



AGENDA
JUNE 7, 2017
BOARD OF TRUSTEES
VILLAGE OF BRIARCLIFF MANOR, NEW YORK
REGULAR MEETING – 8:00 PM

Pledge of Allegiance

Board of Trustees Announcements

Village Managers Report

Public Comments

P2

1. Police Sergeant Promotion
2. Swearing in of Police Officers
3. Budget Transfers
4. Award of Bid, Bus Transportation
5. Minutes

NEXT REGULAR BOARD OF TRUSTEES MEETING – JUNE 21, 2017

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
JUNE 7, 2017

1. POLICE SERGEANT PROMOTION

BE IT RESOLVED, that William Bassett of Mohegan Lake, New York is hereby promoted to the position of Police Sergeant at an annual salary of \$123,654.93 effective at 12:01 a.m. on June 8, 2017.

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
JUNE 7, 2017

3. BUDGET TRANSFERS– 2016-2017

BE IT RESOLVED that the Board of Trustees does hereby authorize the following budget transfers for FY 2016-2017 totaling \$86,641.58 in the General Fund.

GENERAL FUND

From:	A1990.499	Contingency	\$44,000
To:	A3120.201	Police Equipment	\$44,000
From:	A1990.499	Contingency	\$26,270
To:	A1680.460	Contractual Services (IT)	\$26,720
From:	A7319.103	PT Labor Camp	\$13,371.58
To:	A7316.103	PT Labor Youth Program	\$13,371.58

BUDGET TRANSFER (FY 16-17) REQUEST FORM

Amount from:	Muni Code	Budget Line
\$ 44,000.00	A1990.499	CONTINGENCY
Amount to:	Muni Code	Budget Line
\$ 44,000.00	A3120.201	Police Equipment

Reason for Transfer Request: **New equipment - Police car and voice recorder** *(moved forward Budget yr.)*

(Signature)

Signature of Requesting Department Head Date Signed

(Signature) *24 May*

Village Manager Approval Date Signed

(Signature) *5/24/17*

Village Treasurer Approval Date Signed

If over \$10,000, Board of Trustees Approval Date:

BUDGET TRANSFER (FY 16-17) REQUEST FORM

Amount from:	Muni Code	Budget Line
\$ 26,720.00	A1990.499	CONTINGENCY
Amount to:	Muni Code	Budget Line
\$ 26,720.00	A1680.460	CONTRACTUAL SERVICES - IT

Reason for Transfer Request: Muncity software *(significant upgrades)*

Signature of Requesting Department Head Date Signed
(E)
R. Logan 24 May

Village Manager Approval Date Signed
Edward J. Pitt 5/24/17


Village Treasurer Approval Date Signed

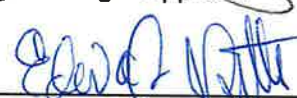
 If over \$10,000, Board of Trustees Approval Date:

BUDGET TRANSFER (FY 16-17) REQUEST FORM

Amount from:	Muni Code	Budget Line
\$ 13,371.58	A7319.103	PT Labor Camp
Amount to:	Muni Code	Budget Line
\$ 13,371.58	A7316.103	PT Labor Youth Program

Reason for Transfer Request: Additional PT labor costs for the Youth Program (Summer camp)

Signature of Requesting Department Head Date Signed
 24 May

Village Manager Approval Date Signed
 5/24/17

Village Treasurer Approval Date Signed

 If over \$10,000, Board of Trustees Approval Date:

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
JUNE 7, 2017

4. AWARD OF BID, BUS TRANSPORTATION

BE IT RESOLVED that the bid for the furnishing of Bus Transportation Services for various Summer Camp programs operated by the Recreation and Parks Department (VM-1718-1) is hereby awarded to Briarcliff Bus Co., Inc. of Briarcliff Manor, New York as per the rates in the attached schedule.


BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to execute a contract with Briarcliff Bus Co., Inc. for the furnishing of Bus Transportation Services for the Recreation and Parks Department.



