

Notice of Intent Application

Wetlands Protection Act and Boxford Wetlands By-law

**128 Main Street
Boxford, MA**

September 2016



**Wetlands & Land Management, Inc.
100 Conifer Hill Drive-Suite 516
Danvers, MA 01923**

Wetlands & Land Management, Inc.

100 Conifer Hill Drive - #516
Danvers, MA 01923
978-777-0004 Telephone
978-539-0005 FAX

September 22, 2016

Mr. Ross Povenmire
Boxford Conservation Commission
7A Spofford Road
Boxford, MA 01921

RE: Notice of Intent for new dwelling construction and renovation of the current home at 128
Main Street

Dear Mr. Povenmire and Conservation Commission Members:

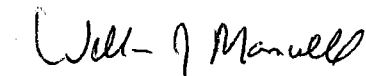
On behalf of the applicant, Wetlands & Land Management Inc. is submitting this Notice of Intent application to construct a new dwelling and also renovate/ convert the existing home to a work shop and detached garage. The proposal is to construct a new home in the area of the existing garage and in the second phase of the project, move from the old how to the new home and convert the existing home to a detached garage and a work shop. This work occurs partially in riverfront area, in buffer zone and the current site features fall with by-law sub zones as well. You will recall, the owner had a discussion with your Commission last winter and is now prepared to move forward with project.

The work occurs within the developed areas of the site excepting for some minor clearing along existing woods lines.

Please schedule this interesting matter for your earliest meeting. I will be available to present the project and answer any questions you might have.

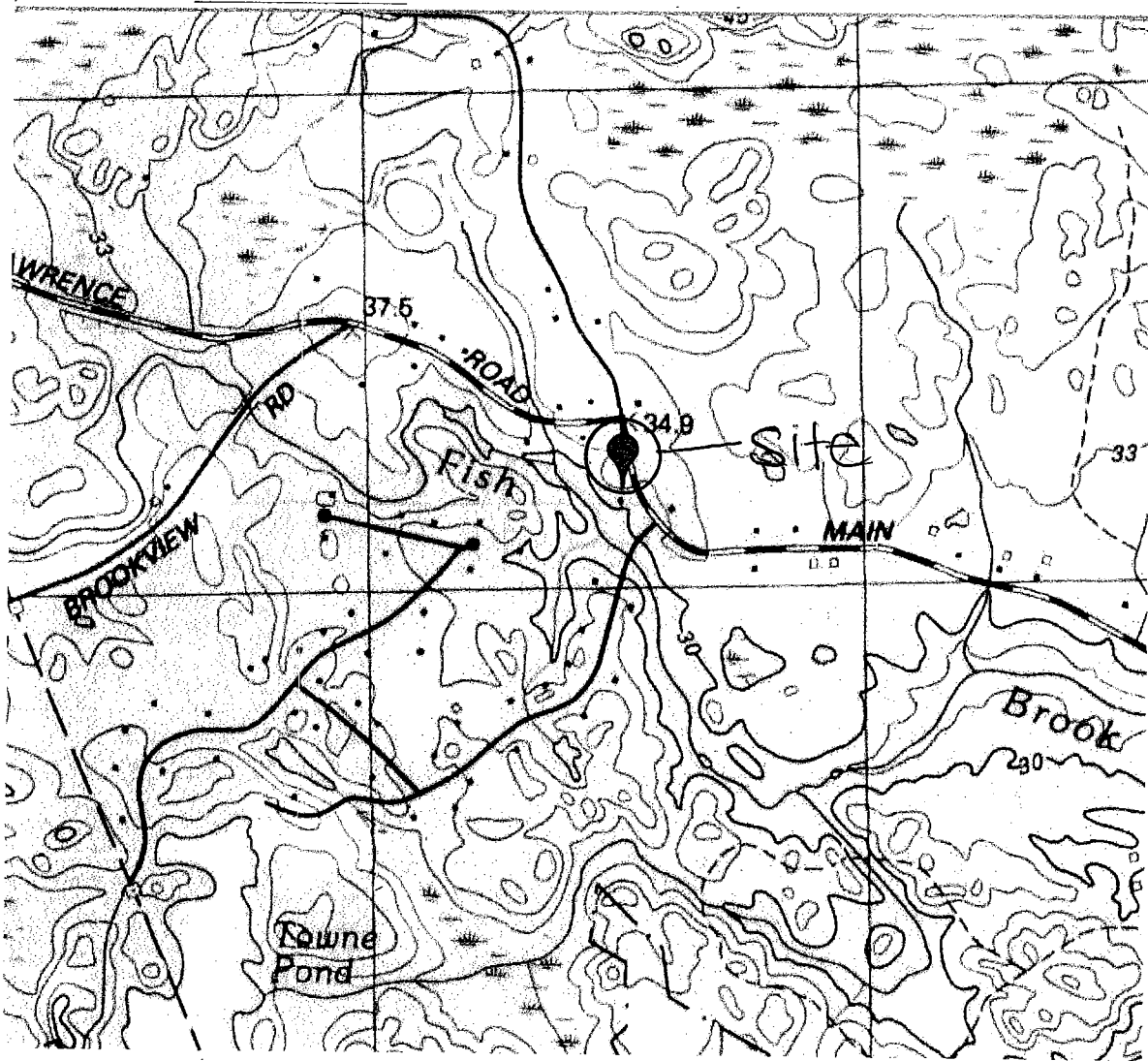
Sincerely,

Wetlands & Land Management, Inc.



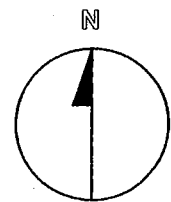
William J. Manuell
For the Applicant

Locus Map
Source: United States Geological Survey



SCALE: 1:25,000

Wetlands & Land Management, Inc.
100 Conifer Hill Drive - #516
Danvers, MA 01923
978-777-0004



Project Description

Discussion of Proposed Conditions and Wetland Resource Areas 128 Main Street

Introduction

The proposed project involves the removal of the existing garage and constructing a new house over the garage area, and then converting portions of the existing house to a garage and a separate workshop. This proposed work occurs at 128 Main Street in Boxford.

The site is located at the intersection of Main Street and Towne Road. The property is developed with the current house, septic system, gravel driveway, detached garage and “woody” style landscaping around the house. The overall property site is 4+/- acres but the area of development is extremely limited to a small area of clearing around the existing house and garage.

Main Street provides road frontage to the east. Towne Road is the southern property boundary. Fish Brook forms the western boundary and other residential properties fronting on Lawrence Road are located to the north.

Wetland Resource Areas

The property has several jurisdictional wetland resource areas including bordering vegetated wetlands, vernal pool, riverfront area and bordering land subject to flooding.

Bordering and Isolated Vegetated Wetlands

The limits of the wetlands were delineated by Wetlands and Land Management Inc. in spring 2016. Wetlands were delineated in accordance with local, Federal and State criteria for delineating jurisdictional wetlands using methodology established in the 1987 Army Corps of Engineers Wetland Delineation Manual, and methodology outlined in the Mass. DEP manual “Delineating Bordering Vegetated Wetlands” (1995). These methods incorporate the evaluation of hydric soils, predominance of wetland vegetation and evidence of wetland hydrology.

There are three series of wetland flags affecting the proposed work. The near edge of wetlands on the north side of the driveway was flagged in the field with blue surveyors flagging labeled A1 to A9. (The wetland boundary continues on both sides of the wetland beyond A1 and A9 however this part of the wetlands is farther away from the proposed work area.) This area is a bordering vegetated wetland by virtue of a dug

channel exiting the wetland on the north side. Most of this boundary was clearly defined by sharp break in topography along the wetland margin.

