



AGENDA
MARCH 15, 2017
BOARD OF TRUSTEES
VILLAGE OF BRIARCLIFF MANOR, NEW YORK
REGULAR MEETING – 8:00PM

Board of Trustees Announcements

Village Managers Report

Public Comments

1. Scheduling Annual Organizational Meeting & Tentative Budget Public Hearing
 - a) Annual Organizational Meeting
 - b) 2017-2018 Tentative Budget Public Hearing
2. Fire Department Memberships
3. Minutes
 - December 7, 2016 Regular Meeting
 - December 21, 2016 Regular Meeting
 - January 4, 2017 Regular Meeting
 - February 16, 2017 Regular Meeting

P2

**THE NEXT REGULAR BOARD OF TRUSTEES MEETING WILL BE
APRIL 5, 2017 AT 8:00PM**

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
MARCH 15, 2017

**1. SCHEDULING OF ANNUAL ORGANIZATIONAL MEETING AND
TENTATIVE BUDGET PUBLIC HEARING**

A. ANNUAL ORGANIZATIONAL MEETING

BE IT RESOLVED, that the Annual Organizational Meeting of the Board of Trustees is hereby scheduled for Wednesday, April 5, 2017 at 7:30 pm.

B. 2017-2018 TENTATIVE BUDGET PUBLIC HEARING

BE IT RESOLVED, that a Public Hearing for the 2017-2018 Tentative Budget is hereby scheduled for Wednesday, April 5, 2017 at 8:00 pm.

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
MARCH 1, 2017

2. FIRE DEPARTMENT MEMBERSHIPS

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the under 18 membership of **Patrick C. Prendergast** to the Briarcliff Manor Hook & Ladder Company.

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the under 18 membership of **Maxwell P. Calman** to the Scarborough Engine Company.

Briarcliff Manor Fire Department

1111 Pleasantville Road
Briarcliff Manor, NY 10510

Office of the Chief



DENNIS L. REILLY, CHIEF
ROBERT M. GARCIA, 1st Asst. Chief
PETER J. FULFREE, 2nd Asst. Chief

Emergency 911
Chief's Office (914) 941-0879
Fax (914) 944-2758
E-mail: fdchief@briarcliffmanor.org

DATE: July 23, 2016
TO: Christine Dennett, Village Clerk
Briarcliff Manor Board of Trustee's
FROM: Chief Dennis Reilly – Briarcliff Manor Fire Department
SUBJECT: NEW MEMBER – Request for Village Approval

Honorable Mayor and Trustees;

Patrick C. Prendergast, born April 28, 1999 and residing at 902 Pleasantville Road, Briarcliff Manor, NY has applied for membership in the Briarcliff Manor Fire Department.

The applicant listed above, has been vetted by the Hook & Ladder Membership Committee and determined to meet the criteria set forth by the Briarcliff Manor Fire Department.

FURTHERMORE, the Chief of Department has performed an Arson Background Check on said member who has been found to have NO record of Arson Conviction.

The Chief of Department Requests that the Village of Briarcliff Board of Trustee's approve the application set before you and send such confirmation to **Chief's Office** at your earliest convenience.

FURTHERMORE, the Chief of Department has met with the Parent(s) of the applicant, who has signed and certified the Consent and Release Form for the Applicant. The Chief of Department Requests that the Village of Briarcliff Board of Trustee's approve the application set before you and send such confirmation to Chief's Office at your earliest convenience.

Thank you for your assistance.


Dennis L. Reilly
Chief of Department


Secretary – Hook & Ladder Company


Village Clerk - Christine Dennett

Dated: July 23, 2016


Dated:


Dated:

914-



BRIARCLIFF MANOR FIRE DEPARTMENT

1111 Pleasantville Rd, Briarcliff Manor, NY 10510

UNDER 18 NEW APPLICANT

PARENTAL CONSENT AND RELEASE FORM

FOR OFFICE USE

MEMBER ID # _____

We, the parents or legal guardians of _____, (hereinafter known as the "applicant") are aware that the applicant wishes to join the Briarcliff Manor Fire Department (hereinafter known as the "Department"). We understand that this signed consent by the parents or legal guardians and the applicant is required as a prerequisite of the applicant's acceptance into membership in the Department because the applicant has not yet attained 18 years of age.

