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**AGENDA**  
**AUGUST 16, 2017**  
**BOARD OF TRUSTEES**  
VILLAGE OF BRIARCLIFF MANOR, NEW YORK  
REGULAR MEETING – 8:00 PM

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**Pledge of Allegiance**

**Board of Trustees Announcements**

**Village Managers Report**

**Public Comments**

1. Appointment of Police Officer
2. Budget Transfers
3. Budget Amendments
4. Award of Bid – Tree Trimming Services
5. Fire Department Membership
6. Minutes

**NEXT REGULAR BOARD OF TRUSTEES MEETING – SEPTEMBER 6, 2017**

VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
AUGUST 16, 2017

**1. APPOINTMENT OF POLICE OFFICER**

BE IT RESOLVED that Jan Pierre Chavez of Yorktown Heights, New York is hereby appointed, effective August 21, 2017, to the position of Police Officer Grade 1, Step 6 to be paid at an annual salary of \$107,526.02 as per the Village of Briarcliff Manor PBA Collective Bargaining Agreement salary scale effective June 1, 2017.

VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
AUGUST 16, 2017

**2. BUDGET TRANSFERS– 2017-2018**

BE IT RESOLVED that the Board of Trustees does hereby authorize the following budget transfers for FY 2017-2018:

**GENERAL FUND**

<b>From:</b>	A.0909	Fund Balance Unreserved	\$22,250
<b>To:</b>	A3120.201	Police Equipment	\$22,250
<b>From:</b>	A.0909	Fund Balance Unreserved	\$29,600
<b>To:</b>	A9901.910	Transfer to Capital (Village Hall façade/apron)	\$29,600
<b>From:</b>	A.0909	Fund Balance Unreserved	\$30,600
<b>To:</b>	A9901.910	Transfer to Capital (Law Park Parking Lot)	\$30,600

**WATER FUND**

<b>From:</b>	F.0909	Fund Balance Unreserved	\$54,966.67
<b>To:</b>	F9901.910	Transfer to Capital (Tri-Village)	\$55,966.67

## BUDGET TRANSFER (FY 17-18) REQUEST FORM

<b>Amount from:</b>	<b>Muni Code</b>	<b>Budget Line</b>
\$ 22,250.00	A.0909	Fund Balance Unreserved
<b>Amount to:</b>	<b>Muni Code</b>	<b>Budget Line</b>
\$ 22,250.00	A3120.201	Police Equipment

Reason for Transfer Request: **To account for the cost to purchase a motorcycle for the Police Department**

Signature of Requesting Department Head

Date Signed

8 Aug

Village Manager Approval

Date Signed

8/8/17

Village Treasurer Approval

Date Signed

If over \$10,000, Board of Trustees Approval Date:

## BUDGET TRANSFER (FY 17-18) REQUEST FORM

<b>Amount from:</b>	<b>Muni Code</b>	<b>Budget Line</b>
\$ 29,600.00	A.0909	Fund Balance Unreserved
<b>Amount to:</b>	<b>Muni Code</b>	<b>Budget Line</b>
\$ 29,600.00	A9901.910	Transfer to Capital

Reason for Transfer Request: To account for Expended funds due to the Village Hall Façade/Apron project

Signature of Requesting Department Head

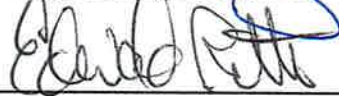
Date Signed



27 July 2017

Village Manager Approval

Date Signed



8/8/17

Village Treasurer Approval

Date Signed

If over \$10,000, Board of Trustees Approval Date:

## BUDGET TRANSFER (FY 17-18) REQUEST FORM

<b>Amount from:</b>	<b>Muni Code</b>	<b>Budget Line</b>
\$ 30,600.00	A.0909	Fund Balance Unreserved
<b>Amount to:</b>	<b>Muni Code</b>	<b>Budget Line</b>
\$ 30,600.00	A9901.910	Transfer to Capital