I noted another wetland depression on the south side of the driveway. This area had no outlet. I flagged the limits of the wetlands with blue flagging labeled B1 to B12. The resultant survey shows the surface area of this wetland to be roughly 2854+/- square feet.

This area does not border on a bank or pond so it is not State jurisdictional. The Boxford Wetland Regulations do protect "Large Isolated Wetlands." Large isolated wetlands must be 5000 square feet or greater. This isolated wetland is less than 5000 square feet in area and is too small to be a large isolated wetland.

The C series wetland traverses the western portion of the property along Fish Brook. Flag C1 begins along Towne Road. The boundary trends northerly across the western part of the site eventually trending away from the proposed work area. The nearest edge of this wetland is marked with flagging labeled C1 to C17.

The project does not impact any wetland recourse area. Appropriate erosion controls are in place to prevent inadvertent sediment migration toward any wetland area.

Vernal Pools

The A and B series wetlands were evaluated in spring 2016 for vernal pool activity. We found several wood frog egg masses in the A series wetland. There were no egg masses in the B series wetland however, we discovered fairy shrimp, another obligate vernal pool species.

Based on these findings, both the A and B series wetlands are protected as vernal pools under the Boxford Wetlands By-law. These areas are not certified with the Natural Heritage Program.

Riverfront Area

Fish Brook is a perennial stream. The mean annual high water limit of the stream was marked in the field with red flagging labeled RA1 to RA12. Mean annual high water is determined by field evaluating for bank full indicators. At this site bank full indicators included changes in vegetation from primarily terrestrial to primarily aquatic species, extrapolating the elevation of undercut banks and in some locations changes in slope or along a distinct bank along the brook.

A 200-foot riverfront area extends from the riverfront flags. The ensuing project narrative documents the proposed work is compliant with riverfront area regulations.

Bordering Land Subject to Flooding

The FEMA Flood Insurance Rate Map for the site indicates the 100-year flood elevation / limit of bordering land subject to flooding extends to elevation 93 on the NAV88 datum. The plan datum is NGVD. The converted flood plain elevation to NGVD datum is elevation 94. This elevation is confined within the C series wetland. No work occurs in bordering land subject to flooding.

Rare Species

A review of the 2016 MassGIS Oliver Viewer of the Natural Heritage Atlas indicates the property is within Estimated Habitat of rare wetlands wildlife and Priority Habitat of threatened or endangered species. The Notice of Intent will be filed with the Natural Heritage Program concurrently with the filing with the Town and State.

There GIS layer indicates there are no certified vernal pools on the site however, as discussed above, the property was evaluated in spring 2016 and two vernal pools were discovered on the site.

Proposed Work

The proposed work includes removal of the existing garage and constructing a new house over the garage area. The owners will live in the existing house during construction and once moved into the new house, they will de-construct the middle portion of the home and preserve both ends of the house. The southern side will be converted to a work shop. The northern, kitchen side of the house will be converted to a garage structure.

The number of bedrooms in the new house is the same as the old house so the current, recently repaired septic system will remain. Of course, the building sewer for the new house must be connected to the current septic tank. The overhead electric will be run underground along Main Street and up the existing drive to the new house. A new water line from the existing well will be run to the new house as well.

Present access to the site is along a paved drive from Main Street. This paved drive will be removed after construction and converted to a new gravel drive. The proposed work occurs for the most part within the existing developed portions of the site with the exception of trimming brush along the current edge of gravel drive and a small amount of canopy and brush removal on the north side of the proposed home.

Overall, the project reduces impervious cover in jurisdiction areas by over 1600 square feet.

The initial phase of the project will be to install the siltation controls as shown on the project plans and commence demolition of the garage. The erosion controls are intended to signify the permissible work limits allowed for this project. The house work area requires minor additional tree and brush removal. The total tree or over story removal is

an additional 460 square feet for the new house. This new clearing occurs within the allowed clearing zone within 25 feet of a proposed dwelling. Most of this clearing is brush that has grown in along the historic tree line around the garage. Any cut brush or wood debris will be taken off site. With the vegetation removal completed, site work and dwelling construction will commence.

Garage demolition will be performed in a controlled manner, working from the driveway side of the existing garage with debris being loaded into roll-off containers for removal from the site. Access will be via the existing paved drive. Refuse dumpsters will be staged in the existing paved drive for easy loading, roll-off and pickup. Once garage demolition is completed, dwelling construction will begin.

Excavating equipment is used to dig the footings and foundation walls for the new house. Soil excavated to pour footings and foundations is dug and side cast adjacent to the trench. Forms are set up and the footings and walls are poured with concrete. After a short period to allow the concrete to cure, the forms are stripped off and the walls are backfilled.

Lumber for the house construction will be dropped in the driveway. The lumber is generally carried around the site by construction personnel to where needed. A dumpster will be on site for rubbish control during construction. The dumpster will also be placed adjacent to the house, next to lumber storage area.

At some point during construction, the house sewer connection to the existing septic tank will occur. This will require a trench across the rear yard to connect to the existing septic tank. Once the sewer is installed, the trench is backfilled and the ground surface is restored.

Utilities are roughed in by trenching from the street to the house.

Once the dwelling is complete, final site stabilization around the new house will occur. Disturbed areas will be loamed and seeded or landscaped. Once the owners are moved in to the new house, the demolition on the current house will commence. Again, the demolition work will occur in a controlled process to preserve the work shop area. All debris will be carted off site. The garage will require a new slab floor. Once installed the lumber is delivered to the site and the garage is constructed.

Finally, the construction work will be completed and all disturbed areas will be stabilized. The siltation barriers will remain in place until the lawn is well established.

Riverfront Area

Riverfront Area Alternatives Analysis and Impacts

As the property was in existence prior to August 1996, the project alternatives are limited to the lot. The project purpose is to remove the existing garage and construct a new home

at the site. The present home will be partially de-constructed, renovated and converted to a detached garage and work space. The applicant/ present owner will continue to live at the property when the work is done.

The lot size is four acres – 174,240 sf and the present garage and all but a small portion of the existing house are located within the riverfront area.

Project Alternatives

The preferred alternative is for the work to be constructed over the existing developed areas on the site. This minimizes the amount of new riverfront area disturbance.

All but the extreme northeast corner of the existing house is in riverfront area. The intent of this portion of the project is to remove the central portion of the present home and convert the remaining areas of the house to a new free standing garage and a new work space. Using the present structure is the least impactful alternative for the home conversion type of project. Given the present structure is located in riverfront area, there are no alternatives that would have less riverfront impacts unless the house footprint was abandoned and the work space and garage were built somewhere else on the lot.

Any other location will encroach closer to other sensitive areas on the site such as the two vernal pool areas. Using anything other than the current house footprint was rejected.

For the new house construction, any deviation off the present footprint of the garage occurs on the landward side of the home, away from the river. The intent of the new house design was to keep the work within previously developed areas of the site and utilize as much of the current garage footprint as possible. The home is partially located over the existing garage footprint and in fact was shifted farther away from the river in order to avoid excessive grading on the west side of the new house.

We can't shift the garage any appreciable distance more to the east because the structure would then encroach closer to more sensitive areas on the site such as the A and B series vernal pools. Additionally, the more the proposed house is shifted to the east, the more the proposed drive must be shifted which then results in tree and brush clearing around the B series vernal pool.

