



AGENDA
MARCH 19, 2014
BOARD OF TRUSTEES
VILLAGE OF BRIARCLIFF MANOR, NEW YORK
REGULAR MEETING – 7:30 PM

1. Public Hearing to Amend Section 220-2 of the Zoning Ordinance of the Village of Briarcliff Manor, New York relative to the definition of a Continuing Care Retirement Community.

Board of Trustees Announcements

Village Managers Report

Public Comments

2. Amend Master Fee Schedule – Recreation Fees
3. Scheduling Annual Organizational Meeting & Tentative Budget Public Hearing
 - a) Annual Organizational Meeting
 - b) 2014-2015 Tentative Budget Public Hearing
4. Declaration and Authorization of Sale of Surplus Vehicles and Equipment
5. Fire Department Memberships
6. Minutes
 - January 22, 2014 Special Meeting
 - February 6, 2014 Regular Meeting
 - February 19, 2014 Regular Meeting
 - March 5, 2014 – Regular Meeting

NEXT REGULAR BOARD OF TRUSTEES MEETING – APRIL 2, 2014

VILLAGE OF BRIARCLIFF MANOR
 BOARD OF TRUSTEES AGENDA
 MARCH 19, 2014

2. AMEND MASTER FEE SCHEDULE

BE IT RESOLVED that the Board of Trustees does hereby amend the Master Fee Schedule for the Village of Briarcliff Manor as follows:

MASTER FEE SCHEDULE

DEPARTMENT	TYPE OF APPLICATION LICENSE OR PERMIT	EXISTING	PROPOSED FYE 2015 FEES	Eligible Non- Residents
Summer Day Camp Programs				
	Camp Horizon			
	All Five Weeks	960	1050	1315
	Any 4 Weeks	840	900	1125
	Any 3 Weeks	700	765	960
Swim Team	Per Child	140	170	
	3 rd Child Discount	70	85	



RECREATION and PARKS DEPARTMENT

Village of Briarcliff Manor

Henry A. Jamin, CPRP, *Superintendent*

MEMO TO: Phil Zegarelli, Village Manager
FROM: Henry Jamin
DATE: February 21, 2014
RE: Recreation Summer Fee Approvals: Board Action Required - 3/5 Meeting

Village policy is for the Mayor and Board of Trustees to review our department's proposed summer fees early in the budget process so that we can present our Spring/Summer Brochure to the public in a timely fashion. Spring program registration and permit sales are scheduled to begin on Monday, March 17th this year, and Board approval of the summer fees at their March 5th meeting will enable us to post the brochure to the Village website as early as March 6th or 7th. The following outlines proposed fee changes for the 2014 summer season. I have also included a copy of the Village's Master Fee Schedule with the required amendments noted.

Pool & Tennis Permit Fees: Permit fees were raised prior to last season, and in keeping with our past practice, we are proposing no increase to these fees for the 2014 season.

Day Camp Fees: As with our permit fees, Day Camp fees were also increased prior to the 2013 season, and we entered the budget process with the goal of holding the line on these fees as well. We were successful in doing so with 3 of our 4 camp programs; however, we are proposing a fee increase for Camp Horizon which offers those entering grades 7-9 a 3-day per week, travel only camp experience. Staffing, busing and attraction entry fees drive the pricing for this program which served 61 campers in 2013. It was very popular and well received, and we expect our 2014 enrollment to once again reach the 55-60 camper range. In order to continue to offer an attractive program featuring destinations that this age group is looking for, we propose that the rates for 2014 be adjusted as follows:

Camp Option	2013 Fees	Proposed 2014 Fees
	Village / School District	Village / School District
Any 3 Weeks	\$700 / \$875	\$765 / \$960
Any 4 Weeks	\$840 / \$1,050	\$900 / \$1,125
All 5 Weeks	\$960 / \$1,200	\$1,050 / \$1,315

Swim Team Fee: The fee for our Swim Team program has been \$140 per child for the past two seasons, and we are proposing an increase to \$170 per child for the 2014 season. This increase will cover the addition of an experienced, competitive swim trainer to the coaching staff as requested by the members of our swim team parents committee. Participants will also still be required to possess a seasonal pool permit as part of our registration requirement, and our 3rd child discount will continue to be half of the regular fee, moving from \$70 to \$85.

Tennis Lesson Fees: Our group tennis lesson fee for youth lessons was raised prior to last season to match a cost increase from our contractual lesson provider. There are no cost increases for 2014, so we are not proposing an increase to youth or adult lesson fees.

Thank you for your attention to this matter. Please let me know if you have any questions or if you would like me to provide any further information on any of the fees proposed.



VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
MARCH 19, 2014

**3. SCHEDULING OF ANNUAL ORGANIZATIONAL MEETING AND
TENTATIVE BUDGET PUBLIC HEARING**

A. ANNUAL ORGANIZATIONAL MEETING

BE IT RESOLVED, that the Annual Organizational Meeting of the Board of Trustees is hereby scheduled for **Monday, April 7, 2014 at 7:00 pm.**

B. 2014-2015 TENTATIVE BUDGET PUBLIC HEARING

BE IT RESOLVED, that a Public Hearing for the 2014-2015 Tentative Budget is hereby scheduled for **Monday, April 7, 2014 at 7:30 pm.**

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
MARCH 19, 2014

**4. DECLARATION AND AUTHORIZATION OF THE SALE OF SURPLUS
VEHICLES AND EQUIPMENT**

BE IT RESOLVED, that the Board of Trustees does hereby declare the Village owned vehicles and equipment listed below as surplus and further authorizes their sale pursuant to a public bid.

1. 1994 Sewer Equip Co. 747F Sewer Jet
2. 1999 New Holand 555E Backhoe
3. 1997 Ford F350 Pick-up Truck w/Plow
4. 2003 Ford Mason Dump w/Plow & S.S. Spreader
5. 2004 Chevy Blazer
6. 2002 Dodge 3500 Utility Body w/Plow
7. 2005 Ford Ranger w/Plow
8. 2007 Crown Victoria Police Car
9. 2006 Western Icebreaker 3yd. S.S. Spreader
10. 1993 Hi Way 8yd. S.S. Spreader
11. 2007 Ford Expedition

Village of Briarcliff Manor
Department of Public Works
10 Buckhout Road
Briarcliff Manor, NY 10510



Village of Briarcliff Manor
Main (914) 941-9105
Fax (914) 941-4747

MEMORANDUM

TO: Philip Zegarelli, Village Manager
Robin Rizzo, Village Treasurer
Christine Dennett, Village Clerk

FROM: Edward C. Torhan, Superintendent of Public Works

DATE: March 10, 2014

RE: Spring 2014 Vehicles for Auction

Please post the following vehicles for auction.

1994	Sewer Equip Co. 747F Sewer Jet
1999	New Holand 555E Backhoe
1997	Ford F350 Pick-up Truck w/Plow
2003	Ford Mason Dump w/Plow & S.S. Spreader
2004	Chevy Blazer
2002	Dodge 3500 Utility Body w/Plow
2005	Ford Ranger w/Plow
2007	Crown Victoria Police Car
2006	Western Icebreaker 3yd. S.S. Spreader
1993	Hi Way 8yd. S.S. Spreader

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
MARCH 19, 2014

5. FIRE DEPARTMENT MEMBERSHIPS

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the under 18 membership of **Daniel Millner** to the Briarcliff Manor Hook and Ladder Company.

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the membership of **Bryan Jackson** to the Briarcliff Manor Hook and Ladder Company.

BE IT RESOLVED, that the Board of Trustees of the Village of Briarcliff Manor hereby approves the membership of **Mark Fink** to the Briarcliff Manor Hook and Ladder Company.

Briarcliff Manor Fire Department

1111 PLEASANTVILLE ROAD
BRIARCLIFF MANOR, NY 10510

Office of the Chief



ROBERT O'HANLON, JR., Chief
DENNIS L. REILLY, 1st Ass't Chief
ROBERT M. GARCIA, 2nd Ass't Chief

EMAIL: fdchief@briarcliffmanor.org

EMERGENCY 911
CHIEF'S OFFICE (914) 941-0879
FAX (914) 944-2758

DATE: March 3, 2014
TO: Christine Dennett, Village Clerk
Briarcliff Manor Board of Trustee's
FROM: Chief Robert O'Hanlon, Jr. - Briarcliff Manor Fire Department
SUBJECT: NEW MEMBER - Request for Village Approval

Honorable Mayor and Trustee's;

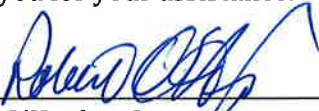
Daniel Millner, born 03/15/1997 and residing at 11 Carlton Avenue, Briarcliff Manor, New York, has applied for membership in the Briarcliff Manor Fire Department

The applicant listed above, has been vetted by the Briarcliff Manor Hook & Ladder Company Membership Committee and determined to meet the criteria set forth by the Briarcliff Manor Fire Department.

FURTHERMORE, the Chief of Department has performed an Arson Background Check on said member who has been found to have NO record of Arson Conviction.

FURTHERMORE, the Chief of Department has met with the Parent(s) of the applicant, who has signed and certified the Consent and Release Form for the Applicant. The Chief of Department Requests that the Village of Briarcliff Board of Trustee's approve the application set before you and send such confirmation to **Chiefs Office** at your earliest convenience.

Thank you for your assistance.



Robert O'Hanlon, Jr.
Chief of Department

March 3, 2014
Dated



Secretary - Hook & Ladder Company

3/3/14
Dated



Village Clerk - Christine Dennett

3-14-14
Dated

CONSENT AND RELEASE FORM

We, the parents or legal guardians of Daniel P. Millner, (hereinafter known as the "Applicant") are aware that the Applicant wishes to join the Briarcliff Manor Fire Department (hereinafter known as the "Department"). We understand that this signed consent by the parents or legal guardians and the Applicant is required as a prerequisite of the Applicant's acceptance into membership in the Department because the Applicant has not yet attained 18 years of age.

