



AGENDA
WEDNESDAY JULY 25, 2018
BOARD OF TRUSTEES
VILLAGE OF BRIARCLIFF MANOR, NEW YORK
REGULAR MEETING – 8:00 PM

Pledge of Allegiance

1. Public Hearing to Amend Chapter 207 of the Code of the Village of Briarcliff Manor Relative to Parking Limits on Portions of Pleasantville Road and Municipal Lots

Board of Trustees Announcements

Village Managers Report

Public Comments

2. Appointment of Police Officer
3. Budget Amendment
4. Resolution Adopting Positive Declaration, Intent to Prepare Generic Environmental Impact Statement, and Scoping Session
5. Minutes

**NEXT REGULAR BOARD OF TRUSTEES MEETING – WEDNESDAY,
AUGUST 1, 2018**

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
JULY 25, 2018

- 1. PUBLIC HEARING: LOCAL LAW TO AMEND CHAPTER 207 OF THE CODE OF THE VILLAGE OF BRIARCLIFF MANOR RELATIVE TO PARKING LIMITS ON PORTIONS OF PLEASANTVILLE ROAD AND IN MUNICIPAL LOTS**

BE IT RESOLVED that the proposed Local Law to amend Chapter 207 of the Code of the Village of Briarcliff Manor relative to parking limits on portions of Pleasantville Road and in Municipal Lots is hereby adopted.

DRAFT 7/11/18

Village of Briarcliff Manor/Local Law/Vehicles and traffic

A LOCAL LAW TO AMEND CHAPTER
207 OF THE CODE OF THE VILLAGE OF
BRIARCLIFF MANOR RELATIVE TO
PARKING LIMITS ON PORTIONS OF
PLEASANTVILLE ROAD AND MUNICIPAL
LOTS ON PLEASANTVILLE ROAD

Draft 07-11-18

REVISIONS HIGHLIGHTED

Be it enacted by the Village Board of the Village of Briarcliff Manor, as follows:

Section 1. Section 207-25 of the Code of the Village of Briarcliff Manor, entitled “Time limit parking” is hereby amended to read as follows:

“No person shall park a vehicle for longer than the time limit specified upon any of the following described streets or parts thereof:

Street	Location	Hours/Days
Pleasantville Road	village	20 minutes, 1 & 2 hour limits
Scarborough Park	E/B + 2 Recreation spots	4 hour limit

Section 2. Section 207-31 of the Code of the Village of Briarcliff Manor, entitled “Night-time parking restricted” is hereby amended to read as follows:

“The parking of motor vehicles is hereby prohibited on all Village streets, highways and municipal parking lots within the Village of Briarcliff Manor between the hours of 2:00 a.m. and 6:00 a.m., beginning each year on December 1 and ending on the following March 31, except at Scarborough Station where the prohibition is between the hours of 3:00 a.m. and 6:00 a.m. and subject to Section 207-32.(E) hereof.”

Section 3. Section 207-32 of the Code of the Village of Briarcliff Manor, entitled “Parking at Scarborough Train Station,” is hereby amended such that subsection E. thereof shall read as follows:

“Notwithstanding the provisions of any other section requiring the purchase and display of permits issued by the Village of Briarcliff Manor to park at the Scarborough Railroad Station in the parking areas owned or leased by or under the control of the Village, such parking areas shall be available for parking of motor vehicles, with or without the permit issued by the Village of Briarcliff Manor,

DRAFT 7/11/18

Village of Briarcliff Manor/Local Law/Vehicles and traffic

- (1) beginning on December 1 and ending on the following March 31, between the hours of 6:00 p.m. on Friday to 6:00 a.m. on Monday and,
- (2) beginning on April 1 and ending on the following November 30, during the hours from 6:00 a.m. on Saturday to 2:00 a.m. on Sunday, from 6:00 a.m. Sunday to 2:00 a.m. on Monday, and from 6:00 a.m. on a legal holiday to 2:00 a.m. on the day following a legal holiday.’