The preferred alternative makes the best use of existing developed areas on the site and minimizes new riverfront area alteration to the greatest extent practicable while maintaining a reasonable site layout and use for this previously developed residential site.

Riverfront Area Impact Thresholds

Work in riverfront area on a lot created prior to 1996 may alter 10% or up to 5000 square feet of riverfront area on the lot, whichever is greater, and is presumed to have no impact on the riverfront area performance standards.

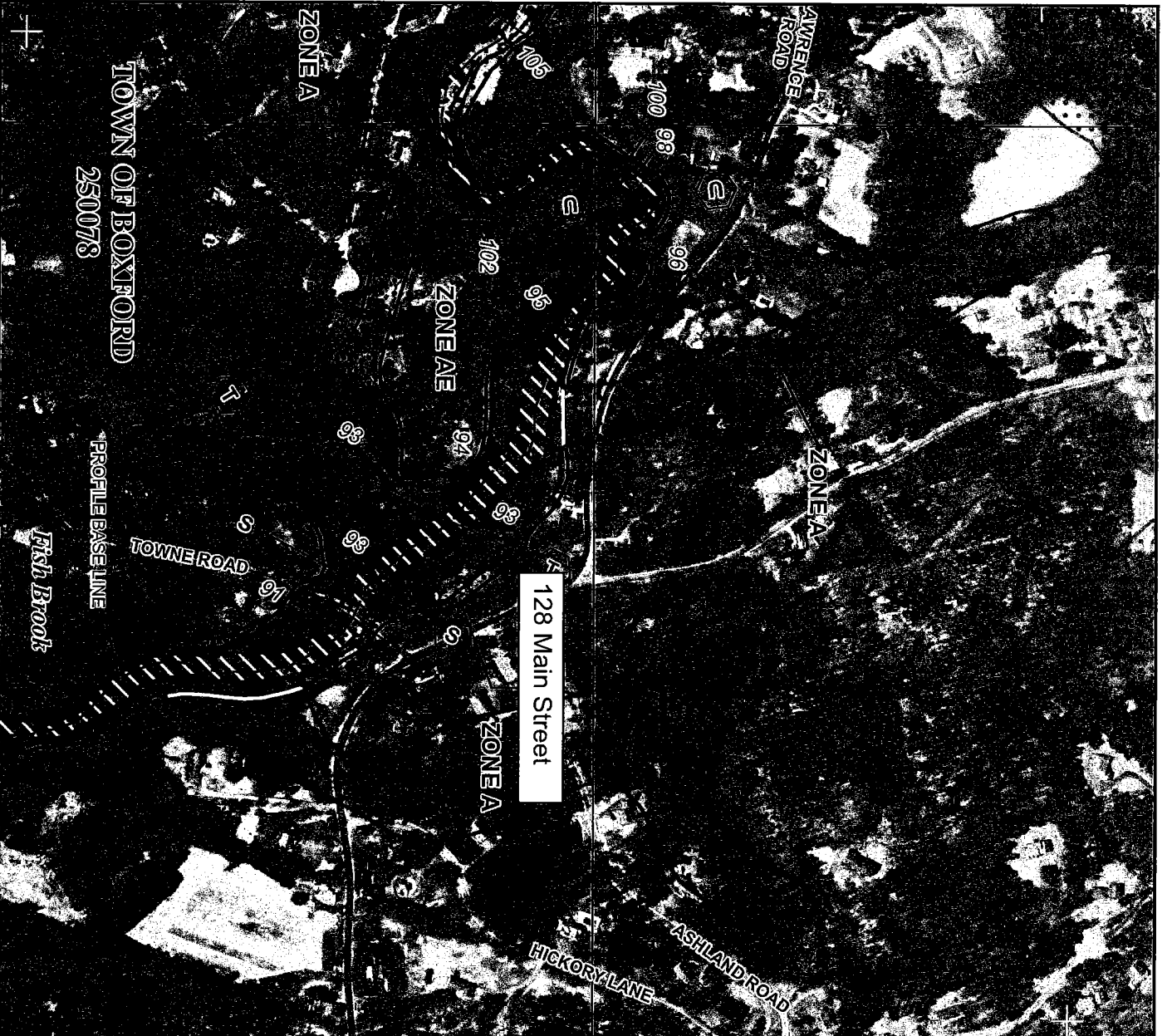
In evaluating the impacts of the project, the proposed work impacts approximately 1000 square feet of riverfront area on this lot. Accordingly, the project is compliant with riverfront area impact thresholds.

Work in By-law Setback Zones

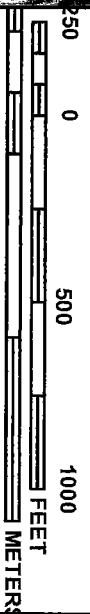
The proposed project endeavors to work within previously developed areas on the site. The property is four acres in size. The owners have limited the area of house, garage, driveway, yard use to only about one quarter acre of the total four acres of property. The current house and the current garage both fall within the 100-foot no structure zone from the vernal pools on site and within the 75-foot no build zone from the C series wetland.

The overlapping setback zones show there is no area in the vicinity of the existing structures where the work could be compliant with all the setback requirements.

The project endeavors to limit the use of this otherwise large property to stay within the developed area of the property. Furthermore, the applicants have reduced the amount of impervious cover in the buffer zone by over 1600 square feet. The applicant hopes the Commission will consider the steps taken to minimize site impacts and will allow the proposed work to proceed as designed.



MAP SCALE 1" = 500'



NATIONAL FLOOD INSURANCE PROGRAM

PANEL 0242F

FIRM

FLOOD INSURANCE RATE MAP

ESSEX COUNTY,
MASSACHUSETTS
(ALL JURISDICTIONS)

PANEL 242 OF 600
(SEE MAP INDEX FOR FIRM PANEL LAYOUT)

CONTAINS:

COMMUNITY	NUMBER	PANEL	SUFFIX
BOXFORD, TOWN OF	250078	0242	F
NORTH AVDOVER, TOWN OF	250098	0242	F

Notice to User: The Map Number shown below should be used when placing map orders; the Community Number shown above should be used on insurance applications for the subject community.

MAP NUMBER
25009C0242F

EFFECTIVE DATE
JULY 3, 2012

Federal Emergency Management Agency

This is an official copy of a portion of the above referenced flood map. It was extracted using F-MIT On-Line. This map does not reflect changes or amendments which may have been made subsequent to the date on the title block. For the latest product information about National Flood Insurance Program flood maps check the FEMA Flood Map Store at www.msc.fema.gov

TOWN OF BOXFORD
250078

PROFILE BASELINE

Fish Brook

TOWNE ROAD

128 Main Street

AVRENGE ROAD

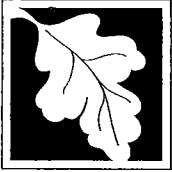
ZONE A

ZONE AE

ZONE A

ASHLAND ROAD
HICKORY LANE

Notice of Intent Application (WPA Form 3)



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands

Provided by MassDEP:

WPA Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

MassDEP File Number

Document Transaction Number

Boxford

City/Town

Important:
 When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



Note:
 Before completing this form consult your local Conservation Commission regarding any municipal bylaw or ordinance.

