

TOWN OF BOXFORD

MASSACHUSETTS

01921

BOXFORD CONSERVATION COMMISSION

NOTICE OF PUBLIC HEARING

You are hereby notified that a **Public Hearing** will be held at the Town Hall, 7A Spofford Road on November 19, 2015 at 7:30 or such other time when posted to consider the

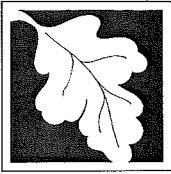
Notice of Intent

By Applicant: John Dold, Superintendent, Boxford DPW
for the property located at: Boxford Road Right of Ways

to authorize routine maintenance and repair of roadways, road shoulders and culverts within existing road right of ways in Boxford

This is a joint hearing under the requirements of MGL Ch. 131, Sec. 40, as amended, and Boxford's Wetlands Protection Bylaw and Regulations. Plans are available at the Commission's office at 7A Spofford Road from 9am-1pm Mon.-Thur. For accommodations call (978) 887-6000, ext. 506.

For the Commission,
Ross Povenmire, Conservation Director



Massachusetts Department of Environmental Protection
 Bureau of Resource Protection - Wetlands

Provided by MassDEP:

MassDEP File Number _____

Document Transaction Number _____

City/Town _____

WPA Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40
 Boxford Wetlands Protection Bylaw, Town Code Ch. 192 & 375

Important:
 When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



Note:
 Before completing this form consult your local Conservation Commission regarding any municipal bylaw or ordinance.

A. General Information

1. Project Location (**Note:** electronic filers will click on button to locate project site):

<u>Varies</u>	<u>Boxford</u>	<u>01921</u>
a. Street Address	b. City/Town	c. Zip Code
<u>Latitude and Longitude:</u>	<u>Varies</u>	<u>Varies</u>
	d. Latitude	e. Longitude
<u>Town Road Right of Ways</u>	<u>Town Road Right of Ways</u>	
f. Assessors Map/Plat Number	g. Parcel /Lot Number	

2. Applicant:

<u>John</u>	<u>Dold</u>	
a. First Name	b. Last Name	
<u>Boxford Department of Public Works</u>		
c. Organization		
<u>7B Spofford Road</u>		
d. Street Address		
<u>Boxford</u>	<u>MA</u>	<u>01921</u>
e. City/Town	f. State	g. Zip Code
<u>978-352-6555</u>	<u>978-352-5558</u>	<u>jdold@town.boxford.ma.us</u>
h. Phone Number	i. Fax Number	j. Email Address

3. Property owner (required if different from applicant): Check if more than one owner

<u>Board of Selectmen</u>		
<u>Board of Selectmen</u>	<u>Board of Selectmen</u>	
a. First Name	b. Last Name	
<u>Town of Boxford</u>		
c. Organization		
<u>7A Spofford Road</u>		
d. Street Address		
<u>Boxford</u>	<u>MA</u>	<u>01921</u>
e. City/Town	f. State	g. Zip Code
<u>978-887-6000</u>	<u>978-887-0758</u>	<u>rpovenmire@town.boxford.ma.us</u>
h. Phone Number	i. Fax Number	j. Email address

4. Representative (if any):

<u>_____</u>	<u>_____</u>	
a. First Name	b. Last Name	
<u>_____</u>		
c. Company		
<u>_____</u>		
d. Street Address		
<u>_____</u>	<u>_____</u>	<u>_____</u>
e. City/Town	f. State	g. Zip Code
<u>_____</u>	<u>_____</u>	<u>_____</u>
h. Phone Number	i. Fax Number	j. Email address

5. Total WPA Fee Paid (from NOI Wetland Fee Transmittal Form):

<u>Fee waived for municipal project</u>		
<u>_____</u>	<u>_____</u>	<u>_____</u>
a. Total Fee Paid	b. State Fee Paid	c. City/Town Fee Paid



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Boxford Wetlands Protection Bylaw, Town Code Ch. 192 & 375

A. General Information (continued)

6. General Project Description:

Ordinary maintenance and repair of roadways, road shoulders, culverts on town roads and within town road right of ways.

