



*Subject to  
change.*

**AGENDA**  
**WEDNESDAY FEBRUARY 21, 2018**  
**BOARD OF TRUSTEES**  
VILLAGE OF BRIARCLIFF MANOR, NEW YORK  
REGULAR MEETING – 8:00 PM

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*P2*

**Pledge of Allegiance**

1. Continuation of a Public Hearing to Repeal and Replace Chapter 146 Entitled "Noise" in the Code of the Village of Briarcliff Manor

**Board of Trustees Announcements**

**Village Managers Report**

**Public Comments**

2. Amend Master Fee Schedule – Recreation Fees
3. Authorize Village Manager to Execute an Amendment to an Agreement with Westchester County for Snow and Ice Removal from County Roads for 2015-2020
4. Fire Department Membership
5. Minutes

**NEXT REGULAR BOARD OF TRUSTEES MEETING – WEDNESDAY, MARCH 7, 2018**

VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
FEBRUARY 21, 2018

- 1. CONTINUATION OF A PUBLIC HEARING TO REPEAL AND REPLACE  
CHAPTER 146 ENTITLED "NOISE" IN THE CODE OF THE VILLAGE OF  
BRIARCLIFF MANOR**

VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
FEBRUARY 21, 2018

**2. AMEND MASTER FEE SCHEDULE – RECREATION FEES**

BE IT RESOLVED that the Board of Trustees does hereby amend the Master Fee Schedule for the Village of Briarcliff Manor as follows:

**MASTER FEE SCHEDULE - RECREATION SUMMER FEES 2018**

Program or Type of Permit	PROPOSED Resident Fee	OLD FEE	PROPOSED BMSD Fee	OLD FEE	DATE EFFECTIVE	DATE Last Amended
<b>Summer Day Camp Fees for Out-of-Village, BMUFSD applicants remain 25% higher than proposed Resident Fees</b>						
<b>Tree Camp</b>						
Half Day - entire 5 weeks	700	630	875	790	2/21/2018	2/24/2016
Half Day - any 4 weeks	600	540	750	675	2/21/2018	2/24/2016
Half Day - any 3 weeks	490	440	615	550	2/21/2018	2/24/2016
Full Day - entire 5 weeks	1065	960	1330	1200	2/21/2018	2/24/2016
Full Day - any 4 weeks	900	810	1125	1015	2/21/2018	2/24/2016
Full Day - any 3 weeks	725	650	910	815	2/21/2018	2/24/2016
Before Camp Option - Seasonal Rate 5 weeks	280	200	350	250	2/21/2018	New in 2015
Before Camp Option - any 4 weeks	240	160	300	200	2/21/2018	New in 2015
Before Camp Option - any 3 weeks	180	120	225	150	2/21/2018	New in 2015
Extended Day Option - Daily Rate	40	30	50	38	2/21/2018	3/6/2013
Extended Day Option - Weekly Rate	125	110	160	138	2/21/2018	3/6/2013
Extended Day Option - Seasonal Rate 5 weeks	400	385	500	480	2/21/2018	3/6/2013
<b>Super Camp</b>						
Full Day - entire 5 weeks	1065	960	1330	1200	2/21/2018	2/24/2016
Full Day - any 4 weeks	900	810	1125	1015	2/21/2018	2/24/2016
Full Day - any 3 weeks	725	650	910	815	2/21/2018	2/24/2016
<b>Camp Adventure</b>						
Full Day - entire 5 weeks	1040	990	1300	1235	2/21/2018	2/24/2016
Full Day - any 4 weeks	885	840	1110	1050	2/21/2018	2/24/2016
Full Day - any 3 weeks	715	680	895	850	2/21/2018	2/24/2016
<b>Camp Horizon</b>						
Half Day Plus - entire 5 weeks	1155	1100	1445	1375	2/21/2018	2/24/2016
Half Day Plus - any 4 weeks	1000	950	1250	1190	2/21/2018	2/24/2016
Half Day Plus- any 3 weeks	840	800	1050	1000	2/21/2018	2/24/2016

## MASTER FEE SCHEDULE - RECREATION SUMMER FEES 2018

TYPE OF PERMIT	PROPOSED Resident Fee	OLD FEE	PROPOSED BMSD Fee	OLD FEE	DATE EFFECTIVE	DATE Last Amended
<b>Pool &amp; Tennis Permit Fees</b>						
<b>Resident - Seasonal Permits</b>						
Child Pool	125	115			2/21/2018	3/6/2013
Child Pool - Day Camp Only	100	90			2/21/2018	3/6/2013
Adult Pool	225	205			2/21/2018	3/6/2013
Family Pool	510	465			2/21/2018	3/6/2013
Senior Pool	125	115			2/21/2018	3/6/2013
Child Combo	180	165			2/21/2018	3/6/2013
Adult Combo	305	265			2/21/2018	3/6/2013
Family Combo	700	590			2/21/2018	3/6/2013
Senior Combo	180	165			2/21/2018	3/6/2013
Child Tennis	115	105			2/21/2018	3/6/2013
Adult Tennis	180	165			2/21/2018	3/6/2013
Family Tennis	425	385			2/21/2018	3/6/2013
Senior Tennis	115	105			2/21/2018	3/6/2013
<b>School District - Seasonal Permits</b>						
Child Pool			215	195	2/21/2018	3/6/2013
Child Pool - Day Camp Only			150	135	2/21/2018	3/6/2013
Adult Pool			365	330	2/21/2018	3/6/2013
Family Pool			870	790	2/21/2018	3/6/2013
Non-Resident Family Pool - limited to 25 families			1025	930	2/21/2018	2/24/2016
Senior Pool			215	195	2/21/2018	3/6/2013
Child Combo			290	265	2/21/2018	3/6/2013
Adult Combo			450	435	2/21/2018	3/6/2013
Family Combo			1125	995	2/21/2018	3/6/2013
Senior Combo			290	265	2/21/2018	3/6/2013
Child Tennis - Non-residents eligible at this SD rate			175	160	2/21/2018	3/6/2013
Adult Tennis - Non-residents eligible at this SD rate			235	215	2/21/2018	3/6/2013
Senior Tennis - Non-residents eligible at this SD rate			175	160	2/21/2018	3/6/2013
<b>Other Pool &amp; Tennis Fees</b>						
Daily Use ID Permit - Residents	50	40			2/21/2018	3/6/2013
Daily Use ID Permit - School District Residents			60	50	2/21/2018	3/6/2013
Lifeguard Training	340	300	390	350	2/21/2018	3/2/2011