We understand that membership in the Department is an inherently hazardous undertaking.

We understand that the applicant will be required to attend such training courses as are required by the Chief of the Department, and will become familiar with, and adhere to, the bylaws of the department.

We understand that the applicant will be subject to the orders of the Departmental Chiefs and Officers of the company to which the applicant is assigned, both in the firehouse and at all alarms.

We have been provided with and have read and fully understand the Rules and Regulations governing activities permitted for members of the Department that are under 18 years of age.

By signing a copy of this consent and release form, we hereby acknowledge that, pursuant to section 19 of the volunteer firefighters benefit law, the benefits provided by the volunteer firefighters benefit law shall be the exclusive remedy of the applicant, or his or her spouse, parents, dependents, next of kin, executor or administrator, or anyone otherwise entitled to recover damages, at common law or otherwise, for or on account of an injury to the applicant in the line of duty or death resulting from an injury to the applicant in the line of duty, as against the Village of Briarcliff Manor, its employees or agents, and any person or agency acting under governmental or statutory authority in furtherance of the duties or activities in relation to which any such injury resulted.

This consent and release form must be signed by the applicant and parents or guardians of the applicant and all signatures must be notarized.

SIGNATURES MUST BE WITNESSED BY A NOTARY PUBLIC

Parent/Guardian 1 - PRINT NAME

Parent/Guardian 1 - SIGN NAME

Margaret Prendergast

Margaret Prendergast

12/07/2016

Parent/Guardian 2 - PRINT NAME

Parent/Guardian 2 - SIGN NAME

Eugen Prendergast

Eugen Prendergast

12/17/2016

Applicant - PRINT NAME

Applicant - SIGN NAME

Patrick Prendergast

Patrick Prendergast

12/17/2016

APPLICANT NAME: Patrick Prendergast

MEMBER ID# _____

PARENT/GUARDIAN 1

(STATE OF NEW YORK)

(COUNTY OF WESTCHESTER)ss.:

On the 7th day of December in the year 2016, before me the undersigned, personally appeared

Margaret Prendergast personally known to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person on behalf of which the individual(s) acted executed the instrument.

GEORGINA GUALDINO
Notary Public, State of New York
No. 01GU6251895
Qualified in Westchester County
Term Expires November 21, 2019

Georgina Gualdino
Notary Public

PARENT/GUARDIAN 2

(STATE OF NEW YORK)

(COUNTY OF WESTCHESTER)ss.:

On the 7th day of December in the year 2016, before me the undersigned, personally appeared

Eugene Prendergast personally known to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person on behalf of which the individual(s) acted executed the instrument.

GEORGINA GUALDINO
Notary Public, State of New York
No. 01GU6251895
Qualified in Westchester County
Term Expires November 21, 2019

Georgina Gualdino
Notary Public

APPLICANT

(STATE OF NEW YORK)

(COUNTY OF WESTCHESTER)ss.:

On the 7th day of December in the year 2016, before me the undersigned, personally appeared

Patrick Prendergast personally known to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person on behalf of which the individual(s) acted executed the instrument.