7a. Project Type Checklist:

- | | |
|---|---|
| 1. <input type="checkbox"/> Single Family Home | 2. <input type="checkbox"/> Residential Subdivision |
| 3. <input type="checkbox"/> Limited Project Driveway Crossing | 4. <input type="checkbox"/> Commercial/Industrial |
| 5. <input type="checkbox"/> Dock/Pier | 6. <input type="checkbox"/> Utilities |
| 7. <input type="checkbox"/> Coastal Engineering Structure | 8. <input type="checkbox"/> Agriculture (e.g., cranberries, forestry) |
| 9. <input checked="" type="checkbox"/> Transportation | 10. <input checked="" type="checkbox"/> Other |

7b. Is any portion of the proposed activity eligible to be treated as a limited project subject to 310 CMR 10.24 (coastal) or 310 CMR 10.53 (inland)?

1. Yes No If yes, describe which limited project applies to this project:

310 CMR 10.53(3)f & k

2. Limited Project

8. Property recorded at the Registry of Deeds for:

Essex South District

a. County

b. Certificate # (if registered land)

Deeds for some but not all road right of ways

Varies

c. Book

d. Page Number

B. Buffer Zone & Resource Area Impacts (temporary & permanent)

- Buffer Zone Only – Check if the project is located only in the Buffer Zone of a Bordering Vegetated Wetland, Inland Bank, or Coastal Resource Area.
- Inland Resource Areas (see 310 CMR 10.54-10.58; if not applicable, go to Section B.3, Coastal Resource Areas).

Check all that apply below. Attach narrative and any supporting documentation describing how the project will meet all performance standards for each of the resource areas altered, including standards requiring consideration of alternative project design or location.

Resource Area

Size of Proposed Alteration

Proposed Replacement (if any)

- Bank
- Bordering Vegetated Wetland
- Land Under Waterbodies and Waterways

May occur at culvert intake, outfall

2. linear feet

1. square feet

2. square feet

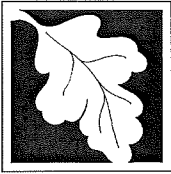
May occur if culvert replaced

1. square feet

2. square feet

3. cubic yards dredged

For all projects affecting other Resource Areas, please attach a narrative explaining how the resource area was delineated.



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B. Buffer Zone & Resource Area Impacts (temporary & permanent) (cont'd)

Table with 3 columns: Resource Area, Size of Proposed Alteration, Proposed Replacement (if any). Rows include: d. Bordering Land Subject to Flooding, e. Isolated Land Subject to Flooding, f. Riverfront Area.

2. Width of Riverfront Area (check one):

- 25 ft. - Designated Densely Developed Areas only
100 ft. - New agricultural projects only
200 ft. - All other projects

3. Total area of Riverfront Area on the site of the proposed project: Varies square feet

4. Proposed alteration of the Riverfront Area:

May occur
a. total square feet
b. square feet within 100 ft.
c. square feet between 100 ft. and 200 ft.

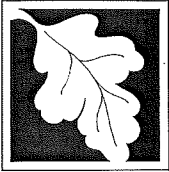
- 5. Has an alternatives analysis been done and is it attached to this NOI?
6. Was the lot where the activity is proposed created prior to August 1, 1996?

3. Coastal Resource Areas: (See 310 CMR 10.25-10.35) NA

Check all that apply below. Attach narrative and supporting documentation describing how the project will meet all performance standards for each of the resource areas altered, including standards requiring consideration of alternative project design or location.

Online Users: Include your document transaction number (provided on your receipt page) with all supplementary information you submit to the Department.

Table with 3 columns: Resource Area, Size of Proposed Alteration, Proposed Replacement (if any). Rows include: a. Designated Port Areas, b. Land Under the Ocean, c. Barrier Beach, d. Coastal Beaches, e. Coastal Dunes.