## RECREATION and PARKS DEPARTMENT

Village of Briarcliff Manor

Henry A. Jamin, CPRP, *Superintendent*

MEMO TO: Phil Zegarelli, Village Manager  
FROM: Henry Jamin *HJ*  
DATE: February 13, 2018  
RE: Recreation Summer Fee Changes: Board Action Required - 2/21 Meeting

Each year at this time, the Board of Trustees reviews and takes action on our department's proposed summer fees. These items are approved prior to the rest of the Village budget because we need to publish our Spring/Summer Brochure in a timely fashion. Spring program registration is scheduled to begin on Monday, March 12<sup>th</sup>, at which time we will also be ready to take Day Camp Registrations and begin selling Pool & Tennis permits. Board approval of the summer fees can be accomplished through a resolution amending the Village's Master Fee Schedule (schedule attached – 2018 Summer Recreation Fees). I am hopeful that this can be handled on February 21<sup>st</sup>, so that we can complete the preparation of our registration forms and get the Spring/Summer Brochure posted to the Village website by early March.

This year's summer fee changes reflect increases that are required primarily in response to rising part-time personnel costs associated with increases to the minimum wage. Although our seasonal recreational staff members are exempt from the actual minimum wage parameters, we still need to do our best to keep pace with the other entities that we compete with for summer staff members. This is true with both our Day Camp and Pool operations, and I have included a copy of the proposed adjustments to our Part-time Employee Pay Scales for your reference. We propose increasing our pay rates by \$1.00 per hour for the majority of our summer positions. We feel that being more competitive with our pay rates will help generate quality candidates and may also help improve our staff retention rate from season to season. Only 54% of our 2015 Pool Staff members (28 of 52) returned for 2016, and 56% of the 2016 staff returned (32 of 57) for 2017. Our Day Camp employees returned at even lower rates: 49% for the 2016 season (56 of 114) and 53% for 2017 (60 of 103). Retaining quality staff members is important, and although part-time employees move on for various reasons, we do know that at least some of them sought alternate opportunities with higher pay.

Day Camp fees were last increased prior to the 2016 season. The fees proposed on page 1 of the attached schedule reflect increases of between 5% and 11% to the resident fees that we charged for the past two seasons. The larger percentage increases are required in Tree Camp and Super Camp, where personnel expenditures are significantly higher due to the need to meet the strict staff to camper ratios mandated by the Health Department for those younger age groups. Camp Adventure and Camp Horizon are impacted less by personnel cost, but they too must keep pace with other rising expenses such as busing and trip admission ticket increases. The Day Camp fees proposed will enable us to continue to operate all of our programs "in the black" for 2018, and our fees are still very reasonable when compared to the majority of other camp options that are available to our residents.

Pool and Tennis Permit fees have not been increased in the past five (5) years. Our history prior to this was a nominal increase every 2 years to keep up with rising costs. The fees proposed for 2018 reflect increases of between 8.7% and 10% to our resident fees that date back to 2013. School District fees are still calculated at 25% more than our resident rates, and all combination permit fees are then calculated to reflect a 25% savings over the cost of purchasing the pool and tennis permits separately. Realistic sales projections at these rates put Pool revenues at just over \$206,000, while our 2018 expenditures are projected to be just over \$190,000. We are confident that these rates, in conjunction with our proposed operating budget, will enable us to continue to build on the momentum and the improved services that we were able to provide with the return of the Pavilion last summer. Thank you for your attention to this matter ... please let me know if you have any questions!



MASTER FEE SCHEDULE - RECREATION SUMMER FEES 2018

DEPARTMENT	TYPE OF APPLICATION LICENSE OR PERMIT	DESCRIPTION	PROPOSED Resident Fee	OLD FEE	PROPOSED BMSD Fee	OLD FEE	DATE EFFECTIVE	DATE Last Amended
RECREATION	Adult Tennis Lessons	AM & PM for Beg./Adv. Beg./Intermed./Advanced	160	Same	160	Same	No Change	2/24/2016
	Youth Tennis Lessons	Afternoon Group Lessons for various levels	160	Same	160	Same	No Change	2/24/2016

Summer Day Camp Programs - ALL CAMP FEES FOR OUT OF VILLAGE, BNUFSD APPLICANTS ARE 25% HIGHER THAN THE PROPOSED RESIDENT FEES

DEPARTMENT	TYPE OF APPLICATION LICENSE OR PERMIT	DESCRIPTION	PROPOSED Resident Fee	OLD FEE	PROPOSED BMSD Fee	OLD FEE	DATE EFFECTIVE	DATE Last Amended
Day Camp Program for children entering grades K - 1 (full day requires pool permit in addition to camp fee)								
RECREATION	Tree Camp							
		Half Day - entire 5 weeks	700	630	875	790	2/21/2018	2/24/2016
		Half Day - any 4 weeks	600	540	750	675	2/21/2018	2/24/2016
		Half Day - any 3 weeks	490	440	615	550	2/21/2018	2/24/2016
		Full Day - entire 5 weeks	1065	960	1330	1200	2/21/2018	2/24/2016
		Full Day - any 4 weeks	900	810	1125	1015	2/21/2018	2/24/2016
		Full Day - any 3 weeks	725	650	910	815	2/21/2018	2/24/2016
		Before Camp Option - Seasonal Rate 5 weeks	280	200	350	250	2/21/2018	New in 2015
		Before Camp Option - any 4 weeks	240	160	300	200	2/21/2018	New in 2015
		Before Camp Option - any 3 weeks	180	120	225	150	2/21/2018	New in 2015
	Extended Day Option - Daily Rate	40	30	50	38	2/21/2018	3/6/2013	
	Extended Day Option - Weekly Rate	125	110	160	138	2/21/2018	3/6/2013	
	Extended Day Option - Seasonal Rate 5 weeks	400	385	500	480	2/21/2018	3/6/2013	

Super Camp

DEPARTMENT	TYPE OF APPLICATION LICENSE OR PERMIT	DESCRIPTION	PROPOSED Resident Fee	OLD FEE	PROPOSED BMSD Fee	OLD FEE	DATE EFFECTIVE	DATE Last Amended
RECREATION	Full Day - entire 5 weeks	Day Camp Program for children entering grades 2-3 (Requires pool permit in addition to camp fee)	1065	960	1330	1200	2/21/2018	2/24/2016
	Full Day - any 4 weeks		900	810	1125	1015	2/21/2018	2/24/2016
	Full Day - any 3 weeks		725	650	910	815	2/21/2018	2/24/2016