Reason for Transfer Request: To account for Expended funds due to the Law Park Parking Lot Expansion

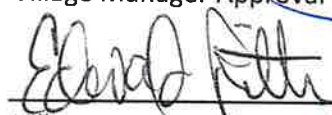
Signature of Requesting Department Head



Date Signed

27 July 2017

Village Manager Approval



Date Signed

8/8/17

Village Treasurer Approval

Date Signed

If over \$10,000, Board of Trustees Approval Date:

## BUDGET TRANSFER (FY 17-18) REQUEST FORM

<b>Amount from:</b>	<b>Muni Code</b>	<b>Budget Line</b>
\$ <b>54,966.67</b>	<b>F.0909</b>	<b>Fund Balance Unreserved</b>
<b>Amount to:</b>	<b>Muni Code</b>	<b>Budget Line</b>
\$ <b>54,966.67</b>	<b>F9901.910</b>	<b>Transfer to Capital</b>

Reason for Transfer Request: To account for Transfer to capital for Tri Village II project Design phase

Signature of Requesting Department Head



Date Signed

8 Aug

Village Manager Approval



Date Signed

8/8/17

Village Treasurer Approval

Date Signed

If over \$10,000, Board of Trustees Approval Date:

VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
AUGUST 16, 2017

**3. BUDGET AMENDMENTS**

BE IT RESOLVED that the budget for fiscal year 2017-2018 is hereby amended as follows:

**TRI VILLAGE WATER CONSOLIDATION PROJECT**

Increase Revenue	H0101.3097	State Grant Revenue	\$225,000
Increase Revenue	H0101.2770	Misc. Capital (Local Sources)	\$109,933.33
Increase Revenue	H0102.5031	Transfer in from Water Fund	\$54,966.67
Increase Expense	H8397.201TRIVG	Tri-Village Consolidation	\$389,900

**LAW PARK PARKING LOT PROJECT**

Increase Revenue	H0102.5031	Transfer In	\$30,600
Increase Expense	H5110.201.18201	Law Park Parking Lot	\$30,600

**VILLAGE HALL FAÇADE/APRON PROJECT**

Increase Revenue	H0102.5031	Transfer In	\$29,600
Increase Expense	H5110.201.15490	Village Hall Façade/ Apron	\$29,600





## BUDGET AMENDMENT REQUEST FORM 2017/2018

<b>Increase Expense</b>	<b>Muni Code</b>	<b>Budget Line</b>
\$ 389,900.00	H8397.201.TRIVG	Tri-Village Consolidation
<b>Increase Revenue</b>	<b>Muni Code</b>	<b>Budget Line</b>
\$ 225,000.00	H0101.3097	State Grant Revenue

<b>Increase Revenue</b>	<b>Muni Code</b>	<b>Budget Line</b>
\$ 109,933.33	H0101.2770	Misc Capital Revenue (Local Sources)
<b>Increase Revenue</b>	<b>Muni Code</b>	<b>Budget Line</b>
\$ 54,966.67	H0102.5031	Transfer in from Water Fund

Reason for Amendment Request: to account for expense/revenue for the Tri-Village Consolidation Project

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Signature of Requesting Department Head	Date Signed
	8 Aug.
Village Manager Approval	Date Signed
	8/8/17
Village Treasurer Approval	Date Signed

If over \$10,000, Board of Trustees Approval Date: \_\_\_\_\_

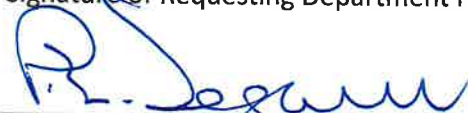
## BUDGET AMENDMENT REQUEST FORM 2017/2018

<b>Increase Expense</b>	<b>Muni Code</b>	<b>Budget Line</b>
\$ 30,600.00	H5110.201.18201	Law Park Parking Lot
<b>Increase Revenue</b>	<b>Muni Code</b>	<b>Budget Line</b>
\$ 30,600.00	H0102.5031	Transfer In