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B. Buffer Zone & Resource Area Impacts (temporary & permanent) (cont'd)

	<u>Size of Proposed Alteration</u>	<u>Proposed Replacement (if any)</u>
f. <input type="checkbox"/> Coastal Banks	1. linear feet _____	
g. <input type="checkbox"/> Rocky Intertidal Shores	1. square feet _____	
h. <input type="checkbox"/> Salt Marshes	1. square feet _____	2. sq ft restoration, rehab., creation _____
i. <input type="checkbox"/> Land Under Salt Ponds	1. square feet _____	
	2. cubic yards dredged _____	
j. <input type="checkbox"/> Land Containing Shellfish	1. square feet _____	
k. <input type="checkbox"/> Fish Runs	Indicate size under Coastal Banks, inland Bank, Land Under the Ocean, and/or inland Land Under Waterbodies and Waterways, above	
	1. cubic yards dredged _____	
l. <input type="checkbox"/> Land Subject to Coastal Storm Flowage	1. square feet _____	
4. <input type="checkbox"/> Restoration/Enhancement	If the project is for the purpose of restoring or enhancing a wetland resource area in addition to the square footage that has been entered in Section B.2.b or B.3.h above, please enter the additional amount here.	
	a. square feet of BVW _____	b. square feet of Salt Marsh _____
5. <input type="checkbox"/> Project Involves Stream Crossings		
	a. number of new stream crossings _____	b. number of replacement stream crossings _____

C. Other Applicable Standards and Requirements

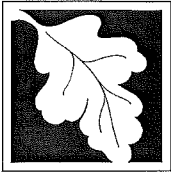
Streamlined Massachusetts Endangered Species Act/Wetlands Protection Act Review

1. Is any portion of the proposed project located in **Estimated Habitat of Rare Wildlife** as indicated on the most recent Estimated Habitat Map of State-Listed Rare Wetland Wildlife published by the Natural Heritage and Endangered Species Program (NHESP)? To view habitat maps, see the *Massachusetts Natural Heritage Atlas* or go to http://www.mass.gov/dfwele/dfw/nhesp/regulatory_review/priority_habitat/online_viewer.htm.

a. Yes No **If yes, include proof of mailing or hand delivery of NOI to:**

Natural Heritage and Endangered Species Program
Division of Fisheries and Wildlife
100 Hartwell Street, Suite 230
West Boylston, MA 01583

June 2008
b. Date of map _____



Provided by MassDEP:
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City/Town

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C. Other Applicable Standards and Requirements (cont'd)

If yes, the project is also subject to Massachusetts Endangered Species Act (MESA) review (321 CMR 10.18). To qualify for a streamlined, 30-day, MESA/Wetlands Protection Act review, please complete Section C.1.C, and include requested materials with this Notice of Intent (NOI); OR complete Section C.1.d, if applicable. *If MESA supplemental information is not included with the NOI, by completing Section 1 of this form, the NHESP will require a separate MESA filing which may take up to 90 days to review (unless noted exceptions in Section 2 apply, see below).*

1. c. Submit Supplemental Information for Endangered Species Review* **This NOI is for authorization to conduct a range of ordinary road maintenance activities within existing road right of ways, as described in the attached memorandum, some of which may be located within Estimated Habitat. Activities will be limited to the scope and conditions as described. The exact location of activities is not known at this time.**

1. Percentage/acreage of property to be altered:

(a) within wetland Resource Area	
percentage/acreage	
(b) outside Resource Area	
percentage/acreage	

2. Assessor's Map or right-of-way plan of site

3. Project plans for entire project site, including wetland resource areas and areas outside of wetlands jurisdiction, showing existing and proposed conditions, existing and proposed tree/vegetation clearing line, and clearly demarcated limits of work ****
 - (a) Project description (including description of impacts outside of wetland resource area & buffer zone)
 - (b) Photographs representative of the site
 - (c) MESA filing fee (fee information available at: http://www.mass.gov/dfwele/dfw/nhosp/regulatory_review/ mesa/ mesa_fee_schedule.htm).
Make check payable to "Commonwealth of Massachusetts - NHESP" and **mail to NHESP** at above address