A. General Information

1. Project Location (**Note:** electronic filers will click on button to locate project site):

<u>128 Main Street</u>	<u>Boxford</u>	<u>01921</u>
a. Street Address	b. City/Town	c. Zip Code
<u>Latitude and Longitude:</u>	<u>42.6642</u>	<u>-71.0186</u>
	d. Latitude	e. Longitude
<u>28-1</u>	<u>25</u>	
f. Assessors Map/Plat Number	g. Parcel /Lot Number	

2. Applicant:

<u>Bruce</u>	<u>Eaton</u>	
a. First Name	b. Last Name	
<u>c. Organization</u>		
<u>P.O. Box #15</u>		
d. Street Address		
<u>Boxford</u>	<u>MA</u>	<u>01921</u>
e. City/Town	f. State	g. Zip Code
<u>6033666362</u>	<u></u>	<u></u>
h. Phone Number	i. Fax Number	j. Email Address

3. Property owner (required if different from applicant): Check if more than one owner

SAME

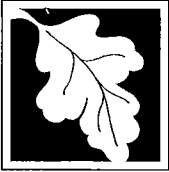
a. First Name	b. Last Name	
<u>c. Organization</u>		
<u>d. Street Address</u>		
<u>e. City/Town</u>	<u>f. State</u>	<u>g. Zip Code</u>
<u>h. Phone Number</u>	<u>i. Fax Number</u>	<u>j. Email address</u>

4. Representative (if any):

<u>William</u>	<u>Manuell</u>	
a. First Name	b. Last Name	
<u>Wetlands & Land Management, Inc.</u>		
c. Company		
<u>100 Conifer Hill Drive #516</u>		
d. Street Address		
<u>Danvers</u>	<u>MA</u>	<u>01923</u>
e. City/Town	f. State	g. Zip Code
<u>978-777-0004</u>	<u>978-539-0005</u>	<u>bill@wetlandslm.com</u>
h. Phone Number	i. Fax Number	j. Email address

5. Total WPA Fee Paid (from NOI Wetland Fee Transmittal Form):

<u>\$915.00</u>	<u>\$445.00</u>	<u>\$470.00 plus local fee</u>
a. Total Fee Paid	b. State Fee Paid	c. City/Town Fee Paid



WPA Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

MassDEP File Number

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Boxford

City/Town

A. General Information (continued)

6. General Project Description:

New dwelling construction and renovation of current home

7a. Project Type Checklist: (Limited Project Types see Section A. 7b.)

- 1. Single Family Home
- 2. Residential Subdivision
- 3. Commercial/Industrial
- 4. Dock/Pier
- 5. Utilities
- 6. Coastal engineering Structure
- 7. Agriculture (e.g., cranberries, forestry)
- 8. Transportation
- 9. Other

7b. Is any portion of the proposed activity eligible to be treated as a limited project (including Ecological Restoration Limited Project) subject to 310 CMR 10.24 (coastal) or 310 CMR 10.53 (inland)?

- 1. Yes No If yes, describe which limited project applies to this project. (See 310 CMR 10.24 and 10.53 for a complete list and description of limited project types)

2. Limited Project Type

If the proposed activity is eligible to be treated as an Ecological Restoration Limited Project (310 CMR10.24(8), 310 CMR 10.53(4)), complete and attach Appendix A: Ecological Restoration Limited Project Checklist and Signed Certification.

8. Property recorded at the Registry of Deeds for:

Essex South

a. County

6268

c. Book

b. Certificate # (if registered land)

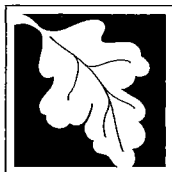
317

d. Page Number

B. Buffer Zone & Resource Area Impacts (temporary & permanent)

- 1. Buffer Zone Only – Check if the project is located only in the Buffer Zone of a Bordering Vegetated Wetland, Inland Bank, or Coastal Resource Area.
- 2. Inland Resource Areas (see 310 CMR 10.54-10.58; if not applicable, go to Section B.3, Coastal Resource Areas).

Check all that apply below. Attach narrative and any supporting documentation describing how the project will meet all performance standards for each of the resource areas altered, including standards requiring consideration of alternative project design or location.



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Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

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B. Buffer Zone & Resource Area Impacts (temporary & permanent) (cont'd)

For all projects affecting other Resource Areas, please attach a narrative explaining how the resource area was delineated.

Resource Area	Size of Proposed Alteration	Proposed Replacement (if any)
a. <input type="checkbox"/> Bank	1. linear feet	2. linear feet
b. <input type="checkbox"/> Bordering Vegetated Wetland	1. square feet	2. square feet
c. <input type="checkbox"/> Land Under Waterbodies and Waterways	1. square feet 3. cubic yards dredged	2. square feet

Resource Area	Size of Proposed Alteration	Proposed Replacement (if any)
d. <input type="checkbox"/> Bordering Land Subject to Flooding	1. square feet 3. cubic feet of flood storage lost	2. square feet 4. cubic feet replaced
e. <input type="checkbox"/> Isolated Land Subject to Flooding	1. square feet 2. cubic feet of flood storage lost	3. cubic feet replaced
f. <input checked="" type="checkbox"/> Riverfront Area	Fish Brook 1. Name of Waterway (if available) - specify coastal or inland	

2. Width of Riverfront Area (check one):

- 25 ft. - Designated Densely Developed Areas only
- 100 ft. - New agricultural projects only
- 200 ft. - All other projects

3. Total area of Riverfront Area on the site of the proposed project: 118,759+/- square feet

4. Proposed alteration of the Riverfront Area:

<u>1000+/-</u>	<u>0</u>	<u>1000+/-</u>
a. total square feet	b. square feet within 100 ft.	c. square feet between 100 ft. and 200 ft.

5. Has an alternatives analysis been done and is it attached to this NOI? Yes No

6. Was the lot where the activity is proposed created prior to August 1, 1996? Yes No

3. Coastal Resource Areas: (See 310 CMR 10.25-10.35)

Note: for coastal riverfront areas, please complete **Section B.2.f.** above.



Massachusetts Department of Environmental Protection
 Bureau of Resource Protection - Wetlands
WPA Form 3 – Notice of Intent
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

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B. Buffer Zone & Resource Area Impacts (temporary & permanent) (cont'd)

Check all that apply below. Attach narrative and supporting documentation describing how the project will meet all performance standards for each of the resource areas altered, including standards requiring consideration of alternative project design or location.

Online Users:
 Include your document transaction number (provided on your receipt page) with all supplementary information you submit to the Department.

<u>Resource Area</u>	<u>Size of Proposed Alteration</u>	<u>Proposed Replacement (if any)</u>
a. <input type="checkbox"/> Designated Port Areas	Indicate size under Land Under the Ocean, below	
b. <input type="checkbox"/> Land Under the Ocean	_____	
	1. square feet	

	2. cubic yards dredged	
c. <input type="checkbox"/> Barrier Beach	Indicate size under Coastal Beaches and/or Coastal Dunes below	
d. <input type="checkbox"/> Coastal Beaches	_____	_____
	1. square feet	2. cubic yards beach nourishment
e. <input type="checkbox"/> Coastal Dunes	_____	_____
	1. square feet	2. cubic yards dune nourishment
	<u>Size of Proposed Alteration</u>	<u>Proposed Replacement (if any)</u>
f. <input type="checkbox"/> Coastal Banks	_____	
	1. linear feet	
g. <input type="checkbox"/> Rocky Intertidal Shores	_____	
	1. square feet	
h. <input type="checkbox"/> Salt Marshes	_____	_____
	1. square feet	2. sq ft restoration, rehab., creation
i. <input type="checkbox"/> Land Under Salt Ponds	_____	
	1. square feet	