Section 4. Section 207-35 of the Code of the Village of Briarcliff Manor, entitled “Parking in the Briarcliff Manor Municipal Building parking lot” is hereby repealed in its entirety and replaced with the following:

“§ 207-35 Parking in Pleasantville Road municipal parking lot.

The use of the parking areas located in the municipal parking north of the Village pocket park located on Pleasantville Road is hereby restricted to one (1) hour, two (2) hour, and twenty (20) minute parking in such locations as may be determined appropriate by resolution of the Village Board of Trustees.

~~The use of the parking areas located in the municipal parking lot north of Briarcliff Manor Municipal Building is hereby restricted to two (2) hour parking. A motor vehicle displaying a parking permit issued by the Village of Briarcliff Manor to employees of the Village of Briarcliff Manor working in the Briarcliff Manor Municipal Building, including the police and fire departments, shall be permitted to park with no time restrictions in this municipal lot.~~

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Section 5. Severability.

The invalidity of any word, section, clause, paragraph, sentence, part or provision of this local law shall not affect the validity of any part of this local law which can be given effect without such valid part or parts.

Section 6. Effective Date.

This local law shall take effect immediately upon filing in the Office of the Secretary of State of New York in accordance with the provisions of the Municipal Home Rule Law.

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
JULY 25, 2018

2. APPOINTMENT OF POLICE OFFICER

BE IT RESOLVED that Cody Wilkinson of Poughkeepsie, New York is hereby appointed, effective August 1, 2018, to the position of Police Officer Grade 5 to be paid at an annual salary of \$73,839.21 as per the Village of Briarcliff Manor PBA Collective Bargaining Agreement salary scale effective June 1, 2018.

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
JULY 25, 2018

3. BUDGET AMENDMENT

BE IT RESOLVED that the budget for fiscal year 2018-2019 is hereby amended as follows:

GENERAL FUND

Increase Revenue: A0101.2666	Sale of Equipment	\$59,045
Increase Expense: A1990.499	Contingency	\$59,045

WATER FUND

Increase Revenue: F0101.2666	Sale of Equipment	\$3,000
Increase Expense: F1990.499	Contingency	\$3,000

BUDGET AMENDMENT REQUEST FORM


2018/2019

Increase Revenue	Muni Code	Budget Line
\$ 59,045.00	A0101.2666	Sale of Equipment
Increase Revenue	Muni Code	Budget Line
\$ 3,000.00	F0105.2666	Sale of Equipment
Increase Expense	Muni Code	Budget Line
\$ 59,045.00	A1990.499	Contingency
Increase Expense	Muni Code	Budget Line
\$ 3,000.00	F1990.499	Contingency

Reason for Amendment Request: **Sale of surplus equipment in excess of budget**

Signature of Requesting Department Head _____ Date Signed _____

Village Manager Approval  _____ Date Signed **19 July**

Village Treasurer Approval  _____ Date Signed _____

If over \$10,000, Board of Trustees Approval Date: _____



Auctions International
 11167 Big Tree Rd
 East Aurora, NY 14052
 800-536-1401 FAX 800-569-3334
 auctionsinternational.com

Seller Number: 2721
 Village of Briarcliff Manor
 Edward Ritter
 1111 Pleasantville Road Briarcliff Manor, NY 10510
 Phone 914-941-4800