Reason for Amendment Request: To account for Expended funds due to the Law Park Parking Lot Expansion

Signature of Requesting Department Head

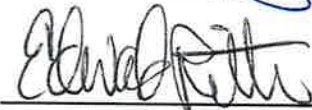
Date Signed



8 Aug

Village Manager Approval

Date Signed



8/8/17

Village Treasurer Approval

Date Signed

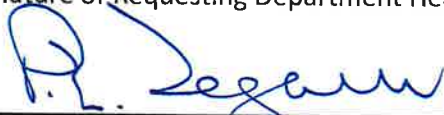
If over \$10,000, Board of Trustees Approval Date:

**BUDGET AMENDMENT REQUEST FORM  
2017/2018**

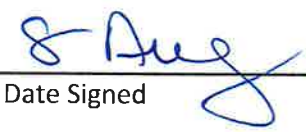
<b>Increase Expense</b>	<b>Muni Code</b>	<b>Budget Line</b>
\$ 29,600.00	H5110.201.15490	Village Hall Façade/Apron
<b>Increase Revenue</b>	<b>Muni Code</b>	<b>Budget Line</b>
\$ 29,600.00	H0102.5031	Transfer In

Reason for Amendment Request: To account for Expended funds due to the Village Hall Façade/Apron project

Signature of Requesting Department Head



Date Signed



Village Manager Approval



Date Signed



Village Treasurer Approval

Date Signed

If over \$10,000, Board of Trustees Approval Date:

VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
AUGUST 16, 2017

**4. AWARD OF BID, TREE TRIMMING SERVICES**

BE IT RESOLVED that the bid for Tree Trimming Services (VM-1718-02) is hereby awarded to Ramos & V Tree Service of Yonkers, New York per their bid of \$1,850.00 per day.

BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to execute a contract with Ramos & V Tree Service for Tree Trimming Services for a one-year term with two one-year renewable options.

VILLAGE OF  
BRIARCLIFF MANOR  
[www.briarcliffmanor.org](http://www.briarcliffmanor.org)



1111 PLEASANTVILLE ROAD  
BRIARCLIFF MANOR, N.Y. 10510  
TELEPHONE: (914) 941-4800  
FAX: (914) 941-4837

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**MEMORANDUM**

August 8, 2017

To: Philip E. Zegarelli – Village Manager  
From: David J. Turiano, P.E., Village Engineer  
Re: **Tree Trimming and Tree Removal Services – VM-1718-2**

Bids were opened on July 27, 2017, at 11:00 a.m. for the above referenced project. Present at the bid opening was Georgina Gualdino. Two bids were received.

The scope of work includes all labor and materials for the trimming/removal of all trees, and other related work. This work is authorized on an as necessary basis and is directed by the Department of Public Works utilizing its operating budget.

In soliciting the bids, the Village reached data firms to publish and distribute the public notice, in addition to advertising the Bid Notice in the Journal News. Two bids were received.

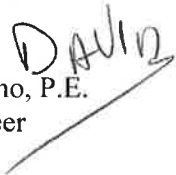
<b>Bidder</b>	<b>Bid Amount</b>
Ramos & V Tree Service	\$1,850.00
The Care of Trees, Inc.	\$2,160.00

Ramos & V Tree Service has performed tree trimming/removal for the Village in the past and the Village has been satisfied with their work

It is my recommendation that the Village award the contract on a time and material basis in the amount of \$1,850.00 per diem to Ramos & V Tree Service.

Please feel free to contact me if you have any questions with the above.

Sincerely yours,

  
David J. Turiano, P.E.  
Village Engineer

VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
AUGUST 16, 2017

**5. FIRE DEPARTMENT MEMBERSHIP**

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the under 18 membership of **David P. Sassano** to the Scarborough Engine Company.