	2. cubic yards dredged	
j. <input type="checkbox"/> Land Containing Shellfish	_____	
	1. square feet	
k. <input type="checkbox"/> Fish Runs	Indicate size under Coastal Banks, inland Bank, Land Under the Ocean, and/or inland Land Under Waterbodies and Waterways, above	

	1. cubic yards dredged	
l. <input type="checkbox"/> Land Subject to Coastal Storm Flowage	_____	
	1. square feet	
4. <input type="checkbox"/> Restoration/Enhancement	If the project is for the purpose of restoring or enhancing a wetland resource area in addition to the square footage that has been entered in Section B.2.b or B.3.h above, please enter the additional amount here.	
	_____	_____
	a. square feet of BVW	b. square feet of Salt Marsh
5. <input type="checkbox"/> Project Involves Stream Crossings		
	_____	_____
	a. number of new stream crossings	b. number of replacement stream crossings



WPA Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

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C. Other Applicable Standards and Requirements

- This is a proposal for an Ecological Restoration Limited Project. Skip Section C and complete Appendix A: Ecological Restoration Notice of Intent – Required Actions (310 CMR 10.11).

Streamlined Massachusetts Endangered Species Act/Wetlands Protection Act Review

1. Is any portion of the proposed project located in **Estimated Habitat of Rare Wildlife** as indicated on the most recent Estimated Habitat Map of State-Listed Rare Wetland Wildlife published by the Natural Heritage and Endangered Species Program (NHESP)? To view habitat maps, see the *Massachusetts Natural Heritage Atlas* or go to http://maps.massgis.state.ma.us/PRI_EST_HAB/viewer.htm.

- a. Yes No

If yes, include proof of mailing or hand delivery of NOI to:

Natural Heritage and Endangered Species Program
Division of Fisheries and Wildlife
1 Rabbit Hill Road
Westborough, MA 01581

2016 Oliver Viewer
b. Date of map

If yes, the project is also subject to Massachusetts Endangered Species Act (MESA) review (321 CMR 10.18). To qualify for a streamlined, 30-day, MESA/Wetlands Protection Act review, please complete Section C.1.c, and include requested materials with this Notice of Intent (NOI); OR complete Section C.1.f, if applicable. *If MESA supplemental information is not included with the NOI, by completing Section 1 of this form, the NHESP will require a separate MESA filing which may take up to 90 days to review (unless noted exceptions in Section 2 apply, see below).*

- c. Submit Supplemental Information for Endangered Species Review*

1. Percentage/acreage of property to be altered:

(a) within wetland Resource Area

0

percentage/acreage

(b) outside Resource Area

7%+/- / 0.27 acres

percentage/acreage

2. Assessor's Map or right-of-way plan of site

2. Project plans for entire project site, including wetland resource areas and areas outside of wetlands jurisdiction, showing existing and proposed conditions, existing and proposed tree/vegetation clearing line, and clearly demarcated limits of work **

- (a) Project description (including description of impacts outside of wetland resource area & buffer zone)
(b) Photographs representative of the site

* Some projects **not** in Estimated Habitat may be located in Priority Habitat, and require NHESP review (see <http://www.mass.gov/eea/agencies/dfg/dfw/natural-heritage/regulatory-review/>). Priority Habitat includes habitat for state-listed plants and strictly upland species not protected by the Wetlands Protection Act.

** MESA projects may not be segmented (321 CMR 10.16). The applicant must disclose full development plans even if such plans are not required as part of the Notice of Intent process.



Massachusetts Department of Environmental Protection
 Bureau of Resource Protection - Wetlands
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C. Other Applicable Standards and Requirements (cont'd)

(c) MESA filing fee (fee information available at http://www.mass.gov/dfwele/dfw/nhosp/regulatory_review/ mesa/ mesa_fee_schedule.htm). Make check payable to "Commonwealth of Massachusetts - NHESP" and **mail to NHESP** at above address

Projects altering 10 or more acres of land, also submit:

(d) Vegetation cover type map of site

(e) Project plans showing Priority & Estimated Habitat boundaries

(f) OR Check One of the Following

1. Project is exempt from MESA review. Attach applicant letter indicating which MESA exemption applies. (See 321 CMR 10.14, http://www.mass.gov/dfwele/dfw/nhosp/regulatory_review/ mesa/ mesa_exemptions.htm; the NOI must still be sent to NHESP if the project is within estimated habitat pursuant to 310 CMR 10.37 and 10.59.)

2. Separate MESA review ongoing. a. NHESP Tracking # b. Date submitted to NHESP

3. Separate MESA review completed. Include copy of NHESP "no Take" determination or valid Conservation & Management Permit with approved plan.

3. For coastal projects only, is any portion of the proposed project located below the mean high water line or in a fish run?

a. Not applicable – project is in inland resource area only b. Yes No

If yes, include proof of mailing, hand delivery, or electronic delivery of NOI to either:

South Shore - Cohasset to Rhode Island border, and the Cape & Islands:

Division of Marine Fisheries -
 Southeast Marine Fisheries Station
 Attn: Environmental Reviewer
 1213 Purchase Street – 3rd Floor
 New Bedford, MA 02740-6694
 Email: DMF.EnvReview-South@state.ma.us

North Shore - Hull to New Hampshire border:

Division of Marine Fisheries -
 North Shore Office
 Attn: Environmental Reviewer
 30 Emerson Avenue
 Gloucester, MA 01930
 Email: DMF.EnvReview-North@state.ma.us

Also if yes, the project may require a Chapter 91 license. For coastal towns in the Northeast Region, please contact MassDEP's Boston Office. For coastal towns in the Southeast Region, please contact MassDEP's Southeast Regional Office.



WPA Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

MassDEP File Number

Document Transaction Number

Boxford

City/Town

C. Other Applicable Standards and Requirements (cont'd)

Online Users:
Include your document transaction number (provided on your receipt page) with all supplementary information you submit to the Department.

4. Is any portion of the proposed project within an Area of Critical Environmental Concern (ACEC)?
 a. Yes No If yes, provide name of ACEC (see instructions to WPA Form 3 or MassDEP Website for ACEC locations). **Note:** electronic filers click on Website.
 b. ACEC
5. Is any portion of the proposed project within an area designated as an Outstanding Resource Water (ORW) as designated in the Massachusetts Surface Water Quality Standards, 314 CMR 4.00?
 a. Yes No
6. Is any portion of the site subject to a Wetlands Restriction Order under the Inland Wetlands Restriction Act (M.G.L. c. 131, § 40A) or the Coastal Wetlands Restriction Act (M.G.L. c. 130, § 105)?
 a. Yes No
7. Is this project subject to provisions of the MassDEP Stormwater Management Standards?
 a. Yes. Attach a copy of the Stormwater Report as required by the Stormwater Management Standards per 310 CMR 10.05(6)(k)-(q) and check if:
 1. Applying for Low Impact Development (LID) site design credits (as described in Stormwater Management Handbook Vol. 2, Chapter 3)
 2. A portion of the site constitutes redevelopment
 3. Proprietary BMPs are included in the Stormwater Management System.
 b. No. Check why the project is exempt:
 1. Single-family house
 2. Emergency road repair
 3. Small Residential Subdivision (less than or equal to 4 single-family houses or less than or equal to 4 units in multi-family housing project) with no discharge to Critical Areas.

