

**Minutes of the BOXFORD BOARD OF SELECTMEN  
BOXFORD POLICE STATION MEETING ROOM  
November 7, 2016 7:00PM**

*Present: Peter Perkins, Chuck Costello, Mary Anne Nay, Bill Cargill, Al Vaz*

*Others Present: Town Administrator Alan Benson, Nick Cline,*

**7:00 PM PLEDGE OF ALLEGIANCE**

**7:01 PM ANNOUNCEMENTS:**

- **Household Hazardous Waste Collection:** Selectman Costello announced there will be a Household Hazardous Waste Collection day on Saturday, November 12, at Masconomet Regional High School, from 9AM-1PM.
- **Veteran's Day Ceremony:** Selectwoman Nay announced that on Friday, November 11, at 11AM, at the Melvin Green, the Melvin Post will be having a Veteran's Day Ceremony. She thanked all veterans for their service.

**7:03 PM EAGLE SCOUT PROJECT:** Boy Scout Nick Cline met with the Board of Selectmen to review his proposed Eagle Scout project and request the Board's permission to work on town-owned land.

- **Bay Circuit Trail Work:** Nick Cline provided the Board with photos and information on his proposed project to relocate and cut a trail that will become part of the Bay Circuit Trail, next to the parking lot of Boy Scout Park. The Board asked questions of Cline and a brief discussion ensued on the details of the project. After discussion, the Board took the following action:  
On a **MOTION** made by **Nay**, second by **Cargill**, the Board of Selectmen **VOTED** unanimously to approve Nick Cline's potential Eagle Scout Project as presented.

**7:13 PM REPORT OF THE TOWN ADMINISTRATOR:** Alan J. Benson, Town Administrator, met with the Board to provide updates and information on the following:

- **Update on Solar Project:** Benson provided the Board with a brief update on the solar project, advising that they are waiting for final approval from DEP before they can move forward.
- **Auto Maintenance Contract:** Benson advised the Board that the Police Chief is still in negotiations regarding the rates and they will discuss this in a future meeting.
- **Letters of Commendation:** Benson provided the Board with drafts of the letters he composed commending the police officers, fire fighters, DPW workers and Georgetown's DPW workers for their assistance in rescuing the two dogs from a drain pipe recently. The Board approved the letters.
- **Early Voting Audit:** Benson advised the Board that the Secretary of State is going to audit 3% of the voting precincts in Massachusetts and they don't know if Boxford will be included. However, if they are audited, it will happen

on Saturday and the Town Clerk is requesting that the Board appoint three temporary Registrars for the audit, as follows: Louise Kress, Mary Anne Rutter, John Sorenson.

On a **MOTION** made by **Costello**, second by **Nay**, the Board of Selectmen **VOTED** unanimously by roll call vote to appoint Louise Kress, Mary Anne Rutter and John Sorenson as temporary Registrars for a term ending August 1, 2017.

A lengthy discussion ensued on Early Voting.

- **Tax Recap Sheet:** Benson provided the Board with the Tax Recap Sheet, noting that, on average, taxes went up 2.2%. A brief discussion ensued on the taxes. The Chair requested that the Director of Finance be invited to a future meeting to provide the Board with detailed information on the town's tax recap.

**7:26 PM      ROUTINES**

- **Board and Committee Openings:** Selectman Cargill read aloud the list of Board and Committee openings.

**7:29 PM      OTHER BUSINESS**

- **Meeting Schedule:** Benson advised the Board that they were planning on not meeting on November 21, but the School Committee has requested to meet with them on that date. Selectman Chair Costello suggested the Board not meet on November 14 and meet with the School Committee on November 21. All agreed.

**7:31 PM      ROUTINES (Cont'd)**

- **Sign School and Non-School Warrants**  
On a **MOTION** made by **Vaz**, second by **Nay**, the Board of Selectman **VOTED** unanimously to approve Accounts Payable Warrant #17-19, in the amount of \$41,419.00.

**7:33 PM      EXECUTIVE SESSION**

On a **MOTION** made by **Costello**, second by **Nay**, the Board of Selectman **VOTED** unanimously by roll call vote to go into Executive Session for the purpose of discussing overall strategy on employment contract negotiations with represented and non-represented employees and declared that an Executive Session is necessary since an open public discussion may have a detrimental effect on the negotiating, bargaining or litigating position of the Board of Selectmen, and upon completion of the Executive Session to return to open session and immediately adjourn without conducting any further business.

**ADJOURN**

With no further business, after Executive Session, the November 7, 2016 meeting of the Board of Selectmen adjourned.

Respectfully submitted,



Minutes Secretary

Documents either distributed to the Board of Selectmen before the meeting in a packet or at the meeting:

1. Agenda: November 7, 2016
2. Announcement: Household Hazardous Waste Collection Day
3. E-Mail from Nick Cline to Board of Selectmen, Re: Nick Cline Eagle Project, 10/28/16
4. Boxford Police Department Cruiser Maintenance Bid Sheet
5. Packet of 4 letters of commendation for the Boxford Fire Department, Boxford Police Department, Boxford DPW, Georgetown DPW
6. Memo from Town Administrator to Board of Selectmen, Re: Outstanding Appointments, 11/4/16
7. Motion to go into Executive Session