ossining, NY 10562	Active
17	Karbon	Michael J.		M	15	<u>0</u>		10 Collyer Drive	Ossining, NY 10562	Active
18	Krebser	Nicholas J.		M	4	<u>0</u>		36 Browning Drive	Ossining, NY 10562	Active
19	Levine	Max V.		M	3	<u>28</u>		293 Scarborough Road	Briarcliff Manor, NY 10510	Active
20	Mackintosh	William D.		M	16	<u>0</u>		100 Charter Circle	Ossining, NY 10562	Active

2017 Service Award Program Firefighter Records

Village of Briarcliff Manor Service Award Program

Scarborough Engine Company

Accrued 2017  
Service Points

Last name	First name	MI	Date of Birth	Gender	Credit	Earned	Mailing Address	City, State & Zip Code	Status
21 McCabe	William	E.		M	16	<u>0</u>	9 Hudson Street Croton, NY 10520	Croton, NY 10520	Active
22 Muro	Jonathan	F.		M	8	<u>6</u>	108 Holbrook Lane Briarcliff Manor, NY 10510	Briarcliff Manor, NY 10510	Active
23 Muro	Nick			M	10	<u>2</u>	108 Holbrook Lane Briarcliff Manor, NY 10510	Briarcliff Manor, NY 10510	Active
24 Robson	Scott			M	6	<u>23</u>	25 Croton Avenue, Apt. 2 Ossining, NY 10562	Ossining, NY 10562	Active
25 Sassano	Kenneth			M	3	<u>101</u>	51 Havell Street Ossining, NY 10562	Ossining, NY 10562	Active
26 Schaeffer	Rochelle			F	6	<u>0</u>	40 Knoll View Ossining, NY 10562	Ossining, NY 10562	Active
27 Smalley	Caitlin			F	2	<u>0</u>	2140 Ravenglass Place, Apt. L Raleigh, NC 27612	Raleigh, NC 27612	Active
28 Smalley	Kevin			M	0	<u>0</u>	111 Orchard Road Briarcliff Manor, NY 10510	Briarcliff Manor, NY 10510	Military, Not Eligible
29 Smalley	Philomena	R.		F	25	<u>0</u>	36 Meadowbrook Drive Ossining, NY 10562	Ossining, NY 10562	Active
30 Smalley	Sean	H.		M	5	<u>0</u>	5014 Virginia Road Harrisburg, PA 17109	Harrisburg, PA 17109	Active
31 Smyth-Dengler	Joan	H.		F	17	<u>78</u>	7 Ganung Drive Ossining, NY 10562	Ossining, NY 10562	Active
32 Truax	Marc			M	9	<u>0</u>	731 Battery Pointe Drive Orlando, FL 32828-6648	Orlando, FL 32828-6648	Active
33 Vescio	Steven	A.		M	8	<u>66</u>	136 Old Briarcliff Road Briarcliff, NY 10510	Briarcliff, NY 10510	Active
34 Bassett	William	A.		M	15	<u>0</u>	19 Meadow Road Briarcliff Manor, NY 10510	Briarcliff Manor, NY 10510	Entitled 7/16
35 Lederman	Joan	M.		F	20	<u>143</u>	32 Kings Grant Way Briarcliff Manor, NY 10510	Briarcliff Manor, NY 10510	Entitled 1/17
36 Lederman	Mark	G.		M	10	<u>74</u>	32 Kings Grant Way Briarcliff Manor, NY 10510	Briarcliff Manor, NY 10510	Entitled 7/17
37 Smalley	Stephen	H.		M	24	<u>0</u>	36 Meadowbrook Drive Ossining, NY 10562	Ossining, NY 10562	Entitled 6/14



VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES MEETING AGENDA  
MARCH 28, 2018

**4. BOND RESOLUTIONS A-C**

**A. BOND RESOLUTION, DATED MARCH 28, 2018, AUTHORIZING THE ISSUANCE OF UP TO \$520,000 AGGREGATE PRINCIPAL AMOUNT SERIAL BONDS OF THE VILLAGE OF BRIARCLIFF MANOR, COUNTY OF WESTCHESTER, STATE OF NEW YORK, PURSUANT TO THE LOCAL FINANCE LAW, TO FINANCE THE ADDITIONAL COSTS OF THE ACQUISITION, CONSTRUCTION AND RECONSTRUCTION OF IMPROVEMENTS TO PARKS AND RECREATION AREAS IN AND FOR THE VILLAGE.**

**WHEREAS**, the Board of Trustees of the Village of Briarcliff Manor (the "Village"), County of Westchester, State of New York (the "State"), adopted bond resolutions on October 26, 2016 and March 21, 2018, authorizing the financing of the costs of the acquisition, construction and reconstruction of improvements to parks and recreation areas (the "Project"), all in accordance with the Local Finance Law; and

**WHEREAS**, the Board of Trustees of the Village hereby determines that the costs of the Project have increased by \$520,000;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Village of Briarcliff Manor, County of Westchester, State of New York, as follows:

Section 1. There is hereby authorized to be issued serial bonds of the Village in the aggregate principal amount of up to \$520,000, pursuant to the Local Finance Law, in order to finance the additional costs of the Project.

Section 2. It is hereby determined that the Project is a specific object or purpose, or of a class of object or purpose, described in subdivision 19(c) of paragraph a of Section 11.00 of the Local Finance Law and that the period of probable usefulness of the Project is fifteen (15) years. The serial bonds authorized herein shall have a

maximum maturity of fifteen (15) years computed from the date of the first obligations issued pursuant to the aforesaid bond resolution dated October 26, 2016.

Section 3. The Board of Trustees of the Village has ascertained and hereby states that (a) the revised estimated maximum cost of the Project is \$1,632,628; (b) the Board of Trustees of the Village plans to finance the costs of the Project from (i) the proceeds of the serial bonds or bond anticipation notes issued in anticipation of such serial bonds authorized in the aforementioned bond resolutions adopted on October 26, 2016 and March \_\_, 2018 and (ii) the proceeds of the serial bonds authorized herein or bond anticipation notes issued in anticipation of such serial bonds; (c) the maturity of the obligations authorized herein may be in excess of five (5) years; and (d) on or before the expenditure of moneys to pay for any additional costs of the Project for which proceeds of such obligations are to be applied to reimburse the Village, the Board of Trustees of the Village took "official action" for federal income tax purposes to authorize capital financing of such item.