RECREATION and PARKS DEPARTMENT

Village of Briarcliff Manor

Henry A. Jamin, CPRP, *Superintendent*

MEMO TO: Philip E. Zegarelli, Village Manager
FROM: Henry Jamin, Superintendent 
DATE: June 1, 2017
RE: 2017-2018 Transportation Service Contract

Bids for our department's 2017-2018 transportation services contract were opened on Thursday, June 1st. Although our bid documents were mailed out to three companies that have shown interest in the past, and we published our usual Public Notice, we received only one submission this year. Analyzing the bid involves determining how the unit cost prices submitted compare to our budget, and how they will translate into true expenditures once we are into the actual provision of the services we require. The transportation services are for our summer day camp programs, and variables such as final camper enrollment (determines the true # of buses needed for each trip) and possible cancellations due to weather make this contract one that cannot be assigned a specific dollar amount at the time of award. We can, however, calculate an anticipated expenditure total and award the contract based upon this analysis. To this end, I have multiplied each unit price by the number of buses we anticipate using for each of the trips included in the bid. This analysis provides us with an estimate that is as accurate as can be determined at this time, and a copy of the bid analysis worksheet is attached for your review and information.

Briarcliff Bus Company was the low bidder with a projected total contract amount of \$39,060. This projection is \$1,770 less than our approved budget of \$40,830 for these services. The prices that we have secured for the limited number of Coach buses that we also need to use for the camp programs, also came in slightly less than budgeted, so combined, our total transportation expenditures for camp should be \$2,090 less than our approved budget.

Based upon their low bid and the very positive experiences we have had with them over many years of service, I recommend that the Village Board award this year's contract, VM-1718-1, to Briarcliff Bus Company at the unit prices submitted. The term of the contract shall be from date of award through August 4, 2017.

Please let me know if you have any questions, or if there is anything further I can provide regarding the matter of this contract award. Thank you for your attention and consideration.



Village of Briarcliff Manor Bus Bid Results and Analysis FYE 2018

Bid Item #	Item Description	projected		2016 BRIARCLIFF BUS CO. PRICES			26	BUDGET as APPROVED		Totals including Coach Buses	PROJECTION OF ACTUAL EXPENSES		Totals including Coach Buses			
		# of buses	# of days or trips	BUS	Total	BUS		Total	BUS		Total					
A7314.444 TREE CAMP																
A	Shuttle Buses	1	26	250	6890		1	270	7020	8180	1	265	6890	8000		
B-1a	Bounce U - Elmsford	2	1	250	530		2	290	580		2	265	530			
B-1b	Cortlandt Lanes - Cortlandt Manor	2	1	275	580		2	290	580		2	290	580			
A7315.444 SUPER CAMP																
A	Shuttle Buses	1	26	250	6890		1	270	7020	10020	1	265	6890	9740		
B-2a	Rockin Jump - Mt. Kisco	3	1	275	870		3	290	870		3	290	870			
B-2b	Cortlandt Lanes - Cortlandt Manor	3	1	275	870		3	290	870		3	290	870			
B-2c	Billy Beez, Palisades Center	3	1	400	1110		3	420	1260		3	370	1110			
A7316.444 CAMP ADVENTURE																
A	Shuttle Buses	1	26	250	6890		1	270	7020	17380	1	265	6890	15510		
B-3a	Rockin Jump - Mt. Kisco	2	1	275	580		3	195	585		School Buses	2	290		580	School Buses
B-3b	Grand Prix - Peekskill	2	1	n/a	650		3	310	930		6240	2	325		650	11590
B-3c	Cortlandt Lanes - Cortlandt Manor	2	1	295	620		3	310	930		Coach Buses	2	310		620	Coach Buses
B-3d	Dave & Busters - West Nyack	2	1	350	740		3	370	1110		2060	2	370		740	1960
B-3f	Medieval Times	2	1	450	950		3	475	1425		2060	2	475		950	1960
B-3g	Adventure Park - Bridgeport, CT	2	1	525	1160		3	420	1260		17380	2	580		1160	15510
A7317.444 CAMP HORIZON																
B-4a	Cortlandt Lanes - Cortlandt Manor	2	1	295	620		2	310	620		14990	2	310		620	15230
B-4b	Shamrock Charter - New Rochelle	2	1	425	890		2	445	890	Coach Buses		2	445	890		
B-4c	Met Life Stadium & Palisades Ice Rink	2	1	n/a	950		2	425	850	1040		2	475	950	Coach Buses	
B-4d	Club Getaway - Kent, CT	2	1	525	1100		2	550	1100	1400		2	550	1100	995	
B-4e	Grand Prix - Mt. Kisco	2	1	325	680		2	340	680	1040		2	340	680	995	
B-4f	Medieval Times - Lyndhurst, NJ	2	1	450	950		2	470	940	1040		2	475	950	1360	
B-4g	Palisades Mall - West Nyack, NY	2	1	375	750		2	395	790	1040		2	375	750	1050	
B-4h	Sports Center, Shelton, CT	2	1	475	1050		2	445	890	1100		2	525	1050	1100	
B-4i	Rockin Jump & Cliffs	2	1	425	880		2	445	890			2	440	880		
B-4j	Adventure Park - Bridgeport, CT	2	1	525	1160		2	550	1100			2	580	1160		
B-4k	Grand Prix - Peekskill	2	1	n/a	700		2	310	620			2	350	700		
B-5	Cancellation Fee	0	0	50	0				0					0		