Tree Camp and Super Camp CIT Enrollment

			400	Same	500	Same	No Change	3/2/2011
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Camp Adventure

DEPARTMENT	TYPE OF APPLICATION LICENSE OR PERMIT	DESCRIPTION	PROPOSED Resident Fee	OLD FEE	PROPOSED BMSD Fee	OLD FEE	DATE EFFECTIVE	DATE Last Amended
RECREATION	Full Day - entire 5 weeks	Day Camp Program for children entering grades 4 - 6 (Requires pool permit in addition to camp fee)	1040	990	1300	1235	2/21/2018	2/24/2016
	Full Day - any 4 weeks		885	840	1110	1050	2/21/2018	2/24/2016
	Full Day - any 3 weeks		715	680	895	850	2/21/2018	2/24/2016

Camp Horizon

DEPARTMENT	TYPE OF APPLICATION LICENSE OR PERMIT	DESCRIPTION	PROPOSED Resident Fee	OLD FEE	PROPOSED BMSD Fee	OLD FEE	DATE EFFECTIVE	DATE Last Amended
RECREATION	Half Day Plus - entire 5 weeks	Day Camp Program for children entering grades 7 - 9	1155	1100	1445	1375	2/21/2018	2/24/2016
	Half Day Plus - any 4 weeks		1000	950	1250	1190	2/21/2018	2/24/2016
	Half Day Plus - any 3 weeks		840	800	1050	1000	2/21/2018	2/24/2016

Camp - Late Registration Fee - ALL CAMPS

		Added to above fees after registration deadline	100	Same	100	Same	No Change	3/19/2009
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DEPARTMENT	TYPE OF APPLICATION LICENSE OR PERMIT	DESCRIPTION	PROPOSED Resident Fee	OLD FEE	PROPOSED BMSD Fee	OLD FEE	DATE EFFECTIVE	DATE Last Amended	
Pool & Tennis Permit Fees	Resident - Seasonal Permits								
		Child Pool	125	115			2/21/2018	3/6/2013	
		Child Pool - Day Camp Only	100	90			2/21/2018	3/6/2013	
		Adult Pool	225	205			2/21/2018	3/6/2013	
		Family Pool	510	465			2/21/2018	3/6/2013	
		Senior Pool	125	115			2/21/2018	3/6/2013	
		Child Combo	180	165			2/21/2018	3/6/2013	
		Adult Combo	305	265			2/21/2018	3/6/2013	
		Family Combo	700	590			2/21/2018	3/6/2013	
		Senior Combo	180	165			2/21/2018	3/6/2013	
		Child Tennis	115	105			2/21/2018	3/6/2013	
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		Family Tennis	425	385			2/21/2018	3/6/2013	
		Senior Tennis	115	105			2/21/2018	3/6/2013	
	School District - Seasonal Permits								
	Child Pool			215	195		2/21/2018	3/6/2013	
	Child Pool - Day Camp Only			150	135		2/21/2018	3/6/2013	
	Adult Pool			365	330		2/21/2018	3/6/2013	
	Family Pool			870	790		2/21/2018	3/6/2013	
	Non-Resident Family Pool - limited to 25 families			1025	930		2/21/2018	2/24/2016	
	Senior Pool			215	195		2/21/2018	3/6/2013	
	Child Combo			290	265		2/21/2018	3/6/2013	
	Adult Combo			450	435		2/21/2018	3/6/2013	
	Family Combo			1125	995		2/21/2018	3/6/2013	
	Senior Combo			290	265		2/21/2018	3/6/2013	
	Child Tennis - Non-residents eligible at this SD rate			175	160		2/21/2018	3/6/2013	
	Adult Tennis - Non-residents eligible at this SD rate			235	215		2/21/2018	3/6/2013	
	Senior Tennis - Non-residents eligible at this SD rate			175	160		2/21/2018	3/6/2013	

DEPARTMENT	TYPE OF APPLICATION LICENSE OR PERMIT	DESCRIPTION	PROPOSED Resident Fee	OLD FEE	PROPOSED BMSD Fee	OLD FEE	DATE EFFECTIVE	DATE Last Amended
<b>Other Pool &amp; Tennis Fees</b>								
Daily Use ID Permit - Residents			50	40	60	50	2/21/2018	3/6/2013
Daily Use ID Permit - School District Residents			10	Same	10	Same	2/21/2018	3/6/2013
Daily Use Entry Fee - CASH at GATE			40	Same	40	Same	No Change	3/2/2011
Daily Use Entry Fee - 5-VISIT PUNCH CARD (pre-paid discounted daily entry)			10	Same	10	Same	No Change	3/2/2011
Pool Guests of Daily Use Permit holders		Visitor Permit valid for 7 consecutive days only	35	Same	35	Same	No Change	3/2/2011
Weekly Visiting Relative Pass - Youth		Visitor Permit valid for 7 consecutive days only	50	Same	50	Same	No Change	9/3/2009
Weekly visiting Relative Pass - Adult			10	Same	10	Same	No Change	9/3/2009
Pool Guests of Seasonal Permit Holders - Daily			40	Same	40	Same	No Change	3/6/2008
Pool 5-Guest Pass		Discount card available to SEASONAL permit holders only	80	Same	80	Same	No Change	3/19/2009
Pool 10-Guest Pass		Discount card available to SEASONAL permit holders only	10	Same	10	Same	No Change	3/6/2008
Tennis Guests - Daily		must be with a permit holding resident	80	Same	80	Same	No Change	3/7/2012
Tennis 10-Guest Pass		Discount card available to seasonal permit holders only	5	Same	5	Same	No Change	3/7/2012
Pool / Tennis Permit ID Card		New ID required every 5 years	170	Same	170	Same	No Change	3/2/2011
Swim Team		Summer Team program for permit holders 6-17 yrs. Old	85	Same	85	Same	No Change	3/19/2014
3rd Child and Up Discounted Fee		Multi-child discount for swim team program	25	Same	25	Same	No Change	3/19/2014
Water Babies		Instructional program for toddlers & caregivers	40	Same	40	Same	No Change	3/2/2011
Pre-School Aquatics		Instructional program for ages 3-5	50	Same	50	Same	No Change	3/2/2011
Learn to Swim Week		Instructional program for permit holders ages 5 & older	340	300	390	350	No Change	3/7/2012
Lifeguard Training		Lifeguard Training Program for ages 16 and older	220	Same	220	Same	2/21/2018	3/2/2011
School/PTA Parties (3 hours)		Charges to cover Director and Lifeguards	300	Same	300	Same	No Change	3/7/2012
School/PTA Parties (4 hours)		Charges to cover Director and Lifeguards		Same		Same	No Change	3/7/2012



**BRIARCLIFF RECREATION PART-TIME EMPLOYEE PAY SCALES  
PROPOSED REVISIONS for FYE2019**

\* Minimum Wage is now \$11.00/hr in Westchester County, scheduled to go up to \$12.00/hr by 12/31/18.