Section 4. Subject to the terms and conditions of this bond resolution and the Local Finance Law, including the provisions of Sections 21.00, 30.00, 50.00 and 56.00 to 60.00, inclusive, the power to authorize the serial bonds authorized herein, and bond anticipation notes in anticipation of the issuance of such serial bonds, including renewals thereof, the power to prescribe the terms, form and contents of such serial bonds and such bond anticipation notes, and the power to issue, sell and deliver such serial bonds and such bond anticipation notes, are hereby delegated to the Village Treasurer, as the chief fiscal officer of the Village. The Village Treasurer is hereby authorized to execute, on behalf of the Village, all serial bonds authorized herein and all

bond anticipation notes issued in anticipation of the issuance of such serial bonds, and the Village Clerk is hereby authorized to affix the seal of the Village (or attach a facsimile thereof) on all such serial bonds and bond anticipation notes and to attest such seal. Each interest coupon, if any, representing interest payable on such serial bonds shall be authenticated by the manual or facsimile signature of the Village Treasurer.

Section 5. Each of the serial bonds authorized by this bond resolution and any bond anticipation notes issued in anticipation of the issuance of such serial bonds shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law. The faith and credit of the Village is hereby and shall be irrevocably pledged for the punctual payment of the principal of and interest on all obligations authorized and issued pursuant to this bond resolution as the same shall become due.

Section 6. When this bond resolution takes effect, the Village Clerk shall cause the same, or a summary thereof, to be published together with a notice in substantially the form prescribed by Section 81.00 of the Local Finance Law in The The Gazette, a newspaper having a general circulation in the Village. The validity of the serial bonds authorized by this bond resolution, and of bond anticipation notes issued in anticipation of the issuance of such serial bonds, may be contested only if such obligations are authorized for an object or purpose, or class of object or purpose, for which the Village is not authorized to expend money, or the provisions of law which should be complied with as of the date of the publication of this bond resolution, or such summary thereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such



publication, or if such obligations are authorized in violation of the provisions of the Constitution of the State.

Section 7. Prior to the issuance of the obligations authorized herein, the Board of Trustees of the Village shall comply with all applicable provisions prescribed in Article 8 of the Environmental Conservation Law, all regulations promulgated thereunder by the New York State Department of Environmental Conservation, and all applicable Federal laws and regulations in connection with environmental quality review relating to the Project (collectively, the "environmental compliance proceedings"). In the event that any of the environmental compliance proceedings are not completed, or require amendment or modification subsequent to the date of adoption of this bond resolution, the Board of Trustees of the Village will re-adopt, amend or modify this bond resolution prior to the issuance of the obligations authorized herein upon the advice of bond counsel. It is hereby determined by the Board of Trustees of the Village that the Project will not have a significant effect on the environment.

Section 8. The Village hereby declares its intention to issue the obligations authorized herein to finance the additional costs of the Project. The proceeds of any obligations authorized herein may be applied to reimburse expenditures or commitments of the Village made with respect to the Project on or after a date which is not more than sixty (60) days prior to the date of adoption of this bond resolution by the Village.

Section 9. For the benefit of the holders and beneficial owners from time to time of the obligations authorized herein, the Village agrees in accordance with and as an obligated person with respect to the obligations under Rule 15c2-12 promulgated by

the Securities Exchange Commission pursuant to the Securities Exchange Act of 1934 (the "Rule"), to provide or cause to be provided such financial information and operating data, financial statements and notices, in such manner, as may be required for purposes of the Rule. In order to describe and specify certain terms of the Village's continuing disclosure agreement for that purpose, and thereby to implement that agreement, including provisions for enforcement, amendment and termination, the Village Treasurer is authorized and directed to sign and deliver, in the name and on behalf of the Village, the commitment authorized by subsection 6(c) of the Rule (the "Commitment") to be placed on file with the Village Clerk, which shall constitute the continuing disclosure agreement made by the Village for the benefit of holders and beneficial owners of the obligations authorized herein in accordance with the Rule, with any changes or amendments that are not inconsistent with this bond resolution and not substantially adverse to the Village and that are approved by the Village Treasurer on behalf of the Village, all of which shall be conclusively evidenced by the signing of the Commitment or amendments thereto. The agreement formed collectively by this paragraph and the Commitment, shall be the Village's continuing disclosure agreement for purposes of the Rule, and its performance shall be subject to the availability of funds and their annual appropriation to meet costs the Village would be required to incur to perform thereunder. The Village Treasurer is further authorized and directed to establish procedures in order to ensure compliance by the Village with its continuing disclosure agreement, including the timely provision of information and notices. Prior to making any filing in accordance with the agreement or providing notice of the occurrence of any material event, the Village Treasurer shall consult with, as

appropriate, the Village Attorney and bond counsel or other qualified independent special counsel to the Village and shall be entitled to rely upon any legal advice provided by the Village Attorney or such bond counsel or other qualified independent special counsel in determining whether a filing should be made.

Section 10. This bond resolution is subject to a permissive referendum and will take effect upon its adoption by the Board of Trustees of the Village and the expiration of the period prescribed in the Village Law during which petitions for a permissive referendum may be submitted and filed with the Village Clerk.

**B. BOND RESOLUTION, DATED MARCH 28, 2018, AUTHORIZING THE ISSUANCE OF UP TO \$250,000 AGGREGATE PRINCIPAL AMOUNT SERIAL BONDS OF THE VILLAGE OF BRIARCLIFF MANOR, COUNTY OF WESTCHESTER, STATE OF NEW YORK, PURSUANT TO THE LOCAL FINANCE LAW, TO FINANCE THE ADDITIONAL COSTS OF THE ACQUISITION, CONSTRUCTION AND RECONSTRUCTION OF IMPROVEMENTS TO PARKS AND RECREATION AREAS IN AND FOR THE VILLAGE.**

**WHEREAS**, the Board of Trustees of the Village of Briarcliff Manor (the "Village"), County of Westchester, State of New York (the "State"), adopted a bond resolution on October 26, 2016 authorizing the financing of the costs of the acquisition, construction and reconstruction of improvements to parks and recreation areas (the "Project"), all in accordance with the Local Finance Law; and

**WHEREAS**, the Board of Trustees of the Village hereby determines that the costs of the Project have increased by \$250,000;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Village of Briarcliff Manor, County of Westchester, State of New York, as follows:

Section 1. There is hereby authorized to be issued serial bonds of the Village in the aggregate principal amount of up to \$250,000, pursuant to the Local Finance Law, in order to finance the additional costs of the Project.