GEORGINA GUALDINO
Notary Public, State of New York
No. 01GU6251895
Qualified in Westchester County
Term Expires November 21, 2019

Georgina Gualdino
Notary Public

**Briarcliff Manor
Fire Department**

1111 Pleasantville Road
Briarcliff Manor, NY 10510

Office of the Chief



DENNIS L. REILLY, CHIEF
ROBERT M. GARCIA, 1st Asst. Chief
PETER J. FULFREE, 2nd Asst. Chief

Emergency 911
Chief's Office (914) 941-0879
Fax (914) 944-2758

E-mail: fdchief@briarcliffmanor.org

DATE: February 20, 2017
TO: Christine Dennett, Village Clerk
Briarcliff Manor Board of Trustee's
FROM: Chief Dennis Reilly – Briarcliff Manor Fire Department
SUBJECT: NEW MEMBER – Request for Village Approval

Honorable Mayor and Trustees;

Maxwell P. Calman, born March 3, 2000 and residing at 253 Macy Road, Briarcliff Manor, NY has applied for membership in the Briarcliff Manor Fire Department.

The applicant listed above, has been vetted by the Scarborough Engine Company Membership Committee and determined to meet the criteria set forth by the Briarcliff Manor Fire Department.

FURTHERMORE, the Chief of Department has performed an Arson Background Check on said member who has been found to have NO record of Arson Conviction.


The Chief of Department Requests that the Village of Briarcliff Board of Trustee's approve the application set before you and send such confirmation to **Chief's Office** at your earliest convenience.

FURTHERMORE, the Chief of Department has met with the Parent(s) of the applicant, who has signed and certified the Consent and Release Form for the Applicant. The Chief of Department Requests that the Village of Briarcliff Board of Trustee's approve the application set before you and send such confirmation to Chief's Office at your earliest convenience.

Thank you for your assistance.


Dennis L. Reilly
Chief of Department

Dated: February 20, 2017


Secretary – Scarborough Engine Company

Feb 22, 2017
Dated:


Village Clerk - Christine Dennett

2-23-17
Dated:



BRIARCLIFF MANOR FIRE DEPARTMENT

1111 Pleasantville Rd, Briarcliff Manor, NY 10510

UNDER 18 NEW APPLICANT

PARENTAL CONSENT AND RELEASE FORM

FOR OFFICE USE

MEMBER ID # 3081

We, the parents or legal guardians of MAXWELL CALMAN, (hereinafter known as the "applicant") are aware that the applicant wishes to join the Briarcliff Manor Fire Department (hereinafter known as the "Department"). We understand that this signed consent by the parents or legal guardians and the applicant is required as a prerequisite of the applicant's acceptance into membership in the Department because the applicant has not yet attained 18 years of age.

We understand that membership in the Department is an inherently hazardous undertaking.

We understand that the applicant will be required to attend such training courses as are required by the Chief of the Department, and will become familiar with, and adhere to, the bylaws of the department.

We understand that the applicant will be subject to the orders of the Departmental Chiefs and Officers of the company to which the applicant is assigned, both in the firehouse and at all alarms.

We have been provided with and have read and fully understand the Rules and Regulations governing activities permitted for members of the Department that are under 18 years of age.

By signing a copy of this consent and release form, we hereby acknowledge that, pursuant to section 19 of the volunteer firefighters benefit law, the benefits provided by the volunteer firefighters benefit law shall be the exclusive remedy of the applicant, or his or her spouse, parents, dependents, next of kin, executor or administrator, or anyone otherwise entitled to recover damages, at common law or otherwise, for or on account of an injury to the applicant in the line of duty or death resulting from an injury to the applicant in the line of duty, as against the Village of Briarcliff Manor, its employees or agents, and any person or agency acting under governmental or statutory authority in furtherance of the duties or activities in relation to which any such injury resulted.

This consent and release form must be signed by the applicant and parents or guardians of the applicant and all signatures must be notarized.