# Briarcliff Manor Fire Department

1111 Pleasantville Road  
Briarcliff Manor, NY 10510

Office of the Chief



ROBERT M. GARCIA, CHIEF  
PETER J. FULFREE, 1<sup>st</sup> Asst. Chief  
VINCENT J. CARUSO, 2<sup>nd</sup> Asst. Chief

Emergency 911  
Chief's Office (914) 941-0879  
Fax (914) 944-2758  
E-mail: fdchief@briarcliffmanor.org

DATE: July 12, 2017  
TO: Christine Dennett, Village Clerk  
Briarcliff Manor Board of Trustees  
FROM: Chief Robert M. Garcia – Briarcliff Manor Fire Department  
SUBJECT: NEW MEMBER – Request for Village Approval

Honorable Mayor and Trustees;

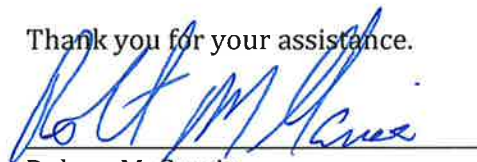
**David P Sassano, born 3/15/2001 and residing at 51 Havell St, Ossining, New York,**  
has applied for membership in the Briarcliff Manor Fire Department

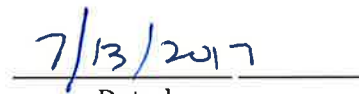
The applicant listed above, has been vetted by the Scarborough Engine Company Membership Committee and determined to meet the criteria set forth by the Briarcliff Manor Fire Department.

FURTHERMORE, the Chief of Department has performed an Arson Background Check on said member who has been found to have NO record of Arson Conviction.

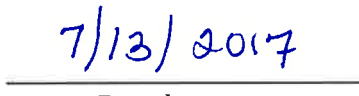
FURTHERMORE, the Chief of Department has met with the Parent(s) of the applicant, who has signed and certified the Consent and Release Form for the Applicant. The Chief of Department Requests that the Village of Briarcliff Board of Trustees approve the application set before you and send such confirmation to **Chiefs Office** at your earliest convenience.

Thank you for your assistance.

  
Robert M. Garcia  
Chief of Department

  
Dated

  
Secretary – Scarborough Engine Company

  
Dated

\_\_\_\_\_  
Village Clerk - Christine Dennett

\_\_\_\_\_  
Dated



# BRIARCLIFF MANOR FIRE DEPARTMENT

1111 Pleasantville Rd, Briarcliff Manor, NY 10510

## UNDER 18 NEW APPLICANT

### PARENTAL CONSENT AND RELEASE FORM

FOR OFFICE USE

MEMBER ID # 5004

We, the parent or legal guardians of David Sassano (hereinafter known as the "applicant") are aware that the applicant wishes to join the Briarcliff Manor Fire Department (hereinafter known as the "Department"). We understand that this signed consent by the parents or legal guardians and the applicant is required as a prerequisite of the applicant's acceptance into membership in the Department because the applicant has not yet attained 18 years of age.

We understand that membership in the Department is an inherently hazardous undertaking.

We understand that the applicant will be required to attend such training courses as are required by the Chief of the Department. We will become familiar with, and adhere to, the bylaws of the department.

We understand that the applicant will be subject to the orders of the Departmental Chiefs and Officers of the company to which the applicant is assigned, both in the firehouse and at all alarms.

We have been provided with and have read and fully understand the Rules and Regulations governing activities permitted for membership in the Department that are under 18 years of age.

By signing and affixing this consent and release form, we hereby acknowledge that, pursuant to section 19 of the volunteer firefighters benefit law, the benefits provided by the volunteer firefighters benefit law shall be the exclusive remedy of the applicant, or his/her spouse, parents, dependents, next of kin, executor or administrator, or anyone otherwise entitled to recover damages at common law or otherwise, for or on account of an injury to the applicant in the line of duty or death resulting from his/her injury to the applicant in the line of duty, as against the Village of Briarcliff Manor, its employees or agents, and any person or agency acting under governmental or statutory authority in furtherance of the duties or activities in relation to which any such injury resulted.