Section 2. It is hereby determined that the Project is a specific object or purpose, or of a class of object or purpose, described in subdivision 19(c) of paragraph a of Section 11.00 of the Local Finance Law and that the period of probable usefulness of the Project is fifteen (15) years. The serial bonds authorized herein shall have a maximum maturity of fifteen (15) years computed from the date of the first obligations issued pursuant to the aforesaid bond resolution dated October 26, 2016.

Section 3. The Board of Trustees of the Village has ascertained and hereby states that (a) the revised estimated maximum cost of the Project is \$1,112,628; (b) the Board of Trustees of the Village plans to finance the costs of the Project from (i) the proceeds of the serial bonds or bond anticipation notes issued in anticipation of such serial bonds authorized in the aforementioned bond resolution adopted on October 26, 2016 and (ii) the proceeds of the serial bonds authorized herein or bond anticipation notes issued in anticipation of such serial bonds; (c) the maturity of the obligations authorized herein may be in excess of five (5) years; and (d) on or before the expenditure of moneys to pay for any additional costs of the Project for which proceeds of such obligations are to be applied to reimburse the Village, the Board of Trustees of the Village took "official action" for federal income tax purposes to authorize capital financing of such item.

Section 4. Subject to the terms and conditions of this bond resolution and the Local Finance Law, including the provisions of Sections 21.00, 30.00, 50.00 and 56.00 to 60.00, inclusive, the power to authorize the serial bonds authorized herein, and

bond anticipation notes in anticipation of the issuance of such serial bonds, including renewals thereof, the power to prescribe the terms, form and contents of such serial bonds and such bond anticipation notes, and the power to issue, sell and deliver such serial bonds and such bond anticipation notes, are hereby delegated to the Village Treasurer, as the chief fiscal officer of the Village. The Village Treasurer is hereby authorized to execute, on behalf of the Village, all serial bonds authorized herein and all bond anticipation notes issued in anticipation of the issuance of such serial bonds, and the Village Clerk is hereby authorized to affix the seal of the Village (or attach a facsimile thereof) on all such serial bonds and bond anticipation notes and to attest such seal. Each interest coupon, if any, representing interest payable on such serial bonds shall be authenticated by the manual or facsimile signature of the Village Treasurer.

Section 5. Each of the serial bonds authorized by this bond resolution and any bond anticipation notes issued in anticipation of the issuance of such serial bonds shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law. The faith and credit of the Village is hereby and shall be irrevocably pledged for the punctual payment of the principal of and interest on all obligations authorized and issued pursuant to this bond resolution as the same shall become due.

Section 6. When this bond resolution takes effect, the Village Clerk shall cause the same, or a summary thereof, to be published together with a notice in substantially the form prescribed by Section 81.00 of the Local Finance Law in The The Gazette, a newspaper having a general circulation in the Village. The validity of the serial bonds authorized by this bond resolution, and of bond anticipation notes issued in

anticipation of the issuance of such serial bonds, may be contested only if such obligations are authorized for an object or purpose, or class of object or purpose, for which the Village is not authorized to expend money, or the provisions of law which should be complied with as of the date of the publication of this bond resolution, or such summary thereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or if such obligations are authorized in violation of the provisions of the Constitution of the State.

Section 7. Prior to the issuance of the obligations authorized herein, the Board of Trustees of the Village shall comply with all applicable provisions prescribed in Article 8 of the Environmental Conservation Law, all regulations promulgated thereunder by the New York State Department of Environmental Conservation, and all applicable Federal laws and regulations in connection with environmental quality review relating to the Project (collectively, the "environmental compliance proceedings"). In the event that any of the environmental compliance proceedings are not completed, or require amendment or modification subsequent to the date of adoption of this bond resolution, the Board of Trustees of the Village will re-adopt, amend or modify this bond resolution prior to the issuance of the obligations authorized herein upon the advice of bond counsel. It is hereby determined by the Board of Trustees of the Village that the Project will not have a significant effect on the environment.

Section 8. The Village hereby declares its intention to issue the obligations authorized herein to finance the additional costs of the Project. The proceeds of any obligations authorized herein may be applied to reimburse expenditures or

commitments of the Village made with respect to the Project on or after a date which is not more than sixty (60) days prior to the date of adoption of this bond resolution by the Village.

Section 9. For the benefit of the holders and beneficial owners from time to time of the obligations authorized herein, the Village agrees in accordance with and as an obligated person with respect to the obligations under Rule 15c2-12 promulgated by the Securities Exchange Commission pursuant to the Securities Exchange Act of 1934 (the "Rule"), to provide or cause to be provided such financial information and operating data, financial statements and notices, in such manner, as may be required for purposes of the Rule. In order to describe and specify certain terms of the Village's continuing disclosure agreement for that purpose, and thereby to implement that agreement, including provisions for enforcement, amendment and termination, the Village Treasurer is authorized and directed to sign and deliver, in the name and on behalf of the Village, the commitment authorized by subsection 6(c) of the Rule (the "Commitment") to be placed on file with the Village Clerk, which shall constitute the continuing disclosure agreement made by the Village for the benefit of holders and beneficial owners of the obligations authorized herein in accordance with the Rule, with any changes or amendments that are not inconsistent with this bond resolution and not substantially adverse to the Village and that are approved by the Village Treasurer on behalf of the Village, all of which shall be conclusively evidenced by the signing of the Commitment or amendments thereto. The agreement formed collectively by this paragraph and the Commitment, shall be the Village's continuing disclosure agreement for purposes of the Rule, and its performance shall be subject to the availability of funds

and their annual appropriation to meet costs the Village would be required to incur to perform thereunder. The Village Treasurer is further authorized and directed to establish procedures in order to ensure compliance by the Village with its continuing disclosure agreement, including the timely provision of information and notices. Prior to making any filing in accordance with the agreement or providing notice of the occurrence of any material event, the Village Treasurer shall consult with, as appropriate, the Village Attorney and bond counsel or other qualified independent special counsel to the Village and shall be entitled to rely upon any legal advice provided by the Village Attorney or such bond counsel or other qualified independent special counsel in determining whether a filing should be made.

Section 10. This bond resolution is subject to a permissive referendum and will take effect upon its adoption by the Board of Trustees of the Village and the expiration of the period prescribed in the Village Law during which petitions for a permissive referendum may be submitted and filed with the Village Clerk.