**Most of our PT Seasonal Positions are Exempt from Minimum Wage, but we do need to stay somewhat competitive!**

Title	Acct./Org	RANGES		PROPOSED as of 6/1/2018	
		as of 6/1/2017			
Pool - Gate Attendants	A7181	7.25 - 10.25/hr.		8.25 - 11.25/hr.	\$1 per hour increase
Pool - Junior Lifeguard age 15	A7181	8.00/hr.		9.00/hr.	\$1 per hour increase
Pool - Lifeguards ages 16-23+	A7181	8.50 - 12.25/hr.		9.50 - 13.25/hr.	\$1 per hour increase
Day Camp Swim Instructors 16+	A7314-15	9.50 - 13.25/hr.		10.50 - 14.25/hr.	\$1 per hour increase
Pool - Assistant Director	A7181	16.00 - 19.00/hr.		17.00 - 20.00/hr.	\$1 per hour increase
Pool - Directors	A7181	19.00 - 29.00/hr.		20.00 - 30.00/hr.	\$1 per hour increase
Day Camp Counselor age 16/HS Soph	A7314-17	7.25 - 7.75/hr.		8.25 - 8.75/hr.	\$1 per hour increase
Day Camp Counselor age 17/HS Junior	A7314-17	7.75 - 8.25/hr.		8.75 - 9.25/hr.	\$1 per hour increase
Day Camp Counselor age 18/HS Senior	A7314-17	8.25 - 8.75/hr.		9.25 - 9.75/hr.	\$1 per hour increase
Day Camp Counselor age 19/College Frosh	A7314-17	8.75 - 9.25/hr.		9.75 - 10.25/hr.	\$1 per hour increase
Day Camp Counselor age 20/College Soph	A7314-17	9.25 - 9.75/hr.		10.25 - 10.75/hr.	\$1 per hour increase
Day Camp Counselor age 21/College Junior	A7314-17	9.75 - 10.25/hr.		10.75 - 11.25/hr.	\$1 per hour increase
Day Camp Head Counselor/Group Leader	A7314-17	10.00 - 17.00/hr.		11.00 - 18.00/hr.	\$1 per hour increase
Day Camp Activity Specialist	A7314-17	10.00 - 17.00/hr.		11.00 - 18.00/hr.	\$1 per hour increase
Day Camp Medical Director/Nurse/EMT	A7314-15	17.00 - 25.00/hr.		18.00 - 26.00/hr.	\$2 per hour increase
Day Camp Directors	A7314-17	20.00 - 28.00/hr.		20.00 - 30.00/hr.	raised top to match Pool Director
Day Camp Assistant Directors	A7314-17	17.00 - 25.00/hr.		17.00 - 25.00/hr.	no change
Admin - Office Assistant	A7020	10.00 - 15.00/hr.		12.00 - 17.00/hr.	\$2 per hour increase
Afterschool Program - Supervisor	A7160	\$45-\$50/day		\$45-\$50/day	no change
Youth Programs - Recreation Assistants	A7311	9.00 - 16.00/hr.		10.00 - 17.00/hr.	\$1 per hour increase
Youth Programs - Directors/Supervisors	A7311	15.00 - 22.00/hr.		15.00 - 22.00/hr.	no change
Youth Center - Supervisors	A7313	12.00 - 16.00/hr.		13.00 - 17.00/hr.	\$1 per hour increase
Youth Center - Director on Duty	A7313	16.00 - 18.00/hr.		16.00 - 18.00/hr.	no change
Seniors - Bus Driver	A7610	20.00 - 24.00/hr.		20.00 - 24.00/hr.	no change
Adult Programs - Directors/Supervisors	A7621	15.00 - 22.00/hr.		15.00 - 22.00/hr.	no change

VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
FEBRUARY 21, 2018

**3. AUTHORIZE VILLAGE MANAGER TO EXECUTE AN AMENDMENT TO AN AGREEMENT WITH WESTCHESTER COUNTY FOR SNOW AND ICE REMOVAL FROM COUNTY ROADS 2015-2020**

BE IT RESOLVED that the Village Manager is hereby authorized and directed to execute an amendment to a Snow and Ice Agreement with Westchester County for the removal of snow and ice for a period of five years from October 1, 2015 through September 30, 2020, Schedule B.

GEORGE LATIMER  
County Executive

DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION

HUGH J. GREECHAN, PE  
Commissioner

February 13, 2018

Mr. Philip E. Zegarelli  
Village Manager  
Village of Briarcliff Manor  
1111 Pleasantville Road  
Briarcliff Manor, New York 10510

Re: **First Amendment to Agreement No. 15-958  
Removal of Snow and Ice from County Roads**  
1) Reflect the New Approved Rates; and  
2) Revise the Scope of Services to Clarify the Extent of the Municipalities' Responsibilities

Dear Mr. Zegarelli:

Enclosed for execution please find one (1) amendment document for the above. Kindly have the amendment signed by the appropriate official of your municipality, and have the Acknowledgment form notarized for that official. In addition, please have an official other than the official signing the amendment complete and sign the top half of the Certificate of Authority form. The bottom half of the Certificate of Authority form must be notarized for the other officer. All forms shall contain original signatures and be notarized where applicable.

Also, an updated Certificate of Insurance evidencing coverage for Worker's Compensation and Disability\*\*, Employer's Liability, Automobile Liability, and General Liability, as set forth in Schedule "C" of the original agreement, must be submitted with the executed amendment document. **Please note that the County of Westchester must be named as "Additional Insured" with respect to General Liability.**

\*\*Please be advised that effective December 1, 2008 the State of New York Workers' Compensation Board requires all government entities to ensure that businesses applying for permits, licenses or contracts have appropriate workers' compensation and disability benefits insurance coverage. The State of New York Workers' Compensation Board has advised us that we can no longer accept the ACORD form as acceptable proof of New York State workers' compensation or disability benefits insurance coverage.