SIGNATURES MUST BE WITNESSED BY A NOTARY PUBLIC

Parent/Guardian 1 - PRINT NAME

DARREN CALMAN

Parent/Guardian 1 - SIGN NAME

[Signature]

2 / 8 / 20

Parent/Guardian 2 - PRINT NAME

STEPHANIE CALMAN

Parent/Guardian 2 - SIGN NAME

[Signature]

2 / 8 / 20

Applicant - PRINT NAME

MAXWELL CALMAN

Applicant - SIGN NAME

Maxwell Calman

2 / 8 / 20

APPLICANT NAME: MAXWELL CALMAN

MEMBER ID# 3081

PARENT/GUARDIAN 1

(STATE OF NEW YORK)

(COUNTY OF WESTCHESTER)ss.:

On the 8th day of FEBRUARY in the year 2017, before me the undersigned, personally appeared

DARREN CALMAN, personally known to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person on behalf of which the individual(s) acted executed the instrument.

STEVEN A VESCIO
NOTARY PUBLIC-STATE OF NEW YORK
No. 01VE6213874
Qualified in Westchester County
My Commission Expires November 23, 2017



Notary Public

PARENT/GUARDIAN 2


(STATE OF NEW YORK)

(COUNTY OF WESTCHESTER)ss.:

On the 8th day of FEBRUARY in the year 2017, before me the undersigned, personally appeared

STEPHANIE CALMAN, personally known to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person on behalf of which the individual(s) acted executed the instrument.

STEVEN A VESCIO
NOTARY PUBLIC-STATE OF NEW YORK
No. 01VE6213874
Qualified in Westchester County
My Commission Expires November 23, 2017



Notary Public

APPLICANT


(STATE OF NEW YORK)

(COUNTY OF WESTCHESTER)ss.:

On the 8th day of FEBRUARY in the year 2017, before me the undersigned, personally appeared

MAXWELL CALMAN, personally known to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person on behalf of which the individual(s) acted executed the instrument.

STEVEN A VESCIO
NOTARY PUBLIC-STATE OF NEW YORK
No. 01VE6213874
Qualified in Westchester County
My Commission Expires November 23, 2017



Notary Public

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
MARCH 1, 2017

3. MINUTES

- December 7, 2016 Regular Meeting
- December 21, 2016 Regular Meeting
- January 4, 2017 Regular Meeting
- February 16, 2017 Regular Meeting

The Regular Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor at the William J. Vescio Community Center, at 1 Library Road, Briarcliff Manor, New York on the 7th of December, 2016 commencing at 8:00 p.m.

Present

Lori A. Sullivan, Mayor
Mark Pohar, Deputy Mayor
Cesare DeRose, Jr. Trustee
Mark L. Wilson, Trustee
Bryan Zirman, Trustee

Also Present

Philip Zegarelli, Village Manager
Clinton Smith, Village Counsel

Absent

Christine Dennett, Village Clerk

Board of Trustees Announcements

Mayor Sullivan congratulated Briarcliff High School student, Ryan Gallaher, for being awarded Runner of the Year.

Village Managers Report

- Coyotes have been reported in the area and the Village is looking into a trapper.
- 2017 Scarborough Station Parking Permits are on sale.
- The Holbrook Sewer Project is moving along well.
- The second lap of leaf pickup is almost done.
- Taxes are due by January 3, 2017.
- The Ice Skating Rink is being set up in Law Park. Permits are required.

Public Comments

Members from Sustainable Westchester gave a presentation to the Board and gave an overview of their organization and thanked the Board for allowing the Village to be members.

Authorize Village Manager to Execute a Professional Services Agreement with RGR Landscape

The agenda item was tabled to a future meeting.

Budget Amendments – Non Budgeted Line Items

Upon motion by Trustee DeRose, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the budget for Fiscal Year 2016-2017 is hereby amended as follows:

Increase Expenses –	Contractual Services (A5112.460) by \$57,495.00
Increase Revenue –	Miscellaneous Revenue (A0101.2770) by \$57,495.00
Increase Expenses –	Inspection Costs - Club (A3620.460.Club) by \$150,000.00
	Contingency (A1990.499) by \$588,825.00
	TOTAL \$738,825.00
Increase Revenue –	Building Permit Fees - Club (A0106.2555.Club) by \$738,825.00
Increase Expenses –	Special Matching Expenses (L7410.206) by \$1,000.00
Increase Revenue –	Special Gifts (L0108.2705) by \$1,000.00

Fire Department Membership – Rocha

The Board thanked Ms. Rocha for volunteering.

