



P2

**AGENDA**  
**FEBRUARY 17, 2016**  
**BOARD OF TRUSTEES**  
VILLAGE OF BRIARCLIFF MANOR, NEW YORK  
REGULAR MEETING – 8:00PM

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**Board of Trustees Announcements**

**Village Managers Report**

**Public Comments**

1. Appointment of Deputy Village Treasurer
2. Award of Bid – Interim Pool Pavilion Restoration, Bathhouse Level
3. Bond Resolution – Community Center
4. Intervention in Tax Certiorari Proceedings
5. Authorize Village Manager to Approve and Pay Change Orders - Abbot & Price – Pump Station
6. Minutes
  - February 3, 2016

[ Bids  
due on  
16 Feb ]

**THE NEXT REGULAR BOARD OF TRUSTEES MEETING WILL BE MARCH 2,  
2016 AT 8:00PM**

VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
FEBRUARY 17, 2016

**1. APPOINTMENT OF DEPUTY VILLAGE TREASURER**

BE IT RESOLVED that Robin L. Rizzo is hereby appointed to the position of Deputy Village Treasurer, effective February 22, 2016, at an annual salary of \$90,000.

BE IT FURTHER RESOLVED that the term of this appointment shall end on April 3, 2017.

VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
FEBRUARY 17, 2016

**2. AWARD OF BID –INTERIM POOL PAVILION RESTORATION –  
BATHHOUSE LEVEL (VM1516-9)**

WHEREAS the Village received \_\_\_\_ qualified bids for the Interim Pool Pavilion Restoration, Bathhouse Level Project (VM-1516-9); and

WHEREAS funding for this project will be charged to A1989.425 LW Prk (Insurance Recovery); and

NOW, THEREFORE, BE IT RESOLVED that the bid for the Interim Pool Pavilion Restoration, Bathhouse Level Project (VM-1516-9) is hereby awarded to the lowest responsible bidder \_\_\_\_\_ with their bid proposal of \$ \_\_\_\_\_; and

BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to execute a contract with \_\_\_\_\_ for said project.

VILLAGE OF BRIARCLIFF MANOR  
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FEBRUARY 17, 2016

**3. BOND RESOLUTION – COMMUNITY CENTER**

**BOND RESOLUTION, DATED FEBRUARY 17, 2016, AUTHORIZING THE ISSUANCE OF UP TO \$816,000 AGGREGATE PRINCIPAL AMOUNT SERIAL BONDS OF THE VILLAGE OF BRIARCLIFF MANOR, COUNTY OF WESTCHESTER, STATE OF NEW YORK, PURSUANT TO THE LOCAL FINANCE LAW, TO FINANCE THE COSTS OF THE ACQUISITION, CONSTRUCTION AND RECONSTRUCTION OF IMPROVEMENTS TO VILLAGE BUILDINGS.**

**WHEREAS**, the Board of Trustees of the Village of Briarcliff Manor (the “Village”), located in the County of Westchester, in the State of New York (the “State”), hereby determines that it is in the public interest of the Village to authorize the financing of the costs of the acquisition, construction and reconstruction of improvements to Village buildings, including any applicable equipment, machinery, apparatus, land or rights-in-land necessary therefor and any preliminary and incidental costs related thereto, at a total cost not to exceed \$816,000, all in accordance with the Local Finance Law;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Village of Briarcliff Manor, County of Westchester, State of New York, as follows:

Section 1. There is hereby authorized to be issued serial bonds of the Village in the aggregate principal amount of up to \$816,000, pursuant to the Local Finance Law, in order to finance the acquisition, construction and reconstruction of improvements to Village buildings, including any applicable equipment, machinery, apparatus, land and rights-in-land necessary therefor and any preliminary and incidental costs related thereto (the “Project”).

Section 2. It is hereby determined that the Project is a specific object or purpose, or of a class of object or purpose, described in subdivision 12(a) of paragraph a of Section 11.00 of the Local Finance Law (such buildings being of "Class A" construction as that term is defined in Section 11.00 of the Local Finance Law) and that the period of probable usefulness of the Project is twenty-five (25) years. The serial bonds authorized herein shall have a maximum maturity of twenty-five (25) years computed from the earlier of (a) the date of the first issue of such serial bonds or (b) the date of the first issue of bond anticipation notes issued in anticipation of the issuance of such serial bonds.