We understand that membership in the Department is an inherently hazardous undertaking.

We understand that the Applicant will be required to attend such training courses as are required by the Chief of the Department, and will become familiar with, and adhere to, the by-laws of the Department.

We understand that the Applicant will be subject to the orders of the Departmental Chiefs and the officers of the company to which the Applicant is assigned, both in firehouse and at all alarms.

We have been provided with and have read and fully understand the Rules and Regulations governing activities permitted for members of the Briarcliff Manor Fire Department that are under 18 years of age.

By signing a copy of this Consent and Release Form, we hereby acknowledge that, pursuant to section 19 of the Volunteer Firefighters' Benefit Law, the benefits provided by the Volunteer Firefighters' Benefit Law shall be the exclusive remedy of Applicant, or his or her spouse, parents, dependents, next of kin, executor or administrator, or anyone otherwise entitled to recover damages, at common law or otherwise, for or on account of an injury to Applicant in the line of duty or death resulting from an injury to Applicant in the line of duty, as against the Village of Briarcliff Manor, its employees or agents, and any person or agency acting under governmental or statutory authority in furtherance of the duties or activities in relation to which any such injury resulted.

This Consent and Release Form must be signed by the applicant and all parents or guardians of the minor and all signatures must be notarized.

2/1/14
Dated:

2/1/14
Dated:

2/1/14
Dated:

Jannette M. Millner
Parent/Legal Guardian, Print name:

Jannette M. Millner
Signature of Parent/Legal Guardian from above

Daniel W. Millner
Parent/Legal Guardian, Print name:

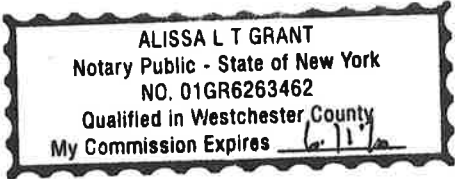
[Signature]
Signature of Parent/Legal Guardian from above

Daniel P. Millner
Applicant, Print name:

Daniel P. Millner
Signature of Applicant

STATE OF NEW YORK)
COUNTY OF WESTCHESTER) ss.:

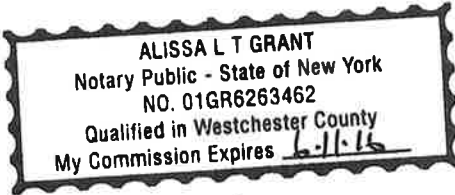
On the 14 day of February in the year of 2014, before me the undersigned, personally appeared Jeanette M. Miller personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person on behalf of which the individual(s) acted, executed the instrument.



[Signature]
Notary Public

STATE OF NEW YORK)
COUNTY OF WESTCHESTER) ss.:

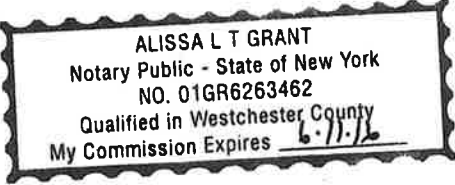
On the 14 day of February in the year of 2014, before me the undersigned, personally appeared Denise M. Miller personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person on behalf of which the individual(s) acted, executed the instrument.



[Signature]
Notary Public

STATE OF NEW YORK)
COUNTY OF WESTCHESTER) ss.:

On the 14 day of February in the year of 2014, before me the undersigned, personally appeared Denise M. Miller personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person on behalf of which the individual(s) acted, executed the instrument.



[Signature]
Notary Public

Briarcliff Manor Fire Department

1111 PLEASANTVILLE ROAD
BRIARCLIFF MANOR, NY 10510

Office of the Chief



ROBERT O'HANLON, JR., Chief
DENNIS L. REILLY, 1st Ass't Chief
ROBERT M. GARCIA, 2nd Ass't Chief

EMAIL: fdchief@briarcliffmanor.org

EMERGENCY 911
CHIEF'S OFFICE (914) 941-0879
FAX (914) 944-2758

DATE: March 3, 2014
TO: Christine Dennett, Village Clerk
Briarcliff Manor Board of Trustee's
FROM: Chief Robert O'Hanlon Jr. - Briarcliff Manor Fire Department
SUBJECT: NEW MEMBER - Request for Village Approval

Honorable Mayor and Trustee's;

Bryan Jackson, born 05/26/1994 and residing at 272 Washburn Rd, Briarcliff Manor, New York, has applied for membership in the Briarcliff Manor Fire Department

The applicant listed above, has been vetted by the Briarcliff Manor Hook & Ladder Company Membership Committee and determined to meet the criteria set forth by the Briarcliff Manor Fire Department.

FURTHERMORE, the Chief of Department has performed an Arson Background Check on said member who has been found to have NO record of Arson Conviction.