This consent and release form must be signed by the applicant and parents or guardians of the applicant and all signatures must be witnessed.

### SIGNATURES MUST BE WITNESSED BY A NOTARY PUBLIC

Parent/Guardian 1 - PRINT NAME

Pamela Ortiz Sassano

Parent/Guardian 1 - SIGN NAME

Pamela Ortiz Sassano

5/3/2017

Parent/Guardian 2 - PRINT NAME

Kenneth Sassano

Parent/Guardian 2 - SIGN NAME

Kenneth Sassano

5/21/2017

Applicant - PRINT NAME

David P Sassano

Applicant - SIGN NAME

David Sassano

5/21/2017



APPLICANT NAME: David Sassano

MEMBER ID# 5004

**PARENT GUARDIAN 1**

(STATE OF NEW YORK )

(COUNTY OF WESTCHESTER )ss.:

On the 8 June in the year 20 17, before me the undersigned, personally appeared

Pamela Ortiz Sassano, personally known to me on the basis of satisfactory evidence to be the individual whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person on behalf of which the individual(s) acted executed the instrument.

**JACQUELINE M. GARRETT**  
Notary Public, State of New York  
No. 4863431  
Qualified in Westchester County  
Commission Expires July 7, 2018

Jacqueline M. Garrett  
Notary Public

**PARENT GUARDIAN 2**

(STATE OF NEW YORK )

(COUNTY OF WESTCHESTER )ss.:

On the 8th June in the year 20 17, before me the undersigned, personally appeared

Kenneth Sassano, personally known to me on the basis of satisfactory evidence to be the individual whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person on behalf of which the individual(s) acted executed the instrument.

**JACQUELINE M. GARRETT**  
Notary Public, State of New York  
No. 4863431  
Qualified in Westchester County  
Commission Expires July 7, 2018

Jacqueline M. Garrett  
Notary Public

**APPLICANT**

(STATE OF NEW YORK )

(COUNTY OF WESTCHESTER )ss.:

On the 8th June in the year 20 17, before me the undersigned, personally appeared

David Sassano, personally known to me on the basis of satisfactory evidence to be the individual whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person on behalf of which the individual(s) acted executed the instrument.

**JACQUELINE M. GARRETT**  
Notary Public, State of New York  
No. 4863431  
Qualified in Westchester County  
Commission Expires July 7, 2018

Jacqueline M. Garrett  
Notary Public

The Regular Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor at the William J. Vescio Community Center, at 1 Library Road, Briarcliff Manor, New York on the 19<sup>th</sup> of July, 2017 commencing at 8:00 p.m.

**Present**

Lori A. Sullivan, Mayor  
Mark Pohar, Deputy Mayor  
Cesare DeRose, Jr. Trustee  
Bryan Zirman, Trustee

**Also Present**

Philip Zegarelli, Village Manager  
Christine Dennett, Village Clerk  
Clinton Smith, Village Counsel  
David Turiano, Village Engineer  
Sarah Yackel, Village Planning Consultant

**Absent**

Mark L. Wilson, Trustee

**Pledge of Allegiance**

**Public Hearing to Hear and Discuss Proposed Amendments to the Village of Briarcliff Manor Comprehensive Plan as set forth in Draft Comprehensive Plan Addendum**

Mayor Sullivan explained the review process and stated the Public Hearing was to consider an amendment to the Comprehensive Plan that was adopted in 2007 and no zoning changes were being considered at this time.

Village Planning Consultant Yackel gave a presentation and explained the proposed amendments.

Mayor Sullivan read the memorandum from the Planning Board and entered it into the record.

Upon motion by Trustee DeRose, seconded by Deputy Mayor Pohar, the Board voted unanimously to amend the proposed amendment to include the Planning Board's comments.

Mr. Roger Battacharia of 16 Holbrook Road stated his property was adjacent to the Philips property and stated the Ossining Schools were facing an over

enrollment crisis of epic proportions and asked the Board to consider that when making the amendments.