TOTALS >>>

Briarcliff Bus Bid = **\$ 39,060**

\$ 40,830

** \$ 50,570.00

\$ 39,060

** \$ 48,480.00

Amount less than Adopted Budget (School Buses) = \$ (1,770.00)

Total .444 Budget school & coach buses

Total .444 Projection school & coach buses

Amount less than Adopted Budget (School Buses + Coach Buses) = \$ (2,090.00)

The Regular Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor at the William J. Vescio Community Center, at 1 Library Road, Briarcliff Manor, New York on the 19th of April, 2017 commencing at 8:00 p.m.

Present

Lori A. Sullivan, Mayor
Cesare DeRose, Jr. Trustee
Mark L. Wilson, Trustee

Also Present

Philip Zegarelli, Village Manager
Christine Dennett, Village Clerk
Clinton Smith, Village Counsel

Absent

Mark Pohar, Deputy Mayor
Bryan Zirman, Trustee

Continued Public Hearing Fiscal Year 2017-2018 Tentative Budget

Upon motion by Trustee Wilson, seconded by Trustee DeRose, the Board voted unanimously to reopen the public hearing.

The Board thanked the Village Manager and Village Treasurer for all the work that they did and for keeping the budget well under the tax cap.

Upon motion by Trustee Wilson, seconded by Trustee DeRose, the Board voted unanimously to close the public hearing.

Public Hearing Local Law to Amend Chapter 220 of the Code of the Village of Briarcliff Manor with Respect to Clarification of Restaurant and Retail Uses

Upon motion by Trustee Wilson, seconded by Trustee DeRose, the Board voted unanimously to reopen the public hearing.

Upon motion by Trustee Wilson, seconded by Trustee DeRose, the Board voted unanimously to adjourn the public hearing to May 17, 2017.

Board of Trustees Announcements by Mayor Sullivan

- There are many upcoming programs at the Library. Please visit the website for more information.
- The Recreation Brochure is available on the website.
- Registration is underway for the summer Recreation Programs.
- The Mobile Passport Unit will be at Village Hall on May 8th.
- Stash the Trash will be from April 8th to April 23rd.

Village Managers Report by Village Manager Zegarelli

- The pavilion is on target for a Memorial Day completion.
- The Pleasantville Road paving project will be put out to bid by Westchester County on April 21st.
- The project at the Route 9A and North State Road intersection will begin soon.
- The Catskill Aqueduct is shutting down temporarily this week.