D. Additional Information

- This is a proposal for an Ecological Restoration Limited Project. Skip Section D and complete Appendix A: Ecological Restoration Notice of Intent – Minimum Required Documents (310 CMR 10.12).

Applicants must include the following with this Notice of Intent (NOI). See instructions for details.

Online Users: Attach the document transaction number (provided on your receipt page) for any of the following information you submit to the Department.

1. USGS or other map of the area (along with a narrative description, if necessary) containing sufficient information for the Conservation Commission and the Department to locate the site. (Electronic filers may omit this item.)
2. Plans identifying the location of proposed activities (including activities proposed to serve as a Bordering Vegetated Wetland [BVW] replication area or other mitigating measure) relative to the boundaries of each affected resource area.



Massachusetts Department of Environmental Protection
 Bureau of Resource Protection - Wetlands
WPA Form 3 – Notice of Intent
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Provided by MassDEP:

MassDEP File Number

Document Transaction Number

Boxford

City/Town

D. Additional Information (cont'd)

3. Identify the method for BVW and other resource area boundary delineations (MassDEP BVW Field Data Form(s), Determination of Applicability, Order of Resource Area Delineation, etc.), and attach documentation of the methodology.

4. List the titles and dates for all plans and other materials submitted with this NOI.

Permit Site Plan to Accompany a Notice of Intent - 128 Main Street, Boxford

a. Plan Title

Scanlan Engineering

Jim Scanlan PE

b. Prepared By

c. Signed and Stamped by

rev 9-20-16

20

d. Final Revision Date

e. Scale

f. Additional Plan or Document Title

g. Date

5. If there is more than one property owner, please attach a list of these property owners not listed on this form.

6. Attach proof of mailing for Natural Heritage and Endangered Species Program, if needed.

7. Attach proof of mailing for Massachusetts Division of Marine Fisheries, if needed.

8. Attach NOI Wetland Fee Transmittal Form

9. Attach Stormwater Report, if needed.

E. Fees

1. Fee Exempt: No filing fee shall be assessed for projects of any city, town, county, or district of the Commonwealth, federally recognized Indian tribe housing authority, municipal housing authority, or the Massachusetts Bay Transportation Authority.

Applicants must submit the following information (in addition to pages 1 and 2 of the NOI Wetland Fee Transmittal Form) to confirm fee payment:

539

2. Municipal Check Number

9-19-16

3. Check date

536

4. State Check Number

9-19-16

5. Check date

Bruce

6. Payor name on check: First Name

Eaton

7. Payor name on check: Last Name



WPA Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Provided by MassDEP:

MassDEP File Number

Document Transaction Number

Boxford

City/Town

F. Signatures and Submittal Requirements

I hereby certify under the penalties of perjury that the foregoing Notice of Intent and accompanying plans, documents, and supporting data are true and complete to the best of my knowledge. I understand that the Conservation Commission will place notification of this Notice in a local newspaper at the expense of the applicant in accordance with the wetlands regulations, 310 CMR 10.05(5)(a).

I further certify under penalties of perjury that all abutters were notified of this application, pursuant to the requirements of M.G.L. c. 131, § 40. Notice must be made by Certificate of Mailing or in writing by hand delivery or certified mail (return receipt requested) to all abutters within 100 feet of the property line of the project location.

1. Signature of Applicant

2. Date

9/20/16

3. Signature of Property Owner (if different)

4. Date

9-20-16

5. Signature of Representative (if any)

6. Date

For Conservation Commission:

Two copies of the completed Notice of Intent (Form 3), including supporting plans and documents, two copies of the NOI Wetland Fee Transmittal Form, and the city/town fee payment, to the Conservation Commission by certified mail or hand delivery.

For MassDEP:

One copy of the completed Notice of Intent (Form 3), including supporting plans and documents, one copy of the NOI Wetland Fee Transmittal Form, and a **copy** of the state fee payment to the MassDEP Regional Office (see Instructions) by certified mail or hand delivery.

Other:

If the applicant has checked the "yes" box in any part of Section C, Item 3, above, refer to that section and the Instructions for additional submittal requirements.

The original and copies must be sent simultaneously. Failure by the applicant to send copies in a timely manner may result in dismissal of the Notice of Intent.

Notice of Intent Fee Transmittal Form
(WPA Appendix B)



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands
NOI Wetland Fee Transmittal Form
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Important: When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



A. Applicant Information

1. Location of Project:

128 Main Street Boxford
 a. Street Address b. City/Town
536 \$445.00
 c. Check number d. Fee amount

2. Applicant Mailing Address:

Bruce Eaton
 a. First Name b. Last Name

c. Organization
P.O. Box 15
 d. Mailing Address

Boxford MA 01921
 e. City/Town f. State g. Zip Code

6033666362
 h. Phone Number i. Fax Number j. Email Address

3. Property Owner (if different):

SAME
 a. First Name b. Last Name

c. Organization

d. Mailing Address

e. City/Town f. State g. Zip Code

h. Phone Number i. Fax Number j. Email Address

To calculate filing fees, refer to the category fee list and examples in the instructions for filling out WPA Form 3 (Notice of Intent).

B. Fees

Fee should be calculated using the following process & worksheet. ***Please see Instructions before filling out worksheet.***

Step 1/Type of Activity: Describe each type of activity that will occur in wetland resource area and buffer zone.

Step 2/Number of Activities: Identify the number of each type of activity.

Step 3/Individual Activity Fee: Identify each activity fee from the six project categories listed in the instructions.

Step 4/Subtotal Activity Fee: Multiply the number of activities (identified in Step 2) times the fee per category (identified in Step 3) to reach a subtotal fee amount. Note: If any of these activities are in a Riverfront Area in addition to another Resource Area or the Buffer Zone, the fee per activity should be multiplied by 1.5 and then added to the subtotal amount.

Step 5/Total Project Fee: Determine the total project fee by adding the subtotal amounts from Step 4.

Step 6/Fee Payments: To calculate the state share of the fee, divide the total fee in half and subtract \$12.50. To calculate the city/town share of the fee, divide the total fee in half and add \$12.50.



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands
NOI Wetland Fee Transmittal Form
Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

B. Fees (continued)

Step 1/Type of Activity	Step 2/Number of Activities	Step 3/Individual Activity Fee	Step 4/Subtotal Activity Fee
new dwelling in RA- Cat. 2a	one	\$500 x 1.5	\$750.00
renovation in RA- Cat 1a.	one	\$110 x 1.5	\$165.00

Step 5/Total Project Fee: \$610

Step 6/Fee Payments:

Total Project Fee:	<u>\$915.00</u>
State share of filing Fee:	<u>\$445.00</u>
City/Town share of filling Fee:	<u>\$470.00 plus local fee</u>

a. Total Fee from Step 5
b. 1/2 Total Fee less \$12.50
c. 1/2 Total Fee plus \$12.50

C. Submittal Requirements

- a.) Complete pages 1 and 2 and send with a check or money order for the state share of the fee, payable to the Commonwealth of Massachusetts.

Department of Environmental Protection
Box 4062
Boston, MA 02211

- b.) **To the Conservation Commission:** Send the Notice of Intent or Abbreviated Notice of Intent; a copy of this form; and the city/town fee payment.

To MassDEP Regional Office (see Instructions): Send a copy of the Notice of Intent or Abbreviated Notice of Intent; a copy of this form; and a copy of the state fee payment. (E-filers of Notices of Intent may submit these electronically.)