Section 3. The Board of Trustees of the Village has ascertained and hereby states that (a) the estimated maximum cost of the Project is \$816,000; (b) no money has heretofore been authorized to be applied to the payment of the costs of the Project; (c) the Board of Trustees of the Village plans to finance the costs of the Project from the proceeds of the serial bonds authorized herein, or from the proceeds of bond anticipation notes issued in anticipation of such serial bonds; (d) the maturity of the obligations authorized herein may be in excess of five (5) years; and (e) on or before the expenditure of moneys to pay for any costs of the Project for which proceeds of such obligations are to be applied to reimburse the Village, the Board of Trustees of the Village took "official action" for federal income tax purposes to authorize capital financing of such item.

Section 4. Subject to the terms and conditions of this bond resolution and the Local Finance Law, including the provisions of Sections 21.00, 30.00, 50.00 and 56.00 to 60.00, inclusive, the power to authorize the serial bonds

authorized herein, and bond anticipation notes in anticipation of the issuance of such serial bonds, including renewals thereof, the power to prescribe the terms, form and contents of such serial bonds and such bond anticipation notes, and the power to issue, sell and deliver such serial bonds and such bond anticipation notes, are hereby delegated to the Village Treasurer, as the chief fiscal officer of the Village. The Village Treasurer is hereby authorized to execute, on behalf of the Village, all serial bonds authorized herein and all bond anticipation notes issued in anticipation of the issuance of such serial bonds, and the Village Clerk is hereby authorized to affix the seal of the Village (or attach a facsimile thereof) on all such serial bonds and bond anticipation notes and to attest such seal. Each interest coupon, if any, representing interest payable on such serial bonds shall be authenticated by the manual or facsimile signature of the Village Treasurer.

Section 5. Each of the serial bonds authorized by this bond resolution and any bond anticipation notes issued in anticipation of the issuance of such serial bonds shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law. The faith and credit of the Village is hereby and shall be irrevocably pledged for the punctual payment of the principal of and interest on all obligations authorized and issued pursuant to this bond resolution as the same shall become due.

Section 6. When this bond resolution takes effect, the Village Clerk shall cause the same, or a summary thereof, to be published together with a notice in substantially the form prescribed by Section 81.00 of the Local Finance

Law in The Gazette, a newspaper having a general circulation in the Village. The validity of the serial bonds authorized by this bond resolution, and of bond anticipation notes issued in anticipation of the issuance of such serial bonds, may be contested only if such obligations are authorized for an object or purpose, or class of object or purpose, for which the Village is not authorized to expend money, or the provisions of law which should be complied with as of the date of the publication of this bond resolution, or such summary thereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or if such obligations are authorized in violation of the provisions of the Constitution of the State.

Section 7. Prior to the issuance of the obligations authorized herein, the Board of Trustees of the Village shall comply with all applicable provisions prescribed in Article 8 of the Environmental Conservation Law, all regulations promulgated thereunder by the New York State Department of Environmental Conservation, and all applicable Federal laws and regulations in connection with environmental quality review relating to the Project (collectively, the "environmental compliance proceedings"). In the event that any of the environmental compliance proceedings are not completed, or require amendment or modification subsequent to the date of adoption of this bond resolution, the Board of Trustees of the Village will re-adopt, amend or modify this bond resolution prior to the issuance of the obligations authorized herein upon the advice of bond counsel. It is hereby determined by the Board of

Trustees of the Village that the Project will not have a significant effect on the environment.

Section 8. The Village hereby declares its intention to issue the obligations authorized herein to finance the costs of the Project. The proceeds of any obligations authorized herein may be applied to reimburse expenditures or commitments of the Village made with respect to the Project on or after a date which is not more than sixty (60) days prior to the date of adoption of this bond resolution by the Village.