Upon motion by Trustee Wilson, seconded by Deputy Mayor Pohar, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the membership of **Gabriella Rocha** to the Briarcliff Manor Fire Company.

Village Justice Court Annual Auditor’s Report FY 15-16: acknowledge and accept

Trustee Zirman noted his wife was the Court Clerk.

Village Attorney Smith stated he could vote on the agenda item and there was not a conflict of interest.

Mayor Sullivan thanked the Judges and Court Clerk for keeping the Court financially sound.

Upon motion by Deputy Mayor Pohar, seconded by Trustee Zirman, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Village Justice Court conducted an Independent Audit for Fiscal Year 2015-2016 in accordance with Section 2019-a of the Uniform Justice Court Act.

BE IT FURTHER RESOLVED that the Board of Trustees does hereby approve and accept into the record the Village Justice Court Independent Audit for Fiscal Year 2015-2016.

Minutes

Upon motion by Trustee Zirman, seconded by Trustee DeRose, the Board voted unanimously to approve the minutes of the November 16, 2016 Regular Meeting.

Adjournment

Mayor Sullivan noted it was the 75th Anniversary of the Pearl Harbor attack and thanked all veterans and active military for their service.

Upon motion by Trustee Wilson, seconded by Deputy Mayor Pohar, the Board voted unanimously to adjourn the meeting at 9:00pm.

Respectfully Submitted By,
Christine Dennett
Village Clerk

The Regular Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor at the William J. Vescio Community Center, at 1 Library Road, Briarcliff Manor, New York on the 21st of December, 2016 commencing at 8:00 p.m.

Present

Lori A. Sullivan, Mayor
Mark Pohar, Deputy Mayor
Cesare DeRose, Jr. Trustee
Mark L. Wilson, Trustee
Bryan Zirman, Trustee

Also Present

Philip Zegarelli, Village Manager
Clinton Smith, Village Counsel

Absent

Christine Dennett, Village Clerk

Board of Trustees Announcements by Mayor Sullivan

The Board wished everyone a Merry Christmas, Happy Hanukah and Seasons Greetings.

- Taxes are due by January 3, 2017.
- The Ice Skating Rink is set up in Law Park. Permits are required.
- The Platform Tennis Courts are open and permits are required.
- There are many Senior Programs being held at the Community Center. Please contact Stephanie Rossi for more information in the Recreation Department.

Village Managers Report by Village Manager Zegarelli

Village Manager Zegarelli gave the 4 month FY 16/17 budget overview.

- 2017 Scarborough Station Parking Permits are on sale.
- The Holbrook Sewer Project is moving along well.
- Leaf pickup has been completed.
- Taxes are due by January 3, 2017.

Public Comments

There were no public comments.

Budget Amendment: Reader's Digest Grant

Upon motion by Trustee DeRose, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Library Fund for fiscal year 2016-2017 is hereby amended as follows to purchase E-Books and E-Audiobooks, Playaways and CD Audiobooks and print books for adults, teens and children:

Increase Revenue – L0108.2705 Special Gifts	\$6,000
Increase Expense - L7410.206 Special Matching Expenses	\$6,000

Comprehensive Plan / B-Zone Advisory Board Addition: Aaron Stern

Mayor Sullivan appointed Aaron Stern to the Committee and directed a resolution be prepared for the next meeting regarding the formation of the Committee.

Fire Department Memberships

The Mayor thanked the Fire Department for reenergizing the membership and welcomed the new members.

Upon motion by Trustee Wilson, seconded by Deputy Mayor Pohar, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the membership of **Gabriella Carpio** to the Scarborough Engine Company.