Projects altering 10 or more acres of land, also submit:

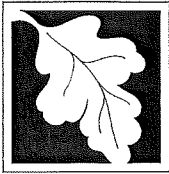
 - (d) Vegetation cover type map of site
 - (e) Project plans showing Priority & Estimated Habitat boundaries

d. OR Check One of the Following

1. Project is exempt from MESA review.
Attach applicant letter indicating which MESA exemption applies. (See 321 CMR 10.14, http://www.mass.gov/dfwele/dfw/nhosp/regulatory_review/ mesa/ mesa_exemptions.htm; the NOI must still be sent to NHESP if the project is within estimated habitat pursuant to

* Some projects **not** in Estimated Habitat may be located in Priority Habitat, and require NHESP review (see <http://www.mass.gov/dfwele/dfw/nhosp/nhosp.htm>, regulatory review tab). Priority Habitat includes habitat for state-listed plants and strictly upland species not protected by the Wetlands Protection Act.

** MESA projects may not be segmented (321 CMR 10.16). The applicant must disclose full development plans even if such plans are not required as part of the Notice of Intent process.



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(310 CMR 10.37 and 10.59.)

2. Separate MESA review ongoing.

a. NHESP Tracking #

b. Date submitted to NHESP

C. Other Applicable Standards and Requirements (cont'd)

3. Separate MESA review completed.

Include copy of NHESP "no Take" determination or valid Conservation & Management Permit with approved plan.

2. For coastal projects only, is any portion of the proposed project located below the mean high water line or in a fish run?

a. Not applicable – project is in inland resource area only

b. Yes No If yes, include proof of mailing or hand delivery of NOI to either:

South Shore - Cohasset to Rhode Island, and the Cape & Islands:

North Shore - Hull to New Hampshire:

Division of Marine Fisheries -
Southeast Marine Fisheries Station
Attn: Environmental Reviewer
1213 Purchase Street – 3rd Floor
New Bedford, MA 02740-6694

Division of Marine Fisheries -
North Shore Office
Attn: Environmental Reviewer
30 Emerson Avenue
Gloucester, MA 01930

Also if yes, the project may require a Chapter 91 license. For coastal towns in the Northeast Region, please contact MassDEP's Boston Office. For coastal towns in the Southeast Region, please contact MassDEP's Southeast Regional Office.

3. Is any portion of the proposed project within an Area of Critical Environmental Concern (ACEC)?

a. Yes No

If yes, provide name of ACEC (see instructions to WPA Form 3 or MassDEP Website for ACEC locations). **Note:** electronic filers click on Website.

b. ACEC

4. Is any portion of the proposed project within an area designated as an Outstanding Resource Water (ORW) as designated in the Massachusetts Surface Water Quality Standards, 314 CMR 4.00?

a. Yes No

5. Is any portion of the site subject to a Wetlands Restriction Order under the Inland Wetlands Restriction Act (M.G.L. c. 131, § 40A) or the Coastal Wetlands Restriction Act (M.G.L. c. 130, § 105)?

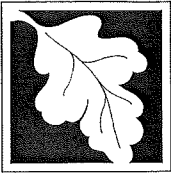
a. Yes No

6. Is this project subject to provisions of the MassDEP Stormwater Management Standards? **Varies by project, but some projects will be subject to stormwater standards.**

a. Yes. Attach a copy of the Stormwater Report as required by the Stormwater Management Standards per 310 CMR 10.05(6)(k)-(q) and check if:

1. Applying for Low Impact Development (LID) site design credits (as described in Stormwater Management Handbook Vol. 2, Chapter 3)
2. A portion of the site constitutes redevelopment
3. Proprietary BMPs are included in the Stormwater Management System.

Online Users:
Include your document transaction number (provided on your receipt page) with all supplementary information you submit to the Department.