Section 9. For the benefit of the holders and beneficial owners from time to time of the obligations authorized herein, the Village agrees in accordance with and as an obligated person with respect to the obligations under Rule 15c2-12 promulgated by the Securities Exchange Commission pursuant to the Securities Exchange Act of 1934 (the "Rule"), to provide or cause to be provided such financial information and operating data, financial statements and notices, in such manner, as may be required for purposes of the Rule. In order to describe and specify certain terms of the Village's continuing disclosure agreement for that purpose, and thereby to implement that agreement, including provisions for enforcement, amendment and termination, the Village Treasurer is authorized and directed to sign and deliver, in the name and on behalf of the Village, the commitment authorized by subsection 6(c) of the Rule (the "Commitment") to be placed on file with the Village Clerk; which shall constitute the continuing disclosure agreement made by the Village for the benefit of holders and beneficial owners of the obligations authorized herein in accordance



which the Rule, with any changes or amendments that are not inconsistent with this bond resolution and not substantially adverse to the Village and that are approved by the Village Treasurer on behalf of the Village, all of which shall be conclusively evidenced by the signing of the Commitment or amendments thereto. The agreement formed collectively by this paragraph and the Commitment, shall be the Village's continuing disclosure agreement for purposes of the Rule, and its performance shall be subject to the availability of funds and their annual appropriation to meet costs the Village would be required to incur to perform thereunder. The Village Treasurer is further authorized and directed to establish procedures in order to ensure compliance by the Village with its continuing disclosure agreement, including the timely provision of information and notices. Prior to making any filing in accordance with the agreement or providing notice of the occurrence of any material event, the Village Treasurer shall consult with, as appropriate, the Village Attorney and bond counsel or other qualified independent special counsel to the Village and shall be entitled to rely upon any legal advice provided by the Village Attorney or such bond counsel or other qualified independent special counsel in determining whether a filing should be made.

Section 10. This bond resolution is subject to a permissive referendum and will take effect upon its adoption by the Board of Trustees of the Village and the expiration of the period prescribed in the Village Law during which petitions for a permissive referendum may be submitted and filed with the Village Clerk.

VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
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**4. INTERVENTION IN TAX CERTIORARI PROCEEDINGS**

BE IT RESOLVED that Village Counsel is hereby authorized and directed to take all requisite actions to intervene on behalf of the Village of Briarcliff Manor in the following Tax Certiorari proceedings commenced in New York State Supreme Court against the Town of Ossining and the Briarcliff Manor Union Free School District:

The Residential Units at the Residence at Trump National Golf Club Condominiums, Index No.: 67429/15

Trump National Golf Club, LLC, Index No.: 67432/15.

VILLAGE OF BRIARCLIFF MANOR  
BOARD OF TRUSTEES AGENDA  
FEBRUARY 17, 2016

**5. AUTHORIZE VILLAGE MANAGER TO APPROVE AND PAY CHANGE ORDERS – ABBOT & PRICE (PUMP STATION)**

BE IT RESOLVED that the Board of Trustees hereby approves the following change orders as recommended by the Village Manager for a total contract cost of \$412,726.52:

Change order AP-CO5 with an **INCREASE** in the amount of \$5,812.87 for foundation modifications;

Change order AP-CO6 with an **INCREASE** in the amount of \$10,575.98 to lengthen an existing retaining wall at the rear of the Pump Station to allow electrical equipment to be located at the rear and the side of the building;

Change order AP-CO7 with an **INCREASE** in the amount of \$7,216.82 to construct brick masonry walls on the exterior of the building;

NOW THEREFORE BE IT FURTHER RESOLVED, the funds will be drawn from accounts H8397.201PPVM4 for the change orders totaling \$23,605.67 and the Village Manager is hereby authorized and directed to pay Abbot & Price the amount so approved.

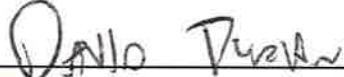
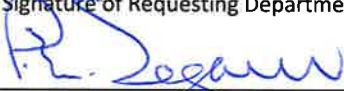

**CHANGE ORDER (FY 15-16) REQUEST FORM**  
**Abbot & Price (Pump Station & Comfort Station)**  
**PO #23635**

<b>Original Awarded Contract</b>	<b>Previous Change Order Awarded Contract</b>	<b>Munis Code</b>	<b>Budget Line</b>
\$ 374,500.00	\$ 389,120.85	H8397.201.PPVM4	Club Phase II Water Pump Station
\$ 374,500.00	\$ 377,301.98	H1440.201.PPCOM	Club Phase II Comfort Station
<b>Total: \$749,000.00</b>			

<b>Change Order</b>	<b>Increase Contract</b>	<b>Description</b>
<b>5</b>	<b>\$ 5,812.87</b>	<b>Foundation modifications at Pump Station</b>
<b>6</b>	<b>\$ 10,575.98</b>	<b>Lenghten the existing retaining wall at the rear of the Pump Station to allow electrical equipment to be located at both the rear and side of the building</b>
<b>7</b>	<b>\$ 7,216.82</b>	<b>Construct the exterior walls of Pump Station to brick masonry</b>
<b>Subtotal:</b>	<b>\$ 23,605.67</b>	

	<b>New Amended Contract Pump Station</b>
<b>Total:</b>	\$ 412,726.52

Reason for Change Order Request: See attached.