Mr. David Steinmetz stated he represented three of the five properties in the B Zone and shared his client's goals and objectives. He stated his clients wanted to work cooperatively with the Village and urged the Board to advance the amendment.

Mr. James Schwab of 410 Scarborough Road stated traffic was a concern and speed was a major issue and asked the Board to hold off on making any changes so a more informed decision could be made.

Mr. Joel Motley of 409 Scarborough Road stated he became acquainted with the Scarborough Corridor Study during his tenure on the the Conservation Advisory Counsel and there were a lot of traffic and environmental concerns and asked the Board to make those a priority when making changes to the Comprehensive Plan.

Mr. Leo Ossen of 181 Holbrook Road asked why the Village wasn't informed when the Philips property changed hands.

Mr. Jeff Weisman of 285 Scarborough Road thanked the Board for all their hard work and stated there needed to be definitions and formulas in the amendment so the changes could be measured.

Upon motion by Deputy Mayor Pohar, seconded by Trustee Zirman, the Board voted unanimously to adjourn the Public Hearing to September 6, 2016 at 8:00pm.

#### **Board of Trustees Announcements Deputy Mayor Pohar**

- The Library and Community Center have many programs going on throughout the summer. Visit the website for information.
- Visit the website for pool hours and permit information.
- Family Fun Night will be on July 21<sup>st</sup> at the Pool.
- The Fire Department will be hosting the 111<sup>th</sup> Westchester County Fireman's association convention in September.
- There will be an emergency Blood Drive at the Fire Department on August 7<sup>th</sup>.

#### **Village Managers Report by Village Manager Zegarelli**

- The HVAC project at Village Hall has begun.
- The Law Park Parking Lot Project will be done next year.
- The Holbrook Lift Station project is nearing completion.
- SCADA work continues.
- The Annual Village Audit is being completed.

**Public Comments**

Mr. Brett Kulman and Mr. John Ballini of Juniper Place stated they were having flooding issues on their properties from the lack of maintenance at a nearby property and asked the Board to help.

Village Engineer Turiano stated he would issue a summons and step up enforcement.

**Authorize Village Manager to Execute Fire Protection Agreements with Mount Pleasant**

Upon motion by Trustee Zirman, seconded by Trustee DeRose, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Village Manager is hereby authorized and directed to execute a Fire Protection Agreement with the Town of Mt. Pleasant for fire protection services to the Briarcliff East Fire Protection Districts in the amount of \$14,873 to expire on December 31, 2017.

BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to execute a Fire Protection Agreement with the Town of Mt. Pleasant for fire protection services to the Northeast Briarcliff Fire Protection District in the amount of \$29,669 to expire on December 31, 2017.

BE IT RESOLVED that the Village Manager is hereby authorized and directed to execute a Fire Protection Agreement with the Town of Mt. Pleasant for ambulance services to the Mount Pleasant West Ambulance District in the amount of \$3,866 to expire on December 31, 2017.

**Budget Amendment**

Upon motion by Trustee DeRose, seconded by Deputy Mayor Pohar, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the General Fund for fiscal year 2016-2017 is hereby amended as follows:

Increase Revenue	A0101.2680.LwPrk	Insurance Recovery	\$2,178,299.43
Increase Expense	A1989.425.LwPrk	Insurance Recovery	\$2,178,299.43
Increase Revenue	H1440.201CCGc	Transfer from GF	\$228,557.18
Increase Expense	H0102.5031	Community Center	\$228,557.18

**Donations from Friends of the Library**

Upon motion by Deputy Mayor Pohar, seconded by Trustee Zirman, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Board of Trustees hereby accepts a donation in the amount of \$12,831 from the Friends of the Library for the purposes of purchasing bookcases for the Briarcliff Manor Public Library.

Increase Revenue – Gifts  
(L0108.2705) by \$12,831

Increase Expenses – Special Matching Expenses  
(L7410.206) by \$12,831

**Fire Department Memberships**

The Board thanked the new members for volunteering and stated more were always needed.