**C. A RESOLUTION, DATED MARCH 28, 2018, OF THE VILLAGE OF BRIARCLIFF MANOR, COUNTY OF WESTCHESTER, STATE OF NEW YORK AS TO SEQRA DETERMINATION.**

**BE IT RESOLVED** by the Board of Trustees of the Village of Briarcliff Manor, County of Westchester, State of New York, as follows:

Section 1. The Board adopting this resolution hereby declares itself to be the lead agency under the State Environmental Quality Review Act ("SEQRA") and the regulations promulgated thereunder for purposes of determining the environmental impact of the project described in Section 3 hereof.



Section 2. The Board hereby determined that the project described in Section 3 hereof is a "Type II action" which by definition thereof under the regulations promulgated under SEQRA, will not have a significant impact upon the environment.

Section 3. The project which is the subject of this resolution is described as follows:

**The acquisition, construction and reconstruction of parking improvements in and for the Village of Briarcliff Manor, including any applicable equipment, machinery, apparatus, land and rights-in-land necessary therefor and any preliminary and incidental costs related thereto, at a total cost not to exceed \$382,500.**

Section 4. This resolution shall take effect immediately upon its adoption.

**BOND RESOLUTION, DATED MARCH 28, 2018, AUTHORIZING THE ISSUANCE OF UP TO \$382,500 AGGREGATE PRINCIPAL AMOUNT SERIAL BONDS OF THE VILLAGE OF BRIARCLIFF MANOR, COUNTY OF WESTCHESTER, STATE OF NEW YORK, PURSUANT TO THE LOCAL FINANCE LAW, TO FINANCE THE COSTS OF THE ACQUISITION, CONSTRUCTION AND RECONSTRUCTION OF PARKING IMPROVEMENTS IN AND FOR THE VILLAGE.**

**WHEREAS**, the Board of Trustees of the Village of Briarcliff Manor (the "Village"), located in the County of Westchester, in the State of New York (the "State"), hereby determines that it is in the public interest of the Village to authorize the financing of the costs of the acquisition, construction and reconstruction of parking improvements in and for the Village, including any applicable equipment, machinery, apparatus, land or rights-in-land necessary therefor and any preliminary and incidental costs related thereto, at a total cost not to exceed \$382,500, all in accordance with the Local Finance Law;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Village of Briarcliff Manor, County of Westchester, State of New York, as follows:

Section 1. There is hereby authorized to be issued serial bonds of the Village in the aggregate principal amount of up to \$382,500, pursuant to the Local Finance Law, in

order to finance the acquisition, construction and reconstruction of parking improvements in and for the Village, including any applicable equipment, machinery, apparatus, land and rights-in-land necessary therefor and any preliminary and incidental costs related thereto (the "Project").

Section 2. It is hereby determined that the Project is a specific object or purpose, or of a class of object or purpose, described in subdivision 20(f) of paragraph a of Section 11.00 of the Local Finance Law and that the period of probable usefulness of the Project is ten (10) years. The serial bonds authorized herein shall have a maximum maturity of ten (10) years computed from the earlier of (a) the date of the first issue of such serial bonds or (b) the date of the first issue of bond anticipation notes issued in anticipation of the issuance of such serial bonds.

Section 3. The Board of Trustees of the Village has ascertained and hereby states that (a) the estimated maximum cost of the Project is \$382,500; (b) no money has heretofore been authorized to be applied to the payment of the costs of the Project; (c) the Board of Trustees of the Village plans to finance the costs of the Project from the proceeds of the serial bonds authorized herein, or from the proceeds of bond anticipation notes issued in anticipation of such serial bonds; (d) the maturity of the obligations authorized herein may be in excess of five (5) years; and (e) on or before the expenditure of moneys to pay for any costs of the Project for which proceeds of such obligations are to be applied to reimburse the Village, the Board of Trustees of the Village took "official action" for federal income tax purposes to authorize capital financing of such item.

Section 4. Subject to the terms and conditions of this bond resolution and the Local Finance Law, including the provisions of Sections 21.00, 30.00, 50.00 and

56.00 to 60.00, inclusive, the power to authorize the serial bonds authorized herein, and bond anticipation notes in anticipation of the issuance of such serial bonds, including renewals thereof, the power to prescribe the terms, form and contents of such serial bonds and such bond anticipation notes, and the power to issue, sell and deliver such serial bonds and such bond anticipation notes, are hereby delegated to the Village Treasurer, as the chief fiscal officer of the Village. The Village Treasurer is hereby authorized to execute, on behalf of the Village, all serial bonds authorized herein and all bond anticipation notes issued in anticipation of the issuance of such serial bonds, and the Village Clerk is hereby authorized to affix the seal of the Village (or attach a facsimile thereof) on all such serial bonds and bond anticipation notes and to attest such seal. Each interest coupon, if any, representing interest payable on such serial bonds shall be authenticated by the manual or facsimile signature of the Village Treasurer.

Section 5. Each of the serial bonds authorized by this bond resolution and any bond anticipation notes issued in anticipation of the issuance of such serial bonds shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law. The faith and credit of the Village is hereby and shall be irrevocably pledged for the punctual payment of the principal of and interest on all obligations authorized and issued pursuant to this bond resolution as the same shall become due.

Section 6. When this bond resolution takes effect, the Village Clerk shall cause the same, or a summary thereof, to be published together with a notice in substantially the form prescribed by Section 81.00 of the Local Finance Law in The The Gazette, a newspaper having a general circulation in the Village. The validity of the

serial bonds authorized by this bond resolution, and of bond anticipation notes issued in anticipation of the issuance of such serial bonds, may be contested only if such obligations are authorized for an object or purpose, or class of object or purpose, for which the Village is not authorized to expend money, or the provisions of law which should be complied with as of the date of the publication of this bond resolution, or such summary thereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or if such obligations are authorized in violation of the provisions of the Constitution of the State.

Section 7. Prior to the issuance of the obligations authorized herein, the Board of Trustees of the Village shall comply with all applicable provisions prescribed in Article 8 of the Environmental Conservation Law, all regulations promulgated thereunder by the New York State Department of Environmental Conservation, and all applicable Federal laws and regulations in connection with environmental quality review relating to the Project (collectively, the "environmental compliance proceedings"). In the event that any of the environmental compliance proceedings are not completed, or require amendment or modification subsequent to the date of adoption of this bond resolution, the Board of Trustees of the Village will re-adopt, amend or modify this bond resolution prior to the issuance of the obligations authorized herein upon the advice of bond counsel. It is hereby determined by the Board of Trustees of the Village that the Project will not have a significant effect on the environment.