The Chief of Department Requests that the Village of Briarcliff Board of Trustee's approve the application set before you and send such confirmation to **Chiefs Office** at your earliest convenience.

Thank you for your assistance.



Robert O'Hanlon, Jr.
Chief of Department

03/03/14

Dated



Secretary - Hook & Ladder Company

3/3/14

Dated



Village Clerk - Christine Dennett

3-14-14

Dated

Briarcliff Manor Fire Department

1111 PLEASANTVILLE ROAD
BRIARCLIFF MANOR, NY 10510

Office of the Chief



ROBERT O'HANLON, JR., Chief
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EMERGENCY 911
CHIEF'S OFFICE (914) 941-0879
FAX (914) 944-2758

DATE: March 3, 2014

TO: Christine Dennett, Village Clerk
Briarcliff Manor Board of Trustee's

FROM: Chief Robert O'Hanlon Jr. – Briarcliff Manor Fire Department

SUBJECT: NEW MEMBER – Request for Village Approval

Honorable Mayor and Trustee's;

Marc Fink, born 07/07/1962 and residing at 349 Cedar Drive West, Briarcliff Manor, New York, has applied for membership in the Briarcliff Manor Fire Department

The applicant listed above, has been vetted by the Briarcliff Manor Hook & Ladder Company Membership Committee and determined to meet the criteria set forth by the Briarcliff Manor Fire Department.

FURTHERMORE, the Chief of Department has performed an Arson Background Check on said member who has been found to have NO record of Arson Conviction.

The Chief of Department Requests that the Village of Briarcliff Board of Trustee's approve the application set before you and send such confirmation to **Chiefs Office** at your earliest convenience.


Thank you for your assistance.



Robert O'Hanlon, Jr.
Chief of Department

03/03/14


Dated



Secretary – Hook & Ladder Company

3/3/14

Dated



Village Clerk - Christine Dennett

3-14-14

Dated

VILLAGE OF BRIARCLIFF MANOR
BOARD OF TRUSTEES AGENDA
MARCH 19, 2014

6. MINUTES

- January 22, 2014 – Special Meeting
- February 6, 2014 – Regular Meeting
- February 19, 2014 – Regular Meeting
- March 5, 2014 – Regular Meeting
- March 11, 2014 – Special Meeting

A Special Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor Village Hall, at 1111 Pleasantville Road, Briarcliff Manor, New York on the 22nd of January, 2014 commencing at 6:55 p.m.

Present

William J. Vescio, Mayor
Lori A. Sullivan, Deputy Mayor
Mark Pohar, Trustee
Mark L. Wilson, Trustee

Also Present

Philip Zegarelli, Village Manager
Christine Dennett, Village Clerk
Clinton Smith, Village Counsel

Absent

Robert Murray, Trustee

Authorize Village Manager to Execute a Stipulated Settlement Agreement with Police Officer A

Upon motion by Trustee Pohar, seconded by Deputy Mayor Sullivan, the Board voted unanimously to open the meeting at 6:55pm.

Upon motion by Deputy Mayor Sullivan, seconded by Trustee Wilson, the Board voted unanimously to convene as the Board of Police Commissioners.

Upon motion by Trustee Pohar, seconded by Trustee Wilson, the Board voted unanimously with a 4-0 vote to approve the following resolution as amended:

Trustee Pohar –	Aye
Deputy Mayor Sullivan –	Aye
Trustee Wilson –	Aye
Mayor Vescio -	Aye

WHEREAS, a certain person is employed by the Village of Briarcliff Manor as a police officer (“Police Officer A”); and

WHEREAS, the Village and Police Officer A have agreed to a negotiated resolution of certain issues between them to avoid the potential cost, time, and risk of hearings and litigation;

NOW, THEREFORE, BE IT

RESOLVED, that the Village of Briarcliff Manor Board of Trustees, acting as Trustees and/or as the Board of Police Commissioners, does hereby approve that agreement with Police Officer A in the form circulated to the Board by electronic message of the Village Manager dated January 6, 2014, and presently on the dais before the Board, including but not limited to Police Officer A's voluntary resignation and separation from service with the Village ("Stipulated Settlement"); and be it further

RESOLVED, that Board of Trustees authorizes and directs the Village Manager to execute and deliver the Stipulated Settlement on behalf of the Village and ratifies any such execution and delivery of the same that already has been done; and be it further

RESOLVED, that the Village Manager is further authorized to make or accept any change to the Stipulated Settlement so long as the change is not material and adverse to the Village's interests and is acceptable to Village Counsel in form and substance.

Upon motion by Trustee Wilson, seconded by Trustee Pohar, the Board voted unanimously to reconvene as the Board of Trustees.

Adjournment

Mayor Vescio asked that drivers obey the traffic laws and overnight parking restrictions in the Village. He cautioned drivers to drive safely and watch for black ice with the extremely low temperatures.

Upon motion by Trustee Pohar, seconded by Deputy Mayor Sullivan, the Board voted unanimously to adjourn the Special Meeting at 7:00pm.