The Mayor read a statement regarding the Tax Certioraris that were filed for Trump National Golf Course and Sleepy Hollow Country Club and stated there were many pending certioraris and SCARS. She further stated the Village was not the assessing unit and didn't have any say in the outcome of the certioraris but that the Town was confident with their recent reassessment of the properties.

Public Comments

Mr. Peter Doyle of 43 Aspinwall Road thanked the Board for volunteering and for having public meetings. He stated the pavilion looked good and asked when the paving project would begin.

Village Manager Zegarelli stated the project would likely begin later in the summer.

Budget Transfers – Public Works

Upon motion by Trustee Wilson, seconded by Trustee DeRose, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Board of Trustees does hereby authorize the following budget transfers for FY 2016-2017 totaling \$53,000 in the General Fund.

GENERAL FUND

From:	A1640.418	Diesel Fuel	\$26,000
To:	A1490.111	Personnel	\$4,000
	A1640.219	Heavy Equipment Repair	\$9,000
	A5110.201	Equipment	\$3,000

	A5142.201	Snow Equipment	\$5,000
	A5182.420	Street Lighting Supplies	\$5,000
		TOTAL	\$26,000
From:	A5142.102	Snow Overtime	\$9,000
To:	A5112.102	Road Construction Overtime	\$9,000
From:	A7110.103	Parks PT Labor	\$3,000
To:	A8510.103	Beautification Labor	\$3,000
From:	A1640.419	Gasoline	\$15,000
To:	A8989.420	Joint Construction Supplies	\$15,000

Fire Department Memberships

The Board thanked the new members for volunteering.

Upon motion by Trustee DeRose, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the membership of **Richard J. Kressman** to the Briarcliff Manor Fire Company.

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the membership of **Julio Martinez** to the Briarcliff Manor Fire Company.

Unpaid Water Accounts

Upon motion by Trustee DeRose, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution:

Whereas, certain customer water rent accounts currently have unpaid water charges totaling \$220,082.28; and

Whereas, it is legally permissive to include unpaid water accounts and penalties in the annual tax levy; and

Whereas, a notice will be sent to each customer with an unpaid balance, that unless the balance due is paid in full by May 10, 2017, it shall be added to their tax bill along with all applicable penalties, due July 3, 2017.

Now Therefore Be It Resolved, that the Receiver of Taxes is authorized to include the remaining unpaid water charges on the 2017 tax levy.

Adjournment

There will be a Special Meeting on April 24, 2017 at 7:00pm to adopt the budget and other related items.

Upon motion by Trustee Wilson, seconded by Trustee DeRose, the Board voted unanimously to adjourn the regular meeting at 9:05pm.

Respectfully Submitted By,

Christine Dennett
Village Clerk

The Regular Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor at the William J. Vescio Community Center, at 1 Library Road, Briarcliff Manor, New York on the 3rd of May, 2017 commencing at 8:00 p.m.

Present

Lori A. Sullivan, Mayor
Mark Pohar, Deputy Mayor
Cesare DeRose, Jr. Trustee
Mark L. Wilson, Trustee
Bryan Zirman, Trustee

Also Present

Philip Zegarelli, Village Manager
Christine Dennett, Village Clerk
David Turiano, Village Engineer
Clinton Smith, Village Counsel

Board of Trustees Announcements by Trustee Wilson

- Unpaid water bills will be levied to tax on May 10th.
- There are many upcoming programs at the Library. Please visit the website for more information.
- The Recreation Brochure is available on the website.
- Registration is underway for the summer Recreation Programs.
- Day Camp will be from June 28th through August 4th.

Mayor Sullivan stated the B Zone Committee will submit their report by the next meeting.