	2/12/16
Signature of Requesting Department Head	Date Signed
	12 Feb
Village Manager Approval	Date Signed
	2/12/16
Village Treasurer Approval	Date Signed

If over \$10,000, Board of Trustees Approval Date:

**Maria Pascetta**

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**Subject:** VM 1314-4 Water Pump Station & Comfort Station - Abbott & Price - Change Order Request

**From:** Sonja Goldstein-Suss

**Sent:** Thursday, February 11, 2016 12:10 PM

**To:** Robin Rizzo; Philip Zegarelli

**Cc:** Maria Pascetta; David Turiano

**Subject:** VM 1314-4 Water Pump Station & Comfort Station - Abbott & Price - Change Order Request

**Subject:** VM 1314-4 Water Pump Station & Comfort Station – Abbott & Price – Purchase Order #23635 Change Order Requests

Contract Amount: \$749,000.00

Pump Station Amount: \$374,500.00

Total of Previous Change Orders (1, 2, & 4): \$14,620.85

Revised Contract Amount: \$389,120.85

Total of Proposed Change Orders: \$23,605.67

New Contract Amount (Pump Station): \$412,726.52

Below find a summary of potential change orders (PCO) that are in circulation for the above referenced project (Pump Station only).

5 (BMPS-03REV) – Foundation modifications at pump station. Please be advised that since the issuance of the original contract drawings, the engineer of record has issued two Plans, Specifications and Contract Documents, Bulletin No. 1 dated May 1, 2015 and Bulletin No. 2 dated July 31, 2015. Bulletin No. 1 was to provide for further construction items related to the coordination of the prepackaged pump station purchased by the Village with the contract documents. Such coordination items included modifications to the concrete foundation to accommodate the prepackaged pump station. Please note that these coordination drawings were issued at this time as the Village had not received the final and approved shop drawings from the prepackaged manufacturer at the time of bidding.

\$5,812.87      11/9/15

6 (BMPS-05) – As a result of Bulletin No. 2 described above, modifications to the mounting of the exterior electrical equipment were revised. This change order provides for the lengthening of the existing retaining wall at the rear of the premises to allow for certain electrical equipment to be located at both the rear and side of the pump station whereby the original contract documents indicated that all of the electrical equipment would be located at the side of the building.

\$10,575.98      8/24/15

7 (BMPS-06) – As a result of Bulletin No. 2 and the mounting of the electrical equipment on the side and rear walls as discussed it was determined that the exterior walls at these locations should be entirely constructed of brick masonry rather than of synthetic stucco as specified. The change order is for the necessary brick masonry.

\$7,216.82      8/24/15

Please feel free to contact me if you have any questions.

David J. Turiano, P.E.

The Regular Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor Village Hall, at 1111 Pleasantville Road, Briarcliff Manor, New York on the 3<sup>rd</sup> of February, 2016 commencing at 8:00 p.m.

**Present**

Lori A. Sullivan, Mayor  
Mark Pohar, Deputy Mayor  
Cesare DeRose, Jr. Trustee  
Mark L. Wilson, Trustee  
Bryan Zirman, Trustee

**Also Present**

Philip Zegarelli, Village Manager  
Christine Dennett, Village Clerk  
Clinton Smith, Village Counsel

**Board of Trustees Announcements by Trustee Zirman**

- The Library is very busy with upcoming programs. Their new brochure is available on their website.
- There were many fire and ambulance calls in 2015. Thank you to all our volunteers for their help.
- The Day Camp dates are July 5<sup>th</sup> through August 5<sup>th</sup>.
- A multi-sport camp will be offered.
- Spring and Summer programs are being planned.
- The Ice Rink is currently closed.

Mayor Sullivan read aloud a statement on behalf of the Board regarding the People's Caucus System the Board's firm belief in open government and. She encouraged the public to get involved and attend meetings and to reach out to them with any questions or concerns.