Section 8. The Village hereby declares its intention to issue the obligations authorized herein to finance the costs of the Project. The proceeds of any obligations

authorized herein may be applied to reimburse expenditures or commitments of the Village made with respect to the Project on or after a date which is not more than sixty (60) days prior to the date of adoption of this bond resolution by the Village.

Section 9. For the benefit of the holders and beneficial owners from time to time of the obligations authorized herein, the Village agrees in accordance with and as an obligated person with respect to the obligations under Rule 15c2-12 promulgated by the Securities Exchange Commission pursuant to the Securities Exchange Act of 1934 (the "Rule"), to provide or cause to be provided such financial information and operating data, financial statements and notices, in such manner, as may be required for purposes of the Rule. In order to describe and specify certain terms of the Village's continuing disclosure agreement for that purpose, and thereby to implement that agreement, including provisions for enforcement, amendment and termination, the Village Treasurer is authorized and directed to sign and deliver, in the name and on behalf of the Village, the commitment authorized by subsection 6(c) of the Rule (the "Commitment") to be placed on file with the Village Clerk, which shall constitute the continuing disclosure agreement made by the Village for the benefit of holders and beneficial owners of the obligations authorized herein in accordance with the Rule, with any changes or amendments that are not inconsistent with this bond resolution and not substantially adverse to the Village and that are approved by the Village Treasurer on behalf of the Village, all of which shall be conclusively evidenced by the signing of the Commitment or amendments thereto. The agreement formed collectively by this paragraph and the Commitment, shall be the Village's continuing disclosure agreement for purposes of the Rule, and its performance shall be subject to the availability of funds

and their annual appropriation to meet costs the Village would be required to incur to perform thereunder. The Village Treasurer is further authorized and directed to establish procedures in order to ensure compliance by the Village with its continuing disclosure agreement, including the timely provision of information and notices. Prior to making any filing in accordance with the agreement or providing notice of the occurrence of any material event, the Village Treasurer shall consult with, as appropriate, the Village Attorney and bond counsel or other qualified independent special counsel to the Village and shall be entitled to rely upon any legal advice provided by the Village Attorney or such bond counsel or other qualified independent special counsel in determining whether a filing should be made.

Section 10. This bond resolution is subject to a permissive referendum and will take effect upon its adoption by the Board of Trustees of the Village and the expiration of the period prescribed in the Village Law during which petitions for a permissive referendum may be submitted and filed with the Village Clerk.

VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
MARCH 28, 2018

**5. GRANT OF CONSERVATION SUBDIVISION AUTHORITY TO  
PLANNING BOARD**

**WHEREAS**, the Planning Board received an application for the subdivision of an approximately 3.85 acre parcel of property at 363 Long Hill Road in the R-40 A District; and

**WHEREAS**, the applicant has demonstrated to the Planning Board via a conventional, conforming, "as of right" subdivision layout that 3 building lots can be created in compliance with the requirements of the Village's Zoning Law and the Subdivision Regulations; and

**WHEREAS**, for the reasons set forth in its memorandum of March \_\_\_\_\_, 2018, which is incorporated herein by reference, the Planning Board is requesting Conservation Development authority to achieve a more environmentally sensitive development than is possible with a conventional subdivision layout in strict compliance with the requirements of the Zoning Law.

**NOW, THEREFORE BE IT RESOLVED**, that in accordance with §220-7 of the Village Code, the Board of Trustees hereby authorizes the Planning Board simultaneously with its review of the subject subdivision to modify the required lot width at the minimum front yard setback for each of the 3 proposed lots in a manner which the Planning Board deems appropriate; and

**BE IT FURTHER RESOLVED**, that a declaration of covenants and restrictions pertaining to the ownership, use and maintenance of the open lands shown on the subdivision plat, to be approved by the Planning Board and recorded against the subject property shall be acceptable for purposes of Village Code §220-7.B.(9)(C).



## Village of Briarcliff Manor Planning Board

To: Board of Trustees

From: Village of Briarcliff Manor Planning Board

Date: March 13, 2018

Subject: Dziegelewski Subdivision - Request for  
Conservation Subdivision Authorization for the Planning Board

---

The Planning Board has been reviewing the application of Joseph Dziegelewski for Subdivision Plat Approval involving a proposed subdivision of an approximately 3.85 acre parcel of land located at 363 Long Hill Road East, in the R-40A District into 3 lots.

The Planning Board wishes to utilize Conservation Subdivision authority to enable flexibility and diversity in design and development of the subject Property. This will minimize land disturbances and eliminate the need to construct a public street to serve the subdivision. The common elements will be preserved via recorded covenants and restrictions.

The Planning Board hereby requests authorization from the Village Board of Trustees in accordance with the Conservation Development provisions of Section 220-7 of the Zoning Law, Section 190-16.F of the Land Subdivision Regulations, and Section 7-738 of the Village Law to vary the required lot width at the minimum front yard setback for each of the 3 said lots, from 150 feet as provided in Column 5 of Zoning Code Table 2 – “Schedule Limiting the Use of Buildings, and Land and the Location, Arrangement and Size of Buildings” to approximately 14.67 feet, in a manner which the Planning Board deems appropriate in order to:

1. achieve a more efficient layout of a new subdivision, including the design and location of lots vis-à-vis a proposed private common driveway; and

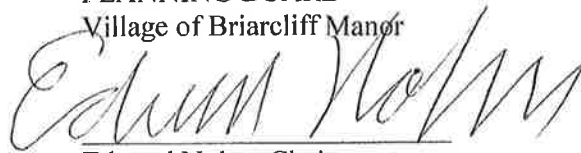


2. maintain open space areas and preserve trees by re-utilizing an existing driveway and road bed, and further minimizing disturbance by avoiding the installation of a village street with its attendant impacts including additional impervious surfaces due to paving, sidewalks, lighting and other typical appurtenances.

This request is made on the motion of Member Vescio, as Seconded by Member Halper and approved by Members Vescio, Halper and Lotter and Chairman Nolan. Member Pastore abstained from the vote.

If you have any questions, please do not hesitate to contact David Turiano.

PLANNING BOARD  
Village of Briarcliff Manor

A handwritten signature in cursive script, appearing to read "Edward Nolan", written over a horizontal line.