APPROVED

Statement Date: 07/13/2018
 Email: eritter@briarcliffmanor.org

Statement For: Village of Briarcliff Manor, NY #14266

Lot	Buyer	Description	Quantity	Price	Commission	Net Due
0001	4004	2009 Chevrolet Silverado 3500HD Small Garbage Truck	1	12,100.00	0.00	12,100.00
0002	48279	2003 International 7400 Garbage Truck	1	15,000.00	0.00	15,000.00
0003	3810	1992 Ford D800 Bucket Truck	1	9,500.00	0.00	9,500.00
0004	45951	2003 Stahl Challenger Utility Body	1	410.00	0.00	410.00
0005	48595	2007 Ford Expedition SUV/Chief Vehicle	1	1,575.00	0.00	1,575.00
0006	22276	2003 Chevy Silverado 2500HD Pickup	1	2,125.00	0.00	2,125.00
0007	29629	2000 Chevy 2500 Pickup with Plow	1	850.00	0.00	850.00
0009	37452	1993 Ford 250C Tractor	1	5,700.00	0.00	5,700.00
0010	52198	2008 Ford F250 Pickup	1	3,000.00	0.00	3,000.00
0011	22756	2001 Ford F450 Garbage Truck	1	1,525.00	0.00	1,525.00
0012	4559	1997 Stowe Road Saw	1	100.00	0.00	100.00
0013	52965	2013 Smith 3 Cubic Yard Spreader	1	1,300.00	0.00	1,300.00
0014	52965	2008 Fisher Pro Caster 3 Cubic Yard Spreader	1	840.00	0.00	840.00
0015	52965	2007 Western 4 Cubic Yard Spreader	1	610.00	0.00	610.00
0016	12172	2006 Super P Hi-Way 3 Cubic Yard Spreader	1	710.00	0.00	710.00
0017	11654	2003 Hi-Way 8 Cubic Yard Spreader	1	3,400.00	0.00	3,400.00
0018	11654	2003 Hi-Way 8 Cubic Yard Spreader	1	3,300.00	0.00	3,300.00

Summary of Sales Activity at Village of Briarcliff Manor, NY #14266

Commissions are Calculated on a Percent of the Sale Price of EACH LOT.

Commission Summary:

Commission Description	Commission Rate	Amount Sold	Comm. Amount
	0.00%	62,045.00	0.00

Statement Totals

17 Lots Sold.	
Total Sales	\$62,045.00
Less: Fees	\$0.00
Less: Commissions	\$0.00
Total Amount Due	\$62,045.00

Note:

Auction closed: 06/12/18



AUCTIONS INTERNATIONAL INC
ESCROW ACCOUNT
11167 BIG TREE RD
EAST AURORA, NY 14052
800-536-1401

RBS CITIZENS NATIONAL ASSOCIATION

29-1310/213

5597

DATE 7/13/2018

PAY TO THE ORDER OF

Village of Briarcliff Manor

\$ ****62,045.00**

Sixty-Two Thousand Forty-Five and 00/100***** DOLLARS

Village of Briarcliff Manor
1111 Pleasantville Road
Briarcliff, Manor, NY 10510
Attn: Edward Ritter

VOID AFTER 90 DAYS


AUTHORIZED SIGNATURE

MEMO

⑈005597⑈ ⑆021313103⑆ 4018691318⑈

AUCTIONS INTERNATIONAL INC • ESCROW ACCOUNT

5597

Village of Briarcliff Manor

Date	Type	Reference	Original Amt.	Balance Due	7/13/2018 Discount	Payment
6/12/2018	Bill	#14266	62,045.00	62,045.00		62,045.00
					Check Amount	62,045.00

Citizens - SWEEP - 1

businesschecksonline.com

62,045.00

Security features included. Details on back.  



AUCTIONS INTERNATIONAL, INC.

11167 BIG TREE ROAD, EAST AURORA, NY 14052

Phone: (800) 536-1401 Fax: (800) 569-3334

www.AuctionsInternational.com

Village of Briarcliff Manor
1111 Pleasantville Road
Briarcliff, Manor, NY 10510
Attn: Edward Ritter

Dear Edward :

WELCOME TO SUMMER!!

THANK YOU ... for choosing Auctions International !!!

If you have any thoughts that might improve your experience with us – PLEASE... feel free to share them. My email is: Nicole@AuctionsInternational.com If you need assistance with anything concerning your account please contact myself at (716.656.1400 ...ext #103).