**Village Managers Report by Village Manager Zegarelli**

- Law Park update: the pool is ready and will be winterized. Bids for the demolition are before the Board for approval. The bids for the bathhouse restoration are due 2/16. The Village is applying for grants to improve the facility, making it ADA compliant.
- The Community Center new windows are installed and sheet rock is up.
- The Pump Station roof is being enclosed.
- The Comfort Station is being painted.

- SCADA is working very well
- Con Edison has begun tree work again.
- Over 98% of taxes have been collected.
- There will be a limited topic Work Session next Wednesday

### **Public Comments**

There were no public comments.

### **Change Orders**

#### **F.A. Burchetta, Co., Inc. (Pump Station and Comfort Station)**

Upon motion by Trustee DeRose, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Board of Trustees hereby approves the following change orders as recommended by the Village Manager for a total contract cost of \$408,354.50:

Change order 1 with an **INCREASE** in the amount of \$6,288 to convert exterior street lamps to LED lamps;

Change order 2 with an **INCREASE** in the amount of \$6,218 to install radio and antenna equipment at the exterior of the Pump Station;

Change order 3 with an **INCREASE** in the amount of \$7,065 to relocate the transformer from the south side to the north side of the building;

Change order 4 with an **INCREASE** in the amount of \$37,526 for electrical service modifications;

Change order 5 with a **DECREASE** in the amount of \$9,562.50 for electrical service modifications;

NOW THEREFORE BE IT FURTHER RESOLVED, the funds will be drawn from accounts H8397.201PPVM4 and H1440.201.PPCOM for the change orders totaling \$47,534.50 and the Village Manager is hereby authorized and directed to pay F.A. Burchetta Co., Inc. the amount so approved.

#### **Sun-Dance Energy Contractors, Inc. d/b/a Markley Mechanical (Community Center)**

Upon motion by Deputy Mayor Pohar, seconded by Trustee Zirman, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Board of Trustees hereby approves the following change orders as recommended by the Village Manager for a total contract cost of \$259,830:

Change order 1 with an **INCREASE** in the amount of \$3,468 to expand/modify the HVAC duct system in the Reading Room;

Change order 2 with an **INCREASE** in the amount of \$1,200 to install required air filters in the return air grilles rather than the attic;

Change order 3 with an **INCREASE** in the amount of \$4,000 to investigate and repair an active leak in the chimney;

Change order 4 with an **INCREASE** in the amount of \$1,512 to reconfigure linear diffusers;

NOW THEREFORE BE IT FURTHER RESOLVED, the funds will be drawn from account H1440.201.CCMec for the change orders totaling \$10,180 and the Village Manager is hereby authorized and directed to pay Sun-Dance Energy Contractors, Inc. d/b/a Markley Mechanical the amount so approved.

**PRM Electric (Community Center)**

Upon motion by Deputy Mayor Pohar, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Board of Trustees hereby approves the following change orders as recommended by the Village Manager for a total contract cost of \$318,899.16:

Change order 1 with an **INCREASE** in the amount of \$1,050 to provide a crane to set a generator on an existing outside pad;

Change order 2 with an **INCREASE** in the amount of \$2,600 to install a transfer switch outside the stairwell in the rear of the Library;

Change order 3 with an **INCREASE** in the amount of \$40,491.36 to rehabilitate the Reading Room (lighting, new smoke heads & programming, material for lighting in main meeting room);

Change order 4 with an **INCREASE** in the amount of \$14,357.80 to install cable television and other media improvements;

NOW THEREFORE BE IT FURTHER RESOLVED, the funds will be drawn from account H1440.201.CCEle for the change orders totaling \$58,499.16 and the Village Manager is hereby authorized and directed to pay PRM Electric the amount so approved.



**Frank & Lindy Plumbing (Community Center)**

Upon motion by Trustee Wilson, seconded by Trustee DeRose, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Board of Trustees hereby approves the following change orders as recommended by the Village Manager for a total contract cost of \$146,271:

Change order 1 with an **INCREASE** in the amount of \$1,726 to install four sprinkler heads in the Reading Room;

Change order 3 with an **INCREASE** in the amount of \$2,500 to retrofit the gas service to provide proper corrosion protection;

Change order 4 with an **INCREASE** in the amount of \$2,500 to raise domestic water piping in the Reading Room;

NOW THEREFORE BE IT FURTHER RESOLVED, the funds will be drawn from account H1440.201.CCPL for the change orders totaling \$6,726 and the Village Manager is hereby authorized and directed to pay Frank & Lindy Plumbing the amount so approved.