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b. No. Check why the project is exempt:

1. Single-family house

C. Other Applicable Standards and Requirements (cont'd)

2. Emergency road repair

3. Small Residential Subdivision (less than or equal to 4 single-family houses or less than or equal to 4 units in multi-family housing project) with no discharge to Critical Areas.

D. Additional Information

Applicants must include the following with this Notice of Intent (NOI). See instructions for details.

Online Users: Attach the document transaction number (provided on your receipt page) for any of the following information you submit to the Department.

1. USGS or other map of the area (along with a narrative description, if necessary) containing sufficient information for the Conservation Commission and the Department to locate the site. (Electronic filers may omit this item.)
2. Plans identifying the location of proposed activities (including activities proposed to serve as a Bordering Vegetated Wetland [BVW] replication area or other mitigating measure) relative to the boundaries of each affected resource area.
3. Identify the method for BVW and other resource area boundary delineations (MassDEP BVW Field Data Form(s), Determination of Applicability, Order of Resource Area Delineation, etc.), and attach documentation of the methodology.
4. List the titles and dates for all plans and other materials submitted with this NOI.

a. Plan Title

b. Prepared By

c. Signed and Stamped by

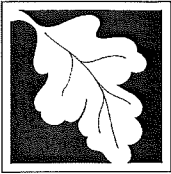
d. Final Revision Date

e. Scale

f. Additional Plan or Document Title

g. Date

5. If there is more than one property owner, please attach a list of these property owners not listed on this form.
6. Attach proof of mailing for Natural Heritage and Endangered Species Program, if needed.
7. Attach proof of mailing for Massachusetts Division of Marine Fisheries, if needed.
8. Attach NOI Wetland Fee Transmittal Form
9. Attach Stormwater Report, if needed.



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E. Fees

- 1. Fee Exempt: No filing fee shall be assessed for projects of any city, town, county, or district of the Commonwealth, federally recognized Indian tribe housing authority, municipal housing authority, or the Massachusetts Bay Transportation Authority.


Applicants must submit the following information (in addition to pages 1 and 2 of the NOI Wetland Fee Transmittal Form) to confirm fee payment:

2. Municipal Check Number	3. Check date
4. State Check Number	5. Check date
6. Payor name on check: First Name	7. Payor name on check: Last Name

F. Signatures and Submittal Requirements

I hereby certify under the penalties of perjury that the foregoing Notice of Intent and accompanying plans, documents, and supporting data are true and complete to the best of my knowledge. I understand that the Conservation Commission will place notification of this Notice in a local newspaper at the expense of the applicant in accordance with the wetlands regulations, 310 CMR 10.05(5)(a).

I further certify under penalties of perjury that all abutters were notified of this application, pursuant to the requirements of M.G.L. c. 131, § 40. Notice must be made by Certificate of Mailing or in writing by hand delivery or certified mail (return receipt requested) to all abutters within 100 feet of the property line of the project location.

1.  Signature of Applicant	2. <u>11/5/15</u> Date
3. _____ Signature of Property Owner (if different)	4. _____ Date
5. _____ Signature of Representative (if any)	6. _____ Date

For Conservation Commission:

Two copies of the completed Notice of Intent (Form 3), including supporting plans and documents, two copies of the NOI Wetland Fee Transmittal Form, and the city/town fee payment, to the Conservation Commission by certified mail or hand delivery.

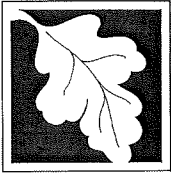
For MassDEP:

One copy of the completed Notice of Intent (Form 3), including supporting plans and documents, one copy of the NOI Wetland Fee Transmittal Form, and a **copy** of the state fee payment to the MassDEP Regional Office (see Instructions) by certified mail or hand delivery.

Other:

If the applicant has checked the "yes" box in any part of Section C, Item 3, above, refer to that section and the instructions for additional submittal requirements.

The original and copies must be sent simultaneously. Failure by the applicant to send copies in a timely manner may result in dismissal of the Notice of Intent.



