

June 22, 2016

Ross Povenmire, Administrator
Boxford Conservation Commission
7a Spofford Road
Boxford, MA 01921

Re: Town of Boxford – Boxford Common

Dear Ross,

As you are aware, RAD Sports has substantially completed the work associated with Phase Two of the Boxford Common project. This work was designed and specified by my office and includes the construction of the entry drive, emergency access roadway (grass cover), Synthetic Turf Field #1, parking area, landscape, site drainage and associated improvements.

I have requested that Greg Hochmuth, Mike DeRosa and John Morin provide written reports to the Boxford Conservation Commission under separate cover.

Attached you will find an As-Built plan showing the location and detail of all installed improvements. The location/elevation of the drainage systems and other built work was provided by RAD Sports through GPS and verified by my office in the AutoCAD database.

Upon the request of the Town of Boxford DPW, we would like to request that the installation of the binder coarse of asphalt throughout Phase Two be delayed until the completion of Phase Three and that all paving be completed at one time. This will insure a better paving job for the entire project and minimize the damage to the binder from trucking associated with Phase Three. The gravel base is very hard packed and stabilized throughout. The contractor will be required to provide a water truck throughout Phase Three should any issues arise with dust on the gravel base.

The following punch list items remaining from Phase One have been completed, and include:

1. **Erosion Control:** The erosion control on the old logging trail to Phase One is still in place. The area has stabilized/naturalized and I would recommend that the erosion control be removed at this time.
2. **Logging Road:** Greg Hochmuth has worked with RAD to see that the trail areas in questions were hand-raked and over-seeded last Spring. The areas are stable and naturalized. I would offer that this item is complete and recommend this be removed from the Phase One punch list.

The following punch list items remaining from Phase Two include:

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3. **Stabilization:** The contractor remains responsible to insure that all grass and planted areas are stabilized and maintained until final acceptance. This includes all drainage swales, basins, landscape areas and trails.
4. **Plant Material Warranty:** The contractor remains responsible to insure that all trees and shrubs are established and maintained until final acceptance. This includes all drainage basins plants, shade trees, street trees and buffer plantings. The contractor shall maintain and guaranty all plant material for one (1) year from the date of final acceptance, as per the record documents.

With this letter I am requesting that the Boxford Conservation Commission allow the Boxford Common project to advance into Phase Three as outlined in the record documents and the Order of Conditions. I trust that you will find the current state of the site satisfies the intent and conditions of the permits issued by the Boxford Conservation Commission.

Thank you for your time and consideration, and please don't hesitate to reach me directly on my cell phone at 978.758.6290 with any questions.

Sincerely,
Huntress Associates, Inc.



Christian C. Huntress, RLA MA #1178
President

Cc: Alan Benson – Town of Boxford
Greg Hochmuth – W&S
Jim Doherty – RAD Sports
Margaret Chow-Menzer – Town of Boxford.