Upon motion by Trustee Zirman, seconded by Trustee DeRose, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the membership of **Zachary Samuel John Thorogood** to the Briarcliff Manor Fire Company.

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the under 18 membership of **Lauren Prendergast** to the Briarcliff Manor Fire Company.

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the under 18 membership of **Robert G. Prendergast** to the Briarcliff Manor Fire Company.

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the under 18 membership of **Russell F. Kleiner** to the Briarcliff Manor Fire Company.

**Cancellation of Real Property Tax Penalty**

Upon motion by Deputy Mayor Pohar, seconded by Trustee Zirman, the Board voted unanimously to approve the following resolution:

Trustee DeRose:	Aye
Deputy Mayor Pohar:	Aye
Trustee Zirman:	Aye
Mayor Sullivan:	Aye
Trustee Wilson:	Absent

WHEREAS, it appears that on July 3, 2017, Robert Katz ("Owner") brought to Village Hall in a timely manner a payment in the sum of \$2,288.04 representing the first half of the real property taxes due for the period June 1, 2017 through July 3, 2017, on Owner's property located at 593 Sleepy Hollow Road, Briarcliff Manor, New York, although it does not appear that said payment reached the Tax Receiver's office for posting on said date; and

WHEREAS, subsequent to such date, a demand for a penalty in the amount of \$114.40 on the taxes due was made to the Owner by the Village;

NOW THEREFORE, BE IT RESOLVED, that in light of its authority under New York State Real Property Tax Law § 1182, and in light of the Owner's timely delivery of payment as set forth above, the penalties in the amount of \$114.40 are hereby cancelled, such cancellation being in the best interests of the Village of Briarcliff Manor.

**Budget Transfers 2016-2017**

Upon motion by Trustee Zirman, seconded by Trustee DeRose, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Board of Trustees does hereby authorize the following budget transfers for FY 2016-2017 in the General Fund.

**GENERAL FUND**

<b>From:</b>	A1990.499	Contingency	\$261,301.64
<b>To:</b>	A3120.102	Police Overtime	\$80,176.05
	A3120.110	Police Retirement	\$64,823.16
	A3120.201	Police Equipment	\$53,115.20
	A3120.107	Police Vacation	\$31,872.01
	A3120.825	Police Retiree Health	\$29,808.94
	A3120.850	Police Social Security	\$1,506.28
		<b>TOTAL</b>	<b>\$261,301.64</b>
<b>From:</b>	A3620.101	Building Salary FT	\$56,143

<b>To:</b>	A3620.103	Building Salary PT	\$56,143
<b>From:</b>	A1990.499	Contingency	\$228,557.18
<b>To:</b>	A9901.910	Transfer to Capital (Community Center)	\$228,557.18

**Budget Transfers 2017-2018**

Upon motion by Trustee DeRose, seconded by Deputy Mayor Pohar, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Board of Trustees does hereby authorize the following budget transfers for FY 2017-2018 in the General Fund.

**GENERAL FUND**

<b>From:</b>	A.0909	Fund Balance Unreserved	\$50,000
<b>To:</b>	A3620.103.PAC	Inspector PT	\$15,000
	A3620.460.PAC	Contractual Inspector	\$32,455
	A3620.498.PAC	MTA Tax – Inspector	\$250
	A3620.850.PAC	Social Security Inspector	\$2,295
		<b>TOTAL</b>	<b>\$50,000</b>

**Minutes**

Upon motion by Trustee DeRose, seconded by Deputy Mayor Pohar, the Board voted unanimously to approve the minutes of June 21, 2017 and July 5, 2017.

**Adjournment**

There will be a Work Session on Wednesday, July 26, 2017 at 6:30pm.

Upon motion by Trustee DeRose, seconded by Deputy Mayor Pohar, the Board voted unanimously to adjourn the regular meeting at 9:35pm.

Respectfully Submitted By,

Christine Dennett  
Village Clerk