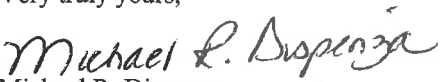
- **Certificate Form C-105.2 or State Fund Insurance Company Form U-26.3 is required for proof of compliance with the New York State Workers' Compensation Law.**
- **If your municipality is self-insured for Workers' Compensation, please submit Form SI-12, Certificate of Workers' Compensation Self-Insurance, or Form GSI-105.2, Certificate of Participation in Workers' Compensation Group Self-Insurance.**

Please return the above to my attention, Westchester County Department of Public Works and Transportation, 148 Martine Avenue, Room 522, White Plains, New York 10601, within fourteen (14) days from the date of this letter.

**\*\*WHEN RETURNING THE AGREEMENT, PLEASE INCLUDE YOUR E-MAIL ADDRESS.\*\***

Upon receipt of the above, the agreement will be processed and a fully executed copy will be **e-mailed** to you for your files. Should you have any questions, please call me at (914) 995-2594.

Very truly yours,

  
Michael R. Dispenza  
Contract Administrator *KU*

MRD/ku

Encl.

cc: H. Greechan  
J. Nicoletti  
J. Antonaccio  
R. Kopenhaver  
L. Prakash  
A. Ventarola  
J. Statini  
W. Makar  
K. Roseman  
J. Nicholson  
G. Ireland  
T. Altschiller, Dept. of Law  
J. Goldman, Dept. of Law  
File

**Agreement No. 15-958, 1<sup>st</sup> Amendment**

**THIS AMENDMENT** made this        day of        , 2018 by and between

**THE COUNTY OF WESTCHESTER**, a municipal corporation of the State of New York, having an office and place of business in the Michaelian Office Building, 148 Martine Avenue, White Plains, New York 10601  
(hereinafter referred to as the "County")

and

**THE VILLAGE OF BRIARCLIFF MANOR**, a municipal corporation of the State of New York, having offices at 1111 Pleasantville Road, Briarcliff Manor, New York 10510  
(hereinafter referred to as the "Municipality")

**WITNESSETH:**

**WHEREAS**, the County entered into an agreement with the Municipality (the "Agreement") pursuant to which the Municipality agreed to provide removal of snow and ice from designated County roads within the Municipality to provide for reasonable passage and movement of vehicles over such roads (the "Services") for the period from October 1, 2015 through September 30, 2020 at specified rates as set forth in the Agreement; and

**WHEREAS**, the County has determined that clarification concerning the scope of Services is necessary, that an increase in the rates paid to the Municipality for the Services is appropriate, and that termination for convenience should be mutual; and

**WHEREAS**, the parties now desire to amend the Agreement for the limited purpose of 1) clarifying the scope of Services; 2) increasing the rates payable to the Municipality for Services rendered; and 3) making termination for convenience mutual.

**NOW, THEREFORE**, in consideration of the promises and covenants herein, the parties agree as follows:

1. The parties desire to amend the Agreement in order to clarify the scope of Services to be rendered. Accordingly, the following subparagraph shall be inserted after the first subparagraph of Paragraph "SECOND" of the Agreement:

"The Municipality shall not be required to provide the following services: filling pot holes, removal of trash, removal of dead animals, grass and weed cutting, maintenance and repair of guide rails, or graffiti removal upon County roads as

identified in Schedule 'D', unless damage to County property is caused by the Municipality, its employees, agents or contractors."

2. The parties desire to further amend the Agreement in order to increase the rates payable to the Municipality for Services rendered. Accordingly, subparagraph (iv) of Paragraph "THIRD" of the Agreement is deleted in its entirety. In addition, Schedules "A" and "B" attached to the Agreement shall be replaced with Schedules "A" and "B" attached to this Amendment.

3. The parties desire to further amend the Agreement in order make termination for convenience mutual. Accordingly, the first full paragraph of Paragraph "SEVENTH" of the Agreement is hereby deleted in its entirety and the following substituted in its place:

"Either party, upon thirty (30) days written notice to the other, may terminate this Agreement in whole or in part when deemed to be in its best interest. Subject to the availability of funds, the Municipality shall be compensated for services rendered under this Agreement prior to the effective date of such termination."

4. Except as otherwise specifically provided herein, all other terms and conditions of the Agreement shall remain in full force and effect upon the parties.

5. This Amendment shall not be enforceable until signed by both parties and approved by the Office of the County Attorney.

**IN WITNESS WHEREOF**, the parties hereto have agreed and caused this Amendment to be executed.

**THE COUNTY OF WESTCHESTER**

By: \_\_\_\_\_  
Hugh J. Greechan, P.E.  
Commissioner of Public Works and Transportation

**THE VILLAGE OF BRIARCLIFF MANOR**

By: \_\_\_\_\_  
Name:  
Title:



Approved by the Westchester County Board of Legislators by Act No. 2017- 140 adopted on the 17<sup>th</sup> day of July, 2017

Approved by the Board of Acquisition and Contract of the County of Westchester on the 5<sup>th</sup> day of October, 2017

Approved as to form and manner of execution:

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Assistant County Attorney  
County of Westchester

**MUNICIPALITY'S ACKNOWLEDGMENT**

STATE OF NEW YORK        )  
  ss.:  
COUNTY OF WESTCHESTER)

On this \_\_\_\_ day of \_\_\_\_\_, 2018, before me, the undersigned,  
personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis  
of satisfactory evidence to be the individual(s) whose name(s) is(are) subscribed to the within  
instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies),  
and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of  
which the individual(s) acted, executed the instrument.

Date: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

**CERTIFICATE OF AUTHORITY**  
**(Municipality)**

I, \_\_\_\_\_  
*(Officer other than Officer signing agreement)*

certify that I am the \_\_\_\_\_ of the \_\_\_\_\_  
*(Title) (Name of Municipality)*

(the "Municipality"), a municipal corporation duly organized and in good standing under the

\_\_\_\_\_  
*(Law under which organized, e.g., the New York Village Law, Town Law, General Municipal Law)*

named in the foregoing agreement that \_\_\_\_\_  
*(Person executing agreement)*

who signed said agreement on behalf of the Municipality was, at the time of execution

\_\_\_\_\_ of the Municipality, that said agreement  
*(Title of Person Executing Agreement)*

was duly signed for on behalf of said Municipality by authority of its

\_\_\_\_\_ thereunto duly authorized, and that  
*(Town Board, Village Board, Town Council)*

such authority is in full force and effect at the date hereof.