Respectfully Submitted By,

Christine Dennett
Village Clerk

The Regular Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor Village Hall, at 1111 Pleasantville Road, Briarcliff Manor, New York on the 6th of February, 2014 commencing at 7:30 p.m.

Present

William J. Vescio, Mayor
Lori A. Sullivan, Deputy Mayor
Mark Pohar, Trustee

Also Present

Philip Zegarelli, Village Manager
Christine Dennett, Village Clerk

Absent

Robert Murray, Trustee
Mark L. Wilson, Trustee
Clinton Smith, Village Counsel

Board of Trustees Report by Mayor Vescio

- Happy Birthday to Village Manager Zegarelli!

Village Managers Report by Village Manager Zegarelli

- An analysis of the annexation recommendation is due by March 12th.
- 1100 tons of salt have been used thus far this winter during the storms.
- Moody's reaffirmed the Village's Aa2 rating.
- Tax Collection is at 98.5%.
- The Ice Skating Rink will be reopened tomorrow.

Public Comments

There were no public comments.

Tax Certiorari – OK Café

The Board had general discussion regarding the lack of input the Village had during the negotiation process and stated all impacted players should be present. They further stated they were looking into securing the Village's Assessment via another means.

Ms. Kim Jeffrey, Ossining Town Board Member, stated she wanted to find a better way to keep the Village involved and would reach out to the Assessor to contact the Board to be included in the process.

Upon motion by Trustee Pohar, seconded by Deputy Mayor Sullivan, the Board voted unanimously to approve the following resolution:

WHEREAS, OK Café instituted tax certiorari proceedings pursuant to Article 7 of the Real Property Tax Law of the State of New York; and

WHEREAS, the tax certiorari filings were for Town of Ossining assessment years 2007 through 2013; and

WHEREAS, the tax certiorari filings relate to Village of Briarcliff Manor fiscal years 2008-2009, 2009-2010, 2010-2011, 2011-2012, 2012-2013 and 2013-2014; and

WHEREAS, a Consent Judgment of the Supreme Court of the State of New York, County of Westchester, was entered on January 2, 2014;

WHEREAS, the Consent Judgment was received after the finalization of the approval of the Village budget for Fiscal Year 2013-2014;

WHEREAS, the Village received payment in the amounts set forth below for the total 2008-2009, 2009-2010, 2010-2011, 2011-2012, 2012-2013 and 2013-2014 Village taxes due on the property based on the assessed value prior to any adjustment under the Consent Judgment;

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby authorize the payment of tax refunds for Fiscal Years 2008-2009, 2009-2010, 2010-2011, 2011-2012, 2012-2013 and 2013-2014 in the amounts set forth below based upon assessment values reduced in accordance with the Consent Judgment:

BE IT FURTHER RESOLVED, that the assessment for the Fiscal Years 2008-2009, 2009-2010, 2010-2011, 2011-2012, 2012-2013 and 2013-2014 shall be adjusted in accordance with the Consent Judgment.

Year	Address	Original Assessed Value	New Assessed Value	Assessment Reduction	Original Tax Amount	Reduced Tax Amount	Refund	Abatement
2007	265 S. Highland Ave.	\$76,600	\$53,350	\$23,250	\$6,502.90	\$4,529.11	\$1,973.79	
2008	265 S. Highland Ave.	\$76,600	\$55,500	\$21,200	\$6,632.04	\$4,805.20	\$1,826.84	

2009	265 S. Highland Ave.	\$76,600	\$53,000	\$23,600	\$6,687.86	\$4,626.94	\$2,060.30	
2010	265 S. Highland Ave.	\$76,600	\$57,500	\$19,100	\$6,817.40	\$5,117.50	\$1,699.90	
2011	265 S. Highland Ave.	\$76,600	\$60,000	\$16,600	\$6,918.51	\$5,419.20	\$1,499.31	
2012	265 S. Highland Ave.	\$76,600	\$61,000	\$15,600	\$7,199.63	\$5,733.39	\$1,466.24	
				\$119,250				
				TOTAL AV REDUCTION			TOTAL REVENUE REDUCTION	\$10,526.33

Authorize the Village Manager to ratify an agreement with Police Officer A

Upon motion by Deputy Mayor Sullivan, seconded by Trustee Pohar, the Board voted unanimously as the Board of Trustees to reaffirm and ratify action taken as the Board of Police Commissioners at its meeting of January 22, 2014, by adoption of the following resolution as amended:

WHEREAS, a certain person is employed by the Village of Briarcliff Manor as a police officer ("Police Officer A"); and

WHEREAS, the Village and Police Officer A have agreed to a negotiated resolution of certain issues between them to avoid the potential cost, time, and risk of hearings and litigation;

NOW, THEREFORE, BE IT

RESOLVED, that the Village of Briarcliff Manor Board of Trustees, acting as Trustees and/or as the Board of Police Commissioners, does hereby approve that agreement with Police Officer A in the form circulated to the Board by electronic message of the Village Manager dated January 6, 2014, and presently on the dais before the Board, including but not limited to Police Officer A's voluntary resignation and separation from service with the Village ("Stipulated Settlement"); and be it further

RESOLVED, that Board of Trustees authorizes and directs the Village Manager to execute and deliver the Stipulated Settlement on behalf of the Village and ratifies any such execution and delivery of the same that already has been done; and be it further

RESOLVED, that the Village Manager is further authorized to make or accept any change to the Stipulated Settlement so long as the change is not material and adverse to the Village's interests and is acceptable to Village Counsel in form and substance.

