



**AGENDA**  
**JANUARY 12, 2016**  
**BOARD OF TRUSTEES**  
**VILLAGE OF BRIARCLIFF MANOR, NEW YORK**  
**REGULAR MEETING – 6:30PM**

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**Board of Trustees Announcements**

**Village Managers Report – 6 Month FY 15-16 Budget Presentation**

**Public Comments**

1. Budget Transfer
2. Election Resolution 2016
3. Minutes
  - December 16, 2015

**THE NEXT REGULAR BOARD OF TRUSTEES MEETING WILL BE JANUARY  
20, 2016 AT 8:00PM**

VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
JANUARY 12, 2016

1. **BUDGET TRANSFERS–BUILDING IMPROVEMENTS**

BE IT RESOLVED that the Board of Trustees does hereby authorize the following budget transfer for FY 2015-2016:

**BUILDING IMPROVEMENTS (GENERAL FUND)**

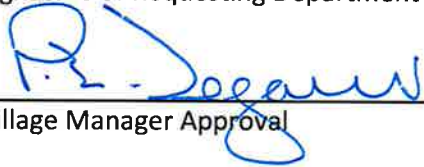
<b>From:</b>	A1990.499	Contingency	\$12,835.87
<b>To:</b>	A3410.439	Building Improvements	\$12,835.87

## BUDGET TRANSFER (FY 15-16) REQUEST FORM

<b>Amount from:</b>	<b>Muni Code</b>	<b>Budget Line</b>
\$ <b>12,835.87</b>	<b>A1990.499</b>	<b>Contingency</b>
<b>Amount to:</b>	<b>Muni Code</b>	<b>Budget Line</b>
\$ <b>12,835.87</b>	<b>A3410.439</b>	<b>Building Improvements (Main Firehouse)</b>

Reason for Transfer Request: To cover shortfall of heater replacement in ambulance bay.

Signature of Requesting Department Head



Village Manager Approval

Date Signed

6 January 2016

Date Signed



Village Treasurer Approval

1/4/16

Date Signed

If over \$10,000, Board of Trustees Approval Date:

VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
JANUARY 12, 2016

**2. ELECTION RESOLUTION FOR ANNUAL VILLAGE ELECTION 2016**

BE IT RESOLVED that the annual Village Election will be held in the Village of Briarcliff Manor at the Youth Center (5 Van Lu Van Road) in said Village on Tuesday, March 15, 2016 between the hours of 6:00am and 9:00pm during which the polls will be open.

BE IT FURTHER RESOLVED that the polling places for the Village of Briarcliff Manor, will be designated as follows, the Village's Single Election District (Town Voting districts #15, #16, #17, #19, #26, #27 and #29) will vote in the Briarcliff Manor Youth Center located at 5 Van Lu Van Road.

The Regular Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor Village Hall, at 1111 Pleasantville Road, Briarcliff Manor, New York on the 16<sup>th</sup> of December, 2015 commencing at 8:00 p.m.

**Present**

Lori A. Sullivan, Mayor  
Mark Pohar, Deputy Mayor  
Cesare DeRose, Jr. Trustee  
Mark L. Wilson, Trustee  
Bryan Zirman, Trustee

**Also Present**

Philip Zegarelli, Village Manager  
Christine Dennett, Village Clerk  
Clinton Smith, Village Counsel

**Board of Trustees Announcements by Trustee Zirman**

Mayor Sullivan read a statement about the recent fire at the Law Park Pavilion and asked for patience and trust from the residents while the investigation was underway. She stated every effort would be made to have the facility operational for the start of the 2016 summer season. She further stated ice skating may be relocated to behind the Youth Center.

- The Library has many upcoming programs and events.
- A painting exhibit will be displayed until the end of December.
- An exhibit featuring local maps will be displayed in January.
- The Bonfire and Sing-a-long was a great success.
- Platform Tennis Permits are on sale.
- The Recreation Winter Brochure is available online.

**Village Managers Report by Village Manager Zegarelli**

- The parking lot next to the Pocket Park will be closed for a gas tank remediation project at the Getty Station.
- The last lap of Leaf Pickup is underway.
- The Tax Cap for FY16-17 is 0.12%
- The 2<sup>nd</sup> Half of Village Tax is due by December 31<sup>st</sup>.
- Parking Permits for 2016 are now on sale.
- No overnight parking on any Village street or parking lot from December 1<sup>st</sup> through March 31<sup>st</sup>.
- Santa's Express will be on December 20<sup>th</sup>.

## **Public Comments**

Mr. Daniel Cohen of 14 Juniper Place thanked the Board for enhancing the sight line at the corner of Cedar Drive West and Long Hill Road. He requested a stop sign be installed on Long Hill Road heading west at Elm Road.