\_\_\_\_\_  
*(Signature)*

STATE OF NEW YORK        )  
  ss.:  
COUNTY OF WESTCHESTER)

On this \_\_\_\_ day of \_\_\_\_\_, 2018, before me, the undersigned, personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the above certificate and acknowledged to me that he/she executed the above certificate in his/her capacity

as \_\_\_\_\_ of \_\_\_\_\_  
*(Title) (Municipality)*

the municipal corporation described in and which executed the within instrument.

\_\_\_\_\_  
Notary Public

## SCHEDULE "A"

### WITHOUT "208" INCENTIVE

#### For the period October 1, 2015 – September 30, 2016

- \$2,228.00 per mile for 2 lane roads
- \$2,938.00 per mile for 3 lane roads
- \$3,248.00 per mile for 4 lane roads

#### For the period October 1, 2016 – September 30, 2017

- \$2,339.00 per mile for 2 lane roads
- \$3,085.00 per mile for 3 lane roads
- \$3,410.00 per mile for 4 lane roads

#### For the period October 1, 2017 – September 30, 2018

- \$2,479.00 per mile for 2 lane roads
- \$3,270.00 per mile for 3 lane roads
- \$3,615.00 per mile for 4 lane roads

#### For the period October 1, 2018 – September 30, 2019

- \$2,677.00 per mile for 2 lane roads
- \$3,532.00 per mile for 3 lane roads
- \$3,904.00 per mile for 4 lane roads

#### For the period October 1, 2019 – September 30, 2020

- \$2,892.00 per mile for 2 lane roads
- \$3,815.00 per mile for 3 lane roads
- \$4,216.00 per mile for 4 lane roads

## SCHEDULE "B"

### WITH "208" INCENTIVE

#### For the period October 1, 2015 – September 30, 2016

- \$3,441.00 per mile for 2 lane roads
- \$4,474.00 per mile for 3 lane roads
- \$5,011.00 per mile for 4 lane roads

#### For the period October 1, 2016 – September 30, 2017

- \$3,613.00 per mile for 2 lane roads
- \$4,698.00 per mile for 3 lane roads
- \$5,262.00 per mile for 4 lane roads

#### For the period October 1, 2017 – September 30, 2018

- \$3,830.00 per mile for 2 lane roads
- \$4,980.00 per mile for 3 lane roads
- \$5,578.00 per mile for 4 lane roads

#### For the period October 1, 2018 – September 30, 2019

- \$4,136.00 per mile for 2 lane roads
- \$5,378.00 per mile for 3 lane roads
- \$6,024.00 per mile for 4 lane roads

#### For the period October 1, 2019 – September 30, 2020

- \$4,467.00 per mile for 2 lane roads
- \$5,808.00 per mile for 3 lane roads
- \$6,506.00 per mile for 4 lane roads

VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
FEBRUARY 21, 2018

**4. FIRE DEPARTMENT MEMBERSHIP**

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approve the membership of **David M. Kleiner** to the Briarcliff Manor Fire Company.



# Briarcliff Manor Fire Department

1111 Pleasantville Road  
Briarcliff Manor, NY 10510

Office of the Chief



MICHAEL F. KING, CHIEF  
PETER J. FULFREE, 1<sup>st</sup> Asst. Chief  
VINCENT J. CARUSO, 2<sup>nd</sup> Asst. Chief

Emergency 911  
Chief's Office (914) 941-0879  
Fax (914) 944-2758

E-mail: [fdchief@briarcliffmanor.org](mailto:fdchief@briarcliffmanor.org)

DATE: February 6, 2018

TO: Christine Dennett, Village Clerk  
Briarcliff Manor Board of Trustees

FROM: Chief Michael F. King – Briarcliff Manor Fire Department

SUBJECT: NEW MEMBER – Request for Village Approval

Honorable Mayor and Trustees;

**David M Kleiner , date of birth 4/1/1966 and residing at 116 Butternut Road, Briarcliff Manor, New York ,** has applied for membership in the Briarcliff Manor Fire Department

The applicant listed above, has been vetted by the Briarcliff Fire Company Membership Committee and determined to meet the criteria set forth by the Briarcliff Manor Fire Department.

FURTHERMORE, the Chief of Department has performed an Arson Background Check on said member who has been found to have NO record of Arson Conviction.

The Chief of Department Requests that the Village of Briarcliff Board of Trustee's approve the application set before you and send such confirmation to **Chiefs Office** at your earliest convenience.


Thank you for your assistance.

  
\_\_\_\_\_  
Michael F. King  
Chief of Department

2/12/18  
Dated

  
\_\_\_\_\_  
Secretary – Briarcliff Fire Company

2/13/18  
Dated

  
\_\_\_\_\_  
Village Clerk – Christine Dennett

2-13-18  
Dated

Village Board of Trustees  
Regular Meeting  
December 20, 2017  
8:00 p.m.

The Regular Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor at the William J. Vescio Community Center, at 1 Library Road, Briarcliff Manor, New York on the 20<sup>th</sup> of December, 2017 commencing at 8:00 p.m.

**Present**

Lori A. Sullivan, Mayor  
Cesare DeRose, Jr. Trustee  
Mark L. Wilson, Trustee

**Also Present**

Philip Zegarelli, Village Manager  
Christine Dennett, Village Clerk  
Daniel Pozin, Village Attorney

**Absent**

Mark Pohar, Deputy Mayor  
Bryan Zirman, Trustee

**Pledge of Allegiance**

**Board of Trustees Announcements by Trustee Wilson**

- The Library and Community Center will be closed Sunday and Monday and will be open on December 31<sup>st</sup>. Programs for children and teens will resume January 3<sup>rd</sup>. Please visit the website for program information and the view the brochure.
- The Recreation Brochure is available on the website as well as the online survey results.
- Platform Tennis Season has begun and permits are available for purchase.
- Sign up for Recreation News to stay up to date.

**Village Managers Report by Village Manager Zegarelli**

- The ice skating rink is being set up.
- 2018 Scarborough Station Parking Permits are available for purchase.
- The Holbrook Lift Station project is nearing completion.
- The 2<sup>nd</sup> Half of Village Tax is due.
- Leaf pickup is still underway and is in the final lap.

- The Village cannot except any prepayment for 2018 taxes. Residents should contact their accountants for advice on the new tax laws.