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the membership of **Christian Gonseth** to the Briarcliff Manor Hook & Ladder Company.

Adjournment

Upon motion by Trustee Wilson, seconded by Deputy Mayor Pohar, the Board voted unanimously to adjourn the meeting at 8:40pm.

Respectfully Submitted By,
Christine Dennett
Village Clerk

The Regular Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor at the William J. Vescio Community Center, at 1 Library Road, Briarcliff Manor, New York on the 4th of January, 2017 commencing at 8:00 p.m.

Present

Lori A. Sullivan, Mayor
Mark Pohar, Deputy Mayor
Cesare DeRose, Jr. Trustee
Mark L. Wilson, Trustee
Bryan Zirman, Trustee

Also Present

Philip Zegarelli, Village Manager
Clinton Smith, Village Counsel

Absent

Christine Dennett, Village Clerk

Board of Trustees Announcements by Deputy Mayor Pohar

The Board wished everyone a Happy New Year!

- Taxes were due by January 3, 2017.
- The Ice Skating Rink is set up in Law Park. Permits are required.
- The Platform Tennis Courts are open and permits are required.
- There are many Senior Programs being held at the Community Center. Please contact Stephanie Rossi for more information in the Recreation Department.

Village Managers Report by Village Manager Zegarelli

- 2017 Scarborough Station Parking Permits are on sale.
- The Holbrook Sewer Project is moving along well.
- Christmas tree pickup has begun.
- The pavilion construction is well underway.

Public Comments

There were no public comments.

Authorize Village Manager to Execute a Lease Agreement for 200 Scarborough Station Road with the United States Postal Service

Upon motion by Trustee DeRose, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Village Manager is hereby authorized and directed to execute on behalf of the Village a lease agreement with United States Postal Service for the lease of Village Owned Property located at 200 Scarborough Station Road for the annual rental of \$30,000 payable in equal monthly installments effective December 1, 2017 through November 30, 2022.

Confirming Establishment of and Appointment of Members to a Village Comprehensive Plan B Zone Addendum Advisory Committee

Upon motion by Deputy Mayor Pohar, seconded by Trustee Zirman, the Board voted unanimously to approve the following resolution as amended:

WHEREAS, the Village of Briarcliff Manor is considering an addendum or amendment to the 2007 Comprehensive Plan relative to the Village's Planned Office Building and Laboratory B District under NYS Village Law §7-722; and

WHEREAS, such addendum is intended to address the status of the four (4) existing properties located within the Village's B District - Briarcliff Executive Park, Philips Laboratories, Sony electronics and Briarcliff Corporate Campus - which were developed as office parks or for laboratory use and which are all currently vacant; and

WHEREAS, the Village Board has established a committee comprised of Village residents selected by the Village Board tasked with developing land use and zoning recommendations for the Village's B Districts to be presented to the Village Board; and

WHEREAS, the Village Board wants to formalize the establishment of that committee;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby affirms, ratifies and confirms establishment of the Comprehensive Plan B Zone Addendum Advisory Committee (the "Committee"), which shall not be a special committee under NYS Village Law §7-722 but which shall meet publicly and consider land use and zoning recommendations for the Village's B Districts, and thereafter provide the Village Board with written recommendations of same; and it is further

RESOLVED the Committee is comprised of the following members: Steven Vescio (Chairman), Steve Elkes, Michael Gioscia, Sabine Werner, Trustee Mark Wilson and Aaron Stern; and be it further

RESOLVED, the Committee shall utilize Village facilities for its meetings including the Community Center and Village Hall, as well as the videotape equipment in order to record their meetings if they so desire; and be it further

RESOLVED, this Resolution shall take effect immediately.

Adoption of Amended Fire Department Service Award Program Documents

The Board made a housekeeping change to the document and directed Village Counsel to verify that it was ok.

Trustee DeRose stated he was a member of the program and abstained from voting.