Schedule a Public Hearing to Amend Chapter 220-2, Zoning, Definitions, Continuing Care Retirement Community

The Board requested the draft legislation allow for both a CCRC and an SLRC and ask that they both be defined.

Upon motion by Trustee Pohar, seconded by Deputy Mayor Sullivan, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that a Public Hearing is hereby scheduled for the March 19, 2014 Board of Trustees meeting to hear and discuss a Local Law to amend Section 220-2 of the Zoning Ordinance of the Village of Briarcliff Manor, New York relative to the definition of a Continuing Care Retirement Community.

BE IT RESOLVED FURTHER that the proposed local law to amend Section 220-2 of the Zoning Ordinance of the Village of Briarcliff Manor, New York relative to the definition of a Continuing Care Retirement Community is hereby directed to the Village Planning Board and to the Westchester County Planning Board for review and recommendation and to the Town of Ossining, Town of Mount Pleasant, and Village of Ossining for review and comment as they see fit.

Election Inspectors for the Village Election on March 18, 2014

Upon motion by Deputy Mayor Sullivan, seconded by Trustee Pohar, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that, Janet Wagner, Susan Cabral, Karen St. Vil, and Susan Zetkov-Lubin are hereby appointed Inspectors of Election for the March 18, 2014 Village Election.

BE IT FURTHER RESOLVED that Janet Wagner is hereby designated as Inspector of Election and Chairperson.

BE IT FURTHER RESOLVED that Jessie Swisher Spiers, Lynn Kenner, Francisco Montano and Pamela Newman are hereby appointed as Alternate Inspectors of Election.

BE IT FURTHER RESOLVED that the compensation for each Inspector of Election other than the Inspector designated as Chairperson is hereby fixed at Two Hundred and Twenty Five (\$225) dollars per day or prorated to \$14 per hour worked.

BE IT FURTHER RESOLVED that the compensation for the Inspector of Election that is designated as Chairperson shall be Two Hundred Seventy-Five (\$275) dollars per day.

Minutes

Upon motion by Deputy Mayor Sullivan, seconded by Trustee Pohar, the Board voted unanimously to approve the minutes of January 9, 2014.

The Board requested Village Clerk Dennett review the minutes of January 22, 2014.

Adjournment

Mayor Vescio reminded residents to clear their sidewalks within 24 hours of a snow event and not to plow snow into the roadways.

Upon motion by Trustee Pohar, seconded by Deputy Mayor Sullivan, the Board voted unanimously to adjourn the regular meeting at 8:00pm.

Respectfully Submitted By,

Christine Dennett
Village Clerk

The Regular Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor Village Hall, at 1111 Pleasantville Road, Briarcliff Manor, New York on the 19th of February, 2014 commencing at 7:30 p.m.

Present

William J. Vescio, Mayor
Lori A. Sullivan, Deputy Mayor
Robert Murray, Trustee
Mark Pohar, Trustee
Mark L. Wilson, Trustee

Also Present

Philip Zegarelli, Village Manager
Clinton Smith, Village Counsel

Absent

Christine Dennett, Village Clerk

Public Hearing to Amend a Special Use Permit – Sleepy Hollow Country Club

Trustee Murray recused himself from the public hearing.

Upon motion by Trustee Pohar, seconded by Deputy Mayor Sullivan, the Board voted unanimously to open the Public Hearing.

There were no public comments.

Upon motion by Deputy Mayor Sullivan, seconded by Trustee Wilson, the Board voted unanimously to adjourn the Public Hearing to March 5, 2014 at 7:30pm in Village Hall.

Village Managers Report by Village Manager Zegarelli

- Thank you to the Department of Public Works and Residents for all your work and cooperation during the difficult winter.
- The Village is working to repair potholes and assist the County with the ones on Pleasantville Road.
- A salt delivery is expected next week.
- 99.1% of Village Tax has been collected.
- Summer Camp will be five weeks this year.

Mayor Vescio stated audio issues have been reported during Board meetings on the telecast. He requested residents email the Village Manager or Village Clerk when the issues occur so they can be addressed.

Public Comments

There were no public comments.

Amend Master Fee Schedule

The Board had general discussion regarding the fee structure and stated the fees hadn't been adjusted in over ten years.