**Budget Transfers**

Upon motion by Trustee Zirman, seconded by Trustee DeRose, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Board of Trustees does hereby authorize the following budget transfer for FY 2015-2016:

**FIRE HOUSE (GENERAL FUND)**

<b>From:</b>	A1990.499	Contingency	\$7,000
<b>To:</b>	A3410.201.14-15	Fire Hose	\$7,000

**PERSONNEL (GENERAL FUND)**

<b>From:</b>	A7110.103	Personnel Services (PT)	\$20,083.42
<b>To:</b>	A5110.101	Salary	\$16,947.30
	A5110.850	FICA/Med	\$1,296.47
	A1980.498	MTA	\$57.62
	A5110.250	Uniform	\$110
	A5110.785	Cafeteria	\$1,672.03

TOTAL

\$20,083.42

**Appointment of Village Treasurer**

The Board welcomed Mr. Ritter to the Village Staff and thanked Ms. Rizzo for all her hard work and dedication throughout the years.

Upon motion by Trustee Wilson, seconded by Deputy Mayor Pohar, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that Edward Ritter is hereby appointed to the position of Village Treasurer and Receiver of Taxes, effective February 22, 2016, at an annual salary of \$125,000.

BE IT FURTHER RESOLVED that the term of this appointment shall end on April 3, 2017.

**Declaring a Mass Casualty Decontamination Unit (MDU) acquired under a FEMA grant to be useless and unneeded for Village purposes, and authorizing conveyance of same to the New York State Guard**

Upon motion by Trustee Zirman, seconded by Trustee DeRose, the Board voted unanimously to approve the following resolution:

WHEREAS, in or about 2005, the Village acquired a mass casualty decontamination unit (MDU) under a FEMA grant which MDU is comprised of a large trailer with all associated equipment for decontaminating a larger group of people; and

WHEREAS, the MDU which is under the control of the Briarcliff Manor Fire Department (the "Fire Department"), requires a large amount of manpower to operate, constant maintenance and upkeep as well as training and updating; and

WHEREAS, the Fire Department has confirmed that the MDU has been abandoned in place at the Scarborough firehouse and the bulk of the equipment has never been used; and

WHEREAS, the Fire Department was approached by the New York Army National Guard, 88<sup>th</sup> Regimental Association out of Camp Smith (NYG), which is a specialty unit that regularly trains in haz-mat procedures and decontamination, inquiring whether the Village would be willing to donate the MDU to their control; and

WHEREAS, in connection with such donation, NYG will agree that the MDU along with trained and qualified NYG personnel would be made available to the Village in the event of an emergency that would require its use and operation in the Village; and

WHEREAS, the Briarcliff Manor Village Board of Trustees is amenable to such donation at no charge to NYG.

NOW, THEREFORE, BE IT

RESOLVED, that the Village Board of Trustees hereby declares the MDU and its contents to be surplus in that it is useless and unneeded for Village purposes; and it is further

RESOLVED that NYG is able to utilize the MDU in accordance with the purposes for which it was acquired by the Village; and it is further

RESOLVED, that the Village Board of Trustees hereby authorizes the donation of the MDU to the NYG at no charge subject to NYG's agreement to make the MDU and qualified NYG personnel available to the Village at no charge in the event of an emergency that would require its use and operation in the Village; and if is further

RESOLVED, that the Village Manager be and is hereby authorized to negotiate an agreement with NYG to effectuate the terms of this resolution; and be it further

RESOLVED, this Resolution shall take effect immediately.

**Authorize Village Manager to Enter into a Cooperative Purchase Agreement with the Town of Mount Pleasant for Highway Construction Materials**

Upon motion by Trustee Wilson, seconded by Deputy Mayor Pohar, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Board of Trustees does hereby authorize the Village Manager to enter into a Cooperative Purchasing Agreement for FY 2016-2017 with the Town of Mount Pleasant for the purpose of purchasing highway construction materials.