Upon motion by Trustee Wilson, seconded by Deputy Mayor Pohar, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Volunteer Firefighter Service Award Program Trust Document and Plan Document are hereby adopted; and

BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to execute the Trust Document and Plan Document on behalf of the Village of Briarcliff Manor.

Roll Call:

Trustee DeRose	Abstained
Trustee Wilson	Aye
Deputy Mayor Pohar	Aye
Trustee Zirman	Aye
Mayor Sullivan	Aye

Appoint Lieutenant Bueti to Permanent Status Subject to Probation

The Board congratulated Lieutenant Bueti.

Upon motion by Trustee Zirman, seconded by Trustee DeRose, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that Dominick Bueti is hereby appointed as Police Lieutenant effective January 5, 2017 with a salary of \$130,000.00.

Fire Department Memberships

The Board thanked the new members for volunteering.

Upon motion by Trustee Wilson, seconded by Deputy Mayor Pohar, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the membership of **Max J. Kreppel** to the Briarcliff Manor Hook & Ladder Company.

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the membership of **Alexandra L. Martocci** to the Scarborough Engine Company.

Declaration and Authorization of the Sale of Surplus Vehicles and Equipment

Upon motion by Trustee Zirman, seconded by Trustee DeRose, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Board of Trustees does hereby declare the Village owned vehicle and equipment listed below as surplus and further authorizes their sale pursuant to a public bid.

1991 Beck Fire Engine Model #5194-91 Vin #1D91P11F7M3008350

Adjournment

The Board noted the next meeting would be January 19, 2017 at 8:00pm with a Work Session at 6:30pm.

Upon motion by Trustee Zirman, seconded by Trustee Wilson, the Board voted unanimously to adjourn the meeting at 8:40pm.

Respectfully Submitted By,
Christine Dennett
Village Clerk

The Regular Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor at the William J. Vescio Community Center, at 1 Library Road, Briarcliff Manor, New York on the 16th of February, 2017 commencing at 8:00 p.m.

Present

Lori A. Sullivan, Mayor
Mark Pohar, Deputy Mayor
Mark L. Wilson, Trustee
Bryan Zirman, Trustee

Also Present

Philip Zegarelli, Village Manager
Christine Dennett, Village Clerk
Clinton Smith, Village Counsel

Absent

Cesare DeRose, Jr. Trustee

Board of Trustees Announcements by Trustee Zirman

- The Library had many successful programs in the past month.
- Thank you to the Police Department and Fire Department for their service
- The Recreation Department is holding many programs at the Community Center. Visit the website for more information.
- The Law Park Ice Rink is open.
- The Recreation Spring Brochure will be out soon.
- Great job done by DPW during the snow storm. Special thanks to the staff that came in during the storm and for keeping Village Hall open.
- Congratulations to the Briarcliff High School Boys and Girls basketball teams.

Village Managers Report by Village Manager Zegarelli

- In observance of President's Day there will be no valet service and administrative offices will be closed.
- The Club will begin construction soon.
- March 21st is the Village Election and it will be in the Community Center from 6am-9pm.
- Absentee ballot applications are available in Village Hall.
- The trusses are up on the pavilion, the walkways have been poured and the project is on time.

- 99% collection for Village Tax revenue

Public Comments

There were no public comments.

Library Board Appointments

The Board thanked the new Board members for volunteering and stated there was a wonderful response to their search for new members. The Board thanked the outgoing members for their many years of service.

Upon motion by Trustee Wilson, seconded by Deputy Mayor Pohar, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby makes the following appointments:

Jeffrey Robins as a member of the Library Board for a term to expire on December 31, 2017.

Reina Schiffrin as a member of the Library Board for a term to expire on December 31, 2018.

Allison Shine as a member of the Library Board to fill the unexpired term of Hannah Berkowitz to expire on December 31, 2019.

Jayad Shabani as a member of the Library Board to fill the unexpired term of Marie Pennachio to expire on December 31, 2020.