Edward Nolan, Chairman

VILLAGE OF BRIARCLIFF MANOR  
 BOARD OF TRUSTEES AGENDA  
 MARCH 28, 2018

**6. TAX ABATEMENT – 0 CYPRESS LANE**

WHEREAS, a Small Claims Assessment Review was filed on behalf of the property owner for 0 Cypress Lane (Parcel ID 98.05-2-55); and

WHEREAS, a Stipulation of Settlement and Order in the Small Claim Assessment Review has been issued for the property at 0 Cypress Lane for the 2016 Town assessment year, Fiscal Year 2017-2018 Village assessment roll; and

WHEREAS, the Stipulation of Settlement and Order was received after the finalization of the Fiscal Year 2017-2018 assessment roll and the approval of the budget for Fiscal Year 2017-2018;

WHEREAS, the Stipulation of Settlement and Order reduced the tax assessment for the subject property for the Fiscal Year 2017-2018 assessment roll by \$123,600 from \$158,600 to \$35,000; and

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby authorize the refund of the tax bill for Fiscal Year 2017-2018 in the amount of \$683.51 and the abatement of the tax bill based upon the reduced assessment values in the Stipulation of Settlement and Order.

Year	Address	Assessed Value	New Assessed Value	Assessment Reduction	Original Tax Amount	Reduced Tax Amount	Refund	Abatement
2016	0 Cypress Lane 98.05-2-55	\$158,600	\$35,000	\$123,600	\$877.06	\$193.55	\$683.51	\$0
				<b>\$123,600</b>			<b>\$683.51</b>	<b>\$0</b>
				<b>TOTAL AV REDUCTION</b>			<b>TOTAL REVENUE REDUCTION</b>	<b>TOTAL ABATEMENT</b>

3/16/2018  
 Rate - Town of Ossining  
 Bill Year VBM

Year	Owner on Bill	Bill #	Parcel Address	Parcel	2008 84,894.3	2009 86,560.2	2010 87.30	2011 89.00	2012 90.32	2013 93,988	2014 97,166	2015 99,188	2016 99,868.4	2017 5.53																																																																																																																		
Assessment	Assessed Value	Current Tax Bill	Reduction Tax Bill	New Assessed	Reduction	New Tax Amount	Change In Tax	Refund Prior Yrs	Refund Current Yr	Abate 2nd																																																																																																																						
2016	Guido Fedenci	20170688	Cypress Lane	98.05-2-55	\$ 158,600.00	\$ 877.06	\$ 683.51	\$ 35,000.00	\$ 123,600.00	\$ 193.55	\$ 683.51	\$ -	\$ 683.51	\$ -																																																																																																																		
<table border="0" style="width: 100%;"> <tr> <td style="width: 10%;">A1964.423</td> <td style="width: 10%;">Budget</td> <td style="width: 10%;">\$ 100,000.00</td> <td colspan="11"></td> </tr> <tr> <td></td> <td>Current Refunds</td> <td>\$ -</td> <td colspan="11"></td> </tr> <tr> <td></td> <td>Prior Refunds</td> <td>\$ -</td> <td colspan="11"></td> </tr> <tr> <td></td> <td>Balance</td> <td>\$ 100,000.00</td> <td colspan="11"></td> </tr> <tr> <td colspan="3">A1964.423</td> <td colspan="11"></td> </tr> <tr> <td colspan="3">Refund of Real Prop.</td> <td>\$ -</td> <td colspan="11"></td> </tr> <tr> <td colspan="3">A0102.1001</td> <td>\$ (683.51)</td> <td colspan="11"></td> </tr> <tr> <td colspan="3">Total Reduction</td> <td>\$ (683.51)</td> <td colspan="11"></td> </tr> </table>														A1964.423	Budget	\$ 100,000.00													Current Refunds	\$ -													Prior Refunds	\$ -													Balance	\$ 100,000.00												A1964.423														Refund of Real Prop.			\$ -												A0102.1001			\$ (683.51)												Total Reduction			\$ (683.51)											
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SUPREME COURT OF THE STATE OF NEW YORK  
COUNTY OF WESTCHESTER

-----X  
GUIDO FEDERICI

Petitioners,

-against-

ORDER  
98.05-2-55

THE ASSESSORS OF THE TOWN OF OSSINING,  
NEW YORK, THE BOARD OF ASSESSMENT REVIEW  
OF THE TOWN OF OSSINING, NEW YORK and  
THE TOWN OF OSSINING,

Index #51766/17 ✓

For Review of the Assessment of Certain Real Property  
in the Town of Ossining, New York  
-----X

The above Petitioners, having duly filed and served the Petition and Notice to review property tax assessments fixed by the Town of Ossining for the assessment year 2016 for purposes of taxation upon certain real property located at Cypress Lane, 98.05-2-55, on the official assessment map of the Town of Ossining, and

The issues of these proceedings having duly assigned and scheduled for trial at an IAS Term of this Court, and the petitioner having appeared by Brian C. Stroub, Esq., and the respondents having appeared by Benjamin L. Felcher Leavitt, Esq., Town Attorney, and the parties consenting as set forth in this Order, it is

ORDERED, ADJUDGED and DECREED that the assessment of the petitioner's property upon the assessment roll of the Town of Ossining, be and hereby is reduced, corrected and fixed as follows:

RECEIVED

AUG 22 2017

CHAMBERLAIN OF  
HON. BRUCE E. TOLBERT  
J.S.C.

Bill # 20170688

<u>Parcel ID</u>	<u>2016 Assessed Valuation</u>		
	<u>Current AV</u>	<u>Reduced AV</u>	<u>AV Reduction</u>
98.05-2-55.	158,600	35,000	123,600

and it is further,

ORDERED, ADJUDGED and DECREED that the allocations between land and improvements of said assessments, as reduced, shall be left to the sole discretion of the Assessor of the said municipality, and it is further

ORDERED, ADJUDGED and DECREED that the officer or officers having custody of the assessment roll upon with the above mentioned assessment and any taxes levied thereon is entered shall correct said entry in conformity with this Order and Judgment and shall note upon the margin of said roll, opposite said entry, that the same has been corrected by the authorization of this Order and Judgment, and it is further

ORDERED, ADJUDGED and DECREED that there shall be audited, allowed and paid to the petitioner by the Town of Ossining, the amounts paid by petitioner as Town taxes, and taxes relating to any kind of special taxing district for which the Town collects such taxes, as appropriate, against the original assessment in excess of what the taxes would have been if said assessment made in the aforesaid year had been made as determined by this Order and Judgment, together with the proportionate share of any interest or penalty paid by reason of delinquent payment of

said excess taxes, and interest as provided by Section 726 of the Real Property Tax Law, and it is further