Upon motion by Trustee Wilson, seconded by Trustee Pohar, the Board voted unanimously to approve the following resolution as amended:

BE IT RESOLVED that effective June 1, 2014 the Board of Trustees does hereby amend the Master Fee Schedule for the Village of Briarcliff Manor as follows:

BUILDING PERMIT FEES	
TOTAL CONSTRUCTION COST	PER \$1000 OF CONSTRUCTION COST
FIRST \$100,000	\$ 27.50
NEXT \$150,000	\$ 25.00
NEXT \$250,000	\$ 22.50
NEXT \$500,000	\$ 20.00
NEXT \$500,000	\$ 17.50
NEXT \$3,500,000	\$ 15.00
NEXT \$5,000,000	\$ 12.50
NEXT \$10,000,000 AND THEREAFTER	\$ 10.00

Acceptance of Donation from Steven Vescio

Mayor Vescio recused himself from the agenda item.

The Board thanked Mr. Vescio for his generous donation.

Upon motion by Trustee Murray, seconded by Trustee Pohar, the Board voted unanimously to approve the following resolution as amended:

BE IT RESOLVED, that the Board of Trustees hereby accepts the donation of a construction trailer valued at \$1,000 from Steven Vescio of LAWS Construction

to be used as a warming facility at the Village's Paddle Tennis Courts in Law Park.

Board Appointment

Upon motion by Deputy Mayor Sullivan, seconded by Trustee Wilson, the Board voted unanimously to appoint Christopher Bogart to the Zoning Board of Appeals to fill his unexpired term to expire on April 1, 2018 and as Chairperson to fill the unexpired term of Ronald Alenstein to expire on April 7, 2014.

The Board thanked Mr. Bogart for volunteering.

Minutes

The minutes of January 22, 2014 and February 6, 2014 were tabled to the next meeting.

Adjournment

Mayor Vescio reminded residents or their contractors to not plow snow into the road. He stated it created a safety hazard and summonses would be issued.

Upon motion by Trustee Wilson, seconded by Trustee Pohar, the Board voted unanimously to adjourn the regular meeting at 7:55pm.

Respectfully Submitted By,

Christine Dennett
Village Clerk

Village Board of Trustees
Regular Meeting
March 5, 2014
7:30 p.m.

The Regular Meeting of the Board of Trustees of the Village of Briarcliff Manor, New York was held in the Village of Briarcliff Manor Village Hall, at 1111 Pleasantville Road, Briarcliff Manor, New York on the 5th of March, 2014 commencing at 7:30 p.m.

Present

William J. Vescio, Mayor
Lori A. Sullivan, Deputy Mayor
Mark Pohar, Trustee
Mark L. Wilson, Trustee

Also Present

Philip Zegarelli, Village Manager
Christine Dennett, Village Clerk
Clinton Smith, Village Counsel

Absent

Robert Murray, Trustee

Continued Public Hearing to Amend a Special Use Permit – Sleepy Hollow Country Club

Upon motion by Trustee Pohar, seconded by Deputy Mayor Sullivan, the Board voted unanimously to reopen the Public Hearing.

Mr. David Steinmetz, representing the Applicant, explained the proposed amendment and stated they received the requested variances from the Zoning Board of Appeals and expecting approval from the Planning Board next week.

Mayor Vescio stated the Village installed solar panels with federal grants a few years ago and that the Board was happy that private enterprises were doing the same.

Upon motion by Deputy Mayor Sullivan, seconded by Trustee Wilson, the Board voted unanimously to close the Public Hearing.

Upon motion by Trustee Wilson, seconded by Trustee Pohar, the Board voted unanimously to approve the following resolution as amended:

**RESOLUTION
OF THE
VILLAGE OF BRIARCLIFF MANOR BOARD OF TRUSTEES**

SPECIAL USE PERMIT AMENDMENT

SLEEPY HOLLOW COUNTRY CLUB

WHEREAS, by resolution dated May 17, 2007 the Board of Trustees of the Village of Briarcliff Manor approved the application for special permit approval submitted by Sleepy Hollow Country Club ("Club") for its operation as a "[c]lub...not operated for gain" under Village Code §220-6(J)(6) ("2007 Special Permit Approval Resolution") at its current location consisting of the following parcels designated on the Village's Tax Maps as Section 104.08, Block 1, Lot 51; Section 104.11, Block 1, Lot 41; Section 104.12, Block 1, Lot 1; Section 104.12, Block 1, Lot 6; Section 104.16, Block 1, Lot 7; Section 104.16, Block 1, Lot 10; and Section 105.09, Block 1, Lot 1 and commonly known as 777 Albany Post Road, Scarborough, New York ("Property"); and

WHEREAS, by Resolution adopted July 10, 2007, the Village of Briarcliff Manor Planning Board granted Site Plan Approval for the Club relative to its application which included, among other details, a 652 square foot expansion and renovation of the existing Club snack bar building and exterior renovation to the existing Club locker room building serving Club members; and

WHEREAS, the 2007 Special Permit Approval Resolution was conditioned at Paragraph 22 on:

22. Use and improvement of the Property in conformity with the requirements of the Village Code and as set forth in the Site Plan, and any regular, repeated, or continued deviations from the maintenance and improvement of the Property as set forth in the Site Plan shall constitute a violation of the Club's special permit approval.