Enclosed you will find :

- Copy of the auction breakdown
- Your payment/remittance check

Warmer weather brings more bidders, more profit for your bank account! Clean out those garages, clean out those storage barns, clean out those lots let us do the work and you reap the benefits. That's our job ... believe me – we do enjoy it!

Thank You for choosing Auctions International, Inc. for your surplus needs; it is truly – our pleasure – working with you!

With Appreciation,

Nicole Gremmel, Accounting Manager
Nicole@AuctionsInternational.com

716.656.1400 x 103



VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
JULY 25, 2018

4. RESOLUTION ADOPTING POSITIVE DECLARATION, INTENT TO PREPARE GENERIC ENVIRONMENTAL IMPACT STATEMENT, AND SCOPING SESSION

WHEREAS, the Village of Briarcliff Manor Board of Trustees ("Board of Trustees") has received a Full Environmental Assessment Form ("EAF") Part 1 for the proposed Planned Office Building and Laboratory (B) District and Business Transitional (BT) District Zoning Text Amendments ("Proposed Action") prepared by BFJ Planning, dated June 11, 2018; and

WHEREAS, the Proposed Action discussed in the Full EAF is the potential adoption of zoning text amendments to permit single-family residential and multi-family residential as special permit uses in the B and BT Districts in accordance with recent amendments to the Village's Comprehensive Plan; and

WHEREAS, the Board of Trustees has determined that the Proposed Action is subject to the New York State Environmental Quality Review Act ("SEQR"), that it does not involve any federal agency, and that it will involve other agencies; and

WHEREAS, the Board of Trustees reviewed the Full EAF Part 1 for preliminary assessment of environmental impacts of the Proposed Action under SEQR; and

WHEREAS, the Proposed Action has primarily local impacts and the Board of Trustees is the only local agency involved in the Proposed Action which has the governmental powers for the investigation into impacts of the Proposed Action and the greatest capability for providing the most thorough environmental assessment of the Proposed Action;

WHEREAS, on June 20, 2018 the Board of Trustees declared its intent, by resolution, to serve as Lead Agency for the purpose of reviewing the environmental impacts of the Proposed Action under SEQR pursuant to 6 NYCRR Part 617.6(b) and notice of such, accompanied by the Full EAF Part 1, was transmitted to Westchester County Planning Department, the only Involved Agency pursuant to 6 NYCRR Part 617.6(b)(3) for a 30-day coordinated review period ending on July 20, 2018; and

WHEREAS, the County responded in writing by letter dated June xx, 2018 agreeing to the Board of Trustees intent to act as Lead Agency; and

WHEREAS, the Board of Trustees reviewed an EAF Parts 2, 3 and Part 3 Addendum on the Proposed Action, prepared at the direction of the Board of Trustees by BFJ Planning dated July 5, 2018; and

WHEREAS, the Board of Trustees has thoroughly reviewed the Full EAF Parts 1, 2, 3, and Part 3 addendum and considered each and every impact in accordance with SEQR;

NOW, THEREFORE, BE IT

RESOLVED, that having received no objections, the Board of Trustees hereby confirms its designation as Lead Agency for the environmental review of the Proposed Action pursuant to 6 NYCRR Part 617.6; and

RESOLVED, that based on the information contained in the Full EAF Parts 1, 2 and 3 the Board of Education classifies the Proposed Action as a Type I Action under SEQR; and

RESOLVED, pursuant to SEQR, the Board of Trustees hereby adopts a Positive Declaration for the Proposed Action and determines that, based on the EAF Parts 1, 2, and 3 (Positive Declaration), that the Proposed Action has the potential to have a significant adverse impact upon the environment; and

RESOLVED, that the Board of Trustees directs its planning consultants, BFJ Planning to prepare a Generic Environmental Impact Statement prepared pursuant to SEQR (Part 617.10) to assess potential impacts, alternatives and measures to mitigate any potential impacts; and