TERESA A TELEEN
BRUCE G EATON
128 MAIN ST
PO BOX 15
BOXFORD MA 01921

536

54-8965/2114
55

9/19/16

Date

Pay to the Order of COMMONWEALTH OF MASSACHUSETTS \$ 445.00
FOUR HUNDRED FORTY FIVE & 00/100 Dollars

SERVICE CREDIT UNION
★★★★★ servicecu.org • Live Person Service 24/7
For People on the Move™ 800.936.7730 (U.S.) • 00800.4728.2000 (Int'l)

Photo Safe Deposit™
Details on back

For _____



MP

⑆ 211489656⑆ 200000 2874051⑆ 0536

Hatford Clarke

TERESA A TELEEN
BRUCE G EATON
128 MAIN ST
PO BOX 15
BOXFORD MA 01921

539

54-8965/2114
55

9/19/16

Date

Pay to the Order of TOWN OF BOXFORD \$ 470.00
FOUR HUNDRED SEVENTY & 00/100 Dollars

SERVICE CREDIT UNION
★★★★★ servicecu.org • Live Person Service 24/7
For People on the Move™ 800.936.7730 (U.S.) • 00800.4728.2000 (Int'l)

Photo Safe Deposit™
Details on back

For _____



MP

⑆ 211489656⑆ 200000 2874051⑆ 0539

Hatford Clarke

TERESA A TELEEN
BRUCE G EATON
128 MAIN ST
PO BOX 15
BOXFORD MA 01921

540

54-8965/2114
55

9/19/16

Date

Pay to the Order of TOWN OF BOXFORD \$ 1200.00
ONE THOUSAND TWO HUNDRED & 00/100 Dollars

SERVICE CREDIT UNION
★★★★★ servicecu.org • Live Person Service 24/7
For People on the Move™ 800.936.7730 (U.S.) • 00800.4728.2000 (Int'l)

Photo Safe Deposit™
Details on back

For _____



MP

⑆ 211489656⑆ 200000 2874051⑆ 0540

Hatford Clarke

3/17/2011
 Boxford ConsCom fees adopted 3/17/2011

Fee Category	Fee subcategory	Former Fee	Fee adopted 3/17/2011
Request for Determination of Applicability		\$50.00	\$100.00
Notice of Intent	Addition/Alteration	\$100.00	\$200.00
	New Single Family House	\$400.00	\$1,000.00
	Each Crossing (road intermittent)	\$400.00	\$1,000.00
	Each Crossing (road perennial)	\$400.00	\$2,000.00
	Each Crossing (driveway perennial)	\$400.00	\$1,000.00
	Each Crossing (driveway intermittent)	\$400.00	\$400.00
	Subdivisions (first 1500' of road, +25/ft after)	\$1,500.00	\$3,000.00
	Wetland Resource Alteration	.50 sq ft	.50 sq ft
	Bank Alteration	.50 lin ft	.50 lin ft
	Boundary Verification (\$25/100' after 100')	\$25/100' after	\$50/100' after
ANRAD (\$100 + \$25/100' after 100')		\$100+\$25/	\$200+\$50/
Certificate of Compliance (w/ 1 yr)		\$50.00	\$50.00
Certificate of Compliance (after 1 yr)		\$50.00	\$100.00
Partial Certificate of Compliance		\$50.00	\$50.00
Amended Order of Conditions		\$50.00	\$400.00
Extension Permit		\$100.00	\$150.00
Standard Request for Written Project Status		\$100.00	\$100.00
Expedited Request for Written Project Status		\$200.00	\$200.00
Affidavit		\$100.00	\$200.00
Determination of Negligible Impact		\$50.00	\$50.00
Emergency Certification		\$0.00	\$50.00
Site Visit without Application (non-owner)		\$25.00	\$50.00
Site Visit without Application (owner)		\$25.00	\$25.00
Soil Policy Fee		\$0.00	\$50.00

W:\ConsCom Publications\Bylaw and Regulations\Bylaw-Reg Changes\Fee Changes 3-17-2011\Fee Changes 3-17-2011.xls

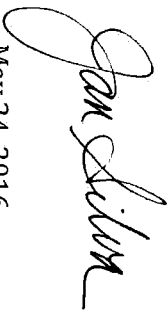
Abutter Information

TOWN OF BOXFORD
ABUTTER LIST

PARCEL #28-01-25 ~ 128 MAIN STREET ~ CONSERVATION COMMISSION 250'

Map/Lot	Location	Owner	Owner 2	Owner Address	Owner City/Town	Owner State	Owner Zip Code
(27-02-10)	7 TOWNE RD	ABBOTT GARY B ET AL	CYNTHIA S ABBOTT	PO BOX 99	BOXFORD	MA	01921
(27-02-09)	6 LAWRENCE RD	D'APICE DAVID A	D'APICE BARBARA M	6 LAWRENCE RD	BOXFORD	MA	01921
(28-01-25)	128 MAIN ST	EATON BRUCE G	TELEEN TERESA A	PO BOX 15	BOXFORD	MA	01921
(31-03-02)	2 TANGLEWOOD RD	FORD MICHAEL	DALELIO FORD GINA	2 TANGLEWOOD RD	BOXFORD	MA	01921
(28-01-27)	9 TOWNE RD	FOSTER CANDY L TR/PIERCE FRANCIS S TR	WAY FAMILY IRR TR	9 TOWNE RD	BOXFORD	MA	01921
(28-01-08)	135 MAIN ST	FRENCH ERICA L TR	GLENNON SCOTT E	5 STONE STREET	DANVERS	MA	01923
(28-01-04.1)	8 ASHLAND RD	GLENNON SCOTT E	GLENNON LAURA B	8 ASHLAND RD	BOXFORD	MA	01921
(27-01-21)	7 LAWRENCE RD	GOVONI ALLISON	LAURANZANO NICHOLAS	7 LAWRENCE RD	BOXFORD	MA	01921
(32-03-21)	118 MAIN ST	GUARINO RICHARD	GUARINO CAROL TE	118 MAIN ST	BOXFORD	MA	01921
(32-03-05)	12 TOWNE RD	HARVEY DOUGLAS P TR	SMITH-HARVEY KAREN M TR	12 TOWNE RD	BOXFORD	MA	01921
(28-01-23)	2 LAWRENCE RD	IUROS MATTHEW E TE	IUROS KRISTIN R N	2 LAWRENCE RD	BOXFORD	MA	01921
(28-01-06)	119 MAIN ST	KNIGHT RICHARD	KNIGHT ASHLEY	119 MAIN ST	BOXFORD	MA	01921
(28-01-07)	123 MAIN ST	LESSARD KERT JT	NANCY DICARLO	123 MAIN ST	BOXFORD	MA	01921
(28-01-04.2)	3 ASHLAND RD	MATHERS THOMAS P TE	MATHERS MICHELE I	3 ASHLAND RD	BOXFORD	MA	01921
(32-03-06.1)	2 TOWNE RD	MORBECK P L & V C TR	2 TOWNE RD RLT TR	2 TOWNE RD	BOXFORD	MA	01921
(28-01-24)	COR LAWRENCE RD & MAIN ST	STICKNEY KERRY C TE	STICKNEY JUDITH A	1 LAWRENCE RD	BOXFORD	MA	01921
(28-01-22)	1 LAWRENCE RD	STICKNEY KERRY C TE	STICKNEY JUDITH A	1 LAWRENCE RD	BOXFORD	MA	01921