ORDERED, ADJUDGED and DECREED that there shall be audited, allowed and paid to the petitioner by the Ossining School District the amounts paid by petitioner as School taxes against the original assessment in excess of what the taxes would have been if said assessment made in the aforesaid year had been made as determined by this Order and Judgment, together with the proportionate share of any interest or penalty paid by reason of delinquent payment of said excess taxes, and interest as provided by Section 726 of the Real Property Tax Law, and it is further

ORDERED, ADJUDGED, and DECREED, that there shall be audited, allowed and paid to the petition by the Village of Briarcliff the amount of Village taxes paid by the petitioner as taxes against the said erroneous assessment in excess of what the taxes would have been if the said assessment made in the aforesaid years had been determined by this Order, together with interest thereon from the date of payment thereof as provided by statute, and it is further

ORDERED, ADJUDGED and DECREED that the County Legislators of the County of Westchester, State of New York, be and are hereby directed and authorized to audit, allow and pay to the petitioner amounts, if any, of County, Judiciary, Sewer, and other special district taxes for which the County collects such taxes, which were paid by the petitioner as taxes against the said original assessment in excess of what the taxes would have been if said assessment made in the aforesaid year had been made as determined by this Order and Judgment, together with the proportionate share

of any interest or penalty paid by reason of delinquent payment of said excess taxes, and interest as provided by Section 726 of the Real Property Tax Law, and it is further

ORDERED, ADJUDGED and DECREED that the Commissioner of Finance of the County of Westchester be served with a copy of this Order and Judgment with notice of entry, together with proof of payment of state, county, judiciary, sewer and any other Westchester County special district taxes, and it is further

ORDERED, ADJUDGED and DECREED that all tax refunds hereinabove directed to be made by respondent, the Town of Ossining and/or any of the various taxing authorities, be made by check or draft payable to the order of BRIAN C. STROUB, ESQ. as attorney for petitioner, who are to hold the proceedings as trust funds for appropriate distribution, and who are to remain subject to the further jurisdiction of this Court in regard to their attorney's lien, pursuant to Judiciary Law Section 475 and it is further

ORDERED, ADJUDGED and DECREED that interest required to be paid hereby shall be waived in the event that payment is made within (90) days from the date of service of this Order and Judgment with notice of entry upon the respective taxing districts and the Commissioner of Finance of the County of Westchester with proof of payment of taxes, and it is further

ORDERED, ADJUDGED and DECREED that this Order and Judgment hereby constitutes and represents full disposition of the tax review proceedings herein, and that there are no costs or allowances awarded to, by or against any party and that upon compliance with the terms and Order of the Judgment the above entitled proceedings be and the same are disposed and discontinued without prejudice.

*White Plains NY*

Date: ~~Valhalla, New York~~  
9/15, 2017

*Bruce E. Tolbert*  
Hon. Bruce E. Tolbert, J.S.C.

SIGNING AND ENTRY OF THE WITHIN ORDER IS HEREBY CONSENTED TO:

*Timothy C. Strou*  
09-15-2017

*B. Leavitt*  
Benjamin L. Felcher Leavitt, Esq.  
Special Counsel  
Town of Ossining

*Brian C. Stroub*  
Brian C. Stroub, Esq.  
Attorney for Petitioner

THE OFFICE OF THE WESTCHESTER COUNTY ATTORNEY HAS NO OBJECTION TO THE ENTERING OF THE WITHIN ORDER.

DATED: *September 12, 2017*

*David L. Suter*  
~~sr. asst~~ COUNTY ATTORNEY  
THE COUNTY OF WESTCHESTER





September 12, 2017

TO: HON. BRUCE E. TOLBERT  
Richard J. Daronco Courthouse  
111 Dr. Martin Luther King, Jr. Blvd., Rm. 1618  
White Plains, New York 10601

Attn: Kathleen Stradling  
Court Clerk

FROM: David L. Vutera *DLV*  
Senior Assistant County Attorney

RE: **Guido Federuci v. Town of Ossining (CON109516)**  
Index Nos.: 51766/17  
Cypress Lane, Town of Ossining  
98.05-2-55

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The Office of the Westchester County Attorney has no objection  
to the entering of the within order.

DLV:ml  
Enc.

VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
MARCH 28, 2018

**7. AUTHORIZE VILLAGE MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH RGR LANDSCAPE ARCHITECTURE A SCHEMATIC DESIGN PROPOSAL FOR THE YOUTH CENTER**

BE IT RESOLVED that the Village Manager is hereby authorized and directed to execute on behalf of the Village a Professional Services Agreement with RGR Landscape Architecture to prepare a Schematic Design Proposal for the Youth Center as per their proposal of \$38,000 with a \$5,000 contingency for a total of \$43,000 to be charged to budget code A1010.490.

January 30, 2018

Mr. Henry Jamin, Superintendent  
Briarcliff Manor Recreation Department  
3 Library Road  
Briarcliff Manor, New York 10510

Re: Briarcliff Manor Youth Center  
Schematic Design Proposal - Revised

(+) 5,000 Contingency

Dear Mr. Jamin:

As requested, following is our revised proposal for schematic design of a new youth center on the site of the current youth center behind Village Hall. The new total fee is \$38,000.00. This fee includes \$13,000.00 for the work of consulting engineers and estimators which we feel is necessary for the proper completion of the schematic design phase of the project and remains unchanged from the previous proposal. The balance (\$25,000.00) is a fee that we feel will basically cover our costs and is a reduction of nine thousand dollars. We are willing to perform the tasks outlined below, but cannot perform any additional work and cannot cover the costs of additional work of the sub-consultants without additional compensation. We, of course, will not proceed with additional work without prior approval by the Village.

Based on our initial meeting, we understand that you are looking to retain architectural and Engineering consultants to assist you in reviewing the conditions of the existing building, developing a comprehensive building program, identifying potential concept design alternatives to accommodate the program, and creating a schematic design from the preferred concept plan. In addition, you would like a schematic level cost estimate for the final schematic design. Following is a detailed scope of work, a summary of the design team, and a fee proposal.