RESOLVED, that the Board of Trustees intends to conduct public scoping pursuant to SEQR (Part 617.8) to identify the potentially significant adverse impacts to be addressed in the Draft GEIS; and

RESOLVED, that the Board of Trustees will hold two public scoping sessions on August XX, 2018 and September XX, 2018 both to be held at 7:30 at the William J. Vescio Community Center , 3 Library Road, Briarcliff Manor, NY 10510; and

RESOLVED, that the Village is preparing a draft Scoping Outline of Issues to be Addressed in a Draft Generic Environmental Impact Statement and will make the draft scoping outline available online ([www. briarcliffmanor.org](http://www.briarcliffmanor.org)) 14 days in advance of the public Scoping Session and written comments on the Draft Scoping Document will be accepted by the Village until August XX, 2018, or 10 days following the second Scoping Session.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the foregoing Resolution is hereby adopted.

Moved by:
Seconded by:

Vote: Aye:
Nay:

Village Board of Trustees
Regular Meeting
July 11, 2018
8:00 p.m.

The Regular Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor at the William J. Vescio Community Center, at 1 Library Road, Briarcliff Manor, New York on the 11th of July, 2018 commencing at 8:00 p.m.

Present

Lori A. Sullivan, Mayor
Cesare DeRose, Jr. Deputy Mayor
Kevin Hunt, Trustee
Mark L. Wilson, Trustee
Bryan Zirman, Trustee

Also Present

Philip Zegarelli, Village Manager
Christine Dennett, Village Clerk
Daniel Pozin, Village Attorney
David Turiano, Village Engineer

Pledge of Allegiance

Swearing In

Mayor Sullivan swore in Thomas Nacke as Police Sergeant.

Public Hearing to Amend Chapter 172 "Signs"

Village Attorney Pozin explained the proposed revisions to the law.

Village Engineer Turiano stated accessory signs were already permitted and this would add an additional category.

Upon motion by Trustee Hunt, seconded by Trustee Wilson, the Board voted unanimously to open the Public Hearing.

There were no public comments.

Upon motion by Trustee Wilson, seconded by Deputy Mayor DeRose, the Board voted unanimously to close the Public Hearing.

Upon motion by Trustee Wilson, seconded by Deputy Mayor DeRose, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the proposed Local Law to amend Chapter 172 entitled "Signs" of the Code of the Village of Briarcliff Manor to is hereby adopted.

Board of Trustees Announcements by Trustee Wilson

- The Library has many upcoming events. Visit the website for more information.
- The School's Out for Summer will be on June 22nd.
- The 2018 pool season is underway. Get your passes!
- The Spring/Summer Brochure is online.
- Enjoy the Summer!

Mayor Sullivan congratulated the DeRose family for getting second place at Family Fun Night.

The first of four concerts in Law Park will be on July 12th.

Village Managers Report by Village Manager Zegarelli

- The Safe Routes to School project is nearly completed. The signal was installed on Pleasantville Road and Ingham Road.
- The new playground was installed but remains closed until the fence is up.
- The Law Park Parking Lot Project will be revisited in the Spring.
- The 9A/North State Road is virtually complete. A ribbon cutting will be on July 22nd.
- Pleasantville Road striping will be done shortly.
- The Pocantico River Bridge work is delayed.
- 2018/2018 Tax Bills were mailed and the first installment is due by July 2nd.
- Congratulations to newly promoted Sergeant, Thomas Nacke.

Public Comments

Steven Vescio of Old Briarcliff Road stated he was concerned about the condition of the sidewalk between North State Road and Poplar Road. He stated the contractor should fix it immediately.

Village Engineer Turiano stated there was a lot of work done in the area and the safety concerns needed to be addressed.

Mayor Sullivan requested it be looked at right away.