Village Managers Report by Village Manager Zegarelli

- The pavilion will be turned over to the Village by the contractor in 2 weeks and a dedication ceremony will be held on Memorial Day.
- The Pleasantville Road paving project is out to bid by Westchester County.
- The Westchester County Mobile Passport Unit will be at Village Hall on May 8th.
- The project at the Route 9A and North State Road intersection will begin soon.
- The Village Hall HVAC project will be out to bid shortly.

Public Comments

Mr. Joseph Pastore of 414 Central Drive asked for an update or an overview of the Club project and asked if he could view the final approval documents.

Mr. Bruce Yaeger of 450 Central Drive stated he had a number of concerns with the Club project and air quality. He asked how the project would be policed.

Mr. William Wetzel of 2 Central Drive thanked the Board for their commitment to the Village and stated the Club project was an incompatible use with the neighborhood. He stated the rock crushing needed to be managed for a better quality of life.

The Mayor stated the Board would do everything they could to make sure the contractor abided by the Village laws and stated the plans were available to be reviewed.

Village Engineer Turiano stated he would get more detail on the rock crushing schedule.

Authorize Village Mayor to Execute an Agreement with the Village Manager

Upon motion by Trustee DeRose, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Mayor is authorized to execute an agreement with Philip Zegarelli for his service from April 1, 2017 through March 31, 2020 as Village Manager, Deputy Village Clerk and Deputy Registrar; and

BE IT FURTHER RESOLVED that this agreement supersedes the agreement between the Village and Village Manager Zegarelli approved by resolution adopted on January 21, 2015; and

BE IT FURTHER RESOLVED that to the extent any provision of that prior agreement conflicts with any provision of this agreement, that prior agreement provision shall have no force and effect on the terms of Village Manager Zegarelli's employment after April 1, 2017 subject to review by Village Counsel as to form and substance.

Authorize the Village Manager to Execute Agreements

Tri-Community Agreement for Fly Car Services

Upon motion by Trustee Wilson, seconded by Deputy Mayor Pohar, the Board voted unanimously to approve the following resolution as amended:

BE IT RESOLVED that the Village Manager is hereby authorized and directed to execute an agreement with the Village of Croton on Hudson, NY and the

Ossining Volunteer Ambulance Corps. Inc. (OVAC) for Fly Car Services for June 1, 2017 through May 31, 2020 in the amount of \$127,500 per fiscal year and to negotiate such modifications and revisions to the contract as may be in the Village's interest.

Westchester County for Voice, Video and Data Services from Cablevision Lightpath, Inc.

The agenda item was tabled to a future meeting.

Budget Transfers

Upon motion by Deputy Mayor Pohar, seconded by Trustee Zirman, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Board of Trustees does hereby authorize the following budget transfers for FY 2016-2017 totaling \$78,400 in the General Fund.

GENERAL FUND

From:	A1990.499	Contingency	\$55,000
To:	A5112.460	Contractual-Paving	\$55,000
From:	A1990.499	Contingency	\$23,400
To:	A9901.940	Transfer to Debt	\$23,400

Acceptance of Donation from Friends of the Library

Upon motion by Trustee Zirman, seconded by Trustee DeRose, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Board of Trustees hereby accepts a donation in the amount of \$329.54 from the Friends of the Library for the purposes of purchasing a bookcase for the Briarcliff Manor Public Library.

Increase Revenue – Gifts
(L0108.2705) by \$329.54

Increase Expenses – Special Matching Expenses
(L7410.206) by \$329.54

Minutes

Upon motion by Trustee DeRose, seconded by Trustee Wilson, the Board voted unanimously to approve the minutes of March 15, 2017, April 5, 2017 Organizational Meeting and the April 5, 2017 Regular Meeting.

Adjournment

All residents are encouraged to sign up for the weekly email list. Please contact Village Hall to sign up.

Upon motion by Trustee Wilson, seconded by Trustee DeRose, the Board voted unanimously to adjourn the regular meeting at 9:17pm.