Mayor Sullivan requested an updated on the Route 9A/North State Road project.

Village Manager Zegarelli stated the contractor was able to pour concrete and hoping to put the binder down to get the turning lanes done but once the heavy winter came on the work would have to stop until the spring.

### **Public Comments**

There were no public comments.

### **Authorize Village Manager to Execute an Intermunicipal Agreement Between the Villages of Briarcliff Manor, Sleepy Hollow and Tarrytown for Water Supply and Transmission Services Consolidation**

Upon motion by Trustee DeRose, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution subject to the execution of all documents from the other agencies:

WHEREAS, by resolution adopted July 20, 2016, the Village Board (BOT) resolved to support and authorize the application to the New York State Department of State (“NYSDOS”) by the Village of Briarcliff Manor (VBM) , on its behalf and as lead agent on behalf of the Villages of Sleepy Hollow (VSH) and Tarrytown (VTT), for a \$602,889 Local Government Efficiency Implementation Grant in order to implement the design and construction of a consolidated water supply and transmission services to serve the three said Villages (the “Project”); and

WHEREAS, such grant was awarded on or about December 2016, and the VBM now must enter into a Grant Contract with NYSDOS relative to same; and

WHEREAS, in furtherance of the Project, the Village has issued a request for proposals for the design of the Project, and having received three (3) responses, has determined to award the Project’s Design Contract to Woodard & Curran (W&C) pursuant to their proposal dated May 25, 2017; and

WHEREAS, as the Project will be a joint effort of VBM, VSH and VTT and VBM must now must enter into an Intermunicipal Agreement for the Project with VSH and VTT providing among other things, for the equal shared costs and expenses of the Project; and

NOW THEREFORE, BE IT RESOLVED, that the BOT hereby accepts the Grant for the Project from the NYSDOS and authorizes execution of the Grant Contract by the Village Manager (VM), subject to the execution of the Intermunicipal Agreement by all three Villages and final review by Village Counsel (VC); and

BE IT FURTHER RESOLVED, that the BOT hereby awards the Design Contract for the Project to W&C based upon their proposal of May 25, 2017, and authorizes execution of an agreement with W&C by the VM, subject to the execution of the Intermunicipal Agreement by all three Villages and final review by VC; and

BE IT FURTHER RESOLVED, that the VM is hereby authorized to execute an Intermunicipal Agreement with the VBM and VTT relative to the Project in substantially the form and substance heretofore and subject to non-material change that the VM and VC shall both agree as presented to the BOT.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

**Budget Amendment – Valet Services**

Upon motion by Trustee Wilson, seconded by Trustee DeRose, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the budget for fiscal year 2017-2018 is hereby amended as follows:

**VALET SERVICES**

Increase Revenue	A0109.1720	Parking Permit Revenue
\$8,750.00		

Increase Expense	A1410.460.Valet	Valet Parking
\$8,750.00		

**Donations from Friends of the Library**

The Board thanked the Friends of the Library for their continued generosity.

Upon motion by Trustee DeRose, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Board of Trustees hereby accepts a donation in the amount of \$2,000 from the Friends of the Library for the purposes of purchasing annual passes to the Museum of Modern Art and the Intrepid.

Increase Revenue – Gifts  
(L0108.2705) by \$2,000

Increase Expenses – Special Matching Expenses  
(L7410.206) by \$2,000

BE IT FURTHER RESOLVED, that the Board of Trustees hereby accepts a donation in the amount of \$200 from the Friends of the Library for the purposes

of purchasing DVD's of classic movies, as stipulated by a donation made in memory of Donna Fredican.

Increase Revenue – Gifts  
(L0108.2705) by \$200

Increase Expenses – Special Matching Expenses  
(L7410.206) by \$200

### **Minutes**

Upon motion by Trustee Wilson, seconded by Trustee DeRose, the Board voted unanimously to approve the minutes of December 6, 2017.

### **Adjournment**

Mayor Sullivan stated there would not be a Work Session on December 27, 2017 and the next Regular Meeting would be January 3, 2018.

The Board wished everyone a Merry Christmas and a Happy New Year.

Upon motion by Trustee Wilson, seconded by Trustee DeRose, the Board voted unanimously to adjourn the meeting at 8:25pm.

Respectfully Submitted By,

Christine Dennett  
Village Clerk

Village Board of Trustees  
Regular Meeting  
January 16, 2018  
8:00 p.m.

The Regular Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor at the William J. Vescio Community Center, at 1 Library Road, Briarcliff Manor, New York on the 16<sup>th</sup> of January, 2018 commencing at 8:00 p.m.

**Present**

Lori A. Sullivan, Mayor  
Mark Pohar, Deputy Mayor  
Cesare DeRose, Jr. Trustee  
Mark L. Wilson, Trustee  
Bryan Zirman, Trustee

**Also Present**

Philip Zegarelli, Village Manager  
Christine Dennett, Village Clerk  
Daniel Pozin, Village Attorney  
Clinton Smith, Village Attorney

**Pledge of Allegiance**

**Board of Trustees Announcements by Mayor Sullivan**

- There will be a Public Hearing for the Noise Ordinance on February 7<sup>th</sup> at 8pm. The proposed draft language is available on the website. The hearing will be continued for at least one more meeting.
- The Library and Community Center is slowly getting back to normal after the flood. 90% of the programs remained intact. Please call for the schedule.
- The Annual Fire Inspection will be on January 20<sup>th</sup>.
- The Recreation Brochure is available on the website as well as the online survey results.
- Platform Tennis Season has begun and permits are available for purchase.

**Village Managers Report by Village Manager Zegarelli**

- There is a lot of road heaving due to the cold weather and also several water main breaks. Please report any issues to DPW or the Police.

The Mayor and Board welcomed back Village Attorney, Clinton Smith.

**Public Comments**



There were no public comments.

**Budget Transfers**

Upon motion by Trustee DeRose, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Board of Trustees does hereby authorize the following budget transfers for FY 2017-2018:

**GENERAL FUND**

<b>From:</b>	A0909	General Fund Balance - Unreserved	\$23,127
<b>To:</b>	A3120.202	Radio Equipment Purchase	\$23,127

**WATER FUND**

<b>From:</b>	F0909	Water Fund Balance - Unreserved	\$35,500
<b>To:</b>	F8320.211.PIPE	Water Pipe	\$35,500

**Acceptance of Donation from Kyle Kantor**

The Board thanked Mr. Kantor for his wonderful donation.