Police Sergeant Promotion

Upon motion by Deputy Mayor DeRose, seconded by Trustee Zirman, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that Thomas Nacke of Buchanan, New York is hereby promoted to the position of Police Sergeant at an annual salary of \$126,437.16 effective at 12:01 a.m. on July 12, 2018.

Authorize the Village Manager to Execute an Amendment to an Agreement with New York State Department of Transportation 2017-2018 Municipal Snow and Ice Agreement

Upon motion by Trustee Zirman, seconded by Trustee Hunt, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Village Manager is hereby authorized and directed to execute an agreement with the New York State Department of Transportation to amend the Indexed Lump Sum Municipal Snow and Ice Agreement for the period from July 1, 2017 through June 30, 2018.

Tax Abatement – 65 Holly Place

Upon motion by Trustee Hunt, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution:

WHEREAS, a Small Claims Assessment Review was filed on behalf of the property owner for 65 Holly Place (Parcel ID 104.08-1-56); and

WHEREAS, a Stipulation of Settlement and Order in the Small Claim Assessment Review has been issued for the property at 65 Holly Place for the 2017 Town assessment year, Fiscal Year 2018-2019 Village assessment roll; and

WHEREAS, the Stipulation of Settlement and Order was received after the finalization of the Fiscal Year 2018-2019 assessment roll and the approval of the budget for Fiscal Year 2018-2019;

WHEREAS, the Stipulation of Settlement and Order reduced the tax assessment for the subject property for the Fiscal Year 2018-2019 assessment roll by \$98,500 from \$948,600 to \$850,000; and

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby authorize the refund of the tax bill for Fiscal Year 2018-2019 in the amount of \$541.81 and the abatement of the tax bill based upon the reduced assessment values in the Stipulation of Settlement and Order.

Year	Address	Assessed Value	New Assessed Value	Assessment Reduction	Original Tax Amount	Reduced Tax Amount	Refund	Abatement
2017	65 Holly Place	\$948,600	\$850,000	\$98,600	\$5,212.56	\$4,670.75	\$541.81	\$0

98.05-2-55

\$123,600

\$541.81

\$0

TOTAL AV
REDUCTION

TOTAL
REVENUE
REDUCTION

TOTAL
ABATEMENT

Appointment of Library Board Member

The Board thanked her for volunteering.

Upon motion by Trustee Wilson, seconded by Deputy Mayor DeRose the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby make the following appointment:

Andrea Ziltzer as a member of the Library Board to fill the unexpired term of Jennifer Milani that will expire on December 31, 2020.

Resolution Adopting Positive Declaration, Intent to Prepare Generic Environmental Impact Statement, and Scoping Session

Mayor Sullivan requested the resolution be placed on all upcoming agendas to enable the Board to adopt it when they were ready. She stated the Board was committed to moving forward but wanted to take a closer look at the numbers. She encouraged all residents to attend meetings and stay informed and engaged throughout the process

The item was tabled to the next meeting.

Schedule a Public Hearing to Amend Chapter 207 of the Code of the Village of Briarcliff Manor Relative to Parking Limits on Portions of Pleasantville Road and Municipal Lots

Upon motion by Trustee Zirman, seconded by Trustee Hunt, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that a Public Hearing is hereby scheduled for the July 25, 2018 at 8:00pm Board of Trustees meeting to hear and discuss a proposed local law amend Chapter 207 of the Code of the Village of Briarcliff Manor Relative to Parking Limits on Portions of Pleasantville Road and Municipal Lots

Minutes

Upon motion by Deputy Mayor DeRose, seconded by Trustee Zirman, the Board voted unanimously to approve the minutes of June 20, 2018.

Adjournment

Upon motion by Trustee Hunt, seconded by Trustee Wilson, the Board voted unanimously to adjourn the meeting at 8:41pm.

Respectfully Submitted By,

Christine Dennett
Village Clerk