And

WHEREAS, the Club has applied to the Board of Trustees to amend the Special Use Permit, and to the Planning Board for Amended Site Plan and Freshwater Wetlands Approval, relative to construction of a 4,000 square foot maintenance storage building and install outdoor bulk material storage bins on the Property, paving of an existing gravel driveway, and installation of solar energy collectors on the existing main clubhouse, repair shop and the proposed maintenance storage building (the "Project"); and

WHEREAS, the Project requires certain variances, and the Club has applied to the Zoning Board of Appeals and been granted the required variances; and

WHEREAS, pursuant to Village Code Section 220-6(C), the Board of Trustees referred the application for amendment of the Special Use Permit to the Planning Board for report and recommendation; and

WHEREAS, at its meeting of January 14, 2014, the Planning Board authorized a memorandum bearing the same date to be forwarded to the Board of Trustees by which the Planning Board reserved its determination on the Site Plan amendment, pending approval of the variances by the Zoning Board of Appeals and further review by the Planning Board, but recommended that the Board of Trustees approve the Application for Special Permit approval relative to the Project; and

WHEREAS, the Board of Trustees has reviewed a Short Environmental Assessment Form submitted by the Applicant and has determined that the Project is an Unlisted action in accordance with the New York State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, the Project does not change the Club's use of the Property, and the character, intensity, size, and location of the Club's use of the Property is not materially changed by the Project;

NOW THEREFORE, BE IT:

RESOLVED, that the Board of Trustees determines that the Project will not significantly alter the existing use or development of the Property and in accordance with SEQRA, that the Project will not have a significant impact upon the environment; and be it further

RESOLVED, that the Special Use Permit for the Club is hereby amended for purpose of and to the extent necessary to accommodate and incorporate the Project, subject to the following conditions:

1. All of the terms and conditions of the 2007 Special Permit Approval Resolution, which are hereby restated and incorporated into this Resolution by reference as if recited in full;
2. Issuance by the Planning Board of Amended Site Plan and Wetlands Permit Approval for the Project;
3. Except as otherwise set forth in the 2007 Special Permit Approval Resolution or this Resolution, no change shall be made on the Property to add an improvement or to change the footprint or location of any improvement shown on the Site Plan and/or the amended Site Plan unless approval for the addition or change is obtained from the Village Planning Board under Village Code §220-14;

AND BE IT FURTHER

RESOLVED, that except as otherwise provided herein, all other terms and conditions of the 2007 Special Permit Approval Resolution shall remain in full force and effect.

Board of Trustees Announcements by Deputy Mayor Sullivan

- Summercliff will be taking a one year hiatus.
- The Spring Egg Hunt will be on April 5th at 10am at Law Park. The event is rain or shine.
- The 2014 Summer Camp Season will be five weeks.
- Specialty Camps will be available as well.

Village Managers Report by Village Manager Zegarelli

- Salt deliveries were received.
- Potholes are being repaired throughout the Village.
- Tax Collection is at 99.24%.

Village Manager Zegarelli gave a presentation on the eight month status of the FY 13-14 budget.

Public Comments

Ms. Kim Jeffrey of Morningside Drive, Ossining, stated the Tax Assessor was happy to meet with the Board at their convenience and that the Town also would like to give a presentation on the town wide revaluation.

Mr. Aaron Stern asked if the Village had input regarding the selection of the firm that would be used for the revaluation.

Village Manager Zegarelli stated the Village did not have a vote but the preferred vendor was chosen.

Acceptance of a Portion of a Roadway into the Village's Highway Inventory – Edgewood Lane

Upon motion by Trustee Pohar, seconded by Deputy Mayor Sullivan, the Board voted unanimously to approve the following resolution:

BE IT RESOLVED that the Board of Trustees does hereby accept a portion designated as being within the Village Boundary of Edgewood Lane into the Village's Highway Inventory to receive CHIPS monies

Minutes

The minutes were tabled to the next meeting.

Acceptance of Documentation and Scheduling a Special Meeting

Upon motion by Trustee Pohar, seconded by Deputy Mayor Sullivan, the Board voted unanimously to accept the documentation submitted by the residents of the 17/20 districts for annexation.

Upon motion by Deputy Mayor Sullivan, seconded by Trustee Wilson, the Board voted unanimously to set forth a Special Meeting to discuss the findings regarding the annexation of districts 17/20 on Tuesday, March 11, 2014 at 8:00pm upstairs in Village Hall.

Adjournment

Upon motion by Trustee Wilson, seconded by Deputy Mayor Sullivan, the Board voted unanimously to adjourn the regular meeting at 8:00pm.

Respectfully Submitted By,

Christine Dennett
Village Clerk