Upon motion by Trustee Wilson, seconded by Deputy Mayor Pohar, the Board voted unanimously to approve the following resolution:

BE IT FURTHER RESOLVED, that the Board of Trustees hereby accepts a donation in the amount of \$700 from Kyle Kantor for the purposes of purchasing a planter for the Central Business District in honor of the Kantor Family.

Increase Revenue – Unclassified Revenue  
(A0101.2770) by \$700

Increase Expenses – Materials and Supplies  
(A8510.420) by \$700

**Budget Amendment**

Upon motion by Deputy Mayor Pohar, seconded by Trustee Zirman, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the budget for fiscal year 2017-2018 is hereby amended as follows:

**GROSS RECEIPTS TAX**

Increase Revenue	A0101.2770	Misc. Revenue	\$19,783.07
Increase Expense	A1230.460	Contractual Services	\$7,913.23
	A1990.499	Contingency	\$11,869.84

**Schedule a Public Hearing to Renew a Special Use Permit – Holy Innocents**

The Board requested a copy of the original Special Use Permit be distributed prior to the hearing.

Upon motion by Trustee Zirman, seconded by Trustee DeRose, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that a Public Hearing is hereby scheduled for March 7, 2018 at 8:00pm or soon thereafter in the William J. Vescio Community Center located at 1 Library Road, Briarcliff Manor, NY to hear and consider an application for the renewal of a Special Use Permit issued to the American Anglican Church (Holy Innocents).

**Authorize Village Manager to Execute Agreements**

**Renewal of a Fire Protection Agreement with the Town of Ossining for Fire District 20**

Upon motion by Trustee DeRose, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution:

Whereas, recognizing the shortage of available volunteer fire department personnel due to the onset of World War II and resultant therefrom on or about March of 1942, the TOS contracted with the VBM for such fire protection, said delineation of TOS parcels becoming TOS FD-20; and

Whereas, The VBMFD has faithfully provided fire protection services to the residents of TOS FD-20 since 1942 to the present without interruption, challenge or problem; and

Whereas, by mutual agreement between TOS and VBM, the VBM redefined the parameters, terms, conditions and cost formula effective for TOS's 2011 calendar year, thereby becoming the basis for all subsequent annual contractual agreements since; and

Whereas, upon discussions between the TOS and VBM and notwithstanding the existing cost formula currently in place, an agreement has been mutually reached to extend the approved 2017 cost (\$152,620.77) for the upcoming 2018 calendar

year subject to a 1.84% increase (\$2,808.22) for a total contractual amount of \$155,428.99; and

Whereas, this contract shall be for one calendar year and both the TOS and the VBM agree to revise, refine and adjust the cost formula for any future years and that the VBMFD Chief has indicated his support for these such changes,

Now Therefore, Be It Resolved by the VBM Board of Trustees that: (1) the proposed 2018 contract between the TOS and VBM with the above revised terms and conditions is hereby approved ; and (2) the Village Manager and Village Counsel are authorized to make such non material changes to the contract prior to its execution as they may jointly deem necessary; (3) that the Village Manager is hereby authorized to execute such contract; and (4) this Resolution shall take effect immediately but the contract shall be effective as of 1 January 2018.

**Inter-Municipal Agreement for Professional Services for the Tri-Village Route 100C 30" Water Main Relocation Project**

Upon motion by Trustee Wilson, seconded by Deputy Mayor Pohar, the Board voted unanimously to approve the following resolution subject to the other Villages adopting their own resolutions of approvals:

BE IT RESOLVED that the Board of Trustees does hereby authorize the Village Manager to execute an Inter-Municipal Agreement between the Villages of Briarcliff Manor, Sleepy Hollow and Tarrytown in connection with the Route 100C 30" Water Main Relocation Project, which includes the engagement of Professional Consulting, LLC (PCI) to provide engineering design services in connection with same pursuant to PCI's proposal of December 29, 2017.

**Agreement with the New York State Department of Transportation for the Tri-Village Route 100C 30" Water Main Relocation Project**

Upon motion by Deputy Mayor Pohar, seconded by Trustee Zirman, the Board voted unanimously to approve the following resolution:

WHEREAS, the New York State Department of Transportation proposes the replacement of the structure carrying Route 100C over Route 9A and the reconstruction and improvement to the bridge interchange in the Town of Greenburgh and the Town of Mount Pleasant, located in Westchester County, under Project Identification Number 8025.00.122, and

WHEREAS, the State will include as part of the construction of the above mentioned project, the relocation and adjustment to a thirty ( 30 ) inch water main and appurtenances, owned and maintained by the Villages of Briarcliff Manor, Sleepy Hollow and Tarrytown, pursuant to Section 10, Subdivision 24, of the State Highway Law, as shown on the contract plans relating to the project and meeting the requirements of the owner, and

WHEREAS, the service life of the relocated and or replaced utilities has not been extended, and

WHEREAS, the State will provide for the reconstruction of the above mentioned work, as shown on the contract plans relating to the above mentioned project.

NOW, THEREFORE, BE IT RESOLVED : That the Villages of Briarcliff Manor, Sleepy Hollow and Tarrytown approve the relocation of and adjustment to their water main and appurtenances and the above mentioned work performed on the project and shown on the contract plans relating to the project and that the Villages will acquire the necessary right-of-way and will maintain or cause to be maintained the adjusted facilities performed as above stated and as shown on the contract plans.

BE IT FURTHER RESOLVED that Mr. Philip E. Zegarelli, Village Manager for the Village of Briarcliff Manor has the authority to sign, with the concurrence of the Village Boards of the Villages of Briarcliff Manor, Sleepy Hollow, and Tarrytown, any and all documentation that may become necessary as a result of this project as it relates to the Villages and

BE IT FURTHER RESOLVED: That the clerk of the Village of Briarcliff Manor is hereby directed to transmit five (5) certified copies of the foregoing resolution to the New York State Department of Transportation.

### **Minutes**

Upon motion by Trustee Zirman, seconded by Trustee DeRose, the Board voted unanimously to approve the minutes of the January 3, 2018 Special Meeting.

### **Adjournment**

The next Work Session would be on January 24, 2018 and the next Regular Meeting would be on February 7, 2018.

Upon motion by Trustee DeRose, seconded by Trustee Wilson, the Board voted unanimously to adjourn the meeting at 8:47pm.

Respectfully Submitted By,

Christine Dennett  
Village Clerk