Massachusetts Department of Environmental Protection
 Bureau of Resource Protection - Wetlands
NOI Wetland Fee Transmittal Form
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Important: When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



A. Applicant Information NA for this project

1. Location of Project:

a. Street Address	b. City/Town
c. Check number	d. Fee amount

2. Applicant Mailing Address:

a. First Name	b. Last Name	
c. Organization		
d. Mailing Address		
e. City/Town	f. State	g. Zip Code
h. Phone Number	i. Fax Number	j. Email Address

3. Property Owner (if different):

a. First Name	b. Last Name	
c. Organization		
d. Mailing Address		
e. City/Town	f. State	g. Zip Code
h. Phone Number	i. Fax Number	j. Email Address

To calculate filing fees, refer to the category fee list and examples in the instructions for filling out WPA Form 3 (Notice of Intent).

B. Fees

Fee should be calculated using the following process & worksheet. ***Please see Instructions before filling out worksheet.***

Step 1/Type of Activity: Describe each type of activity that will occur in wetland resource area and buffer zone.

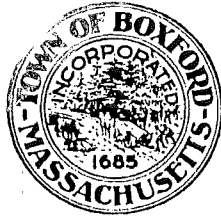
Step 2/Number of Activities: Identify the number of each type of activity.

Step 3/Individual Activity Fee: Identify each activity fee from the six project categories listed in the instructions.

Step 4/Subtotal Activity Fee: Multiply the number of activities (identified in Step 2) times the fee per category (identified in Step 3) to reach a subtotal fee amount. Note: If any of these activities are in a Riverfront Area in addition to another Resource Area or the Buffer Zone, the fee per activity should be multiplied by 1.5 and then added to the subtotal amount.

Step 5/Total Project Fee: Determine the total project fee by adding the subtotal amounts from Step 4.

Step 6/Fee Payments: To calculate the state share of the fee, divide the total fee in half and subtract \$12.50. To calculate the city/town share of the fee, divide the total fee in half and add \$12.50.



TOWN OF BOXFORD

John C. Dold, P.E.
Superintendent of Public Works
7A Spofford Road
Boxford, MA 01921

jdold@town.boxford.ma.us

Tel: (978) 352-6555
Fax: (978) 352-5558

MEMORANDUM

To: Ross Povenmire
Conservation Department Director

From: John C. Dold, PE
Public Works Superintendent/Town Engineer

Date: November 2, 2015

RE: General Maintenance of Roadways in Boxford

The Boxford Department of Public Works received approval from the Conservation Commission in 2006 for Notice of Intent #114-1004 for General Roadway Maintenance on various unspecified streets throughout the Boxford community. The purpose of seeking a new Order of Conditions for General Road Maintenance is to continue to allow certain types of low-impact activities to proceed under close supervision by the Conservation Commission and its agent, but to avoid the need for individual permit applications for routine road maintenance projects. I would request that a new Order be approved to continue to allow the DPW to cover routine maintenance activities that present a low risk of impact to the environment, and that are located within existing road right of ways. In all cases, the Boxford DPW will work with the Boxford Conservation Commission and its agent to implement site-specific reviews of proposed activities as they are identified, and will satisfy all requirements imposed by the Commission as a condition of approval for the activity. The following activities are proposed to be covered under the new Order of Conditions:

Routine Removal of Winter Sand from Roadway Surfaces and Shoulders – Accumulated sand from winter sanding operations tends to build up on the side of the paved roads and on the road shoulders. This build-up can prevent storm water runoff from entering the designed drainage system, and so must be removed as part of routine road maintenance. Removal of this material will be accomplished with hand tools, with power brooms and other light construction equipment used in areas of heavier build-up. All of the activity will be either on the roadway or within five feet of the roadway edge.

Routine Repair of Road Shoulder Erosion Rills and Paving Operations - In areas along shoulders where storm water runoff has caused minor washouts, a gravel-based material will be installed to reestablish the shoulder. In addition to gravel material, the DPW would like to continue to use the RAP product (crushed asphalt) that we have used successfully for a number of years now. This material is not easily washed out by heavy rains. The DPW would also like to continue to use the RAP material to fill in the shoulders of the roads after paving. This repair will be accomplished with trucks with side winder conveyors, hand tools, power brooms and other light construction equipment used for repair of larger erosion rills and filling in shoulders after paving. All of the activity will be either on the roadway or within the road right-of-way.