Authorize Village Manager to Execute an Agreement with Westchester County Department of Public Safety and New York State Police - TraCS

Upon motion by Deputy Mayor Pohar, seconded by Trustee Zirman, the Board voted unanimously to approve the following resolution subject to a review of Appendix A by Village Counsel:

BE IT RESOLVED that the Village Manager is hereby authorized and directed to execute on behalf of the Village a TraCS Use and Dissemination Agreement with the Westchester County Department of Public Safety and the New York State Police for a period of five (5) years upon the execution of the agreement.

Resolution to Accept the Donation of Real Property

Mayor Sullivan stated the land was not developable and would enhance the Village's open space.

Upon motion by Trustee Zirman, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution:

WHEREAS, Michael Salwen, Nancy Salwen, Judith Salwen and Elizabeth Stahl (collectively, "Owners"), are the owners of certain vacant real property located at Cedar Drive, in the Village of Briarcliff Manor, which is approximately 0.869 acres, and which is shown on the tax map of the Town of Ossining as Section 105.10, Block 2, Lot 58, and which real property is more particularly described on Exhibit A annexed to and made a part of this resolution (the "Property"); and; and

WHEREAS, the Owners wish to donate said Property to the Village of Briarcliff Manor, and

WHEREAS, after a review and inspection of the Property and after obtaining a title report on and survey of the Property, the Village Board wishes to accept said donation of the Property.

NOW THEREFORE, BE IT

RESOLVED, that the Village Board of Trustees hereby accepts, with gratitude, the donation of the Property; and it is further

RESOLVED, that this acceptance of the Property is without any commitment as to the dedication and use of the Property for any particular purpose; and

RESOLVED, that such acceptance is subject to Owners' delivery of the Property free from any and all fees, costs, liens and encumbrances to the satisfaction of Village Counsel and the Village Manager; and be it further

RESOLVED, that the Village Manager be and is hereby authorized to negotiate all terms incidental to said transaction and prepare any necessary documents to make the transfer of said Property possible and further to perform any other work necessary, relative to the transfer of said Property; and be it further

RESOLVED, this Resolution shall take effect immediately.

Amendment to Designation of Banks

Upon motion by Trustee Wilson, seconded by Deputy Mayor Pohar, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby designate the following banks for the deposit of Village funds:

- a. JP Morgan Chase
- b. Wells Fargo Bank, NA
- c. Fidelity
- d. TD Bank

- e. Greater Hudson Bank
- f. Webster Bank
- g. The Westchester Bank

BE IT FURTHER RESOLVED, the Village Manager is hereby authorized to open accounts and transact such business in keeping with the needs of the Village.

Authorize Village Manager to Execute Fire Protection Agreements with the Town of Mount Pleasant

Upon motion by Deputy Mayor Pohar, seconded by Trustee Zirman, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Village Manager is hereby authorized and directed to execute a Fire Protection Agreement with the Town of Mt. Pleasant for fire protection services to the Briarcliff East Fire Protection Districts in the amount of \$14,702 to expire on December 31, 2016.

BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to execute a Fire Protection Agreement with the Town of Mt. Pleasant for fire protection services to the Northeast Briarcliff Fire Protection District in the amount of \$29,328 to expire on December 31, 2016.

Fire Department Membership - Winters

The Board thanked Ms. Winters for volunteering.

Upon motion by Trustee Zirman, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the membership of **Alexandra L. Winters** to the Briarcliff Manor Fire Company.

Adjournment

The Board noted there would be a special Executive Session on February 27, 2017 at 6:30pm, the February 22, 2017 Work Session was canceled and the next regular meeting would be March 1, 2017 at 8:00pm with a Work Session at 6:30pm.

Upon motion by Trustee Zirman, seconded by Trustee Wilson, the Board voted unanimously to adjourn the meeting at 8:25pm.

Respectfully Submitted By,
Christine Dennett
Village Clerk