Respectfully Submitted By,

Christine Dennett
Village Clerk

Village Board of Trustees
Regular Meeting
May 17, 2017
8:00 p.m.

The Regular Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor at the William J. Vescio Community Center, at 1 Library Road, Briarcliff Manor, New York on the 17th of May, 2017 commencing at 8:00 p.m.

Present

Lori A. Sullivan, Mayor
Cesare DeRose, Jr. Trustee
Mark L. Wilson, Trustee
Bryan Zirman, Trustee

Also Present

Philip Zegarelli, Village Manager
Christine Dennett, Village Clerk
David Turiano, Village Engineer
Clinton Smith, Village Counsel

Absent

Mark Pohar, Deputy Mayor

Pledge of Allegiance

Continued Public Hearing Local Law to Amend Chapter 220 of the Code of the Village of Briarcliff Manor with Respect to Clarification of Restaurant and Retail Uses

Upon motion by Trustee DeRose, seconded by Trustee Wilson, the Board voted unanimously to close the public hearing.

Police Sergeant Promotion

Mayor Sullivan swore in Sergeant DiMeglio.

The Board thanked Ms. DiMeglio for her service within the department, past and present.

Upon motion by Trustee Wilson, seconded by Trustee Zirman, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that Linda DiMeglio of Port Chester, New York is hereby promoted to the position of Police Sergeant at an annual salary of \$121,229.83 effective at 12:01 a.m. on May 18, 2017.

Board of Trustees Announcements by Trustee Zirman

- There are many upcoming programs at the Library. Please visit the website for more information.
- The Library's School's Out Party will be on June 23rd.
- The Recreation Brochure is available on the website.
- Registration is underway for the summer Recreation Programs.
- The Pool opens Memorial Day.
- Day Camp will be from June 28th through August 4th and space is available.
- Specialty Sports Camps are being offered.
- Swim and Dive Team begins June 6th.

Mayor Sullivan stated the Board was instituting a new policy to recognize promotions for Village Staff.

Village Managers Report by Village Manager Zegarelli

- The pavilion dedication ceremony will be held on Memorial Day.
- The project at the Route 9A and North State Road intersection will begin soon.
- The Village Hall HVAC project is out to bid and due tomorrow.
- Tax Bills will be mailed next week.

Stormwater Management Presentation by David Turiano

Village Engineer Turiano reviewed the Village's Storm Water Management Plan and minimum measures and guidelines.

The Board requested information on what the remedy was for non-compliance and thanked Village Engineer Turiano for his presentation.

Local Law to Amend Chapter 220 of the Code of the Village of Briarcliff Manor with Respect to Clarification of Restaurant and Retail Uses

A letter from Westchester County was received stating the local law was a matter for determination by local jurisdiction.

A letter was received from the Village Planning Board giving their recommendations.

The Board had general discussion regarding the seating limits.

Upon motion by Trustee DeRose, seconded by Trustee Wilson, the Board voted unanimously to amend the proposed local law as follows:

BE IT RESOLVED, that the proposed Local Law to amend Chapter 220 of the Code of the Village of Briarcliff Manor with respect to Clarification of Restaurant and Retail Uses is hereby amended as Section 1 to have the new definition of "Carry-Out Food Establishment" to be added to Village Code Section 220-2 to read as follows:

CARRY-OUT FOOD ESTABLISHMENT

An establishment engaged in the sale of prepared, ready-to-consume food and/or beverages primarily intended for off-site consumption but which may have limited seating for on-site consumption. A carry-out food establishment may include on-site food and/or beverage preparation. Notwithstanding the foregoing, a carry-out food establishment shall be considered a restaurant for application of the parking requirements of Section 220-12C(13) if the establishment has more seats than the lesser of (a) the quotient of the establishment's gross floor area divided by 100 or (b) 20.

Upon motion by Trustee Wilson, seconded by Trustee Zirman, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the proposed the Local Law to Amend Chapter 220 of the Code of the Village of Briarcliff Manor with Respect to Clarification of Restaurant and Retail Uses is hereby adopted, as amended.