### 1.0 Project Understanding

We understand that the Youth Center operates programs from a converted ranch house that was moved to the site in the 1990s. The structure was installed on a new foundation, creating a basement that provides a large, open, finished space with at grade access. The upper level (the house) consists of several fairly small rooms that are not conducive to carrying out the program uses of the Youth Center. These rooms also do not help meet the stated need for additional recreation program spaces that would better serve a wider range of Village residents and interests. The structure is adjacent to an existing exterior basketball court that is in good condition and is well used, and the building and court are adjacent to a large open grass field surrounded by wetlands.

### 2.0 Project Parameters

We have included as part of our proposal the services of a structural engineer, MEP engineers, civil engineers, and cost estimators to assist with the preparation of the schematic design. We will endeavor to make all new construction, as well as site design, as sustainable as possible.

We will ask you to identify a group of users/ stake holders that can work with us through the schematic design process. This group will be invited to attend a series of workshops in which we will gather information, and later, present alternatives for discussion. The goal is to work through the process and reach consensus on the final schematic design. The budget for the construction work is undetermined at this time and therefore this proposal is for planning, concept design, schematic design and schematic level cost estimating only.

### 3.0 Scope of Services

The scope of work included in the proposal includes the following tasks:

#### Task 1: Existing Conditions Analysis and Program Development

- Code analysis - review code requirements for building type and proposed building use;
- Site visit - inventory of existing conditions, verify existing foundation footprint and;
- Base drawings - create a set of existing conditions drawings to use as the base for our design work. Note: The Village shall supply survey information indicating the location of the existing building, the existing exterior basketball court, the adjacent field and wetland boundaries, existing utilities, and adjacent roads and existing parking;
- Workshop with client representatives to establish project goals, set priorities, refine the building program, and develop an overall vision that will guide the conceptual design effort.

#### Task 2: Concept Design

- Identification of options and development of conceptual alternatives for the various building program elements;
- Meeting with consultant team to review structural, MEP, and regulatory issues;
- Workshop with client representatives to review and evaluate conceptual alternatives; select the preferred alternative;
- Preparation of final conceptual design; civil, structural and MEP analysis and recommendations.

#### Task 3: Preparation of Final Schematic Design

- Preparation of a final schematic design with associated civil, structural, mechanical, electrical and plumbing components;
- Preparation of a site plan rendering, a perspective rendering of the proposed building as well as building plans and elevations as required to describe the design;
- Preparation of a schematic level cost estimate.

Additional Services:

# RGR Landscape Architecture & Architecture PLLC

Letter to Henry Jamin, Revised 01/30/2018  
Page 3 of 4

- Changes to documents previously approved by the client or as required by unknown conditions will be considered additional services and will be undertaken only with prior written approval of the client;

## Assumptions:

- Any surveys that are required to document the current existing conditions shall be the responsibility of the Owner.

## 4.0 Project Team

Our proposed project team includes key RGR staff members to provide architectural design services as well as several outside consultants who we believe will be essential to the design effort for this project.

### RGR Landscape Architecture & Architecture, PLLC

- Geoffrey Roesch, AIA, ASLA, LEED AP ND, Principal-in-Charge
- Tanya Barth, RA, Principal and Project Manager
- Sid Burke, RLA, Associate Principal
- Wan-Li Fang, Architect
- Licia Li, Landscape Designer

### Reilly Tarantino Engineering

- Anthony Tarantino, PE -- Structural Engineering

### Charles G. Michel Engineering, P.C.

- Charles G. Michel, PE, -- MEP Engineering

### Cronin Engineering PE, PC

- Jim Annicchiarico, PE -- Civil Engineering

### Cost Estimating

- VJ Associates

## 5.0 Proposed Compensation

### Basic Services:

Task 1: Analysis and Program Development	\$7,000.00
Task 2: Concept Design	\$13,000.00
Task 3: Final Schematic Design	\$18,000.00
<b>Total Fee</b>	<b>\$38,000.00</b>

Additional Services:

All additional services will be billed in accordance with the following Schedule of Hourly Rates:

Principal I	\$ 265.00 per hour
Principal II/ Project Manager	\$ 195.00 per hour
Associate Principal	\$ 180.00 per hour
Architect / Landscape Architect	\$ 135.00 per hour
Architectural / Landscape Designer	\$ 110.00 per hour

Reimbursable Expenses

Project expenses including printing, plotting, overnight delivery, messenger, and travel will be billed at cost and are in addition to the fees noted above.

Again, we are very pleased that you are considering RGR to provide architectural design services for this project. Please don't hesitate to call if you have any questions or require additional information.

Sincerely,



Tanya Moran, RA  
Principal

# Special Emergency Meeting

## RESOLUTION VILLAGE OF BRIARCLIFF MANOR BOARD OF TRUSTEES 21 March 2018

At the request of the Village Manager, the Mayor and Board of Trustees ("M/BOT") convened an Emergency Limited Agenda Session at Village Hall, 1111 Pleasantville Road on Wednesday, 21 March 2018, at 1:40 PM to postpone the M/BOT meeting to Wednesday, 28 March 2018 at 8:00 PM. The following were present for the meeting:

Trustee Wilson  
Trustee DeRose  
Trustee Zirman – Mayor Pro-Tem  
Village Manager Zegarelli

Trustee Pohar was conference called in

Mayor Sullivan was excused

Acting as Mayor Pro-Tem, Trustee Zirman called the meeting to order at 1:40 PM.

Trustee Wilson read the following resolution.

**WHEREAS**, a snow storm has materialized and is expected to reach full intensity before, during, and after the scheduled VBM Board of Trustees Meeting of Wednesday, 21 March 2018; and,

**WHEREAS**, a series of noticed agenda topics, including but not limited to a, scheduled Public Hearing continuation regarding the proposed new Noise Ordinance; and,

**WHEREAS**, in the public interest and its safety, and to advance the agenda topics and Public Hearing to a future time certain; and,

**NOW THEREFORE BE IT RESOLVED** that the meeting scheduled today, Wednesday, 21 March 2018, commencing at 8:00 PM, is hereby postponed and reset to Wednesday, 28 March 2018, at 8:00 PM, at which time the current agenda and Public Hearing will be addressed.

Resolution moved by: Trustee DeRose  
Second by: Trustee Wilson

Vote:	Trustee Wilson	Yes
	Trustee DeRose	Yes
	Trustee Zirman	Yes
	Trustee Pohar	Yes – present vote (not counted)

Motion passed. Upon motion of Trustee Wilson and seconded by Trustee DeRose, this emergency session of the M/BOT was adjourned at 1:44 PM.

Respectfully submitted:

Philip E. Zegarelli, VM and Deputy VC