Mr. Alec Alenstein of Walnut Place stated he has two young children and leaving their neighborhood safely took a leap of faith. He requested a stop sign be installed on Long Hill Road heading west at Elm Road.

The Board requested the Village Manager look into whether a stop sign would be appropriate at that intersection or not and to also look into a speed hump or a no left turn sign coming out of Cedar Drive West.

Mr. Bill Foss of Cedar Drive West stated a stop sign made the most sense.

Ms. Ann Zimmerman of Cedar Drive West asked what the time frame for getting back to them would be.

Mayor Sullivan stated the Board would try to figure out a solution that worked best for the Village.

## **Appointment of Acting/Provisional Police Chief**

The Board thanked Acting/Provisional Chief Gorey for stepping up.

Upon motion by Trustee DeRose, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that Donald Gorey of Yonkers, New York is hereby appointed to the position of Temporary Acting Police Chief retroactively to November 20, 2015 through December 31, 2015 with a salary of \$130,131.00.

BE IT FURTHER RESOLVED that Donald Gorey is hereby appointed as Provisional Police Chief effective January 1, 2016 with a salary of \$143,000.00.

## **Promotion of a Police Officer to Detective**

Upon motion by Deputy Mayor Pohar, seconded by Trustee Zirman, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that Frederick Galbraith of New Windsor, New York is hereby promoted to the position of Police Detective effective January 4, 2016 with an annual salary of \$114,159.89 as per the Village of Briarcliff Manor PBA Collective Bargaining Agreement salary scale effective June 1, 2015.

## **Schedule January 2016 Meeting Dates**

Upon motion by Trustee Zirman, seconded by Trustee DeRose, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the first Regular Meeting of the Board of Trustees for January 2016 is hereby scheduled for January 12, 2016 at 6:30pm.

**Authorize Village Manager to Approve and Pay Change Orders for:**

**Abbot & Price – Community Center**

Upon motion by Trustee DeRose, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Board of Trustees hereby approves the following change orders as recommended by the Village Manager for a total contract cost of \$1,160,367.25:

Change order AP-CO1 with an **INCREASE** in the amount of \$3,271.29 to remove additional cement topping on the main level;

Change order AP-CO2 with an **INCREASE** in the amount of \$2,583.55 to remove additional concrete foundation below grade at the stair hall addition;

Change order AP-CO3 with an **INCREASE** in the amount of \$2,724.04 to backfill and patch additional concrete troughs in the floor;

Change order AP-CO4 with a **DECREASE** in the amount of \$1,698.53 to remove a closet to house a transformer from the project scope;

Change order AP-CO5 with an **INCREASE** in the amount of \$33,251.36 to shore and install additional structural steel framing to support the mezzanine level;

Change order AP-CO6 with an **INCREASE** in the amount of \$17,642.81 to install a cementitious floor leveling system;

Change order AP-CO7 with an **INCREASE** in the amount of \$20,522.50 to demolish ceiling and structural framing above the reading room;

Change order AP-CO8 with an **INCREASE** in the amount of \$4,930.23 to raise ledger boards for mezzanine construction;

NOW THEREFORE BE IT FURTHER RESOLVED, the funds will be drawn from account H1440.201.CCGC for the change orders totaling \$83,227.25 and the Village Manager is hereby authorized and directed to pay Abbot & Price the amount so approved.

**Abbot & Price – Pump Station and Comfort Station**

Upon motion by Deputy Mayor Pohar, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Board of Trustees hereby approves the following change orders as recommended by the Village Manager for a total contract cost of \$766,422.83:

Change order AP-CO1 with an **INCREASE** in the amount of \$7,668.83 for new footings;

Change order AP-CO2 with an **INCREASE** in the amount of \$2,064.52 for concrete thrust blocks;

Change order AP-CO3 with an **INCREASE** in the amount of \$2,801.98 for crushed stone for the footing subgrade;

Change order AP-CO4 with an **INCREASE** in the amount of \$4,887.50 for rock excavation;

NOW THEREFORE BE IT FURTHER RESOLVED, the funds will be drawn from accounts H8397.201PPVM4 and H1440.201.PPCOM for the change orders totaling \$17,422.83 and the Village Manager is hereby authorized and directed to pay Abbot & Price the amount so approved.

### **Minutes**

Upon motion by Trustee DeRose, seconded by Trustee Zirman, the Board voted unanimously to approve the minutes of December 2, 2015.

### **Adjournment**

Upon motion by Trustee Wilson, seconded by Trustee Zirman, the Board voted unanimously to adjourn the regular meeting at 9:17pm.

Respectfully Submitted By,  
Christine Dennett  
Village Clerk