Public Comments

Mr. Bruce Yaeger of 450 Central Drive stated he had ongoing concerns with the Club project and asked if the Dust Mitigation Plan had been adopted and if he could get a copy of it.

Mayor Sullivan stated it was sent out for an independent review.

The Board had general discussion regarding releasing documents and information and stated the Village Engineer and Village Counsel would provide their recommendations.

Ratification of Stipulation of Agreement, Police Benevolent Association

The Board stated it was a wonderful job on everyone's part putting this agreement together.

Upon motion by Trustee Zirman, seconded by Trustee DeRose, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Board of Trustees does hereby ratify the Stipulation of Agreement between the Village of Briarcliff Manor and the Village of Briarcliff

Manor Policemen's Benevolent Association, Inc. for the period from June 1, 2017 through May 31, 2021, with the following percentage salary increases for Police Officer Steps 1 through 6:

Year 1	(June 1, 2017 – May 31, 2018)	2%
Year 2	(June 1, 2018 – May 31, 2019)	2.25%
Year 3	(June 1, 2019 – May 31, 2020)	2.25%
Year 4	(June 1, 2020 – May 31, 2021)	2.5%

BE IT FURTHER RESOLVED, that the Village Manager is hereby authorized and directed to execute a Stipulation of Agreement with the Village of Briarcliff Manor Policemen's Benevolent Association, Inc.

Authorize the Village Manager to Make Salary Adjustments for Non Union Staff

Trustee Zirman recused himself from voting on the agenda item.

Upon motion by Trustee Wilson, seconded by Trustee DeRose, with one recusal by Trustee Zirman the Board voted to approve the following resolution:

BE IT RESOLVED that the Board of Trustees hereby authorizes and directs the Village Treasurer to implement a 2.25% salary increase for non-union Village administrative staff other than the Village Manager, Village Treasurer, Chief of Police, Police Lieutenant, and Briarcliff Manor Public Library personnel, all of whom will be separately addressed, in accordance with the approved Fiscal Year 2017-2018 Budget.

BE IT FURTHER RESOLVED that the Board of Trustees does hereby authorize all budget transfers necessary related to the foregoing salary adjustments, subject to BOT confirmation.

Appointment of Police Officers

Upon motion by Trustee Zirman, seconded by Trustee DeRose, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that Fredrick Yerks of Hyde Park, New York is hereby appointed, effective June 1, 2017, to the position of Police Officer Grade 3 to be paid at an annual salary of \$85,842.09 as per the Village of Briarcliff Manor PBA Collective Bargaining Agreement salary scale effective June 1, 2017.

BE IT RESOLVED that John Raffaele of Poughkeepsie, New York is hereby appointed, effective June 1, 2017, to the position of Police Officer Grade 3 to be paid at an annual salary of \$85,842.09 as per the Village of Briarcliff Manor PBA Collective Bargaining Agreement salary scale effective June 1, 2017.

Fire Department Membership

The Board thanked Mr. Cyprian for for volunteering.

Upon motion by Trustee Wilson, seconded by Trustee Zirman, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the membership of **Akeem Cyprian** to the Briarcliff Manor Fire Company.

Authorize Village Manager to Execute an Agreement with the Village Treasurer

Upon motion by Trustee DeRose, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution as amended:

BE IT RESOLVED that the Mayor is authorized to execute an agreement with Edward Ritter for his service from April 1, 2017 through March 31, 2018 as Village Treasurer and Receiver of Taxes pursuant to appointment at the 2017/2018 Board of Trustees Organizational Meeting at a salary of \$137,000.00 per year.

Adjournment

Upon motion by Trustee DeRose, seconded by Trustee Wilson, the Board voted unanimously to adjourn the regular meeting at 9:45pm.

Respectfully Submitted By,

Christine Dennett
Village Clerk