

September 28, 2016

Ross Povenmire, Administrator
Boxford Conservation Commission
7a Spofford Road
Boxford, MA 01921

Re: Town of Boxford – Boxford Common

Dear Ross,

As you are aware, my office submitted a request on June 22, 2016 informing you that RAD Sports had requested to be allowed to proceed with the construction of Phase Three. At that time the Conservation Commission did not feel the stabilization of disturbed areas in phase two was sufficient to allow the project to proceed to phase three. We have continued to work with RAD to improve stabilization efforts including mowing, hand watering, hydroseed and installation of all binder course paving in all areas. RAD informed my office yesterday that they consider the site stabilized and again asked that I request that the project be allowed to proceed.

I have requested that Greg Hochmuth, Mike DeRosa and John Morin provide written reports to the Boxford Conservation Commission under separate cover.

Attached you will find an As-Built plan showing the location and detail of all installed improvements. The location/elevation of the drainage systems and other built work was provided by RAD Sports through GPS and verified by my office in the AutoCAD database.

The following punch list items remaining from Phase Two include:

1. **Stabilization:** The contractor remains responsible to insure that all grass and planted areas are stabilized and maintained until final acceptance. This includes all drainage swales, basins, landscape areas and trails. RAD will continue to mow, water and hydroseed and monitor all disturbed areas in Phase Two as they move forward.
2. **Plant Material Warranty:** The contractor remains responsible to insure that all trees and shrubs are established and maintained until final acceptance. This includes all drainage basins plants, shade trees, street trees and buffer plantings. The contractor shall maintain and guaranty all plant material for one (1) year from the date of final acceptance, as per the record documents.

With this letter I am requesting that the Boxford Conservation Commission allow the Boxford Common project to advance into Phase Three as outlined in the record documents and the Order of Conditions. I trust that you will find the current state of the site satisfies the intent and conditions of the permits issued by the Boxford Conservation Commission.

Mr. Ross Povenmire
Boxford Conservation Commission
September 28, 2016
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Thank you for your time and consideration, and please don't hesitate to reach me directly on my cell phone at 978.758.6290 with any questions.

Sincerely,
Huntress Associates, Inc.

A handwritten signature in black ink, appearing to read "Christian C. Huntress". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Christian C. Huntress, RLA MA #1178
President

Cc: Alan Benson – Town of Boxford
Greg Hochmuth – W&S
Jim Doherty – RAD Sports
Margaret Chow-Menzer – Town of Boxford.