Routine Clearing of Roadside Vegetation - Tree saplings, grass, weeds and shrub growth along the shoulders and within the road right of way shall be brush cut and/or mowed to allow for improved driving sight distance and snow storage. The DPW will continue brush cutting with our specialized mowing tractor with a boom-mounted flail for this purpose. The tractor does not need to leave the paved surface of the road to remove sufficient vegetation for routine management purposes. In most cases, the cut vegetation forms a thatch-like mulch that is left in place. In some cases, removal of sticks and branches by hand is required to avoid interfering with storm water runoff.

Routine Paving Operations – Bituminous asphalt paving activities will take place throughout the 96.5 mile road system of Boxford in accordance with Boxford's Pavement Management Report. The report identifies the condition of the roads with respect to four parameters, i.e., Pavement Condition, Drainage Condition, Amount of Guard rail, and Traffic Volume. All paving activity to be covered under the new Order is to occur within the margins of existing road surface, and does not include widening of roads or the construction of new roads. The proposed paving activities are subject to available funds from both local appropriation and Massachusetts Highway Department Chapter 90 grants, and so the scope and location of paving activity cannot be predicted with certainty in advance of the actual approval of funding. Improvements can include grinding, cold planing and overlay of existing pavements to current widths. In addition, pavements can be crack sealed with bituminous-based products. Pot holes will be repaired using widely accepted techniques. Once a year, traffic stripes are repainted. These activities will require the use of heavy machinery in many cases, but all activity will occur on existing road surfaces.

Routine Maintenance of Roadside Drainage System – Boxford has a drainage system that includes a combination of swales and ditches, storm water catch basins and pipes, and road culvert pipes. The Department of Public Works must clean these systems on a regular basis to ensure that the roadside storm water management system operates properly. There are approximately 835 catch basin sumps which are cleaned out once a year in accordance with Boxford's NPDES Phase II Storm Water permit. Ditches and swales are maintained via brush cutting, mowing and cleaning. Road culverts will be cleaned of wood, leaf and vegetation debris, generally by the use of small hand tools, such as rakes and shovels. Where accumulated sediments have impaired the proper function of the swale or culvert, the DPW must remove the sediment. Sediment removal will be accomplished using hand tools wherever possible, but some cases may require the use of light construction equipment, particularly for use in restoring the proper grades to swales. In addition, the DPW must periodically inspect and make minor repairs to culvert headwalls, rip-rapping, and other drainage structures in the road and road shoulder in order to ensure that they continue to

function as intended. Any work which is beyond the scope as described above, such as the creation of new swales or the replacement of existing culverts, shall be presented to the Conservation Commission for approval under a separate application and file number. Any work on a culvert carrying an intermittent stream approved under the new Order will be conducted during a period of no to low flow only. Any work involving a culvert carrying a perennial stream will require a separate filing with the Conservation Commission. It is our intent to follow the requirements of the MassDEP Stream Crossing Standards to the best extent possible.

TO: FAX NUMBER 781.433.7951

**Carol
Community Newspaper Company
254 Second Ave., Telecenter
Needham, MA 02494
Tel: 781-433-6700**

**FROM: Ross Povenmire, Boxford Conservation Commission
FAX NUMBER: (978) 887-0758**


RE: Hearing/Meeting Legal Notice

I hereby authorize Community Newspaper Company to bill me directly for the legal notice published in the Tri Town Transcript Newspaper for a Conservation Notice.

(Print Legibly) Name: JOHN DOLD, SUPERINTENDENT

Address: DPW
7B SPOTFORD RD
BOXFORD, MA 01921

Phone: 978-887-6000 x181

Signed: 
for John Dold

If questions please call (978) 887-6000, ext. 182