**Adoption of 2015 Westchester County, NY Hazard Mitigation Plan Update**

Upon motion by Trustee DeRose, seconded by Trustee Zirman, the Board voted unanimously to approve the following resolution:

WHEREAS, all jurisdictions within Westchester County have exposure to natural hazards that increase the risk to life, property, environment, and the County and local economy; and

WHEREAS; pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and

WHEREAS; a coalition of Westchester County municipalities with like planning objectives has been formed to pool resources and create consistent mitigation strategies within Westchester County; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy;

NOW, THEREFORE, BE IT RESOLVED that the Village of Briarcliff Manor

- 1) Adopts in its entirety, the 2015 Westchester County Hazard Mitigation Plan (the "Plan") as the jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.
- 2) Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
- 3) Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
- 4) Will continue its support of the Mitigation Planning Committee as described within the Plan.
- 5) Will help to promote and support the mitigation successes of all participants in this Plan.
- 6) Will incorporate mitigation planning as an integral component of government and partner operations.
- 7) Will provide an update of the Plan in conjunction with the County no less than every five years.

#### **Election Inspectors for the Village Election on March 15, 2016**

Upon motion by Trustee Wilson, seconded by Trustee Zirman, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that, Susan Cabral, Susan Zetkov-Lubin, Mary Moller and Celianna Silverstein are hereby appointed Inspectors of Election for the March 15, 2016 Village Election.

BE IT FURTHER RESOLVED that Susan Cabral is hereby designated as Inspector of Election and Chairperson.

BE IT FURTHER RESOLVED that Audrey June May, Warren Gregory, Mary McCue, Karen Ball and Jamil Lone are hereby appointed as Alternate Inspectors of Election.

BE IT FURTHER RESOLVED that the compensation for each Inspector of Election other than the Inspector designated as Chairperson is hereby fixed at Two Hundred and Twenty Five (\$225) dollars per day or prorated to \$14 per hour worked if necessary.

BE IT FURTHER RESOLVED that the compensation for the Inspector of Election that is designated as Chairperson shall be Two Hundred Seventy-Five (\$275) dollars per day.

**Confirm the Village Manager's Execution of an Agreement with Seagrave Fire Apparatus, LLC**

Upon motion by Trustee DeRose, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Board of Trustees of the Village of Briarcliff Manor does hereby confirm and ratify the Village Manager's execution of an Agreement with Seagrave Fire Apparatus, LLC of Clintonville, WI to purchase one (1) Seagrave model TB70CS Marauder II Pumper in the amount of \$724,419.

BE IT FURTHER RESOLVED that \$739,500 (including borrowing costs) was previously authorized to be borrowed on July 15, 2015 and will be charged to H3410.201.16620.

**Library Board Appointments**

Upon motion by Trustee Zirman, seconded by Trustee Wilson, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby makes the following reappointments:

Marie Pennachio as a member of the Library Board for a term to expire on December 31, 2020.

Jennifer Milani as a member of the Library Board for a term to expire on December 31, 2020.

**Award of Bid – Selective Demolition of Pool Pavilion**

Upon motion by Trustee Wilson, seconded by Trustee DeRose, the Board voted unanimously to approve the following resolution:

WHEREAS the Village received 4 qualified bids for the Selective Demolition at the Pool Pavilion Project (VM-1516-10); and

WHEREAS funding for this project will be charged to A1989.425 LW Prk (Insurance Recovery); and

NOW, THEREFORE, BE IT RESOLVED that the bid for the Selective Demolition at the Pool Pavilion Project (VM-1516-10) is hereby awarded to the lowest responsible bidder State Contracting Corp. of NY d/b/a Capital Industries Corp. (Capital) with their bid proposal of \$68,000; and

BE IT FURTHER RESOLVED that the Village Manager is hereby authorized and directed to execute a contract with State Contracting Corp. of NY d/b/a Capital Industries Corp. (Capital) for said project.

#### **Fire Department Membership - Orce**

The Board thanked Mr. Orce for volunteering.

Upon motion by Trustee Zirman, seconded by Deputy Mayor Pohar, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the membership of **Kenneth J. Orce** to the Briarcliff Manor Fire Company.

#### **Minutes**

Upon motion by Trustee DeRose, seconded by Trustee Wilson, the Board voted unanimously to approve the minutes of January 12, 2016.

#### **Adjournment**

There will be a Work Session on February 10, 2016 at 6:00pm.

Upon motion by Trustee Wilson, seconded by Deputy Mayor Pohar, the Board voted unanimously to adjourn the regular meeting at 9:02pm.

Respectfully Submitted By,  
Christine Dennett  
Village Clerk