CERTIFIED COPY


May 24, 2016

GOVONI ALLISON
LAURANZANO NICHOLAS
7 LAWRENCE RD
BOXFORD, MA 01921

D'APICE DAVID A
D'APICE BARBARA M
6 LAWRENCE RD
BOXFORD, MA 01921

ABBOTT GARY B ET AL
CYNTHIA S ABBOTT
PO BOX 99
BOXFORD, MA 01921

GLENNON SCOTT E
GLENNON LAURA B
8 ASHLAND RD
BOXFORD, MA 01921

MATHERS THOMAS P TE
MATHERS MICHELE I
3 ASHLAND RD
BOXFORD, MA 01921

KNIGHT RICHARD
KNIGHT ASHLEY
119 MAIN ST
BOXFORD, MA 01921

LESSARD KERT JT
NANCY DICARLO
123 MAIN ST
BOXFORD, MA 01921

FRENCH ERICA L TR
5 STONE STREET
DANVERS, MA 01923

STICKNEY KERRY C TE
STICKNEY JUDITH A
1 LAWRENCE RD
BOXFORD, MA 01921

JUROS MATTHEW E TE
JUROS KRISTIN R N
2 LAWRENCE RD
BOXFORD, MA 01921

STICKNEY KERRY C TE
STICKNEY JUDITH A
1 LAWRENCE RD
BOXFORD, MA 01921

EATON BRUCE G
TELEEN TERESA A
PO BOX 15
BOXFORD, MA 01921

FOSTER CANDY L TR/PIERCE FRANCIS S
TR
WAY FAMILY IRREVOCABLE TRUST
9 TOWNE RD
BOXFORD, MA 01921

FORD MICHAEL
DALELIO FORD GINA
2 TANGLEWOOD RD
BOXFORD, MA 01921

HARVEY DOUGLAS P TR
SMITH-HARVEY KAREN M TR
12 TOWNE RD
BOXFORD, MA 01921

MORBECK P L & V C TR
2 TOWNE RD RLT TR
2 TOWNE RD
BOXFORD, MA 01921

GUARINO RICHARD
GUARINO CAROL TE
118 MAIN ST
BOXFORD, MA 01921

Notification to Abutters Under the Massachusetts Wetlands Protection Act

In accordance with the second paragraph of the Massachusetts General Laws Chapter 131, Section 40, you are hereby notified of the following.

- A. The name of the applicant is Bruce Eaton
- B. The applicant has filed a Notice of Intent with the Conservation Commission for work subject to jurisdiction under the Wetlands Protection Act (General Laws Chapter 131, Section 40).

Activities Proposed: Remove the existing garage and construct a new house. Convert the existing house to a detached garage and work shop.

- C. The Address of the Lot where the activity is proposed is 128 Main Street, Boxford
- D. Copies of the Notice of Intent may be examined by appointment at Wetlands & Land Management, Inc between the hours of 9 AM and 3 PM on the following days of the week: M-F
For an appointment, call: (978) 777-0004
This is the applicant's representative.

Name of Representative: Wetlands & Land Management, Inc. – William Manuell

- E. Copies of the Notice of Intent may be obtained from the Town Hall or for a fee from the applicant's representative by calling this telephone number (978)-777-0004 between the hours of 9 AM and 4 PM on the following days of the week: M-F
- F. Information regarding the date, time, and place of the public hearing may be obtained from the Conservation Commission by calling this telephone number 978-887-6000 between the hours of 9AM and 4PM on the following days of the week: M-Thur. Call Town Hall for hours of operation.

NOTE: Notice of the public hearing, including its date, time and place, will be published at least five (5) days in advance in the Tri-Town Transcript
(name of newspaper)

NOTE: Notice of the public hearing, including its date, time and place, will be posted in the City or Town Hall not less than forty-eight (48) hours in advance.

NOTE: You also may contact your local Conservation Commission or the nearest Department of Environmental Protection Regional Office for more information about this application or the Wetlands Protection Act.

To contact DEP, call:

Central Region: 508-792-7650

Northeast Region: 978-694-3200

Southeast Region: 508-946-2800

Western Region: 413-784-1100

Transmittal to Natural Heritage Program

LETTER OF TRANSMITTAL

TO:	Natural Heritage Program	DATE:	September 22, 2016
	Div. of Fisheries and Wildlife	JOB NO:	1790
	1 Rabbit Hill Road	RE:	128 Main Street
	Westborough, MA 01581		Boxford
		VIA:	2-day delivery

We are sending you the following items:

COPIES	DATE	DESCRIPTION
1	September 2016	Noi and Attachments for 128 Main Street, Boxford
1	Rev. 9-19-16	Permit Site Plan to Accompany a Notice of Intent – 128 Main Street, Boxford, MA

Remarks:

The project site is in or near estimated habitat and Priority Habitat according to your atlas. This NOI is sent to you as required for filing a NOI. Please call me if you have any questions.

Signed: Bill Manuell

Copy:

CUSTOMER USE ONLY

FROM: (PLEASE PRINT) PHONE 978-539-0005
 100 Conifer Hill Drive #516
 Danvers MA 01923



EL 475345301 US



PAYMENT BY ACCOUNT (if applicable)

USPS® Corporate Acct. No. Federal Agency Acct. No. or Postal Service™ Acct. No.

DELIVERY OPTIONS (Customer Use Only)

SIGNATURE REQUIRED Note: The mailer must check the "Signature Required" box if the mailer: 1) Requires the addressee's signature; OR 2) Purchases additional insurance; OR 3) Purchases COD service; OR 4) Purchases Return Receipt service. If the box is not checked, the Postal Service will leave the item in the addressee's mail receptacle or other secure location without attempting to obtain the addressee's signature on delivery.
Delivery Options
 No Saturday Delivery (delivered next business day)
 Sunday/Holiday Delivery Required (additional fee, where available*)
 10:30 AM Delivery Required (additional fee, where available*)
 *Refer to USPS.com® or local Post Office™ for availability.

TO: (PLEASE PRINT) PHONE
 Natural Heritage Program
 Div. of Fisheries & Wildlife
 1 Rabbit Hill Rd
 Westborough MA 01581
 ZIP + 4® (U.S. ADDRESSES ONLY)

ORIGIN (POSTAL SERVICE USE ONLY)

<input checked="" type="checkbox"/> 1-Day	<input type="checkbox"/> 2-Day	<input type="checkbox"/> Military	<input type="checkbox"/> DPO
PO ZIP Code 03865	Scheduled Delivery Date (MM/DD/YY) 9-22	Postage \$ 22.95	
Date Accepted (MM/DD/YY) 9-21-16	Scheduled Delivery Time <input checked="" type="checkbox"/> 10:30 AM <input type="checkbox"/> 3:00 PM <input type="checkbox"/> 12 NOON	Insurance Fee \$	COD Fee \$
Time Accepted 3:54 <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	10:30 AM Delivery Fee \$	Return Receipt Fee \$	Live Animal Transportation Fee \$
Weight lbs. ozs.	<input type="checkbox"/> Flat Rate	Sunday/Holiday Premium Fee \$	Total Postage & Fees \$ 22.95
Acceptance Employee Initials DE			

DELIVERY (POSTAL SERVICE USE ONLY)

Delivery Attempt (MM/DD/YY)	Time <input type="checkbox"/> AM <input type="checkbox"/> PM	Employee Signature
-----------------------------	--	--------------------

■ For pickup or USPS Tracking™, visit USPS.com or call 800-222-1811.
 ■ \$100.00 Insurance Included.

Attachment A – Project Description