

**Minutes of the BOXFORD BOARD OF SELECTMEN  
BOXFORD TOWN HALL MEETING ROOM #1  
May 2, 2017 8:00PM**

*Present: Chuck Costello, Mary Anne Nay, Al Vaz, Peter Perkins, Bill Cargill*

*Others Present: Town Administrator Alan Benson, Minutes Sec'y Judi Stickney*

**8:00 PM PLEDGE OF ALLEGIANCE**

**8:00 PM ANNOUNCEMENTS**

- **Candidates Night:** Selectwoman Nay announced that Candidates Night will be held at Town Hall on Thursday, May 4, at 7:30PM.
- **Annual Town Meeting and Election:** Selectman Costello announced that the annual town meeting will be held on Tuesday, May 9 at Masconomet Auditorium at 7PM and the annual town election will be held on Tuesday, May 16, from 7AM to 8PM at Town Hall.

**8:01 PM REPORT OF THE TOWN ADMINISTRATOR:** Alan J. Benson, Town Administrator, provided updates and information on the following:

- **One Day Liquor License – Second Church:** Benson provided the Board with an application from the 2<sup>nd</sup> Church for alcohol sale on private property.  
On a **MOTION** made by **Cargill**, second by **Vaz**, the Board of Selectmen **VOTED** unanimously to approve the one-day liquor license for the Second Church on June 10.
- **Sign Proclamations for Eagle Court of Honor on May 13<sup>th</sup>:** Benson advised there is a Court of Honor for the Eagle Scouts on May 13. He added that they will be in to a Selectmen's meeting sometime after that. Benson provided the Board with a copy of the proclamation for them to sign.
- **Meetings Schedule:** Benson provided the Board with a schedule of their upcoming meetings:
  - **Meeting with Senator Tarr, May 8, proposed for 6:30PM:** Selectman Costello advised the Board that Senator Tarr wanted to meet with some of the Andrews Farm homeowners to follow up on a meeting he had previously, and would like a couple of Selectmen there, if possible. Costello will be attending and all are invited.
  - **Town Meeting: May 9, 7PM:** The Board will not be meeting (for a regular Board meeting) on Monday, May 8.
  - **State DPU Hearing: May 10, 7PM, Lincoln Hall:** To discuss the water rate increase proposed for Andrews Farm Water Company customers.

**8:09 PM      ROUTINES**

- **Sign School and Non-School Warrants**

On a **MOTION** made by **Costello**, second by **Nay**, the Board of Selectmen **VOTED** unanimously to approve accounts payable warrant #17-14, in the amount of \$621,106.85.

On a **MOTION** made by **Costello**, second by **Nay**, the Board of Selectmen **VOTED** unanimously to approve accounts payable warrant #17-22, in the amount of \$501,998.62.

On a **MOTION** made by **Costello**, second by **Nay**, the Board of Selectmen **VOTED** unanimously to approve accounts payable warrant #17-43S, in the amount of \$66,490.51.

**8:12 PM      ANY OTHER BUSINESS TO COME BEFORE THE BOARD**

- **Department Head Review Time:** Benson provided the Board with folders with evaluation forms, objective proposals, self-evaluations, and job descriptions. He advised the Board that they need to evaluate the employees and return the evaluations to his assistant. The Chair requested that the evaluations be completed by May 15. After a brief discussion, the date was changed to May 22.
- **Reminders for Upcoming Meetings:** Selectman Costello provided reminders to the Board of upcoming meetings:
  - Tuesday, May 9: Town Meeting
  - Tuesday, May 16: Town Election
  - Thursday, May 4: Candidates Night, 7PM
  - Wednesday, May 10: Andrews Farm DPU Hearing, 7PM
  - Monday, May 15: Next Regular Meeting
  - Monday, May 8: Senator Tarrø Meeting Re: Andrews Farm


**8:25 PM      EXECUTIVE SESSION**

On a **MOTION** made by **Costello**, second by **Cargill**, the Board of Selectmen **VOTED** unanimously by roll call vote to go into Executive Session for the purpose of discussing overall strategy on employment contract negotiations with represented employees, AFSCME Town Hall/Library employees, and declared that an Executive Session is necessary since an open public discussion may have a detrimental effect on the negotiating, bargaining or litigating position of the Board of selectmen, and upon completion of the Executive Session to return to open session and immediately adjourn without conducting any further business.

**8:53 PM      ADJOURN**

On a **MOTION** made by **Perkins**, second by **Nay**, the Board of Selectmen **VOTED** unanimously by roll call vote to return to open session and adjourn at 8:53 PM.

Respectfully submitted,



Minutes Secretary

Documents either distributed to the Board of Selectmen before the meeting in a packet or at the meeting:

1. Agenda: May 2, 2017
2. Application for Alcohol Sale Permit on Private Property Board of Selectmen:  
iFarm/Second Church, 6/10/17
3. Letter from Boy Scout Troop 57 to Board of Selectmen, Re: Eagle Court of Honor Ceremony, 4/7/17
4. Letter from Boy Scout Troop 57 to Board of Selectmen, Re: Eagle Scout Letters of Proclamation, 4/7/17
5. Warrant for Annual Town Meeting
6. Motion to go into Executive Session